

City of Taylor



ANNUAL BUDGET FISCAL YEAR 2018-2019

City of Taylor, Texas | 400 Porter Street | Taylor, Texas 76574

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1. This budget will raise more revenue from property taxes than last year's budget by an amount \$511,745, which is a 8.5% increase from the last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$182,323.

City Council Record Vote

2. The member of the governing body voted on the adoption of the tax rate as follows:

FOR: Christine Lopez, Mayor Pro Tem District 1; Mitchell Drummond, District 2; Brandt Rydell, Mayor, District 3; Robert Garcia, District 4; Dwayne Ariola, Council Member At Large

3. The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year include:

Property Tax Rates

	<u>FY2018-19</u>	<u>FY2017-18</u>
Property Tax Rate	0.788000	0.798000
*Effective Tax Rate	0.752537	0.760881
Effective M & O Tax Rate	0.595998	0.601784
*Rollback Tax Rate	0.809087	0.812572
*Debt Rate	0.192002	0.196216

* This rate is calculated by Williamson County Appraisal District

4. The total amount of debt obligation secured by property taxes for the City of Taylor is \$26,063,660.

(This cover page is required pursuant to Section 102.007 of the Texas Local Government Code, as amended by S.B. 656.)





CITY OF TAYLOR

CITY COUNCIL

(Bottom Row Left to Right/Second Row Left to Right)

Brandt Rydell – Mayor/District 3

Christine Lopez – Mayor Pro-Tem/District 1

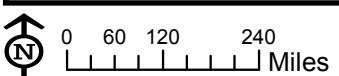
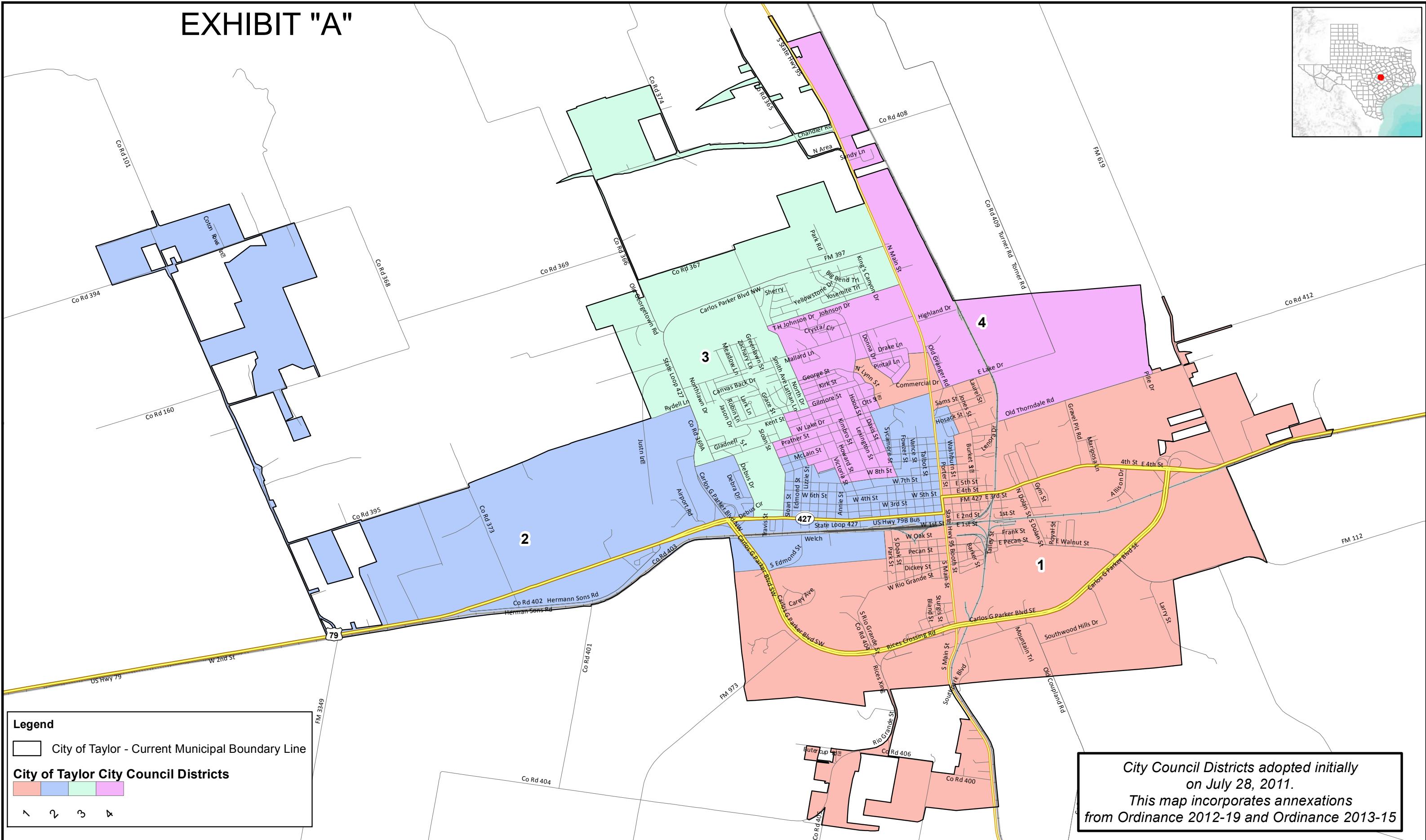
Robert Garcia – Council Member/District 4

Mitchell Drummond – Council Member/District 2

Dwayne Ariola – Council Member at Large



EXHIBIT "A"



Coordinate System: GCS North American 1983;
 Datum: North American 1983; Created: 8/8/2013

City of Taylor
2013 City Council Districts
Incorporating Annexations in 2012 and 2013

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 Data Source: Roads, Water and other
 features obtained from the 2010
 Tiger/line files, U.S. Census Bureau





TELEPHONE DIRECTORY

CITY HALL

512-352-3675

Administration

City Manager 512-352-3677 ext.1215
 Asst. City Manager 512-352-6475 ext.1234
 City Clerk 512-352-3676 ext.1214
 Exec. Asst. to the City Manager 512-352-3774 ext.1227
 Public Information Officer 512-352-5448 ext.1217

Human Resources

Director 512-309-6165 ext.1222
 Administrative Assistant 512-309-6174 ext.1225

Finance

Director 512-309-6168 ext.1221
 Accountant 512-309-6167 ext.1237
 Accounts Payable 512-352-5997 ext.1232
 Payroll/Accounting Specialist 512-309-6166 ext.1220
 Budget & Financial Analyst 512-309-6169 ext.1241

Planning & Development

Director 512-352-2066 ext.1216
 Administrative Assistant 512-365-3863 ext.1212
 Receptionist/Permit Clerk 512-352-3675 ext.1210
 Building Official 512-309-6173 ext.1224
 City Planner 512-309-6172 ext.1218
 Senior City Planner 512-352-3863 ext.23
 Building Insp/Code Enforcement 512-309-6171 ext.1243

Main Street Program

Director 512-352-3463 ext.1236

LIBRARY

Director 512-352-3434
 Information Technician 512-352-3434
 Library Assistants 512-352-3434

MUNICIPAL COURT

Judge 512-759-4209
 Clerk of the Court of Records 512-352-6930
 Court Clerk 512-352-5977

PUBLIC WORKS

Administration

Director 512-365-7669
 Administrative Assistant 512-352-5818
 Superintendent 512-352-6257

Building & Fleet Services

Director 512-352-2247
 Building Maintenance 512-844-9406
 Fleet Services 512-844-8724

Parks Department

Recreation Superintendent 512-352-5818

Streets & Grounds Department

Superintendent 512-352-6257
 Administrative Assistant 512-352-5818

Water Department

Superintendent 512-365-1422
 Administrative Assistant 512-352-3251
 Wastewater Plant 512-352-2412

UTILITY BILLING

Utility Billing Manager 512-352-2066
 Utility Billing Clerks 512-352-2066

POLICE DEPARTMENT

Chief 512-352-5551
 Administrative Assistant 512-352-5551
 Field Services Division 512-352-5551
 Support Services Division 512-352-5551
 Metro 512-365-2509
 Emergency 911

FIRE DEPARTMENT

Chief 512-352-6992
 Central Fire Station 512-352-6752
 Northwest Fire Station 512-352-5232
 Emergency 911

Visit us on the internet at:

www.taylortx.gov

You can email most City employees by using the following addressing method:

first.name.last.name@taylortx.gov

For example, you can email Finance Director Rosemarie Dennis at:

rosemarie.dennis@taylortx.gov



Budget Message



September 13, 2018

Honorable Mayor and Councilmembers,

I'm pleased to present the City of Taylor's adopted budget for fiscal year 2018-19 budget. The budget document has been submitted in accordance with the City of Taylor's Charter. This budget outlines the programs and services to be provided by the City during the coming fiscal year. As with years past, this budget is once again a collaborative effort to advance the city's strategic pillars of Streets/Infrastructure, Quality of Life, and Economic Vitality.

The City of Taylor utilizes long-term revenue and expenditure forecasts and a Capital Improvement Schedule to plan for projects and initiatives that promote the city's strategic pillars. These planning tools are utilized to focus on improvements in the following areas: Neighborhoods/Diversity & Population Size, Public Safety, Infrastructure/Transportation/City Facilities, Economic Vitality/Financial Health, Community Engagement, Customer Service, Arts, and Parks, Trails, & Open Spaces.

The FY2018-19 combined proposed budget total revenues is \$30,504,121 with total expenditures of \$29,662,869. The total General Fund budget for FY2018-19 is \$13,599,739, a 4.5% increase over the FY2017-18 adopted General Fund budget, which was \$13,018,109. The proposed FY2018-19 budget does include a 1 cent tax rate reduction which equates to a \$109,208 reduction. This will mark the third consecutive year that the tax rate has been reduced. The primary objective for the General Fund is to maintain the mandated minimum fund balance of 25% of the approved operations and maintenance budget for the City.

The fiscal year 2018-19 budget cycle began in February with the development of a preliminary base budget prepared by departments. The base budget accounts for the normal operating costs of the City. Through May, Finance worked with departments to refine the base budget and incorporate departmental changes to align the budget with current department operations.

The budget document represents conservative but realistic revenues and expenditures projections. The budget is based on the current economic climate, departmental operating plans, revenue projections and is derived from specific guidelines determined by City Management. These guidelines provides investment in long-term planning, labor resources, and improvement that help us manage and sustain growth.

Budget highlights include:

- Implementation as the result of a Compensation Study, employees progressed towards the mid-point of their newly assigned pay ranges. All employees will receive a minimum 2% salary increase across-the-board funded at \$356,824. This will improve the City's competitive position in the area labor market and is part of a strategy to reduce the turnover rate.
- Funded On-Call Pay for employees for a total of \$16,055.
- A 5.62% increase in health insurance premiums at \$63,214 across all funds.
- Funding secured in FY2017-18 for the purchase of radios and a records management system for the Police and Fire departments in the amount of \$1,200,000.
- Engine Pumper Apparatus secured for the Fire department in the amount of \$857,264.
- 4th Year implementation of Water and Sewer Stabilization Program for a combined 3% rate increase to provide funding for capital projects for our utility systems.
- 2nd Year funding for (1) full-time Victims Assistant position budgeted at \$92,266 to continue victims services in the Taylor community. This includes the City's twenty percent (20%) grant matching requirement of \$19,653 with grant funding of \$72,613.
- Funding for the Streets and Grounds Department to purchase a street saw cutter that provides a clean edge through material without transmitting cracks or damage to roads in the amount of \$19,500.
- Provide funding for vehicle replacement in the General Fund totaling \$192,000, Utility Department funding of \$37,000 for (1) utility truck. Combined funding of \$229,000 for the vehicle replacement program.
- Offer a new service for utility customers the ability to pay utility bills over an automated phone system, funded at \$13,800.
- Computer replacement program totaling \$28,800.
- Funded City Hall facility interior improvements at \$10,900 for Council Chamber renovations and flooring for City Hall.
- Continue funding of Capital Improvement Projects (CIP) for Streets and Sidewalks, Water/Sewer, Airport and Downtown improvements.

FY2018-19 Budget-At-A-Glance

General Fund

The General Fund is the chief operating fund of the City and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund provides traditional local government services, such as public safety, parks, libraries, streets, and administration. Revenues are budgeted at \$13,599,739 with the primary revenues sources as follows:

- ❖ Ad Valorem Taxes - The preliminary 2018 taxable value per the Williamson County Tax Appraisal District shows \$1,179,729,216. The certified estimated value amount of \$1,144,337,340, which allows for some contesting of values, was used in calculating the proposed budget. The proposed budget is supported by a tax rate of \$0.788, which is a 1 cent reduction from the current rate of \$0.798. The proposed \$0.788 tax rate is projected to generate \$6,462,729 for maintenance and operations. This is approximately 47.5% of the total revenue in the General Fund.
- ❖ Sales Tax revenue is budgeted at \$3,227,952 which is an increase from the current budget of \$94,018 (+3%). While sale taxes are virtually flat, in next year's budget it is anticipated sales tax growth will escalate after next year.
- ❖ Franchise Tax which consists of Electric, Cable, Telephone, Gas, and Mixed Beverage represents approximately 6.3% of the General Fund revenues. This is City's third largest revenue source and increases by \$15,123 in the proposed budget.
- ❖ Permits and licenses are budgeted at \$292,544, as new development comes to the area this revenue category will see increased revenues of 3%.
- ❖ Transfers that are budgeted to come in from other funds (\$1,594,200) have remained steady with the current fiscal year:
 - a. Utility Fund - \$1,250,000
 - b. Municipal Drainage Utility System (MDUS) - \$180,000
 - c. Sanitation Fund - \$164,200

Expenditures are budgeted at \$13,599,739; this is an increase of \$581,630 or 4.5% from the current year adopted budget. The major changes in increases/decreases in expenditures are as follows:

- ❖ Employees Services total \$9,696,393 which is an increase of \$603,797 or 6.6% from the adopted budget. This category reflects the following:
 - a) A 2% salary increase for employees and 2% compression pay for a total of \$280,204. This include the federal taxes and TMRS cost.
 - b) The Texas Municipal Retirement System (TMRS) increased the city's contribution rate from 12.11% to 12.12%. The city's contribution portion is budgeted at \$703,945, an increase of \$67,312 (+10.6%) from the adopted budget.

- c) Health Insurance projected at a 5.62% increase of \$63,214. Gallagher Benefit Services is still in negotiation for dental and long term insurance products. Once finalized, adjustment to the budget will be done accordingly.
- d) Included in this category is training and development for city employees. This is budgeted at \$144,179, included in this amount are the funded adjustment to base (ATB) items.
- e) Full year funding of the 3% salary increase implemented in January 2018.

- ❖ Operational supplies are budgeted at \$499,184 across all departments.
- ❖ Facilities Operations category is budgeted at \$553,044. This includes the Adjustment to Base Funded items for city hall improvements in the amount of \$10,900. The City's new contract with Reliant provides a reduction in electricity cost for city facilities of \$35,000.
- ❖ Equipment Operations is budgeted at \$1,114,712 from this amount \$563,356 includes capital financing payments for city fleet vehicles. In the budget included is funding for \$192,000 in vehicle replacement with an annual payment of \$43,433.
- ❖ Contract Services include items such as fees for services, contracts, and other annual maintenance fees budgeted across all departments in the amount of \$1,365,055.
- ❖ Capital outlay is budgeted at \$87,168 which includes \$42,260 for books at the Library.
- ❖ Contributions for Civic Programs are budgeted at \$50,765 for various organizations, which remains the same amount over the last four years. A new request is being asked by CASA of Williamson County to be funded in the amount of \$1,500.
- ❖ A transfer for \$14,600 to the Main Street Fund is proposed to help offset the cost for the rental assistance program.
- ❖ Property tax rebates for ERCOT and Ringer Windows are included in this budget for \$94,800. Both have 380 agreements which were approved by City Council.

The proposed budget reflects balanced revenues over expenditures, leaving a **projected** total unrestricted fund balance of \$3,494,755 which remains slightly under three months of operating reserves of \$3,354,134.

Special Revenue Funds

These funds account for the accumulation and disbursement of legally restricted resources to expend for a specific purpose. The special revenues funds consist of the following funds:

- ❖ ***Tax Increment Fund*** - The purpose of this fund is to set aside ad valorem tax for the redevelopment of the downtown reinvestment zone. Revenues are budgeted at \$320,097 which is derived from property tax, interest income and a reimbursement from Williamson

County. \$30,000 is budgeted for façade grants to businesses in the TIF district; \$25,000 is budgeted for grants to business in the district for fire suppression; \$305,038 is budgeted for the Gateway Wayfinding signs. The projected ending fund balance is \$390,867.

- ❖ **Hotel/Motel Fund** - Revenues for this fund come from taxes levied on guests staying at hotels/motels in Taylor. The tax rate is 7% of charges for lodging. There are five lodging facilities that collect this tax for the City. Revenues are budgeted at \$82,963 and expenditures at \$75,000, which \$50,000 is paid to the Taylor Chamber of Commerce to be used to promote tourism in Taylor. Included in the budget is \$20,000 to be paid to Taylor Marketing Partnership is be used for marking efforts. A transfer for \$5,000 to the Main Street Fund for advertising to promote city sponsored events. The projected ending fund balance for FY2018-19 is \$97,189. The reserve is maintained for discretionary use by the Council throughout the year as needed.
- ❖ **Main Street Revenue Fund** - The purpose of this fund is to provide incentives for downtown businesses to improve the building facades and to account for donations and proceeds from fundraisers where profits are dedicated to promote downtown development. Revenues are budgeted at \$67,600 which is derived from City fund raising events, the annual Blackland Prairie Days, and \$49,600 in transfers from General Fund, TIF Fund, and Hotel/Motel Fund. The transfers are to assist the programs offered by the Main Street. Expenditures are budgeted at \$67,500 which provides incentives to downtown businesses to improve the facades of the buildings they occupy through Façade improvement Grants and to assist business with rent. The projected ending fund balance is projected at \$48,801.
- ❖ **Municipal Court Special Fee Fund** - These funds are collected through municipal court and are restricted mainly for building security and upgrading technology or services. Budgeted revenues are up by \$34,044 and expenditures are budgeted at \$11,496 for security services performed by the police department and the purchase of software. The projected ending fund balance is \$135,924.
- ❖ **Library Grant/Donation Fund** - The purpose of the fund is to set aside for tracking grants and donations to the Library to be spent on Library activities and operations. These funds are collected through specific grants and donations made to the City of Taylor's Public Library. Generally, it is difficult to know actually what grants and donations will be received in any given time. Revenues are budgeted at \$5,390, which includes \$4,240 for interest income earned. No expenditures are budgeted. The projected ending fund balance is budgeted at \$348,681 of which, \$285,773 is allocated as the Louis Ned and Noble funds.

Municipal Drainage Utility System (MDUS) Fund

MDUS Fund revenues are budgeted at \$501,085 for FY2018-19, a slight increase from the current budget. No rate increase is proposed for the FY2018-19 budget.

The FY2018-19 budget for expenditures total \$460,508, an increase of \$148,483 from the current budget. The budget includes \$150,000 for drainage projects, \$180,000 transfer to the General Fund,

\$129,725 to cover debt payments and \$425 for bad debt write-offs. The projected fund balance is \$32,286.

Roadway Impact Fund

Revenues are budgeted at \$36,480 which is generated by new development. No expenditures are budgeted for this fund. The ending fund balance is projected at \$226,706.

Utility Fund

Utility fund revenues are budgeted at \$9,886,767. The FY2018-19 budget includes a combined rate increase of 3% in water and sewer rates.

- ❖ Water income is budgeted at \$4,463,414. This is a decrease from the FY2018-19 budget by \$28,814. Water sales for the current year are expected to be less than the amount budgeted due to a decrease in watering by residents as seen thus far. However, this could change if we continued to have dry weather conditions.
- ❖ Sewer income is budgeted at \$4,483,340 and the charges for residential customers are based on sewer averages. The months of December, January and February are used to determine what a residential customer will pay for sewer. Commercial customer's charges are based on their actual water consumption.
- ❖ The City's water agreement with the City of Hutto, City of Thrall and Noack W.S.C. for wholesale water is budgeted at \$450,000.
- ❖ All other charges for services are budgeted at \$340,460 which is a decrease from the previous year's budget by \$35,040. The City implemented a financial assistance program that gave senior citizens and the disabled more time to pay their utility bill without penalty charges. As a result, administration fees have decreased.
- ❖ The City has contracts with Verizon, AT&T, Skybeam and T-Mobile, which the city receives rental income for the use of the water towers to place cellular antennas. Water tower rental income is budgeted for \$66,293, in addition to an increase in interest income budgeted at \$30,000. The total for Use of Money and Property Fund is \$99,793 after accounting for smaller miscellaneous line items in the amount of \$3,500.
- ❖ Assessments have been budgeted at \$47,560 for FY2018-19 which is \$7,460 (-18%) lower than the amount budgeted for current year.

Expenditures for FY2018-19 are budgeted at \$8,874,857, a decrease of \$234,810 (-2.6%) from the current FY2017-18 budget. This decrease is due to a reduction in purchasing of capital equipment. The areas of major increases are as follows:

- ❖ Employee services totaled \$1,562,120 which includes:
 - a) A 2% salary increase for employees and 2% compression pay for a total of \$65,406. This includes the federal taxes and TMRS cost on the salary increase.
 - b) Health Insurance is budgeted at \$174,890, an increase of \$23,890 or 15.8% from current budget amount.
 - c) The Texas Municipal Retirement System (TMRS) line item is budgeted at \$133,211 which is an increase of \$10,461 or 7.6% from the current adopted budget.
 - d) Full year funding of 3% salary increase implemented in January 2018.
- ❖ The Operational supply category is budgeted at \$1,974,592. The major expense in this category is the purchase of treated water from Brazos River Authority (BRA), which is budgeted at \$1,665,143. The City's monthly charge from BRA is \$133,210 for treated water. This is recalculated in June of each year and the new charge taking effect in July if we exceed the floor amount and an excess water charges is assessed. BRA has notified the City that changes are expected in the city's monthly rates due to excess water consumption. However, the City contract with BRA does include a 5% rate increase every five years. In August of 2019 the City will be assessed with the increase of 5% increasing the monthly payment to \$139,871. Other operational supplies are office and construction supply, specialty supply and operational equipment included in this category. Also, in this category are new service meters budgeted at \$48,935 for continuing the City's meter replacement program.
- ❖ The proposed budget includes \$194,189 in facilities operation expenditures. The major expense in this category is light and power which is budgeted at \$158,178 which is 81.4% of this category. Also in this category are facility repair and maintenance which is budgeted at \$12,000.
- ❖ Equipment operation and maintenance is budgeted at \$225,800. This represents the annual amount for vehicles and equipment repairs and maintenance.
- ❖ Contract Services and fees are budgeted at \$328,044. This category includes engineering services budgeted at \$28,200, software maintenance and licensing at \$66,070, credit card fees at \$42,900, other contract service at \$42,528 and testing certification at \$77,911 which includes the cost for bacteriological testing at the Wastewater Treatment Plant.
- ❖ Transfer of principle and interest for bond payments is budgeted at \$2,338,959 for the existing debt.
- ❖ Transfer to the General Fund is budgeted at \$1,250,000.

Projected revenues over expenditure are \$1,011,910, with a projected fund balance of \$2,585,969.

Airport Fund

Airport Fund revenues are budgeted at \$497,826 for FY2018-19. A 2% hangar increase is proposed in the budget.

The FY2018-19 budgeted expenses total \$482,577; this is a decrease of \$44,660 or 8.5% from the current adopted budget. Majority of the decrease is seen in fuel sales. Included in this budget is the final payment of \$12,700 for a loan from the General Fund.

Cemetery Operating Fund

Revenues in the Cemetery Fund are budgeted at \$220,220. This budget reflects a proposed rate increase that was presented to City Council on 6/14/18. Expenditures are budgeted at \$206,446. Included in the Cemetery budget is as follows:

- a) A 2% salary increase for employees and 2% compression pay for a total of \$4,360. This includes the federal taxes and TMRS cost on the salary increase.

Revenues exceed expenditures by \$13,774, projected fund balance will be in a negative deficit of \$75,765.

Sanitation Fund

Revenues in the Sanitation Fund are budgeted at \$1,769,924 for FY 2018-19. No rate increase is proposed for sanitation services.

Expenses for FY 2018-19 are budgeted at \$1,757,030.

- a) The major expense within this fund is the garbage contract to pay Waste Connection.
- b) Transfer to the General Fund totals \$164,200.
- c) \$5,000 is budgeted for accounts that are written off and sent to the collection agency.

A projected fund balance of \$199,356 will be left in the Sanitation Fund at the end of the FY2018-19.

A recycling program was implemented in the current budget year. The City opted to subsidize the cost for one-year, which will expire February 2019. Citizens will incurred the full cost for recycling of \$3.25 per month. This is taken into consideration for the FY2018-19 budget.

Transportation Fund (TUF)

Revenues are budgeted at \$793,698 and expenditure at \$760,000. Included in the budget is \$250,000 for annual street maintenance, \$500,000 for street reconstruction and \$10,000 for sidewalk improvements. The budget for expenditures are subject to change based on Council's decision and direction given in the upcoming budget workshop meeting.

The projected ending fund balance is \$683,741.

Debt Service Funds

This fund is for resources used to service the principal and interest on long-term debt such as general obligation and certificates of obligation. These are the sinking funds used to account for the accumulation of funds for and interest payments on the City's bonded indebtedness.

They are bound by bond covenants and there is little flexibility in revising the revenue or expenditures scheduled for next year.

In the General Obligation & Government CO's Fund, revenues are budgeted at \$2,142,927 which is derived mainly from the interest and sinking portion of the ad valorem taxes. Interest income earnings are budgeted at \$25,000. Expenditures total \$1,942,432 which includes bond payments and bank/paying agent fees.

Revenues budgeted for the Utility CO's bonds are at \$2,338,959 which is a transfer from the Utility Fund. Expenditures are budgeted at \$2,338,959 to cover the principal and interest payments on existing debt.

The Airport CO's revenues are budgeted at \$105,560 which is a transfer from the Airport Fund. Expenditures are budgeted at \$105,560 for the principal and interest payments on the existing debt.

The MDUS CO's revenues are budgeted at \$129,725 which is a transfer from the MDUS Fund. Expenditures are budgeted at the same amount for the principal and interest payments on the debt that was issued in 2012.

The bond rating for the city from Standard and Poor's is “-AA”.

Internal Service Fund

The Internal Service Fund consists of the Fleet Service Operation Fund and Fleet Replacement Fund.

- ❖ In the Fleet Service Fund for the FY2018-19 budget, revenues are budgeted at \$670,394 with expenditures at \$674,160.
- ❖ This fund was initiated in 2003-04 as a revolving fund to get better control over the costs of vehicles and equipment. Under this concept each department essentially rents its vehicles and equipment from the Fleet Service Fund. Most all maintenance and repairs are handled by this department to include fuel cost.

- ❖ In the Fleet Replacement Fund, revenues are budgeted at \$535,554 which will come from the General Fund, Utility Fund, Airport Fund, Cemetery Fund. Expenditures are budgeted at \$535,554 which is to cover the capital lease/purchase payments for the equipment that was been purchased. Included in this budget is financing for \$192,000 in vehicles for the FY2018-19. Payments are projected to be at \$43,433.

The financing of capital equipment is as follows:

a) Police- 1 vehicle	\$ 60,000
b) Streets/Grounds- Truck	\$ 26,000
c) Streets/Grounds-Mower	\$ 15,000
d) Streets/Grounds- Tractor	\$ 65,000
e) Building Maintenance	<u>\$ 26,000</u>
	Total \$192,000

Summary

Combined revenues for FY2018-19 for all funds total \$30,607,222 and expenditures total \$29,654,831. The operating budgets are conservative based on the current economy, but continues to provide services to our citizens as well as support the progress and development that is on-going in the City of Taylor.

Final adoption of the budget and tax rate is scheduled on September 13, 2018.

Respectfully submitted,

Isaac D. Turner

City Manager



User Information

Overview of the Budget Book

BUDGET CONTENTS

The City of Taylor's annual budget is comprised of a table of contents and fifteen sections. These fifteen sections can be grouped into three broad categories as follows:

Introduction and Information

- ❖ Table of Contents: Indicates topic and page number location.
- ❖ Budget Message: This letter that accompanies the budget when it is submitted to the Council. The Budget at a Glance that follows provides information about each fund and the significant changes or events affecting the fund.
- ❖ User Information: Describes the budget and budget process to include a budget calendar. A summary of City policies are also included in this section.
- ❖ Historical/Demographics: Provides a synopsis of the City of Taylor's history derived from various articles and newspaper clippings. It also contains a community profile.
- ❖ Personnel/Boards: Includes the City's organizational chart; a listing of citywide personnel; and a listing of City officials, staff, boards, and commissions.

Financial

- ❖ Budget summaries: Contains summaries of budget totals for all budgeted funds for the City.
- ❖ General Fund, Utility Fund and Other Funds: These sections contain detailed budget information for the various funds, departments, and divisions of the City. Where applicable, descriptions, goals, and performance indicators for various departments and divisions are given.
- ❖ Taxes & Debt: Displays various data about the City's ad valorem (property) tax. Contains payment schedules and bond information for the City's general obligation (tax supported) debt and the utility, drainage and airport debt that are featured in this sections.
- ❖ Capital Improvements: Includes a schedule of capital outlay and improvements (infrastructure) to be made during the coming fiscal year.

Supporting Information

- ❖ Fee Schedule: A detailed listing of fees and/or charges for services that will be in effect for the coming fiscal year.

- ❖ Copies of the Ordinances: Generated by the budget progress and can be found in the Ordinance section. This includes:
 - Ordinance No. 2018-11: Approving and Adopting the Budget for FY2018-19.
 - Ordinance No. 2018-12: Adopting the Tax Rate for the Tax Year 2019.
 - Ordinance No. 2018-13: Adopting and changing certain rates and other services provided by the City for Fiscal Year 2018-19.
- ❖ Glossary: A list of words and acronyms contained in the annual budget and their meaning.

THE CITY ORGANIZATION

The City of Taylor operated under a Commission-Manager form of government from 1926 to 2001. In an election held on May 5, 2001, a charter amendment was approved changing the designation to a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the Mayor and four other members. The Council is elected on a non-partisan basis. Council members serve three year staggered terms. The three-year election cycle consists of two members being elected in consecutive years and a single member being elected in the third years of the cycle. Four of the council members are elected by district with the remaining council member being elected at-large. After each election, the five members of the Council select one of the members to serve as Mayor until the next election. The City Council is responsible for, among other things, passing ordinances, adopting the budget, appointing committees, and hiring the City Manager, City Attorney and Municipal Court Judges.

The City Manager is responsible for carrying out the policies and ordinances of the city council, for overseeing the day-to-day operations of the government and appointing the heads of the various departments.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Division within it, but are subject to the supervision and control of the City Manager. A Department Head may supervise more than one Department.

THE BUDGET PROCESS

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In February, Departments Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditure and budget amounts, and estimated amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Finance Departments calculates personnel costs and the debt service requirements and revenue projections for the new-year. The data combined with the Department requests form a preliminary or “first draft” budget. At this stage, the budget is usually unbalanced; that is departmental requests are usually greater than anticipated revenues.

After receiving the first draft by the City Manager, Assistant City Manager and the Finance Director, a series of meeting with the individual Department Heads to review and discuss their budget requests. These meetings are held in May and help the City Manager formulate priorities for the proposed budget.

A series of City Council budget workshops are held, usually in June through August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can usually be found on City’s website www.taylortx.gov and city newsletter as well as the local media coverage.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council before August 31st. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearings as per Truth-in-Taxation guidelines, the City Council votes on the adoption of the budget. The budget is normally accepted and formally approved by the City Council before September 15. When deemed necessary, the City Council may amend the budget. The budget calendar that follows outlines the budget process.

FY2018-19 BUDGET AND TAX CALENDAR

Date	Schedule Events
22-Feb	City Council Meeting -Review and Discuss Budget Calendar and Guidelines
27-Feb	Budget kick-off meeting with departments
6-Mar	Meet and Discuss Five Year CIP with department heads
30-Mar	Departments submit initial projection of FY 2017-18 and submit FY2018-19 base budget requests to the Finance. This includes adjustments to base.
Apr 11-13	Finance Department review of Departmental Budget Requests and updates, changes, or revisions to the 5 year CIP w/Directors
Apr 23- 27	First Round of Budget Reviews with City Manager and department heads
24-Apr	Preliminary Property Tax Appraisal from WCAD
10-May	Review and discuss the FY 2018-19 Budget and the Capital Improvement Plan with City Council
15-May	Department submit to Finance budget narrative and performance measures
May	Appraiser sends notices of estimated appraised value
21-May	Preliminary budget due to City Manager
21-Jun	Budget Workshop I
12-Jul	CIP Workshop
26-Jul	Budget Workshop II
Jul 23-27	* Receive Certified Tax Roll from WCAD
1-Aug	* 1st City Manager budget meeting with employees
5-Aug	* Publication of effective and rollback tax rates, statements and schedules; submission to governing body from the Williamson County Tax Assessor/Collector
9-Aug	Budget Workshop III and Discuss tax rate; if proposed rate will exceed the rollback rate of the effective tax rate (whichever is lower), take record vote and schedule Public Hearing
15-Aug	Publish Notice #1 of Public Hearing in the Newspaper (published at least seven days before public hearing)
23-Aug	1st Public Hearing on budget and tax rate
29-Aug	Publish Notice #2 of Public Hearing in the Newspaper
6-Sept (Thursday) special mtg	* 2nd Public Hearing on tax rate (if needed - if we elect to go above the effective tax rate) (2nd public hearing may not be earlier than 3 days after first public hearing); schedule and announce meeting to adopt tax rate 3-14 days from this date
13-Sep	Meeting to adopt budget, tax rate and fee schedule
18-Sep	* 2nd City Manager budget meeting with employees

*subject to change

CITY FUNDS

As mentioned previously, the City is organized into Funds. For financial purposes, a fund is a separate accounting entity with revenues and expenses segregated for the purpose of carrying out a specific purpose or activity.

Governmental Funds are used to account for tax-supported activities. These activities are usually associated with a typical local government's operation, such as Fire and Police protection.

- ❖ General Funds (Major Fund)- Chief operating fund which accounts for all transactions not required to be accounted for in any other funds. The following Departments are included in the General Fund:

City Council	Animal Control
City Management	Fire
Public Information	Public Works:
Human Resource	PW-Streets & Grounds
Finance	Engineering Inspections
Municipal Court	Parks & Recreation
Development Services	Internal Services:
Moody Museum	Building Maintenance
Main Street Program	Information Technology
Public Library	Non-Departmental
Police	

- ❖ Special Revenue Fund (Non-Major Fund)- Fund used to account for the proceeds of certain specific revenue sources that are legally restricted or designated by council to expenditures for specified purposes. The special revenues funds in the City of Taylor include:

Tax Increment Fund	Library Grant/Donation Fund
Hotel/Motel Fund	Main Street Revenue Fund
Municipal Court Special Fee Fund	

- ❖ Municipal Drainage Utility System (MDUS) – MDUS is operated as a special revenue, with collected revenues used to fund drainage related expenditures and projects.
- ❖ Debt Service Fund (Major Fund)- Accounts for the accumulation of resources for, and the payment of general long-term debt principal and interest.

Proprietary Funds are used to account for a government's business-type activities. The costs of providing certain goods and services (water and wastewater service) to the citizens of Taylor and should be financed or recovered primarily through user charges. The following funds are proprietary funds in the City of Taylor:

- ❖ The Utility Fund accounts for operations related to providing water and wastewater service to the citizens of Taylor. The Utility Fund contains the following Departments:
 - Utility Administration
 - Wastewater Treatment
 - Utility Distribution/Collection

- ❖ Airport Fund accounts for operations related to providing a facility for corporate, industrial, and recreational users to land and store their aircraft.
- ❖ Sanitation Fund
- ❖ Transportation Fund (TUF)-made its debut in FY2015, as the newest fund in the City's financial structure. TUF is operated as a utility fund, with collected revenues used to fund street maintenance and reconstruction of streets related expenditures and projects

BUDGET BASIS

The accounts of the City are organized on the basis of funds and accounts groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of distinct, self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses.

The City's accounting records for all governmental funds are maintained on the modified accrual basis of accounting. This method recognizes revenue when it is measurable and available and expenditures when goods or services are received. All the proprietary funds are accounted from using the accrual basis of accounting; revenue is recognized when it is earned and expenses are recognized when they are incurred.

The Comprehensive Annual Financial Report (CAFR) shows that status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the City prepares its budget. An exception is the treatment of capital outlay in the proprietary funds. The budget does not show depreciation expense.

FINANCIAL AND BUDGET POLICIES

Budgeting

- ❖ The City Manager shall prepare a proposed budget that is balanced with current revenues plus available unreserved fund balances equal to or greater than current expenditures. A contingency reserve shall be maintained in the major funds (General & Utility Fund) at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City's goal is to maintain a minimum fund balance of three months of operating expenditures for the General Fund. The goal is for each fund is to be self-sufficient and inter-fund transfers should primarily involve reimbursement for costs or services. The annual budget document shall be comprised of all City funds. Each fund shall contain a detailed listing of revenues and expenditures. The departmental budgets within each fund shall contain proposed expenditures, estimated current year expenditures and actual previous year expenditures by line item.

Revenues & Reserves

- ❖ The City shall budget revenues by analyzing historic revenue amounts for a five year period taking into account the City's current economic development status. The City's fee schedule will be reviewed annually to ensure fees are consistent with the surrounding areas and that the City recoups its cost for specific services. Contingency reserves shall be maintained in the General Fund and Utility Fund at a level sufficient to provide for emergency and unanticipated revenue shortfalls.

Expenditures

- ❖ The City shall budget expenditures based on historic expenditures analysis, new expenses and new programs. Each department shall look at their operations in relation to historical expenses and planned new costs. Benefits shall be projected using the rate changes by Texas Municipal Retirement System, Baylor Scott & White Health Plan and the Internal Revenue Service. Modifications and adjustments will be made as necessary in order to ensure a balanced budget is achieved.

Fund Balance

- ❖ Three months of operating expenditure should be maintained for the General Fund. The intent is for each fund to be self-sufficient.

Purchasing

- ❖ City departments have the responsibility to see that their budget accounts are not over spent. All purchases over \$300 require a purchase order to be approved by department head and then the Finance Director level. Items over \$1,500 to \$2,999 require at least three phone quotes and items over \$3,000 require at least three written quotes and anything over \$50,000 is subject to be bid out.

Cash Management

- ❖ The Finance Director is responsible for the design and implementation of reliable and effective cash-flow forecasting. The City shall deposit its funds only in a deposit account that is insured by the Federal Deposit Insurance Corporation (FDIC) or fully collateralized by securities which are authorized by law to be used to collateralize the City's deposits.

Investments

- ❖ The investing of City funds falls under the responsibility of the Finance Director. It is the intent of the City to be in complete compliance with local law and the Texas Public Funds Investment Act. The City's investments will be reviewed annually by an independent auditor as part of the annual audit process. The City's investment policies stress:

1. **Safety** and preservation of principal. This is the foremost objective of the City.
2. Maintenance of sufficient **liquidity** to meet operating needs
3. **Diversification** to eliminate the risk of loss from concentration of assets
4. Optimization of **interest earnings** on the portfolio

Debt Management

- ❖ Debt shall not be used for current operational expenses. Interest earned from bond proceeds shall be credited to the benefit of the fund to complete the project or to the benefit of the fund responsible for repayment of the debt. In order to maintain the financial reputation of the city of Taylor, the City shall seek the assistance of a financial advisor concerning long term debt.

Reporting Policies

- ❖ The budget will be prepared in accordance with GASB (Governmental Accounting Standard Board) guidelines. A copy of the budget will be available for public viewing at the City of Taylor Library and on the City's website.
- ❖ Monthly financial statements will be given to City Council.
- ❖ Monthly investment reports will be given to City Council.
- ❖ An independent audit will be conducted on an annual basis. The City will produce financial statement in accordance with generally accepted accounting procedures as outlined by the GASB. The City will produce a Comprehensive Annual Financial Report which meets the requirements for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellent in Financial Reporting. The City has received its' fifth Certificate of Achievement. The City will also produce an annual budget document, which meets the criteria for GFOA's Distinguished Budget Presentation Award. The City has received the award for its past budgets. These documents will be presented to City Council and will be available for public viewing.



Historical/Demographics

HISTORY OF TAYLOR

On June 26, 1876, the International & Great Northern Railway reached a point in the vast open cattle ranges of Central Texas called Taylor Station. This station was named for a railroad official and was later called Taylorsville and finally Taylor. In anticipation of the railroad, the Texas Land Company laid out streets, public parks, a square, and sold lots for prices ranging from \$20 to \$350.

Taylor Station was situated on one of the major cattle trails and by August, 1876, it was reported that 146 carloads of cattle had been shipped. With the railroad, came a colonization of farmers and businessmen, mainly from Midwestern and Southern states. The rich pastureland was soon cultivated and began to produce an abundance of cotton. The first cotton gin was built in 1877.

Gradually, civilization developed. Early accounts describe quite a "bloody" place with shoot-outs and lawlessness; but, as more and more people arrived, churches and private schools were established and businesses flourished. A fire in February, 1879, destroyed most of the frame buildings and they were replaced with brick structures.

In 1882, the Missouri-Kansas-Texas Railroad was extended to Taylorsville: the first city election was held, and the Railroad was joined with the Missouri-Pacific to link East and West. A ceremony took place between Taylor and Hutto to celebrate this event, with speeches and an abundance of champagne and beer. The Honorable John R. Hoxie, ex-mayor of Chicago, drove the last spike. Mr. Hoxie became a wealthy cattleman whose ranch north of Taylorsville was described as quite a showplace.

In 1883, public schools were established and the Taylor Water Works pumped water from the springs in Murphy Park as well as from the San Gabriel River to a 75-foot high water tower. Water had previously been hauled into town in barrels and sold door-to-door. As testimony of the favorable economic climate of the times, the First National Bank was organized that year and capital stock of \$50,000 sold in less than an hour! On March 17, 1884, the city fathers changed the charter and the township of Taylorsville became officially known as the City of Taylor.

In the summer of 1884, a dog pound was initiated on the public square. A small boy was paid 25 cents for each stray dog he could round up. The City Marshall then sold them back to the owners for \$1, along with a numbered brass dog tag. The revenue was used for completion of a sewer system.

The Taylor Fair had its origins in the sheep ranchers who brought their flocks together on a common meeting ground to be sheared. While waiting for their flocks to be sheared, they entertained themselves with foot races, roping contests, and wagers of various natures. As they looked forward to meeting old friends and engaging in friendly rivalry, the idea of a yearly fair took root. The fair, held on July 4, 5, & 6 grew to include a parade, judging of livestock, baked goods, handiwork and horse races.

In 1889, Dr. A.V. Doak started a streetcar system that went from the I&GN depot on Main Street to Seventh Street, west to the pavilion on Sloan Street and south to Second Street, then east back to the depot. The dirt streets were often too muddy for any other method of transportation. Two Spanish mules drew each car and two boards were placed between the tracks for the mules to walk on.

The 1890 census showed Taylor having a population of 2,584. By the turn of the century, Taylor was well established as a trade and transportation center. Over 200 Taylor residents owned telephones in 1902. In 1913, a 3,260-foot deep artesian well was drilled. It was the deepest water well in the world at that time and was in use until 1994. The discovery of oil in nearby Thrall in 1915 only served to boost the already booming economy. The Chamber of Commerce was organized in 1925. The census had continued to

show an increase in population each decade, even though the county population showed a decrease between 1930 and 1970.

Taylor has had several famous citizens through the years:

- (1888-1923) Elmer “Pet” Brown won the world’s middleweight crown in wrestling in 1914.
- (1893-1966) Dan Moody, an attorney and son of Taylor’s first mayor, was the first prosecuting attorney in the US to win a legal battle against the Ku Klux Klan. At age 33, he became the youngest governor of Texas.
- (1870-1932) Bill Pickett was a black cowboy who initiated the practice of “bulldogging” or steer wrestling and in 1971 was posthumously inducted into the Cowboy Hall of Fame. He controlled the steer by sinking his teeth into the animal’s upper lip as he twisted the neck and brought him down. Pickett died in 1932 after traveling all over the world performing his unusual stunt. There is a bronze statue of Bill Pickett at the Fort Worth Rodeo Grounds.

TAYLOR, TEXAS: was first named Taylorsville for an official (Edward Moses Taylor) of the International and Great Northern Railroads in 1876. Taylor is agriculture and manufacturing –based community with a growing population. While Taylor is considered part of the Austin metropolitan area, it is the most individual and rural community in the area.

ETHNIC PRIDE: is a great part of the Taylor “mystique”. The community takes great pride in its ethnic diversity that includes Czech, Polish, German, English, Scotch-Irish, Swedish, Black, Hispanic, Mid-Eastern and other ancestry. This diversity is never more evident than during the annual “Taylor History Days”. Examples of “ethnic Pride” are in the range of eating establishments within the city. Taylor is rightfully known for its great Bar-B-Que restaurants. Kolache, a Slavic pastry, are also widely available.

STATELY MANSIONS: are found throughout much of Taylor. Large old homes with two and three stories reflect a time of affluence in a young Taylor. Many of these homes have been maintained by generations of the same family, while others have been faithfully restored and modernized.

COTTON: has been one of the mainstays of Taylor’s economy since the early 1800’s. The rich soil and the skilled farmers who worked it made Williamson County a leading cotton producer. Most years will see some 80,000 bales of cotton harvested in the county and over 125,000 shipped from the Taylor Compress.

MOODY MUSEUM: “In a world where mankind is all-consumed with looking toward the future, we take great pride in preserving our past”. The restoration of the Governor Dan Moody Birthplace-Museum build in 1887 is such an accomplishment. The Moody Museum reflects the traditions of a very distinguished family whose roots stem from Tennessee and Kentucky to Taylor. It is the boyhood home of Texas’s youngest governor, Dan Moody. In 1926, at the age of 33, he became the youngest governor to hold this office in the history of Texas. He won the governorship after running against the famous Ma Ferguson. Dan had previously served as Williamson County Attorney and Texas Attorney General. The home received a Texas Historical marker in 1968. The house was given to the city in 1976 and notes Governor Moody’s many accomplishments. Today, the museum houses many items of furniture and memorabilia from the family and is available for receptions, luncheons and other events.

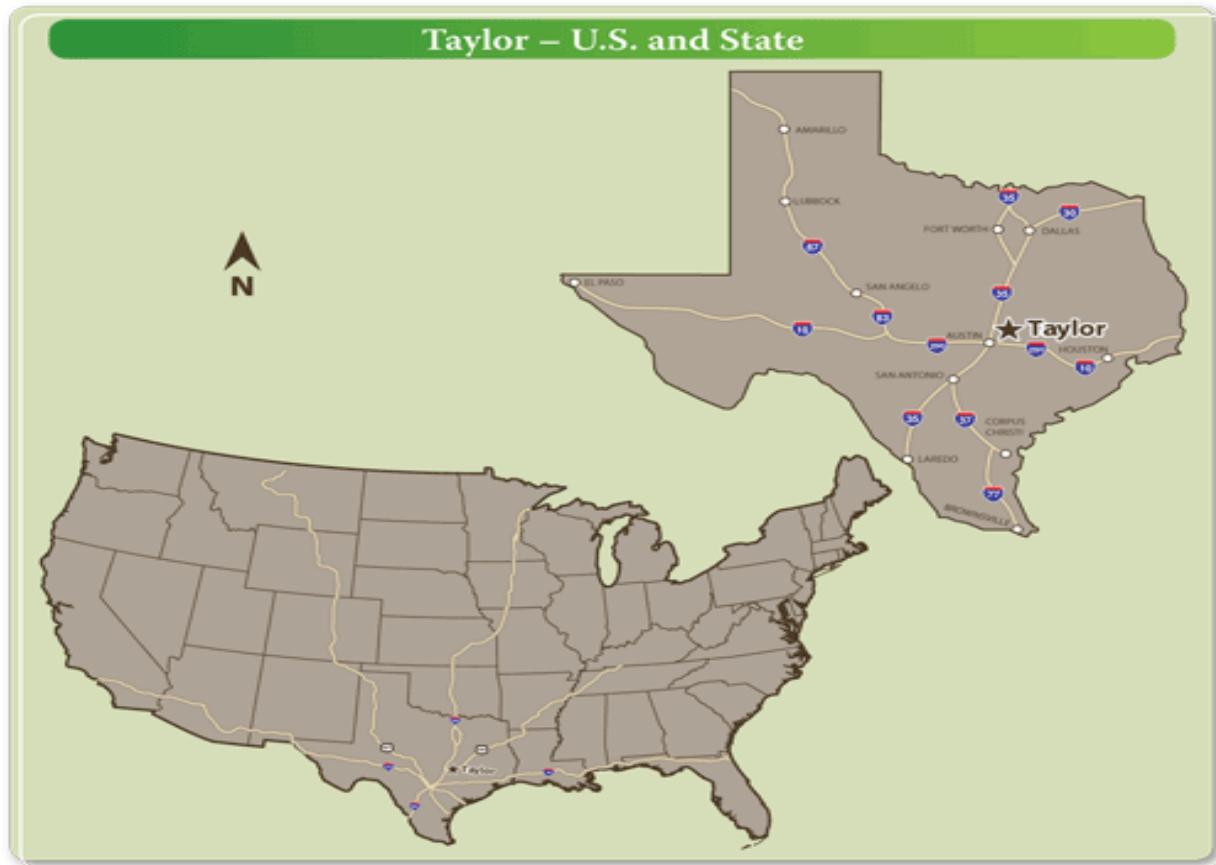
Today, light industry and diversified farming contribute to Taylor’s prosperity. Taylor has continued to grow over the years.

COMMUNITY PROFILE

Taylor is located in the heart of Williamson country

Location

The City is located in Central Texas Williamson County, is 29 miles northeast of Austin and 18 miles east of Round Rock. State highway 95 and U.S. highway 79 intersect in downtown Taylor. The City currently occupies a land area of 19.13 square miles in Williamson County.



Taylor Climate -

Temperature - Precipitation

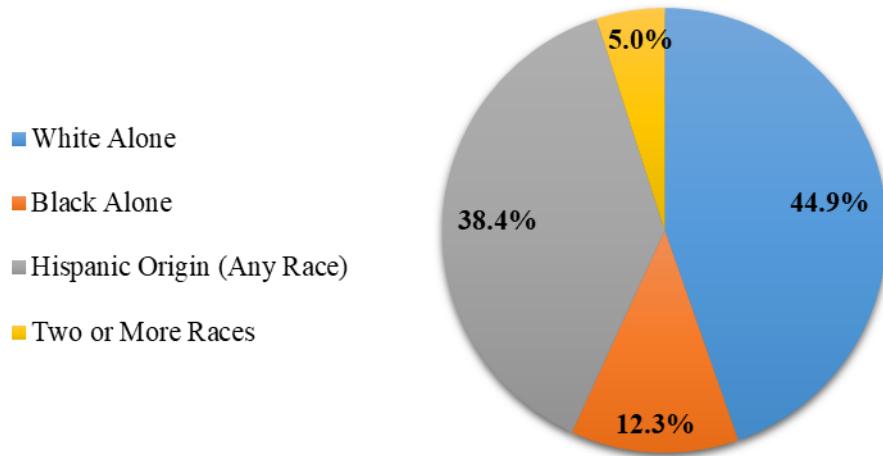
	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Average high in °F	59	64	72	79	85	91
Average low in °F	36	40	47	54	62	69
Av. precipitation - inch	2.09	2.36	2.64	2.68	5.2	3.78

	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Average high in °F	95	96	90	81	69	61
Average low in °F	72	71	66	56	46	38
Av. precipitation - inch	1.61	2.09	3.31	3.82	2.95	2.56

Population (2015- 2020 estimates)

- The City of Taylor has a population of 17,642; Williamson County is 562,337 and the State of Texas is at 28,797,290.
- 19.8% Population Increase 2010-2017
- Average Age: 39
- Williamson County Texas population growth has been more than 25.1%

Community Demographics for 2015 and 2020 Estimates *



*United States Census Bureau (www.census.gov/quickfacts/fact/table/taylorcitytexas/PST120217)

Film Industry in Taylor

The City of Taylor is a Certified Film Friendly Texas Community and continues to be a scenic location for production companies. The historical Howard Theater can be used for special premier events and/or private screenings.

Movies that have been filmed in and around Taylor include:

Heartbreak Hotel	1988	The Rookie	2000
The Hot Spot	1989	The Life of David Gale	2001
The War at Home	1995	Lone Star State of Mind	2002
The Big Green	1995	Texas Chainsaw Massacre (2)	2003
Michael	1996	Epicurious	2003
Suburbia	1996	Wendell Baker Story	2004
Purgatory County	1996	Friday Night Lights	2004
Homes Fries	1996	Infamous	2006
Fool's Gold	1997	The Hitcher (2)	2006
Little Boy Blue	1997	Gary the Tennis Coach	2009
Varsity Blues	1999	Killer School Girls from Outer Space	2011
The Monster Hunter	1999	Joe	2013
Where the Heart Is	2000	Transformers: Age of Extinction	2014

Distinguished Citizens

Elmer “Pet” Brown was crowned World’s Middleweight Champion in 1914.

Dan Moody (1893-1966), a local Taylor attorney was the first prosecutor in the United States to win a legal battle against the Ku Klux Klan. At the age of 33, he became the youngest Governor of Texas.

Bill Pickett (1870-1932), was a black cowboy who invented and perfected the art of “bulldogging” when he would bring a bull down by biting the tender portion of the bull’s nostril. He was inducted into the Cowboy Hall of Fame in 1971.

Elmore (Rip) Torn, veteran movie actor, was born and raised in Taylor.

Recreational Highlights

Murphy Park has 10 lighted tennis courts, swimming pool, lighted baseball fields, miniature golf course, American Legion Hall (which is used frequently for receptions and local events) and a covered pavilion. Taylor has a 2.4-mile hike and bike trail, which is well lit and used frequently by its citizens.

The new Taylor Regional Park is a modern recreation facility with ten lighted tournament quality ball fields complete with wireless scoreboards, shaded stadium style bleachers, moveable pitching mounds and base paths. To include five fields for girl softball up to the collegiate level; five fields for boys baseball ages 12 and under; three concession stands and restrooms; parking for 650 vehicles. The fully lighted park also includes additional athletic fields and amenities, including a full size football field, two soccer fields, two basketball courts, a covered pavilion, two modern playscapes, and a hike and bike trail. The park also features an innovative nature

conservation project and a six-acre lake that are perfect for outdoor education. Taylor also has a five acre park located at the entrance to the Taylor Regional Park and Sports Complex with amenities that include a concrete trail and fishing platform, a climbing wall, an angle exercise platform, a feeding station for the ducks and park benches.

Located in the heart of downtown Taylor, the recently renovated Heritage Square provides citizens with an amphitheater for live bands, shaded splash pad with LED lighting, historical garden space, farmer's market pavilion, playground, and a shaded picnic area.

In March 2016, the City of Taylor received a Texas Parks & Wildlife grant for improvements to Robinson Park located in the southwest corner of Taylor. Improvements completed in October 2018 included a splash pad, ball field fencing improvements, and a small overlook along a neighboring creek.

Granger Lake with 4,400 surface acres is ranked as one of the five best crappie-fishing lakes in Texas. It also offers excellent fishing for black or white bass, hybrid stripes, and catfish. The rolling lake shore area provides three overnight campgrounds, sheltered picnic areas, RV hook up, screened overnight cabins, three sheltered group pavilions, two swimming beaches, five boat ramps and one primitive boat launch area. There is limited game bird hunting and feral hog archery hunting on 6,700 acres of Texas Parks and Wildlife (Annual Permit) hunting areas around the lake, Comanche Bluff hiking trail, and over 21 species of birds. Springtime shows off a bounty of bluebonnets and other wild flowers. Granger Lake is located six miles east of Highway 95 on FM 1331; only 10 minutes from Taylor.

The local Main Street Festival in May brings people to experience the fun of the Blackland Prairie Days in the downtown area. The City hosts an annual Christma Bazaar held at City Hall for vendors to sell and exhibit arts and crafts. This event is held the first Saturday in December.

Education

Taylor Independent School District has the following campuses:

Taylor High School (grades 9-12) 355 FM 973
Legacy Early College High School (grades 9-12) 516 N Main St
Taylor Middle School (grades 6-8) 304 Carlos Parker Blvd NW
Main Street Intermediate (grades 4-5) 3101 N Main St
Naomi Pasemann Elementary School (grades 1-3) 2809 North Drive
TH Johnson Elementary School (grades PreK and K) 3100 Duck Lane
Taylor Opportunity Center 1004 Dellinger Drive

Taylor ISD can be contacted at (512) 365-1391

The Texas Academic Performance Reports (TAPR) pull together a wide range of information on the performance of students in each school and district in Texas every year. Performance is shown disaggregated by student groups, including ethnicity and low income status. The reports also provide extensive information on school and district staff, programs, and student demographics.

Taylor ISD: 2018 District Accountability Rating: “Acceptable Performance”

Details on the rating can be found at <http://www.tea.state.tx.us/perfreport/>

Taylor is fortunate to have two private schools, St. Paul Lutheran School (grades PreK -7) and St. Mary’s Catholic School (grades PreK -8).

Area Colleges and Universities include:

- Temple College is a comprehensive college, offering transfer programs, technical education, community education, career and workforce training, and cultural activities. The college now offers day and evening classes; technical and workforce training; on-campus, online, hybrid, and web-enhanced courses; and continuing education classes. The main campus is located in Temple with five off-campus locations which include Temple College Taylor Center, East Williamson County Higher Education Center (EWCHEC)-Hutto, Cameron Education Center, Temple College Downtown Center and Texas Bioscience Institute, located on the Scott and White West Campus.
- Texas A&M University, often referred to as A&M or TAMU, is a coeducational public research university located in College Station, Texas. It is the flagship institution of the Texas A&M University System. The sixth-largest university in the United States, A&M enrolls over 69,000 students in ten academic colleges.
- University of Texas at Austin- UT is a major research university offering 156 undergraduate and over 170 graduate degree programs to over 51,000 students in order to provide superior and comprehensive educational opportunities at the baccalaureate through doctoral and special professional education levels.
- The East Williamson County Higher Education Center (EWCHEC) is a multi-institutional teaching center providing a wide array of educational opportunities and workforce readiness programs to all of East Williamson County. Texas State Technical College Waco is excited to be collaborating with Temple College and the communities of East Williamson County to bring residents new opportunities in higher education. EWCHEC offers associate degree and certificate programs in Air Conditioning, Building Construction, Culinary Arts, Industrial Systems & Engineering Technology, Electrical Construction, Plumbing & Pipefitting, Mechanical Engineering, Machining, and Welding. The center is now housed in the new 112,000 square-foot facility located on 57 acres in Hutto.

Top Employers (2018)

<u>Top Employers</u>	<u>Employees</u>	<u>Type</u>
Electric Reliability Council of Texas (ERCOT)	734	Texas Electrical Grid Operation Center
Taylor Independent School District	535	Education
Durcon, Inc.	352	Manufacturer
Baylor Scott & White	180	Healthcare
Floydco, Inc	175	Window Repair & Installation Svcs.
Corrections Corp. of America (T. Don Hutto)	166	Correctional Facility
H.E.B. Grocery Co.	165	Retail
City of Taylor	160	Municipal Government
Burrows Cabinets / TaylorCraft Cabinet Doors	142	Custom Cabinet Manufacturer
Wal-Mart	125	Retail

Top Taxpayers (2018)

<u>Top Taxpayers</u>	<u>Total Assessed</u>
Electric Reliability Council of Texas Inc	\$ 31,800,000
Electric Reliability Council of Texas	\$ 18,652,751
CoreCivic	\$ 14,414,050
HEB Grocery Company LP	\$ 11,522,827
Durcon Laboratory Tops Inc.	\$ 11,123,025
OnCor Electric Delivery Company	\$ 11,097,107
Wal-Mart Real Estate Business Trust	\$ 9,859,648
Union Pacific RR Co.	\$ 9,336,245
Taylor CPB Property LLC	\$ 6,359,478
Taylor Plaza LLC	\$ 5,451,250

Housing

Median market value of homes in Taylor is \$136,439. Main Street Commons is the newest 75-unit affordable housing complex that was completed in 2013. It provides seniors with the opportunity to live in a brand new, high-quality affordable one and two bedroom floor plan apartments.

Medical

Baylor Scott & White Hospital - Taylor is a 25-bed critical access hospital with 24-hour Emergency Room service. Radiology, Laboratory, and Surgery are also ready to serve around the clock.

The professional staff provides the most up-to-date medical care for individuals and their loved one with skill and compassion.

Baylor Scott & White Hospital – Taylor is a member of Scott & White Healthcare and is a not-for-profit organization. All generated income goes back into the facility for operating expenses and new equipment. They are a local organization focused on serving the needs of Taylor and the surrounding areas. The hospital is fully accredited by The Joint Commission.

Government

The City of Taylor operates under a Council-Manager form of government. All the powers of the City are vested in an elected City Council, consisting of a mayor and four council members. The Council enacts local legislation, determines City policies and employs the City Manager.

Taxes

Forty percent of property taxes in Taylor are paid by businesses. Retail sales tax in Taylor is 8.25%. Property Taxes rates for City of Taylor are \$0.788 per \$100 of assessed value. Rates for the Taylor ISD and Williamson County are \$1.57 and \$0.459029 per \$100 respectively.

Utilities/Telephone

Electricity: You may choose from a number of power service companies. Choose from a list on the internet at: www.powertochoose.com

Water and wastewater services: Contact the City of Taylor at 512-352-2066

Natural Gas: Contact ATMOS Gas for information at 1-800-460-3030

Telephone: Look for telephone service companies in the front of your local phone book.

Cable Service: Time Warner Communications at 1-800-418-8848

Transportation

Austin Bergstrom International Airport is approximately 35 miles south of Taylor. Taylor Municipal Airport, located just west of town on Highway 79, is city owned and operated. The airport has a 4,000 feet runaway and can accommodate small private planes.

Texas Facts

Population: 28.8 million

Land Area per Square Mile: 267,339

Texas known as The Lone Star State

Capital: Austin

State Motto: Friendship

State Bird: Mockingbird

State Flower: Bluebonnet

State Tree: Pecan

State Dish: Chili

State Mammal: Armadillo

Time Zone: Central, DST, except far west Texas (El Paso Area), Mountain Standard Time.

CITY OF TAYLOR
MISCELLANEOUS STATISTICS

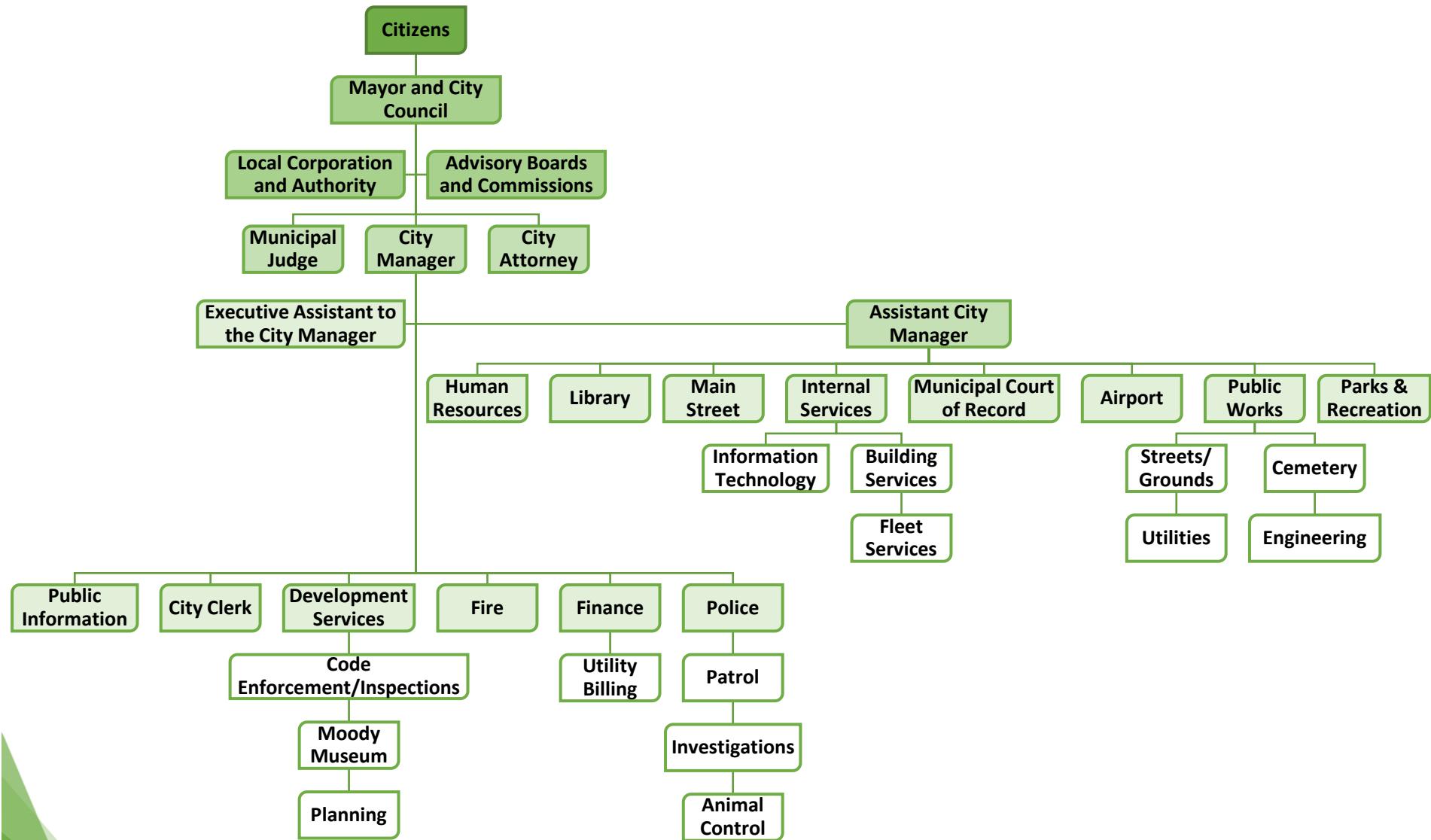
Form of Government: Council/Manager	Sep-15	Sep-16	Sep-17	Sep-18
Number of employees (excluding police and fire):				
Classified	67	67	67	66
Exempt	21	21	21	23
Area in square miles	19.1	19.1	19.1	21
City of Taylor facilities and services:				
Miles of streets (paved and unpaved)	107	112	112	114
Miles of alleys (paved and unpaved)	10	10	10	10
Number of Bridges	16	16	16	16
Bridge deck (sq. ft.)	40,435	40,435	40,435	40,435
Number of Street Lights	1,114	1,114	1,114	1,114
Culture and Recreation:				
Parks	8	8	8	9
Park acreage	331	331	331	332
Swimming pools	2	2	2	2
Football/Soccer Fields	3	3	3	3
Baseball and Softball fields	20	20	20	20
Tennis courts	8	8	8	8
Fire Protection:				
Number of stations	2	2	2	2
Number of fire personnel and officers	24	24	24	24
Number of calls answered	2,039	1,487	2,211	2,063
Number of inspections conducted	119	292	323	329
Police Protection:				
Number of stations	1	1	1	1
Number of sworn officers	27	27	27	29
Non sworn officers	9	9	9	12
Number of patrol units	18	18	18	23
Number of law violations:				
Physical arrests	647	459	459	708
Traffic violations	1,354	2,842	1,368	7,436
Parking violations	52	21	21	15
Water System:				
Miles of water mains	121	121	121	123
Number of service connections	5,605	5,605	6,013	6,456
Number of fire hydrants	598	598	598	619
Daily average consumption in gallons	1,946,849	2,058,575	2,097,411	2,030,205
Maximum daily capacity of plant in gallons (MGD)	12	12	12	12
Wastewater System:				
Miles of sanitary sewers	89	89	89	91
Miles of storm sewers	4	4	4	4
Number of treatment plants	1	1	1	1
Number of service connections	5,450	5,450	5,747	5,848
Daily average treatment in gallons	1,339,000	1,339,000	1,339,000	1,494,000
Maximum daily capacity of treatment plant in gallons (MGD)	4	4	4	4
Facilities and services not included in the primary government:				
Airport:				
Number of Hangers	52	52	52	64
Number of Tie-Downs	27	27	27	27
Length of runway (ft.)	4,000	4,000	4,000	4,000
Cemetery:				
Number of platted plots	9,857	9,857	9,857	9,857
Number of plots owned	5,543	5,620	5,620	5,764
Acres maintained	135	135	135	135



Personnel/Boards



City of Taylor Organization Chart



CITY OF TAYLOR
PRINCIPAL OFFICIALS

City Council

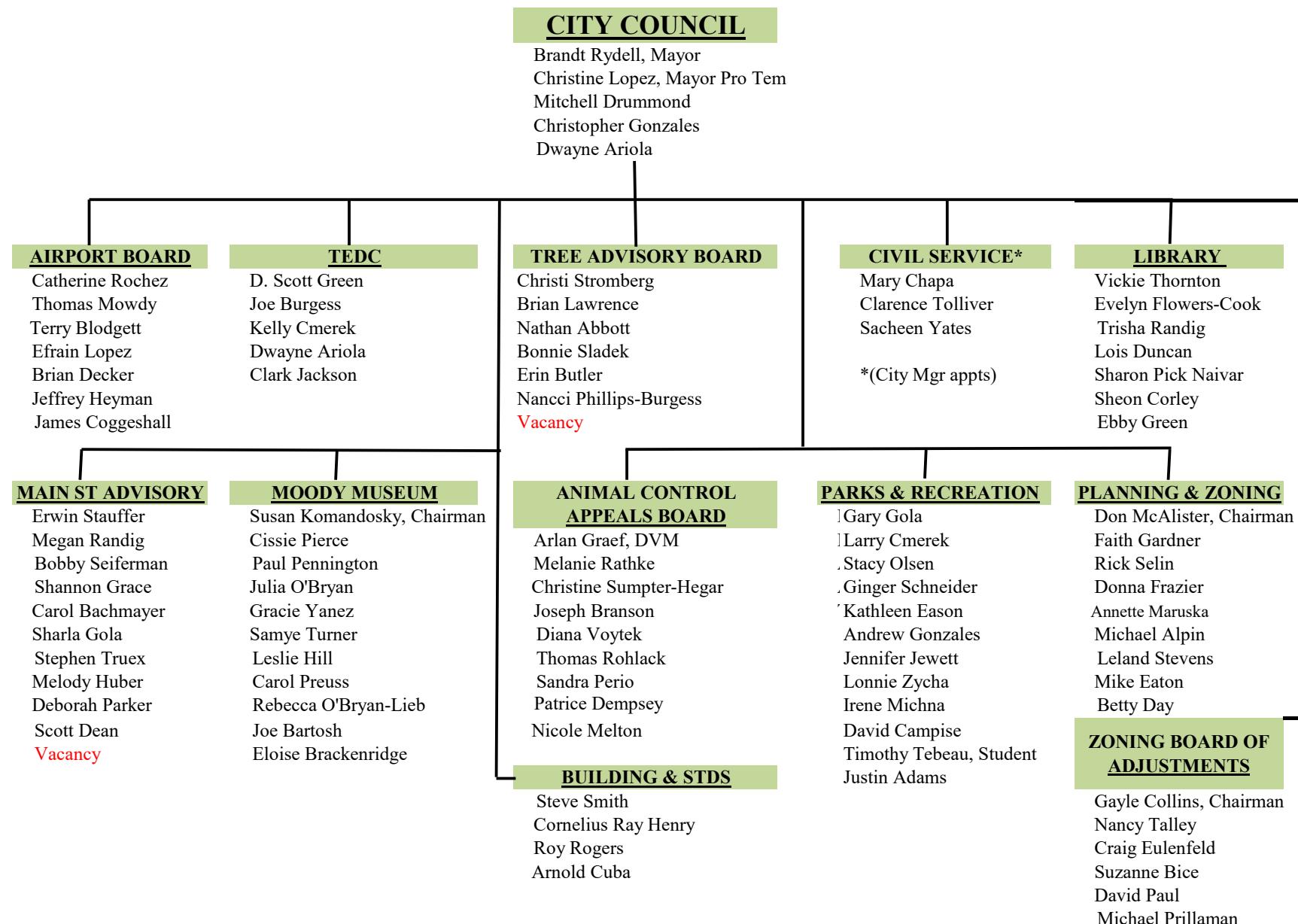
Brandt Rydell.....	Mayor	Term Expires May 2021
Christine Lopez.....	Mayor Pro Tem	Term Expires May 2019
Mitchell Drummond.....	Council Member	Term Expires May 2021
Robert Garcia.....	Council Member	Term Expires May 2019
Dwayne Ariola.....	Council Member	Term Expires May 2020

City Staff :

Isaac D. Turner.....	City Manager
Rocio Lopez	Executive Assistant to the City Manager
Jeffrey Jenkins.....	Assistant City Manager
Ted Hejl.....	City Attorney
Dianna Barker.....	City Clerk
Rosemarie Dennis.....	Director of Finance
Pat Ekiss.....	Fire Chief
Karen Ellis.....	Director, Library
Tom Yantis.....	Director of Development Services
Kim Peterson.....	Director, Human Resources
James Gray.....	Director of Public Works
Lisa Thompson.....	Director of Internal Services
Vacant.....	Public Information Officer
Henry Fluck.....	Police Chief
Deborah Lannen.....	Main Street Manager

City of Taylor Organizational Chart

City Council- Boards and Commissions



CITY OF TAYLOR PERSONNEL

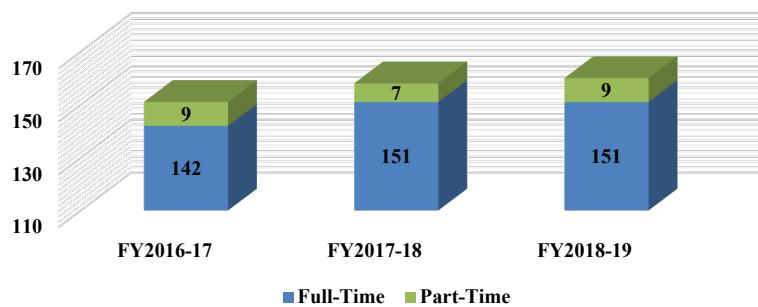
NUMBER OF FULL-TIME POSITIONS BY DEPARTMENT

	<u>FY2016-17</u>	<u>FY2017-18</u>	<u>FY2018-19</u>
City Manangement	4	4	4
Public Information	1	1	1
Human Resource	2	2	2
Finance	3	5	5
Municipal Court	3	4	4
Development Services	7	8	8
Main Street	1	1	1
Library	7	7	7
Fire	24	24	24
Police	36	39	39
Animal Control	1	2	2
Streets & Grounds	14	14	14
Parks & Recreation	6	6	6
Internal Services	3	3	3
Engineering	1	1	1
Information Technology	1	1	1
Utility Administration	6	6	6
Utility Collection & Distrib.	14	14	14
Wastewater	3	4	4
Airport Operation	1	1	1
Cemetery Operation	2	2	2
Fleet Services Operation	2	2	2
	142	151	151

NUMBER OF PART-TIME POSITIONS BY DEPARTMENT

	<u>FY2016-17</u>	<u>FY2017-18</u>	<u>FY2018-19</u>
City Manangement	0	0	1
Municipal Court	1	1	1
Library	2	2	2
Animal Control	3	2	2
Internal Services	2	1	2
Airport Operation	1	1	1
	9	7	9

Changes In Personnel



PERSONNEL LISTING
Three Year Comparison of the Number of Budgeted Positions

	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
City Management Department			
Full-Time:			
City Manager	1	1	1
Asst. City Manager	1	1	1
Executive Assistant	1	1	1
City Clerk	1	1	1
	<i>Subtotal</i>	4	4
Part-Time			
Administrative Assistant	0	0	1
Total City Management Department	4	4	5
Public Information Department			
Full-Time:			
Public Information Officer	1	1	1
Total Public Information Department	1	1	1
Human Resources Department			
Full-Time:			
Human Resource/CS Director	1	1	1
Administrative Assistant	1	1	1
Total Human Resources Department	2	2	2
Finance Department			
Full-Time:			
Finance Director	1	1	1
Accountant	1	1	1
Payroll /Acct. Specialist	1	1	1
Account Clerk	1	1	1
Budget/Admin Technician	0	1	1
Total Finance Department	4	5	5
Municipal Courts Department			
Full-Time:			
Clerk of the Court of Record	1	1	1
Senior Deputy Municipal Court Clerk	1	1	1
Deputy Municipal Court Clerk	1	2	2
	<i>Subtotal</i>	3	4
Part-Time			
Municipal Judge	1	1	1
Total Municipal Courts Department	4	5	5
Development Service Department			
Full-Time:			
Development Service Director	1	1	1
Code Enforcement Officer	2	2	2
Senior Planner	0	1	1
Planner	1	1	1
Deputy Building Official	0	0	0
Building Official	1	1	1
Administrative Assistant	1	1	1
Permit/Admin Clerk	1	1	1
Total Development Service Department	7	8	8
Main Street Department			
Full-Time:			
Main Street Manager	1	1	1
Total Main Street Department	1	1	1

PERSONNEL LISTING
Three Year Comparison of the Number of Budgeted Positions

	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Library Department			
Full-Time:			
Library Director	1	1	1
Library Assistant	2	2	2
Technology Librarian	1	1	1
Library Aide	3	3	3
	<i>Subtotal</i>	7	7
Part-Time			
Library Aide	2	1	2
Total Library Department	9	8	9
Fire Department			
Full-Time:			
Fire Chief	1	1	1
Asst. Fire Chief	1	1	1
Fire Lieutenant	6	6	6
Driver/Operator	6	6	6
Firefighter/EMT	9	9	9
Administrative Assistant	1	1	1
Total Fire Department	24	24	24
Police Department			
Full-Time:			
Police Chief	1	1	1
Police Commander	2	2	2
Patrol Sergeant	5	5	5
Patrol Corporal	4	4	4
Patrol Officer	15	15	15
Police Recruit	0	2	2
Communication Supervisor	1	1	1
Communication Officer	6	6	6
Support Services Administrator	1	1	1
Records Supervisor	1	1	1
Victims Services Coordinator	0	1	1
Total Police Department	36	39	39
Animal Control Department			
Full-Time:			
Kennel Technician	0	1	1
Animal Control Officer/Supervisor	1	1	1
	<i>Subtotal</i>	1	2
Part-Time			
Animal Control Officer	1	1	1
Kennel Technicians	2	1	1
Total Animal Control Department	4	4	4
Street & Ground Department			
Full-Time:			
Public Works Director	1	1	1
Public Works Superintendent	1	1	1
Administrative Assistant	1	1	1
Crew Leader II	1	1	1
Crew Leader I	1	1	1
Heavy Equipment Operator II	2	2	2
Heavy Equipment Operator III	1	1	1
Equipment Operator I	6	6	6
Total Street & Grounds Department	14	14	14

PERSONNEL LISTING
Three Year Comparison of the Number of Budgeted Positions

	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Parks & Recreation Department			
Full-Time:			
Recreation Superintendent	1	1	1
Crew Leader II	1	1	1
Athletic Field Tech.	4	4	4
Total Parks & Recreation Department	6	6	6
Internal Services Department			
Full-Time:			
Internal Services Director	1	1	1
Building Maintenance Superintendent	1	1	1
Custodian	1	1	1
<i>Subtotal</i>	<i>3</i>	<i>3</i>	<i>3</i>
Part-Time			
Custodian	1	1	1
Building Maintenance Tech	1	1	1
Total Internal Services Department	5	5	5
Engineering Department			
Full-Time:			
Public Works Inspector	0	0	0
Senior Engineer	1	1	1
Total Engineering Department	1	1	1
Information Technology Department			
Full-Time:			
Information Technology Specialist	1	1	1
Total Information Technology Department	1	1	1
Utility Administration Department			
Full-Time:			
Utility Billing Manager	1	1	1
Service Technician	2	2	2
Senior Utility Clerk	1	0	0
Utility Clerk	2	3	3
Total Utility Administration Department	6	6	6
Wastewater Department			
Full-Time:			
Wastewater Plant Supervisor	0	1	1
WWTP Operator II	1	0	0
WWTP Operator I	1	3	3
Pretreatment Coordinator/WWTP Operator	1	0	0
Total Wastewater Department	3	4	4
Utility Maintenance Department			
Full-Time:			
Utility Superintendent	1	1	1
Administrative Assistant	1	1	1
Crew Leader II	1	1	1
Crew Leader	4	4	4
Utility Maint. Worker I	6	6	6
Utility Maint. Worker II	1	1	1
Total Utility Administration Department	14	14	14
Fleet Services Department			
Full-Time:			
Fleet Services Manager	1	1	1
Mechanic	1	1	1
Total Engineering Department	2	2	2

PERSONNEL LISTING
Three Year Comparison of the Number of Budgeted Positions

	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Airport Department			
Full-Time:			
Airport Manager	1	1	1
	<i>Subtotal</i>	1	1
Part-Time:			
Airport Maintenance Tech	1	1	1
	Total Airport Department	2	2
Cemetery Department			
Full-Time:			
Cemetery Clerk	1	1	1
Cemetery Worker	1	1	1
	Total Cemetery Department	2	2
TOTAL ALL DEPARTMENTS	152	158	160



Budget Summaries

CITY OF TAYLOR COMBINED BUDGET SUMMARY

The Combined Budget Summary contains projected balances at the beginning of the year, additions as a result of revenue collected during the fiscal year, subtractions for budgeted expenditures during the year and budgeted balances at the conclusion of the fiscal year for operating, debt service, special revenue and fiduciary funds.

<u>FUNDS</u>	<u>Projected Beginning Fund Balance 10/01/2018</u>	<u>Adopted Budget-Revenues 2018-19</u>	<u>Adopted Budget-Expenditures 2018-19</u>	<u>Revenues over/ (under) Expenditures</u>	<u>Projected Budgeted Ending Fund Balance 9/30/2019</u>
Governmental Funds:					
General Fund	\$ 3,494,755	\$ 13,599,739	\$ 13,599,739	\$ -	\$ 3,494,755
Special Revenue Funds:					
TIF Fund	\$ 778,326	\$ 317,620	\$ 707,556	\$ (389,936)	\$ 388,390
Hotel-Motel Tax Fund	\$ 89,226	\$ 82,963	\$ 75,000	\$ 7,963	\$ 97,189
Main Street Revenue Fund	\$ 48,701	\$ 67,600	\$ 67,500	\$ 100	\$ 48,801
Municipal Court Revenue Funds	\$ 113,376	\$ 34,044	\$ 11,496	\$ 22,548	\$ 135,924
Library Grant/Donation Fund	\$ 343,291	\$ 5,390	\$ -	\$ 5,390	\$ 348,681
Municipal Utility Drainage Fund	\$ (8,291)	\$ 501,085	\$ 460,508	\$ 40,577	\$ 32,286
 Special Revenue Funds Subtotal	\$ 1,364,629	\$ 1,008,702	\$ 1,322,060	\$ (313,358)	\$ 1,051,271
Roadway Impact Fund	\$ 190,226	\$ 36,480	\$ -	\$ 36,480	\$ 226,706
 Governmental Funds Subtotal	\$ 5,049,610	\$ 14,644,921	\$ 14,921,799	\$ (276,878)	\$ 4,772,732
Proprietary Funds:					
Utility Fund	\$ 1,574,059	\$ 9,886,767	\$ 8,978,350	\$ 908,417	\$ 2,482,476
Utility Impact Fund	\$ 806,871	\$ 200,640	\$ -	\$ 200,640	\$ 1,007,511
Airport	\$ 241,363	\$ 497,826	\$ 482,577	\$ 15,249	\$ 256,612
Cemetery Fund	\$ (89,539)	\$ 220,220	\$ 206,446	\$ 13,774	\$ (75,765)
Sanitation Fund	\$ 186,462	\$ 1,769,924	\$ 1,757,030	\$ 12,894	\$ 199,356
Transportation Fund (TUF)	\$ 650,043	\$ 793,698	\$ 760,000	\$ 33,698	\$ 683,741
 Proprietary Funds Subtotal	\$ 3,369,259	\$ 13,369,075	\$ 12,184,403	\$ 1,184,672	\$ 4,553,931
Fiduciary Funds					
Cemetery Permanent Fund	706,773	20,800	14,500	6,300	\$ 713,073
 Fiduciary Funds Subtotal	\$ 706,773	\$ 20,800	\$ 14,500	\$ 6,300	\$ 713,073
Debt Service I&S Fund					
General Government I&S Funds	\$ 330,689	\$ 2,469,325	\$ 2,542,167	\$ (72,842)	\$ 257,847
 Total Combined Summary	\$ 9,456,331	\$ 30,504,121	\$ 29,662,869	\$ 841,252	\$ 10,297,583
<i>* Note- Other debt service funds and internal service funds expenditures are included in the above funds. This is noted as to not overstate the total combined summary.</i>					
Other Debt Service I&S Funds					
Utility I&S Fund	\$ -	\$ 2,338,959	\$ 2,338,959	\$ -	\$ -
Airport I&S Fund	\$ -	\$ 105,560	\$ 105,560	\$ -	\$ -
MDUS Fund	\$ -	\$ 129,725	\$ 129,725	\$ -	\$ -
 Debt Service Funds Subtotal	\$ -	\$ 2,574,244	\$ 2,574,244	\$ -	\$ -
Internal Service Funds					
Fleet Operating Fund	\$ -	\$ 670,394	\$ 674,160	\$ (3,766)	\$ (3,766)
Fleet Replacement Fund	\$ -	\$ 535,554	\$ 535,554	\$ -	\$ -
 Internal Service Funds Subtotal	\$ -	\$ 1,205,948	\$ 1,209,714	\$ (3,766)	\$ (3,766)
Total	\$ -	\$ 3,780,192	\$ 3,783,958	\$ (3,766)	\$ (3,766)

FY 18-19 Adopted Budget - Revenues

\$30,504,121

\$14,644,921 , 48%

\$2,469,325 , 8%

\$20,800 , 0%

\$13,369,075 , 44%

■ Governmental Funds ■ Proprietary Funds ■ Fiduciary Funds ■ Debt Service Fund

FY 18-19 Adopted Budget - Expenditures

\$29,662,869

\$14,921,799 , 50%

\$2,542,167 , 9%

\$14,500 , 0%

\$12,184,403 , 41%

■ Governmental Funds ■ Proprietary Funds ■ Fiduciary Funds ■ Debt Service Fund

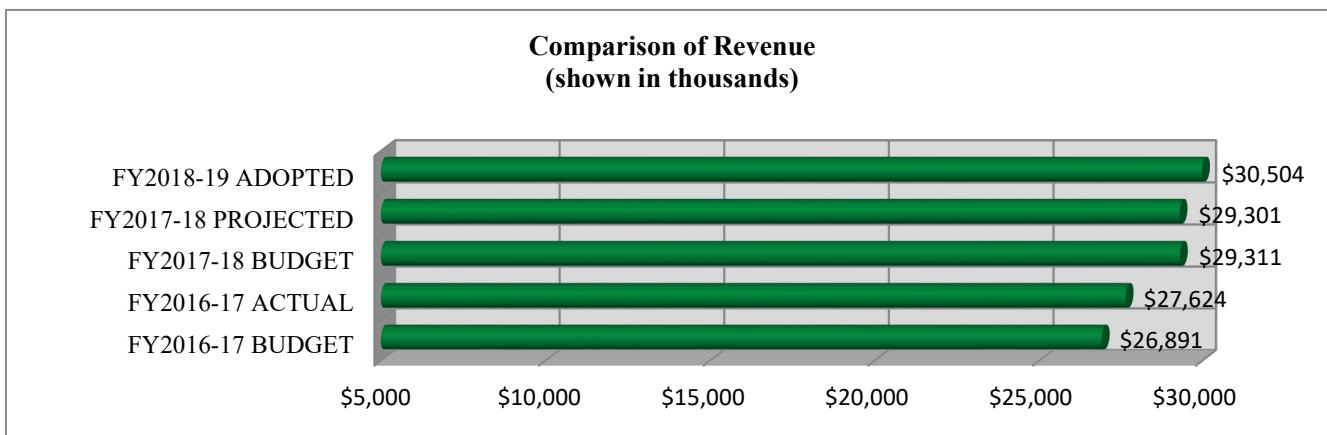
SUMMARY OF SOURCES AND USES FY2018-19
 (in thousands)

	GENERAL FUND	UTILITY FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	AIRPORT FUND	CEMETERY OPERATING FUND	STREET (TUF) FUND	SANITATION FUND	OTHER FUNDS	TOTAL
REVENUES										
310 Taxes	10,670	0	278	2,097	0	0	0	220	0	13,265
320 Permits & Licences	292	1	0	0	0	0	0	0	0	293
330 Intergovernmental	145	0	117	0	4	0	0	0	0	266
340 Charges for Services	288	9,737	501	0	481	108	794	1,550	201	13,660
410 Fines & Forfeitures	394	0	34	0	0	0	0	0	0	428
420 Assessments	26	48	0	0	0	0	0	0	36	110
430 Use of Money & Property	171	100	11	25	13	4	0	0	15	339
440 Donations	4	0	18	0	0	0	0	0	0	22
450 Interfund Transfers	1,609	0	50	347	0	15	0	0	0	2,021
460 Proceeds Gen. Fixed Assets	0	1	0	0	0	93	0	0	6	100
470 TOTAL REVENUES (Sources)	13,599	9,887	1,009	2,469	498	220	794	1,770	258	30,504
EXPENDITURES										
100 Employees Services	9,693	1,566	10	0	81	106	0	0	0	11,456
200 Operational Supplies	546	1,974	18	0	3	4	0	0	0	2,545
300 Facilities Operations	553	194	0	0	17	3	0	0	0	767
400 Equipment Operations/Maint.	1,115	226	0	0	236	9	0	0	0	1,586
500 Contract Services & Fees	1,365	328	332	3	12	83	250	1,587	0	3,960
600 Bad Debt	0	37	0	0	0	0	0	6	0	43
700 Capital Outlay	44	134	0	0	0	0	0	0	0	178
800 Contribution/Transfers/Contingency	283	2,180	832	0	16	1	510	164	15	4,001
900 Debt Service	0	2,339	130	2,539	118	0	0	0	0	5,126
TOTAL EXPENDITURES (USES)	13,599	8,978	1,322	2,542	483	206	760	1,757	15	29,662
Estimated Addition (Use) of Fund Balance-9/30/2018	0	909	(313)	(73)	15	14	34	13	243	842
Beginning Fund Balance Projected as of 9/30/2018	3,495	1,574	1,482	286	160	7	765	183	2,114	10,066
Projected Ending Fund Balance as of 9/30/2019	3,495	2,483	1,169	213	175	(48)	799	196	2,357	10,908

A summary of the revenue and expenditure categories budgeted for the FY2018-19. Other funds included Roadway Impact, Utility Impact, and Cemetery Permanent Fund. Graphs displaying the percentage of total budget for each fund are on the next page.

SUMMARY OF REVENUES - ALL FUNDS
(in thousands)

REVENUES	FY2016-17		FY2016-17		FY2017-18		FY2017-18		FY2018-19
	BUDGET	ACTUAL	BUDGET	PROJECTED	BUDGET	ADOPTED			
General Fund	\$ 11,998	\$ 12,612	\$ 13,134	\$ 13,264	\$ 13,600				
Utility Fund	9,166	9,012	9,851	9,665	9,886				
Airport Fund	469	361	528	463	498				
Cemetery Operating Fund	148	113	131	140	220				
Transportation Fund (TUF)	774	783	793	793	794				
<i>Special Revenue Funds:</i>									
Tax Increment Financing Fund	249	266	293	287	318				
Hotel/Motel Fund	75	81	77	81	83				
Main Street Fund	69	98	75	75	68				
Municipal Court Special Fee Fund	12	31	14	25	34				
Library Grant/Donations Fund	1	10	1	5	5				
<i>Debt Service Funds</i>									
General Obligation & CO's Fund	1,862	2,001	1,963	2,054	2,469				
<i>Other Funds</i>									
Sanitation Fund	1,597	1,637	1,739	1,699	1,770				
Cemetery Permanent Fund	20	(9)	15	17	21				
Municipal Drainage Utility System	335	330	498	500	501				
Utility Impact Fee Fund	75	245	167	201	201				
Roadway Impact Fee Fund	41	53	32	32	36				
TOTAL REVENUES	\$ 26,891	\$ 27,624	\$ 29,311	\$ 29,301	\$ 30,504				



SUMMARY OF EXPENDITURES- ALL FUNDS

EXPENDITURES						FY2018-19
	FY2016-17 BUDGET	FY2016-17 ACTUAL	FY2017-18 BUDGET	FY2017-18 PROJECTED	ADOPTED BUDGET	
Governmental Funds:						
General Fund	\$ 11,914	\$ 12,292	\$ 13,018	\$ 13,197	\$ 13,599	
Special Revenue Funds:						
Tax Increment Financing Fund	30	210	55	243	707	
Hotel/Motel Fund	94	70	55	67	75	
Main Street Fund	69	62	70	68	68	
Municipal Court Special Fee Fund	11	18	10	31	11	
Library Grant/Donations Fund	23	21	14	6	0	
Proprietary Funds:						
Utility Fund	8,034	7,270	9,110	8,991	8,978	
Airport Fund	446	435	527	374	483	
Cemetery Operating Fund	177	173	186	185	206	
Sanitation Fund	1,528	1,547	1,766	1,670	1,757	
Transportation Fund	16	110	811	1,052	760	
Debt Service Fund:						
General Obligation & CO's Fund	1,861	1,888	2,007	2,009	2,542	
Other Funds:						
Cemetery Permanent Fund	15	24	12	12	15	
Municipal Drainage Utility System	314	319	312	988	461	
Utility Impact Fee Fund	0	0	0	20	0	
Roadway Impact Fee Fund	0	0	0	0	0	
TOTAL EXPENDITURES	\$ 24,532	\$ 24,439	\$ 27,953	\$ 28,913	\$ 29,662	

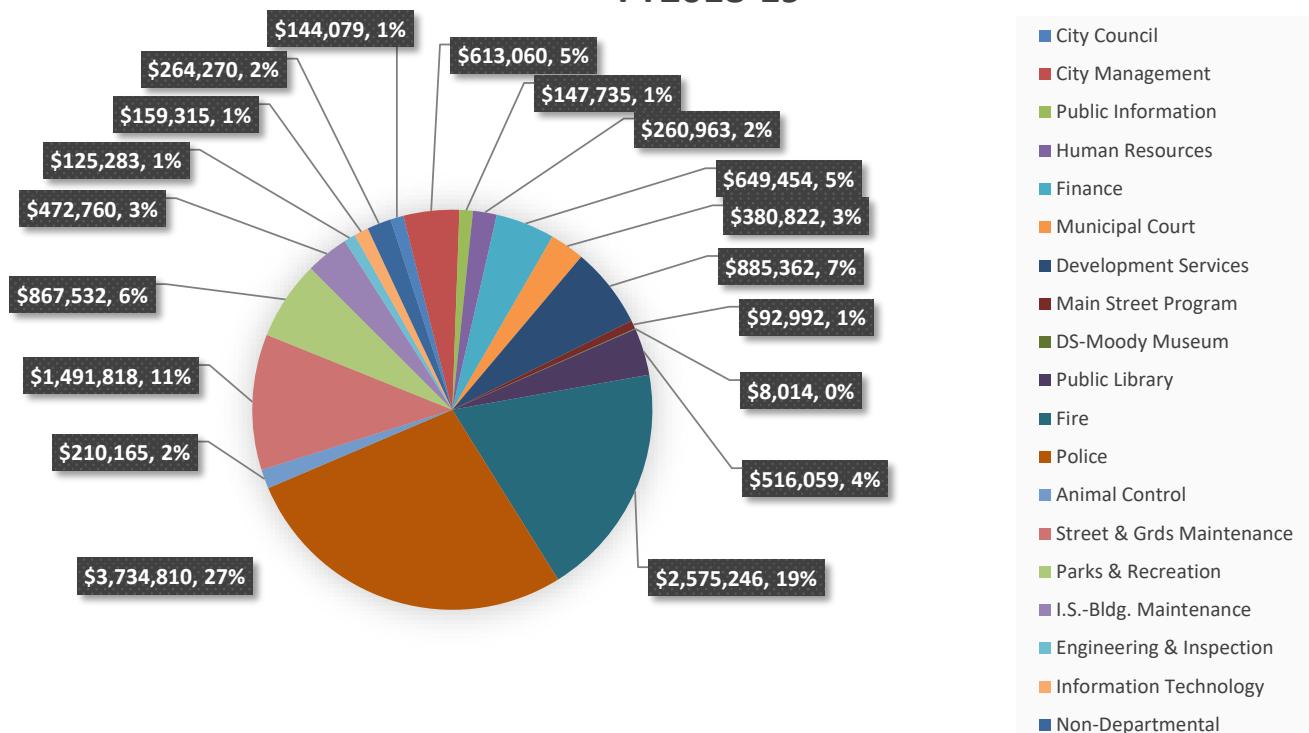
**Comparison of Expenditures
(shown in thousands)**



GENERAL FUND
STATEMENT OF EXPENDITURE SUMMARY

DEPARTMENT	FY2016-17 ADOPTED BUDGET	FY2016-17 ACTUAL	FY2017-18 ADOPTED BUDGET	FY2017-18 PROJECTED	FY2018-19 ADOPTED BUDGET	% Change From Prior Year
500 City Council	142,618	136,840	144,012	129,633	144,079	0.0%
501 City Management	518,573	545,143	543,753	576,691	613,060	12.7%
503 Public Information	125,445	135,918	144,894	146,331	147,735	2.0%
504 Human Resources	203,367	212,740	197,661	215,624	260,963	32.0%
512 Finance	622,648	601,266	623,028	629,427	649,454	4.2%
516 Municipal Court	292,930	312,347	349,225	362,393	380,822	9.0%
522 Development Services	719,712	668,345	823,085	792,467	885,362	7.6%
524 Main Street Program	73,503	85,301	82,352	96,935	92,992	12.9%
527 DS-Moody Museum	7,024	4,923	6,691	6,179	8,014	19.8%
532 Public Library	467,760	454,290	470,691	482,189	516,059	9.6%
542 Fire	2,296,146	2,357,688	2,405,448	2,476,344	2,575,246	7.1%
552 Police	3,057,228	3,137,119	3,478,096	3,553,183	3,734,810	7.4%
558 Animal Control	199,770	210,306	196,374	181,021	210,165	7.0%
563 Street & Grds Maintenance	1,353,453	1,246,135	1,363,623	1,325,089	1,491,818	9.4%
565 Parks & Recreation	802,420	796,085	851,048	883,225	867,532	1.9%
566 I.S.-Bldg. Maintenance	389,886	444,207	421,690	492,800	472,760	12.1%
573 Engineering & Inspection	131,046	48,273	131,971	132,877	125,283	-5.1%
575 Information Technology	114,204	110,258	144,785	154,957	159,315	10.0%
592 Non-Departmental	396,645	785,200	639,682	559,446	264,270	-58.7%
	11,914,378	12,292,381	13,018,109	13,196,811	13,599,739	4.5%

GENERAL FUND EXPENDITURE SUMMARY BY DEPARTMENT
FY2018-19

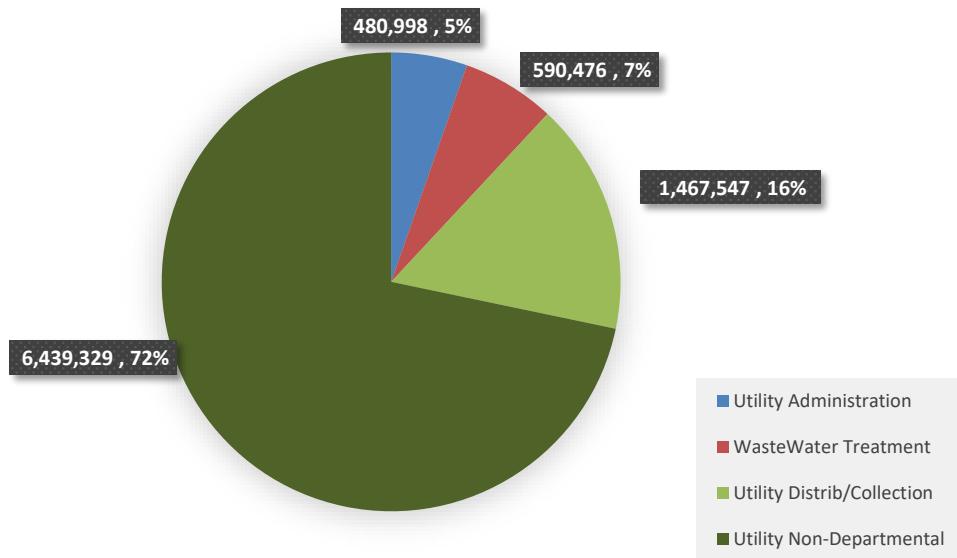


UTILITY FUND SUMMARY

DEPARTMENT	FY2016-17 BUDGET	FY2016-17 ACTUAL	FY2017-18 ADOPTED BUDGET	FY2017-18 PROJECTED	FY2018-19 ADOPTED BUDGET	% Change Prior Year
Utility Administration	426,129	1,670,225	418,896	430,937	480,998	14.8%
WasteWater Treatment	559,233	512,724	633,207	591,423	590,476	-6.7%
Utility Distrib/Collection	1,342,342	1,153,457	1,840,138	1,793,612	1,467,547	-20.2%
Utility Non-Departmental	5,705,988	3,933,645	6,217,426	6,174,598	6,439,329	3.6%
	8,033,692	7,959,951	9,109,667	8,990,570	8,978,350	-1.4%

UTILITY FUND EXPENDITURES by DEPARTMENT

FY 18-19 Adopted Budget

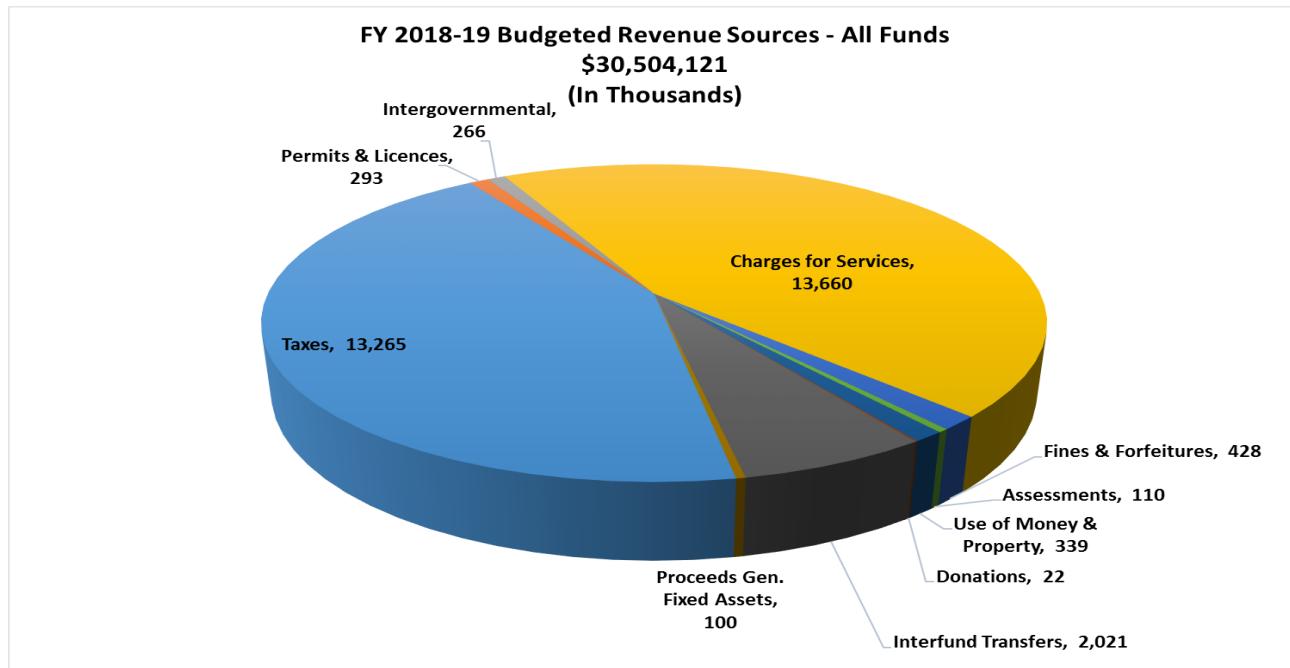


Trends & Forecasts

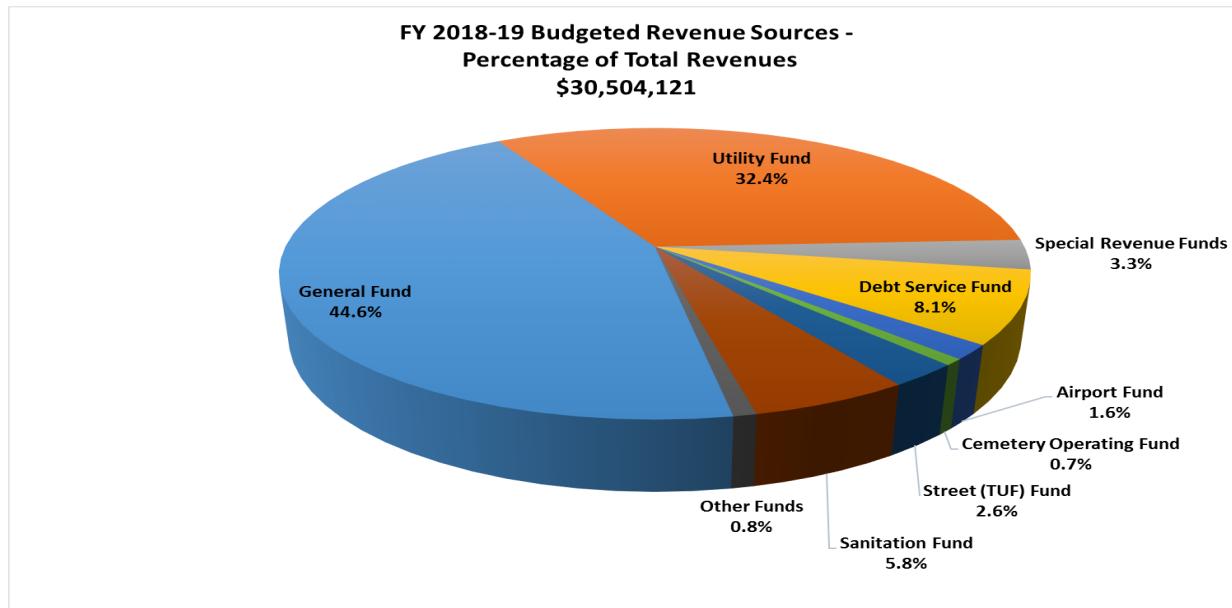
TRENDS AND FORECASTS

Revenues:

The graph below illustrates the percentage of each major revenue source compared to the total revenues for all the fund totaling \$30,504,121. The major revenue sources for the City are charges for services (44.8%) followed by taxes which includes property tax, sales tax and franchise tax (43.5%), and transfers from other funds (6.7%).

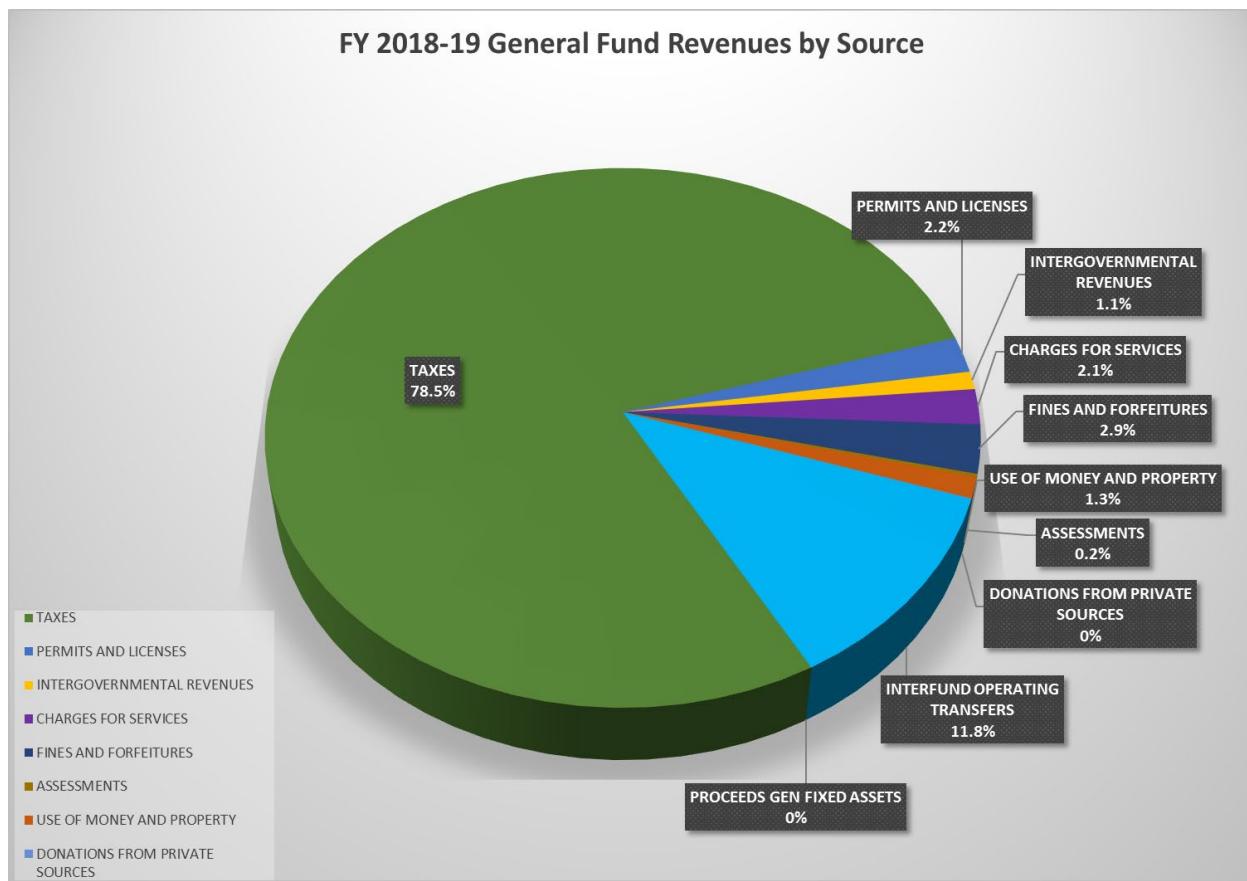


The General and Utility Funds has the greatest amount of revenues budgeted at 44.6% and 32.4% of the total revenues respectively. The following pages outlines the major revenue sources within the two funds as well as their underlying assumptions and trends.



GENERAL FUND REVENUES

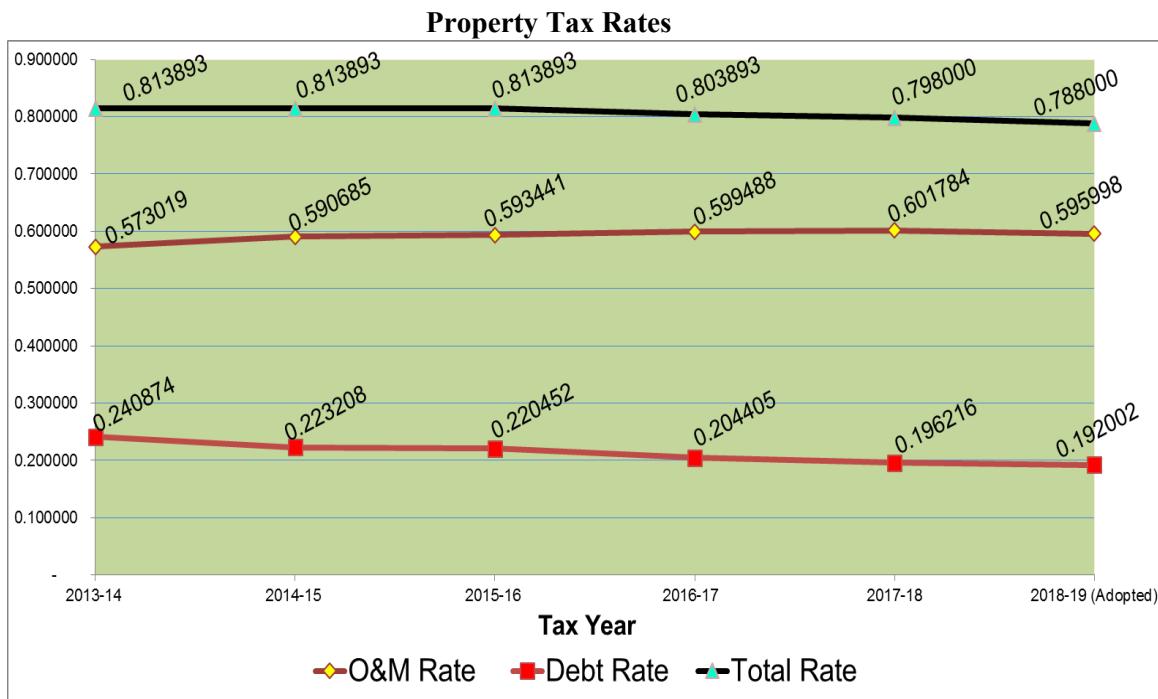
The General Fund revenues are at \$13,599,739 makes up 44.6% of the City's total revenues of \$30,504,121 for the 2018-19 fiscal year. Major revenue sources for the City of Taylor are taxes which includes property tax at \$6,554,729, sales tax \$3,227,952 and franchise tax \$887,288 for a total in taxes of \$10,669,969 (78.5%). Followed by transfers for other funds \$1,609,200 (11.8%), fines and forfeitures \$394,200 (2.9%), permits and licenses \$292,544 (2.2%), charges for services \$288,340 (2.1%) and other various miscellaneous revenues \$345,486 (2.5%).



Taxes:

- Property Tax – Property Tax is the largest revenue source of the General Fund at 48.2% of the total revenue. The City works closely with the Williamson County Tax Appraisal District (WCAD) in setting the tax rate for the year. Their role is to assist the City with publication of notices and public hearings are held in accordance with the Texas Local Government Code and Texas Tax Code. WCAD is also responsible for sending out tax statements and collecting tax payments on the City's behalf. Debt payments that will be made during the fiscal year are part of the calculation to determine the Interest and Sinking part of the tax rate which covers the payment in the debt service. The maintenance and operations rate must be enough to sustain operations and services for the upcoming year.

The City of Taylor has been able to lower the tax rate by one-cents which makes this the third consecutive year that the tax rate has been lowered. This was an effort to provide the same services that our citizens without an increase in the tax rate.



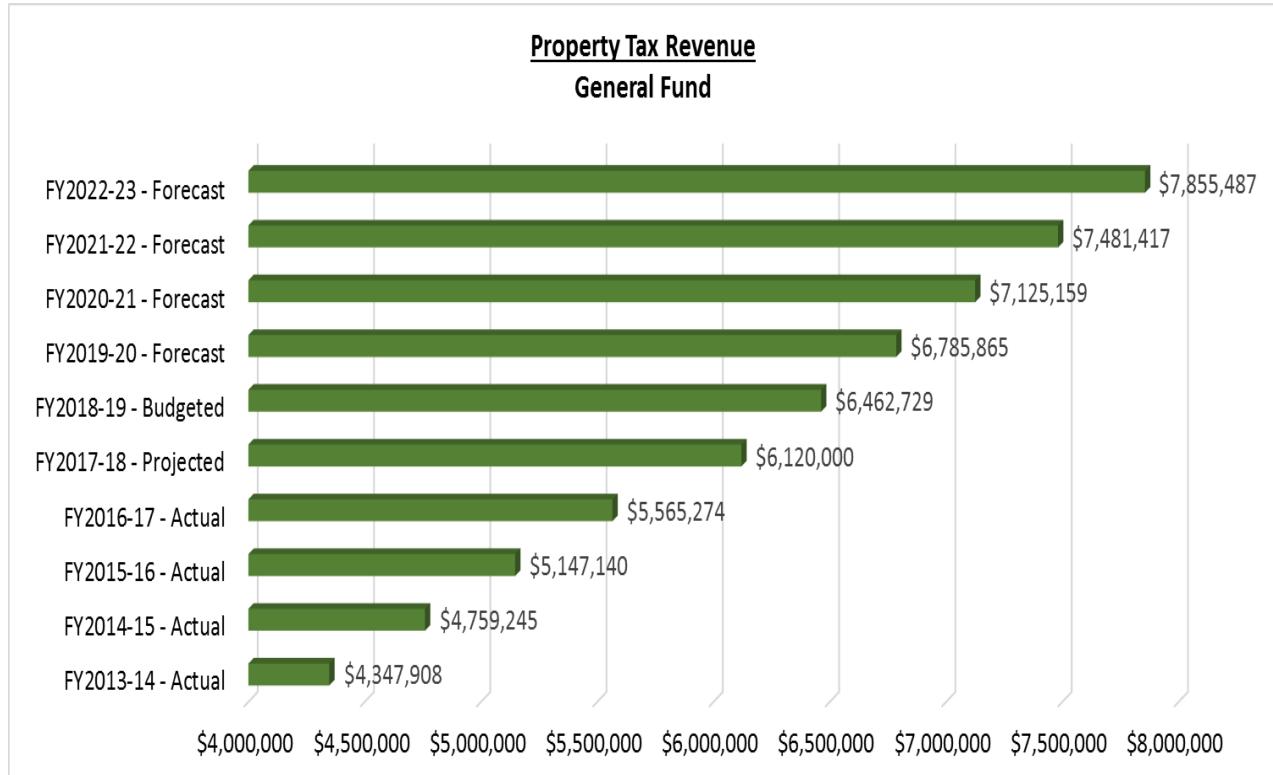
The certified 2018 taxable value per the WCAD shows \$1,115,612,613 is approved values and \$41,094,716 under review by the Williamson County Appraisal Board. This is an increase of \$107,363,281 or 10.6% from the certified 2017 taxable value. For the purpose of calculating property tax revenues, 70% of the values under review were added to the certified taxable values. What is provided for maintenance and operation tax of .595998 per \$100 of taxable value and a collection rate of 97% as stated below:

Estimated Total Taxation Value	\$ 1,144,592,607
Minus Tax Increment Financing Value	(\$ 24,759,964)
	\$ 1,119,832,643
Proposed Tax Rate per \$100 Valuation	0.788000
Gross Revenues from taxes	\$ 8,824,281
Estimated percentage of collections	97%
Total estimated funds from tax levy	\$ 8,559,536
Distribution of Tax Revenue:	

	<u>Tax Rate</u>	<u>Total</u>
Maintenance & Operation	0.595998	\$ 6,462,729
Interest & Sinking	0.192002	\$ 2,096,807
TOTAL	0.788000	\$ 8,559,536

Property tax revenue forecast are determined using an estimate of five percent growth rate each year. The WCAD provides the City with the preliminary values in April followed with the certified values in July. A planned meeting is set in June for all the entities to meet to discuss the development that the county is experiences along with property sales for the respective regions.

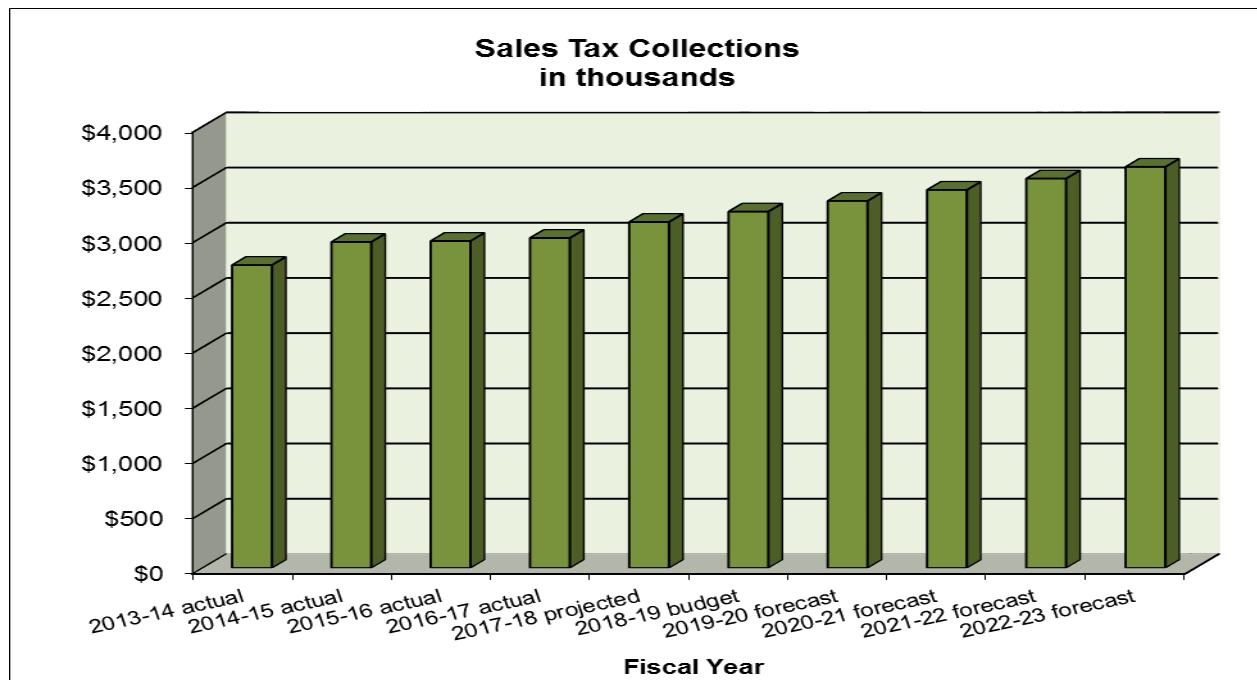
The following graph show the history of property tax revenues for the maintenance and operation of the General Funds, what is budgeted for the fiscal year 2018, and the current projection for the future.



The Interest and Sinking portion of the tax rate is budgeted in the Debt Service Fund. This portion of the taxes received are used to make payments on the debt obligations the City has issued.

Sales Tax:

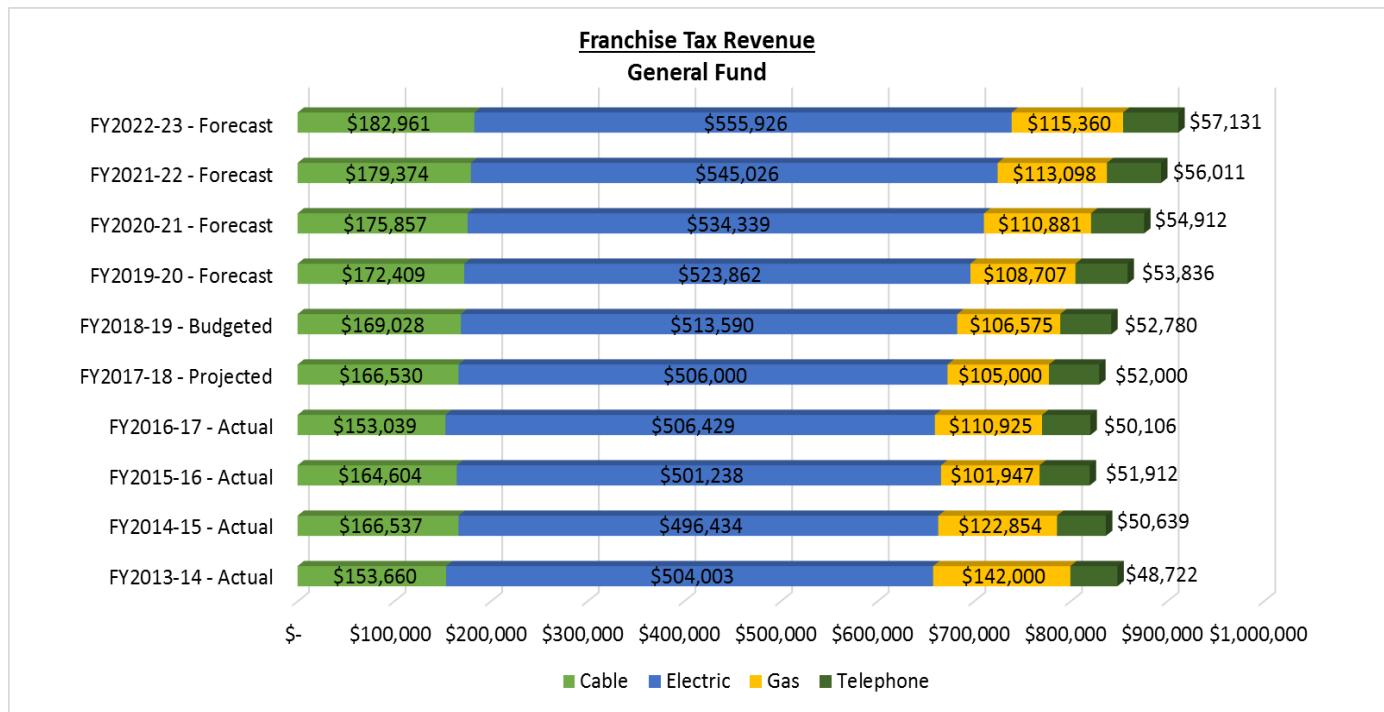
Texas imposes a 6.25 percent state sales and use tax on all retail sales, leases and rental of most goods, as well as taxable services. Local taxing jurisdictions (cities, counties, special purpose districts and transit authorities) can also impose up to 2 percent sales and use tax a maximum combined rate of 8.25 percent. The City of Taylor imposes this additional local sales tax option.



Franchise Tax (Electric, Gas, Telephone, Cable):

The franchise tax is an agreed amount paid to the City by utility and/or cable companies to use the city's right of way. The electric, gas, telephone and cable tax is paid based on a percentage of gross receipts.

The budget for the FY2018-19 reflects an increase by 2% from the prior year budget and a two percent increase is projected in the out years. The assumption is based on continue growth in the area. Franchise tax revenue in the FY2018-19 is budgeted for a total of \$911,379.



Permits & Licenses:

Revenues in the permits and licenses categories reflect an increase over the last year's budget. New development accounts for the increase. The budget for FY2017-18 is \$283,220 which is an increase from the adopted budget amount of \$292,544.

Intergovernmental Revenues

In this category, there are revenue sources from federal, state, county, and other local sources which come to the City by means of grants, contributions, and donation proceeds. This category is somewhat difficult to predict, since grant funding is unknown until the award and may not fall in the budget year planned.

Charges for Services

This category comprises of revenues that are charged for services rendered by the city. In the FY2018-19 budget reflects a decrease from the FY2017-18 adopted budget by \$11,060 or 3.7%. This decrease is seen in engineering inspection and pool admission. With the closure of one of the City's pools has a direct impact on the pool admission revenues.

Transfers

In the FY2018-19 budget, includes transfers of 1,609,200 from the Utility Fund (\$1,250,000), Airport Fund (\$15,000), Sanitation Fund (\$164,200) and Municipal Drainage Utility Fund (\$180,000).

Fines & Forfeitures

Court Fines and Fees-The FY2018-19 budget reflects a total of \$394,000. The projected for court fines for FY2017-18 is estimated to be a decreased from the adopted budget. Court fines and fees in the FY2018-19 budget reflects a decrease of \$70,805 or 15.2% from the FY2017-18 adopted budget.

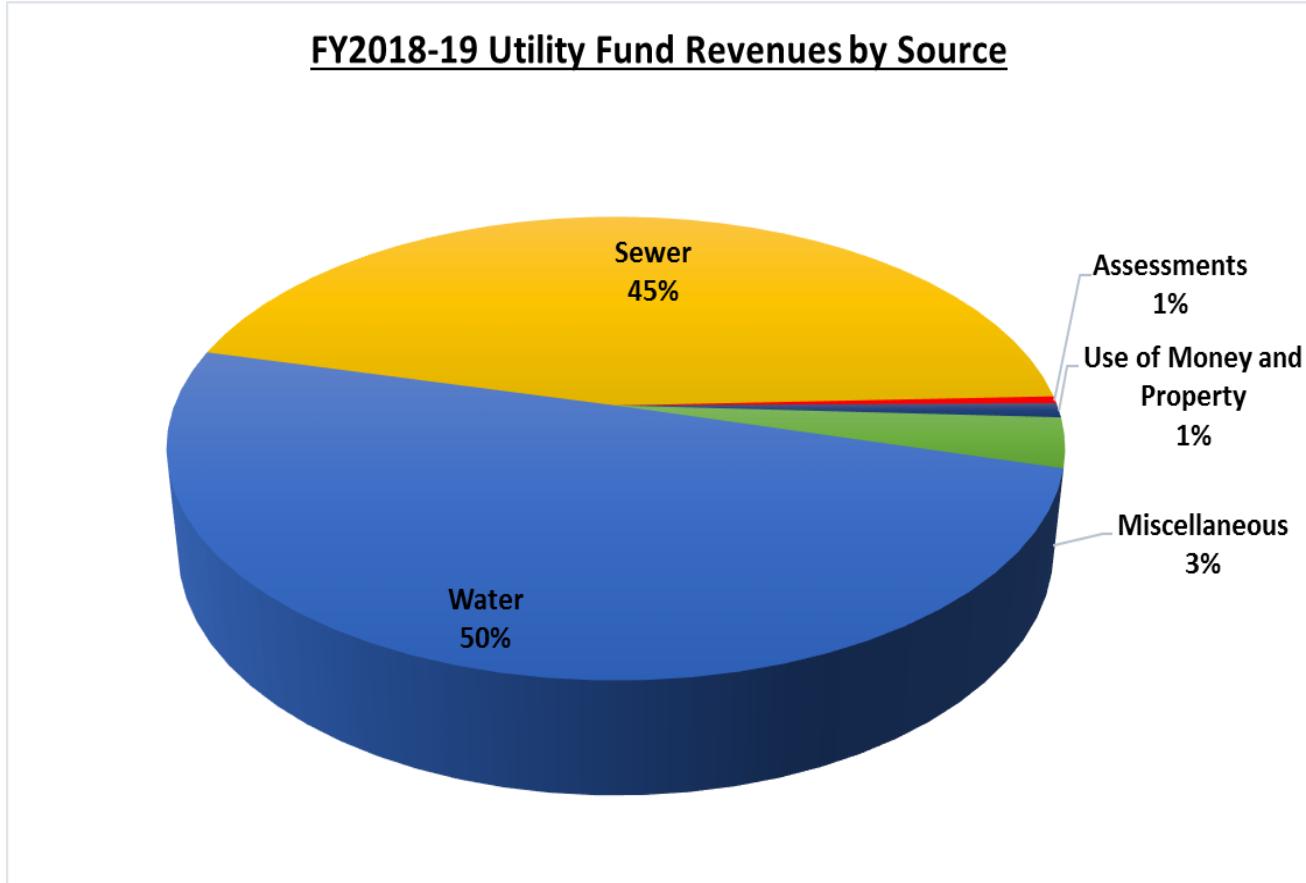
Library fines-The FY2018-19 budget reflects the same budgeted amount as the FY2017-18 adopted budget of \$6,000.

Miscellaneous Revenues

These categories consist of: assessments, use of money and property, and donations. The combined budget for these categories is proposed at \$200,445 for the FY2018-19 which is decreased from the FY2017-18 adopted budget by \$15,381 or 7.7%.

UTILITY FUND REVENUES

The Utility Fund revenues are at \$9,886,767 make up 32.4% of the City's \$30,504,121 total revenues for FY2018-19 budget. The major revenue source is water sales income (50%) and sewer income (45%) as shown in the graph below.

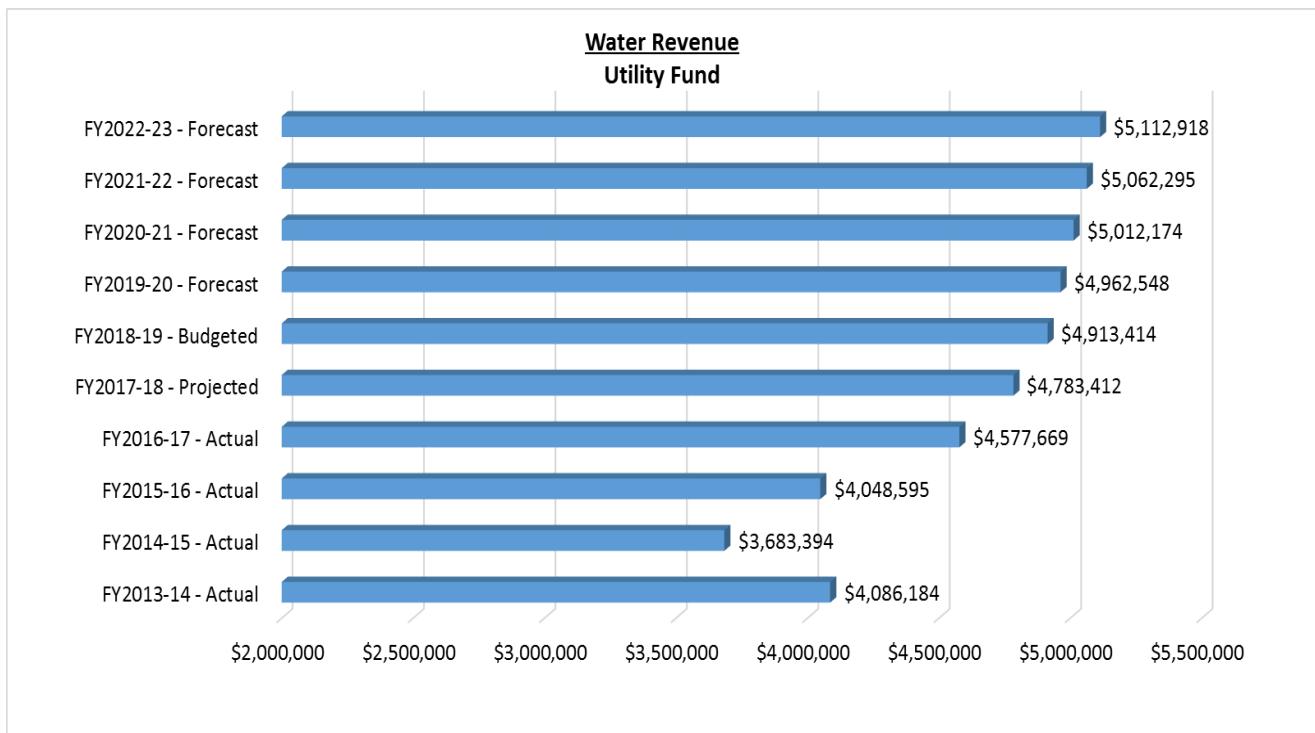


Water Sales Income:

A comprehensive analysis of cost of service and rates for water and sewer utilities was completed in 2015. This was to enhance and sustain the financial viability of the utility. A five-year financial plan was developed for the fiscal years of 2016 through 2020. The financial plan evaluates the adequacy of projected revenue under existing rates in meeting the projected annual revenues of the Utility System. The future forecast are includes a flat 1% growth rate.

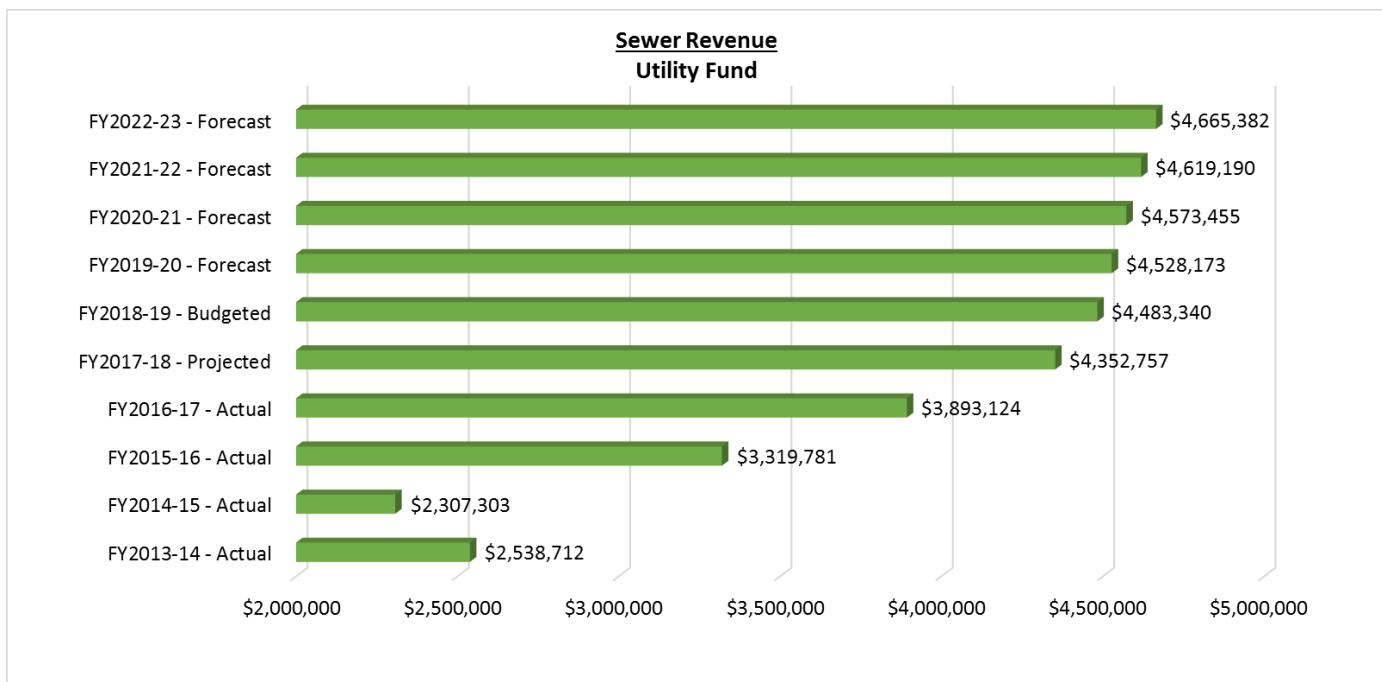
Water and Sewer Revenue Increases

	WATER	SEWER	COMBINED
FY2016:	9.0%	34.0%	19.0%
FY2017:	11.0%	18.0%	14.1%
FY2018:	8.0%	12.0%	9.9%
FY2019:	3.0%	3.0%	3.0%
FY2020:	0.0%	0.0%	0.0%



Sewer Income:

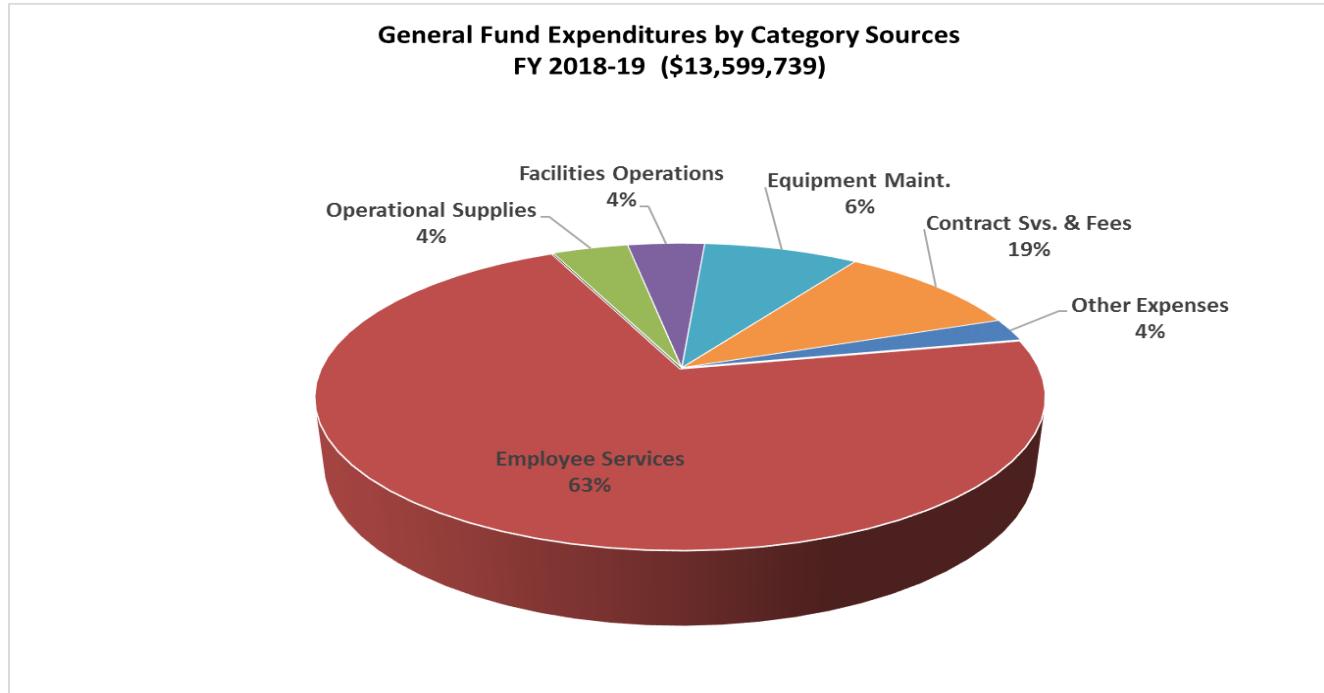
The billable gallons for sewer are based on sewer averaging that is conducted from November to March. This set the new sewer rates for the customers that appears on the April bill. Sewer income is forecasted in the same way as water sales income, with a one percent increase.



All revenues sources for the Utility Fund can be found in the Utility Fund section of the budget book.

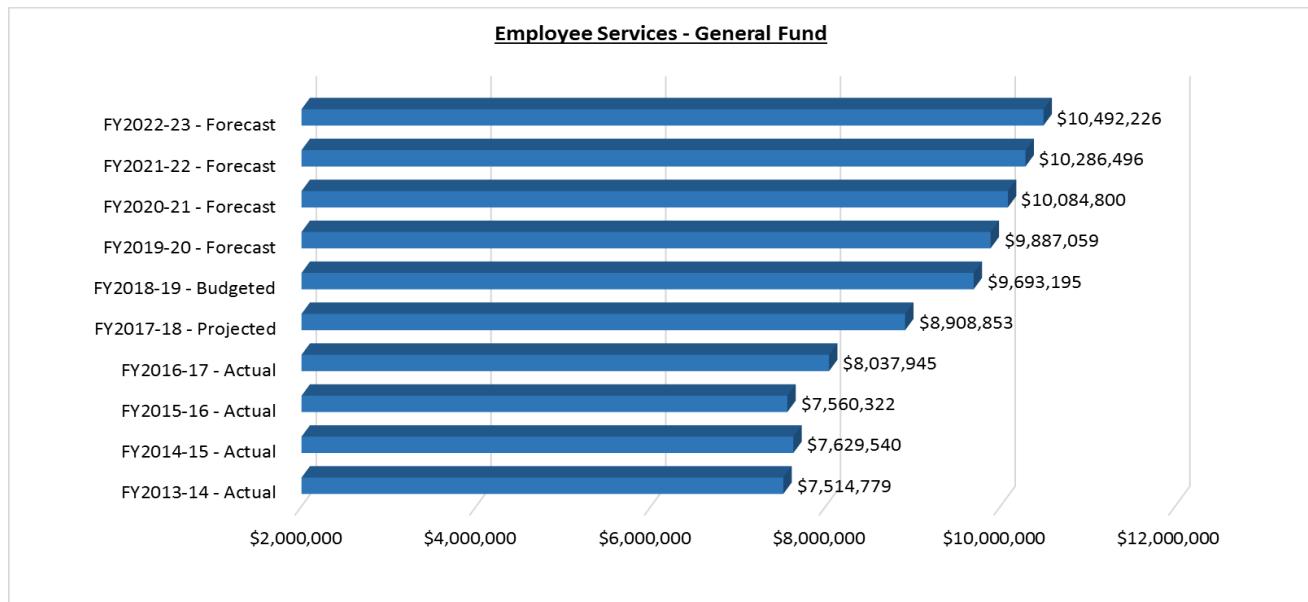
GENERAL EXPENDITURES

The General Fund total expenditures are budgeted at \$13,599,739. This makes up 45.8% of the City's combined budget. The major uses, as indicated in the graph below, are employee services (63%) and contract services (19%).



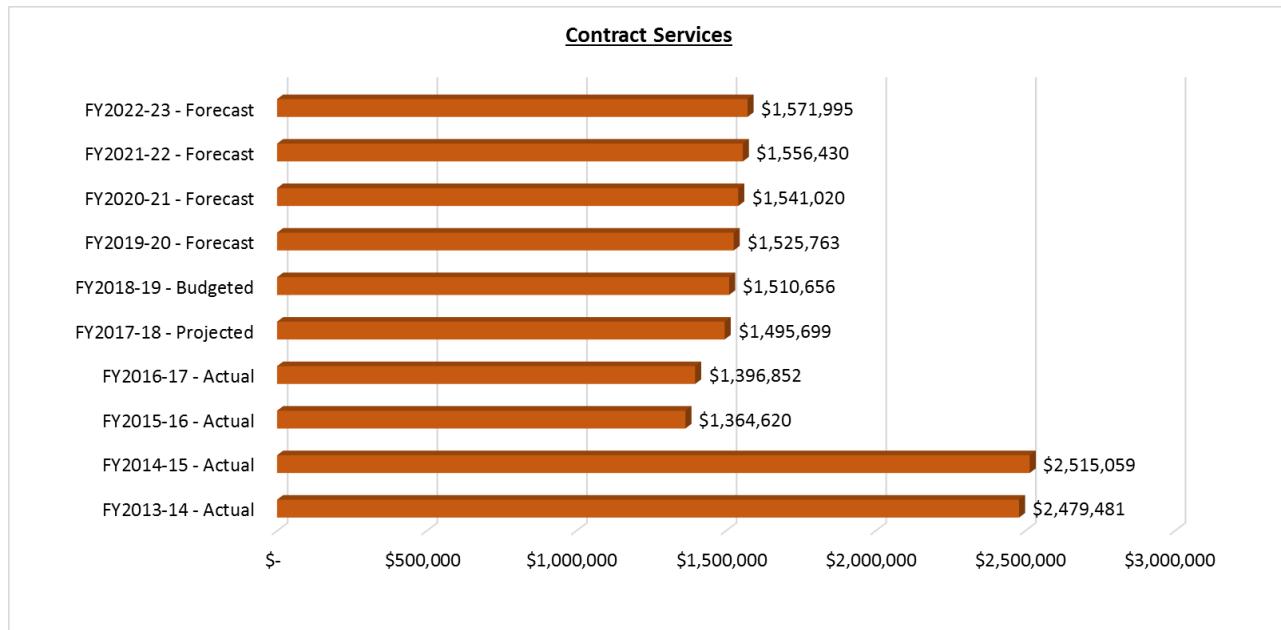
Employee Services:

The total employee services for the FY2018-19 is budgeted at \$9,693,195, an increase of \$943,638 or 10.8% over the prior year budget. This increase is due to a two percent salary adjustment for all employees as well as compression pay increases. Addition of a part-time Administrative Assistant and Library Aide position.



Contract Services:

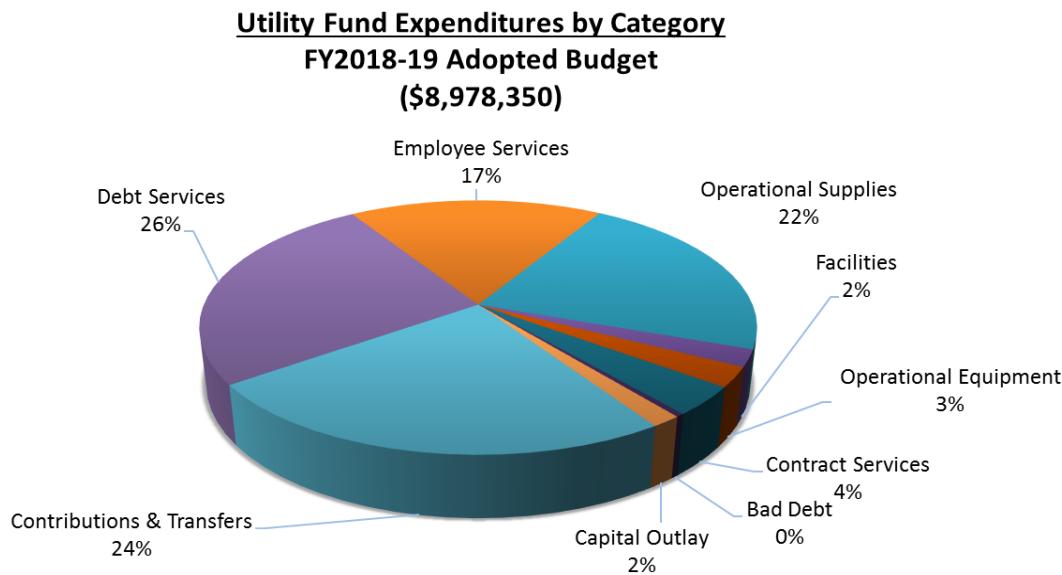
The contract category are costs incurred by engaging the services of outside agents or agencies. Total contract services for FY2018-19 are budgeted at \$1,510,656 which is an increase \$14,957 or 1% from the prior year adopted budget of \$1,495,699. The expenditures included in this category are professional services, fees for services and contract services. In this category, the expenditure for sanitation services was paid in the General Fund. A Sanitation Fund was established in FY2015-16 for which the expenditure are being reported.



All expenditures for the General Fund can be found in the General Fund section of the budget book.

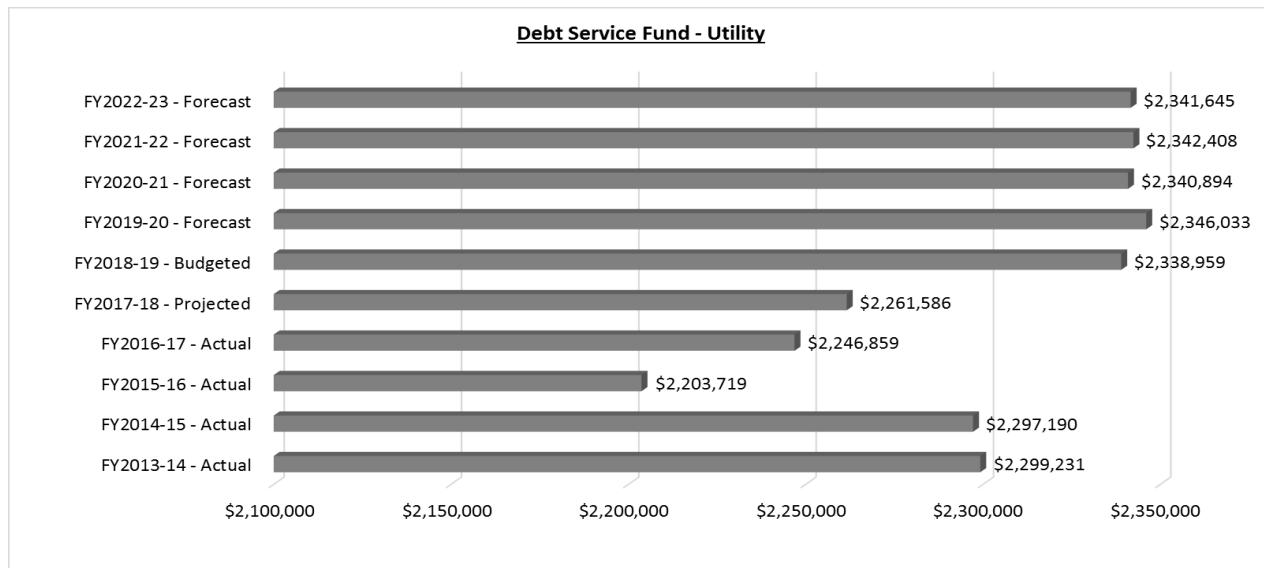
UTILITY FUND EXPENDITURES

The Utility Fund expenditures are budgeted at \$8,978,350, which is 30.3% of the total combined budget. The major uses are indicated in the graph below are Debt Service Payments at 26%, Contributions & Transfers at 24% and Operational Supplies at 22%.



Debt Service Payments:

These expenditures are composed of interest and principal payments on Bonds that have been sold. The debt principal and interest payments are projected at \$2,303,350 for FY2017-18, an increase of \$35,609 from the budgeted amount of \$2,338,959. A bond refunding was completed for savings and a small bond issuance was done in the FY2017-18. Additional information can be found in the Debt Service section of this budget book.



Contributions & Transfers:

Direct transfers to the General Fund in the amount of \$1,250,000, transfers the CIP (\$450,000) and reserves at \$479,953. Transfers are forecasted at a flat amount and adjusted during the budget process.

Operational Supplies:

Cost of consumable items needed during performance of regular functions and duties of each department. The operational supplies are proposed at \$1,974,592 for the FY2018-19, which is an increase of \$66,699 or 3.5% from the prior year adopted budget of \$1,907,781. The major expense in this category is the purchase of treated water from the Brazos River Authority which is proposed at \$1,665,143 which is a 4.2% increase from the FY2017-18 adopted budget.

All expenditures for the Utility Fund can be found in the Utility Fund section of the budget book.



General Fund

GENERAL FUND REVENUES

	FY2016-17 ADOPTED BUDGET	FY2016-17 ACTUAL	ADOPTED BUDGET	FY2017-2018 MID YEAR	END-YEAR PROJECTED	FY2018-19 ADOPTED BUDGET	% Change Prior Year
310-TAXES							
100-310-111 CURRENT PROPERTY TAXES	5,208,944	5,565,274	6,005,589	5,874,117	6,120,000	6,462,729	7.6%
100-310-112 DELINQUENT PROPERTY TAXES	50,000	50,842	52,000	37,850	52,000	52,000	0.0%
100-310-113 PROPERTY TAX-PENALTY&INTEREST	38,000	47,066	40,000	21,688	40,000	40,000	0.0%
100-310-121 CITY SALES TAX	3,035,110	2,989,454	3,133,934	1,593,785	3,133,934	3,227,952	3.0%
100-310-131 TELEPHONE	51,800	50,106	52,000	24,471	52,000	52,780	1.5%
100-310-132 ATMOS GAS FRANCHISE	130,000	110,925	105,000	26,152	105,000	106,575	1.5%
100-310-133 MIXED BEVERAGE DRINKS	9,000	12,567	9,500	3,516	12,000	12,180	28.2%
100-310-134 ELECTRIC	506,000	506,429	506,000	120,530	506,000	513,590	1.5%
100-310-135 CABLE	166,530	153,039	166,530	40,383	166,530	169,028	1.5%
100-310-137 PEG FEES	29,700	24,382	33,000	14,217	33,000	33,000	0.0%
100-310-141 OCCUPANCY TAX/SKILL GAMES	225	105	225	135	135	135	-40.0%
100-310-142 OCCUP. TAX/MOBILE HOMES	500	0	500	0	0	0	-100.0%
TOTAL 310- TAXES	9,225,809	9,510,188	10,104,278	7,756,844	10,220,599	10,669,969	5.6%
320-PERMITS AND LICENSES							
100-320-151 PLAT/ZONING PERMITS	9,000	31,750	35,000	6,285	35,000	35,525	1.5%
100-320-152 BUILDING PERMIT	180,000	219,481	180,000	89,651	180,000	182,700	1.5%
100-320-153 ELECTRICAL PERMITS	8,000	22,057	20,000	10,992	20,000	20,300	1.5%
100-320-154 PLUMBING PERMIT FEES	8,000	15,737	11,000	6,346	12,000	12,180	10.7%
100-320-155 GAS PERMIT FEES	1,000	480	1,000	0	500	508	-49.2%
100-320-156 MECHANICAL PERMIT FEES	5,000	13,826	10,000	7,577	13,000	13,195	32.0%
100-320-158 MANUFACTURED HOMES PERMIT	0	711	0	0	0	0	0.0%
100-320-161 TECHNOLOGY FEE	0	7,330	6,000	3,357	7,000	7,105	100.0%
100-320-162 BEER/WINE SALES LICENSES	7,420	3,890	7,420	2,975	7,420	7,531	1.5%
100-320-163 DOG TAG/LICENSE	2,000	435	800	125	300	305	-61.9%
100-320-164 MISC LICENSES/PERMITS	10,000	16,027	12,000	6,765	13,000	13,195	10.0%
TOTAL 320- PERMITS AND LICENSES	230,420	331,723	283,220	134,074	288,220	292,544	3.3%
330-INTERGOVERNMENTAL REVENUES							
100-330-216 FEMA REIMBURSEMENT	0	15966	0	0	0	0	0.0%
100-330-219 OTHER FEDERAL GRANTS	0	2834	0	0	0	0	0.0%
100-330-221 OFFICER STANDARDS & EDUCATION	0	2,211	2300	2,192	2,192	2,192	100.0%
100-330-229 OTHER STATE GRANTS	0	2983	83635	43763	103,114	72,613	0.0%
100-330-232 CAPITAL AREA PLANNING	1,500	0	1,500	1500	1,500	1,500	0.0%
100-330-235 TISD-POLICE OFFICER REIMBURSE	45,800	47,313	46,000	25,033	46,000	47,380	0.0%
100-330-238 LOCAL REIMBURSEMENTS/REFUNDS	2,000	2,156	6,000	1,413	3,000	3,000	3.1%
100-330-239 OTHER LOCAL CONTRIBUTIONS	17,300	18,403	17,300	9,178	18,356	18,356	3.5%
TOTAL 330- INTERGOVERNMENTAL REVENUES	66,600	91,867	156,735	83,079	174,162	145,041	-7.5%
340-CHARGES FOR SERVICES							
100-340-258 DOG POUND FEES	5,000	8,169	5,000	5,595	10,000	10,000	100.0%
100-340-261 POOL ADMISSION	35,000	25,809	35,000	0	30,000	30,000	-14.3%
100-340-263 TRPSC BANNER DISPLAY	0	1,200	0	0	0	0	0
100-340-264 PAVILLION/AUDITORIUM RENTAL	5,000	6,791	6,000	2,026	6,000	6,000	0.0%
100-340-265 LIBRARY SERVICES	9,000	10,395	9,000	3,730	9,000	9,000	0.0%
100-340-266 PLAN REVIEW FEES	12,000	43,655	35,000	20,624	42,000	42,000	20.0%
100-340-267 ENGINEERING/INSPECTION FEES	0	61,172	58400	10,650	25,000	25,000	100.0%
100-340-268 LIBRARY MEETING RM. RENTAL	800	900	800	0	800	800	0.0%
100-340-269 PARK FEES	115,000	68,452	75,000	7,250	75,000	75,000	0.0%
100-340-270 LEAGUE FEES	18,400	10,851	15,000	33,571	15,000	15,000	0.0%
100-340-289 CREDIT CARD PROCESSING FEE	5,500	6,027	5,500	4,755	11,000	11,000	100.0%
100-340-291 FIRE INSPECTION FEES	5,000	7,123	5,000	4,978	8,500	8,500	70.0%
100-340-292 FIRE RESPONDER EMS FEES	10,000	18,544	15,000	11,292	19,000	19,000	26.7%
100-340-293 LIEN FEES	160	672	500	260	500	500	0.0%
100-340-295 POLICE SERVICES	35,000	42,108	34,200	7,844	36,597	36,540	6.8%
TOTAL 340- CHARGES FOR SERVICES	255,860	311,867	299,400	112,574	288,397	288,340	-3.7%

GENERAL FUND REVENUES

410-FINES AND FORFEITURES

100-410-306 COURT ADMINISTRATION FEE	13,000	19,453	14,500	14,526	27,000	27,000	86.2%
100-410-307 DEF. DRIVING APP. FEE	2,000	4,457	3,500	4,855	8,000	8,000	128.6%
100-410-308 DISMISSAL FEE	1,000	830	1,000	850	1,200	1,200	20.0%
100-410-309 JUDICIAL FEE-CITY	1,500	0	0	0	0	0	0.0%
100-410-310 OMNIBASE LOCAL FEE	2,100	1,713	2,100	982	2,100	2,100	0.0%
100-410-311 MUNICIPAL COURT FINES	200,000	192,229	408,705	117,044	300,000	300,000	-26.6%
100-410-312 CHILD SAFETY FEES	1,000	1,380	1,400	1059	1,600	1,600	14.3%
100-410-313 TRAFFIC COURT FEES	3,000	3,564	3,000	3,600	7,000	7,000	133.3%
100-410-314 WARRANT FEES	25,000	17,513	10,000	14,797	20,000	20,000	100.0%
100-410-315 NOTICE/ARREST FEES	5,300	8,869	6,500	7,881	13,000	13,000	100.0%
100-410-317 COURT TIME PAYMENT FEE	11,700	7,872	8,300	4,999	8,300	8,300	0.0%
100-410-318 LIBRARY FINES	9,000	5,559	6,000	3,155	6,000	6,000	0.0%
100-410-319 SEIZURE/FORFEITURES	0	0	0	0	0	0	0.0%
TOTAL 410- FINES AND FORFEITURES	274,600	263,439	465,005	173,749	394,200	394,200	-15.2%

420-ASSESSMENTS

100-420-324 WEATHERIZATION	16,000	1,554	1,500	649	1,500	1,500	0.0%
100-420-325 PAVING LIEN DEPOSITS	0	0	0	0	0	0	0.0%
100-420-326 OTHER SPECIAL ASSESSMENTS	0	0	0	0	0	0	0.0%
100-420-327 LOT CLEAN UP ASSESSMENTS	2,500	9,241	6,000	7,768	9,000	9,000	50.0%
100-420-328 FUTURE PARKS	9,000	10,768	9,000	11,419	15,000	15,000	66.7%
100-420-329 PAYMENT OF CLAIMS	0	1,305	0	0	0	0	0.0%
TOTAL 420- ASSESSMENTS	27,500	22,868	16,500	19,835	25,500	25,500	54.5%

430-USE OF MONEY AND PROPERTY

100-430-331 INTEREST INCOME	20,000	66,302	25,000	55,478	75,000	90,000	260.0%
100-430-333 RENTAL INCOME(LEASES)	24,908	25,946	25,945	14,674	25,945	25,945	0.0%
100-430-334 COLLECTIONS/GENERAL REVENUE	30,000	40,057	33,985	21,110	33,985	30,000	-11.7%
100-430-335 REIMBURSEMENTS/REPAYMENTS	20,000	29,869	25,000	16,303	25,000	25,000	0.0%
100-430-336 USE OF RESTRICTED FUND BAL	0	307,620	87,396	0	87,396	0	100.0%
100-430-337 UNREALIZED GAIN/LOSS INVESTMENT	0	(23,860)	0	(7,152)	(6,611)	0	0.0%
TOTAL 430- USE OF MONEY AND PROPERTY	94,908	445,934	197,326	100,414	240,715	170,945	-13.4%

440-DONATIONS FROM PRIVATE SOURCES

100-440-346 POLICE EQUIPMENT DONATIONS	0	0	0	1200	1200	0	0.0%
100-440-349 OTHER PUBLIC SAFETY DONATIONS	0	9,160	0	4,475	4,475	0	0.0%
100-440-353 DONATIONS PARKS AND LIBRARY	1,000	0	0	10000	10000	0	0.0%
100-440-359 MISCELLANEOUS DONATIONS	2,200	3,615	2,000	4,530	4,530	4,000	100.0%
TOTAL 440- DONATIONS FROM PRIVATE SOURCES	3,200	12,775	2,000	20,205	20,205	4,000	100.0%

450-INTERFUND OPERATING TRANSFERS

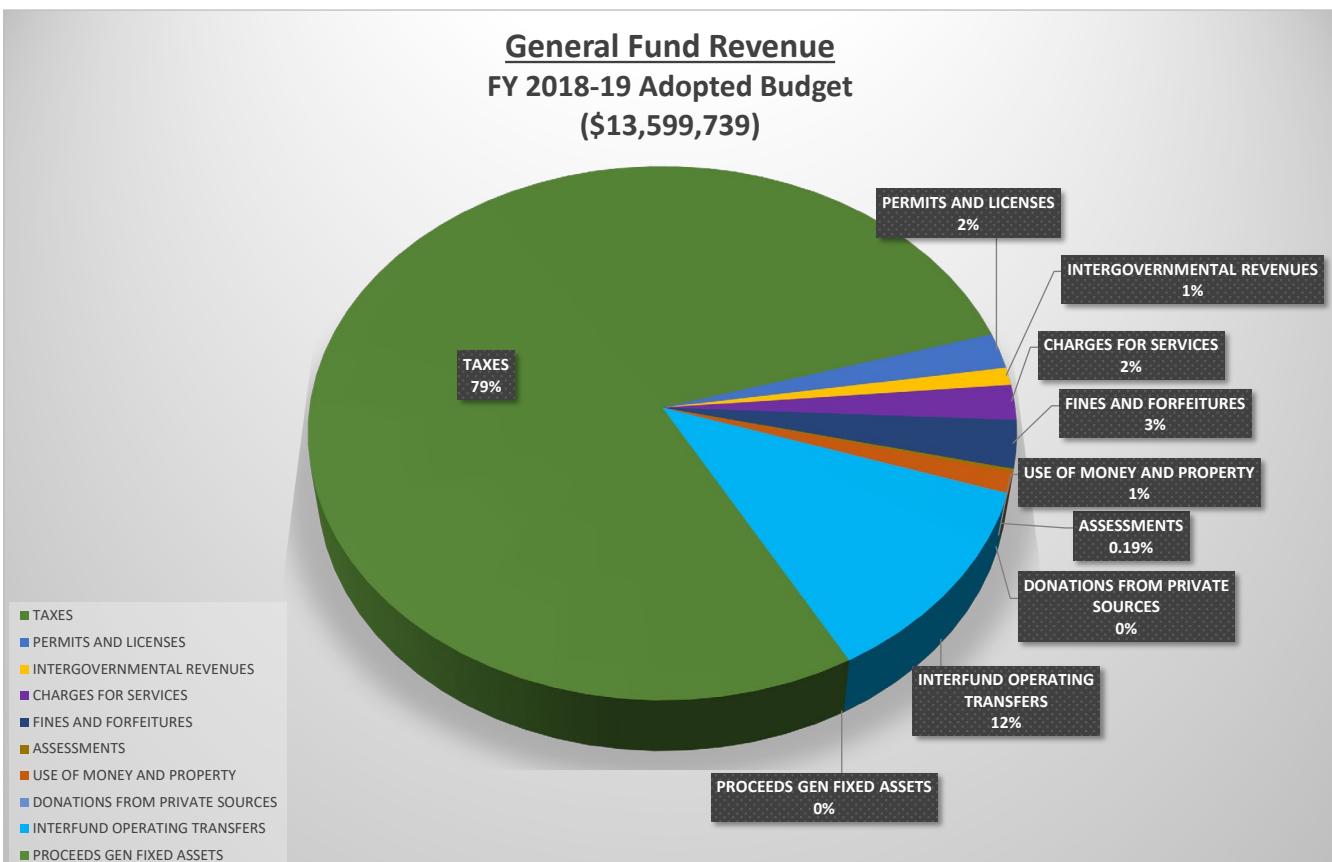
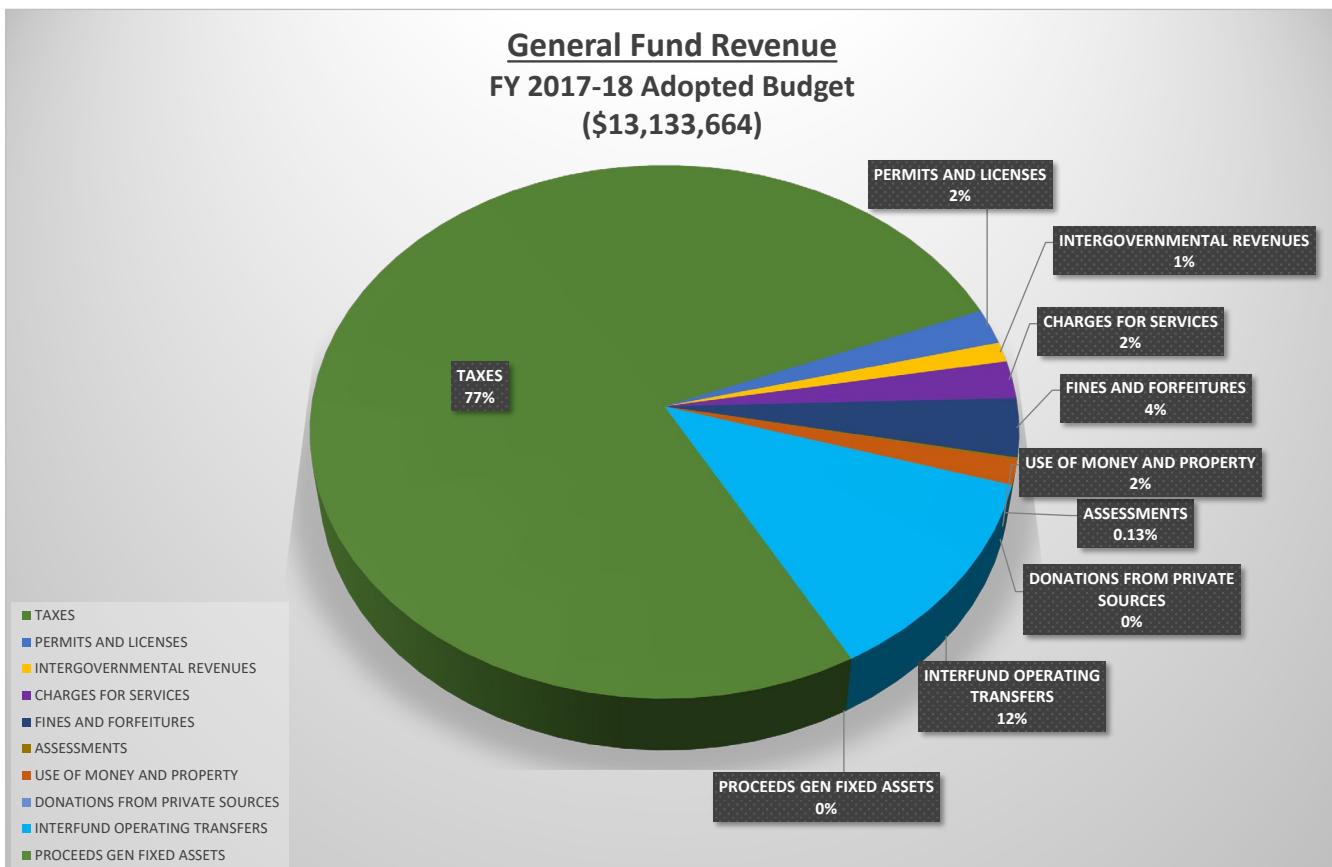
100-450-367 TRANSFER FROM MDUS	180,000	180,000	180,000	90,000	180,000	180,000	0.0%
100-450-369 TRANSFER FROM SANITATION FUND	164,200	164,200	164,200	82,100	164,200	164,200	0.0%
100-450-370 TRANSFER IN	9600	9302	0	0	0	0	0.0%
100-450-371 TRANSFER FROM UTILITY FUND	1,250,000	1,250,000	1,250,000	0	1,250,000	1,250,000	0.0%
100-450-372 TRANSFER FROM AIRPORT FUND	15,000	15,000	15,000	7,500	15,000	15,000	0.0%
TOTAL 450- INTERFUND OPERATING TRANSFERS	1,618,800	1,618,502	1,609,200	179,600	1,609,200	1,609,200	0.0%

460-PROCEEDS GEN FIXED ASSETS

100-460-379 SALE OF MISC. ASSETS	0	2481	0	2425	2425	0	0.0%
TOTAL 460- PROCEEDS GEN FIXED ASSETS	0	2481	0	2425	2425	0	0.0%

TOTAL REVENUES	11,797,697	12,611,643	13,133,664	8,582,799	13,263,623	13,599,739	3.5%
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GENERAL FUND REVENUES



GENERAL FUND EXPENDITURE DETAIL

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	FY2017-18 AS OF MID-YEAR	YEAR-END PROJECTED	FY2018-19 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	5,489,188	5,431,072	5,938,001	2,657,290	5,998,382	6,560,375	10.5%
112 Mandatory Overtime	76,600	102,741	76,600	47,224	76,600	76,600	0.0%
113 Reimbursed Overtime	13,000	38,554	36,597	10,206	36,597	36,540	-0.2%
114 Overtime	198,821	227,007	200,756	138,377	237,926	198,632	-1.1%
115 Longevity Pay	40,908	38,750	40,620	38,748	36,444	40,980	0.9%
116 Regular Part Time	90,897	86,952	93,806	42,200	110,841	132,415	41.2%
117 Temporary/Seasonal	13,296	17,523	19,666	4,505	3,300	3,300	-83.2%
118 Insurance Allowance	13,200	16,429	16,800	6,830	13,985	14,400	-14.3%
SUB-TOTAL	5,935,910	5,959,029	6,422,846	2,945,380	6,514,075	7,063,242	10.0%
PAID BENEFITS							
120 UNUM LIFE	0	0	0	8,072	14,566	14,969	-
121 FICA-Social Security	454,564	439,867	492,056	217,031	492,404	536,487	9.0%
122 Workers Compensation	85,625	95,603	89,343	49,010	91,139	97,571	9.2%
123 State Unemployment Tax	21,137	2,490	1,111	103	6,996	16,920	1423.0%
124 TMRS	711,294	715,714	771,733	365,054	770,535	838,391	8.6%
125 City Paid 457 Plan	2,472	2,548	2,596	1,298	2,596	2,596	0.0%
126 Health Insurance	679,036	643,121	716,858	366,982	759,632	837,928	16.9%
127 Dental Insurance	28,115	27,564	29,865	16,225	33,211	36,446	22.0%
128 Long Term Disability	16,545	17,302	17,150	8,726	17,702	18,754	9.4%
129 Vision Insurance	0	0	0	2,711	4,937	5,156	-
SUB-TOTAL	1,998,788	1,944,210	2,120,712	1,035,212	2,193,718	2,405,218	13.4%
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	50,008	50,054	52,253	25,399	52,083	54,925	5.1%
132 Uniforms Rental	7,788	5,242	6,702	2,722	5,602	6,052	-9.7%
133 Business Transportation	350	16	350	1,141	1,441	350	0.0%
134 Business Lodging	0	0	0	0	0	0	0.0%
135 Business Meals	4,200	2,366	3,150	1,275	1,647	2,950	-6.3%
SUB-TOTAL	62,346	57,679	62,455	30,536	60,773	64,277	2.9%
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	27,218	20,233	51,512	13,311	32,719	29,793	-42.2%
142 Professional Conferences	12,112	8,357	12,957	3,978	11,374	19,579	51.1%
143 Membership/Dues	21,407	17,129	22,851	14,529	23,448	23,249	1.7%
144 Subscriptions & Books	15,692	13,786	15,652	5,002	14,793	19,989	27.7%
145 Tuition	1,175	1,350	1,175	1,000	8,500	21,000	1687.2%
146 Training-Transportation	7,685	3,507	8,452	2,349	9,001	11,278	33.4%
147 Training-Lodging	17,530	9,531	20,945	9,933	30,132	28,290	35.1%
148 Training-Meals	7,272	3,135	7,700	3,043	7,320	7,280	-5.5%
149 Lease-Training	0	0	2,300	0	3,000	0	100.0%
SUB-TOTAL	110,091	77,028	143,544	53,144	140,287	160,458	11.8%
TOTAL EMPLOYEE SERVICES	8,107,135	8,037,945	8,749,557	4,064,272	8,908,853	9,693,195	10.8%
OFFICE SUPPLIES							
211 General Office Supplies	45,845	43,165	49,972	25,345	44,258	49,670	-0.6%
213 Photographic Supplies	1,290	1,039	740	0	740	740	0.0%
214 Computer Supplies	12,875	10,780	12,675	6,954	14,110	12,125	-4.3%
215 Postage	10,395	7,498	11,885	5,985	9,965	11,985	0.8%
217 Office Security	6,284	6,157	6,244	3,403	6,519	6,347	1.6%
219 Misc. Occasion	300	0	300	52	152	300	0.0%
SUB-TOTAL	76,989	68,640	81,816	41,738	75,744	81,167	-0.8%
CONSTRUCTION SUPPLIES							
221 Street Repair Materials	52,500	43,601	52,500	16,614	52,500	52,500	0.0%
222 Striping & Street Signs	37,825	31,020	30,000	6,779	30,000	30,000	0.0%
223 Building Materials	1,800	1,781	2,000	296	2,000	2,000	0.0%
225 Sand & Gravel	15,000	11,567	15,000	3,144	13,000	15,000	0.0%
226 Misc. Hardware	3,492	2,980	3,200	725	3,200	3,250	1.6%
SUB-TOTAL	110,617	90,950	102,700	27,558	100,700	102,750	0.0%

GENERAL FUND EXPENDITURE DETAIL

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	FY2017-18 AS OF MID-YEAR	YEAR-END PROJECTED	FY2018-19 ADOPTED BUDGET	% Change Prior Year
PROGRAM/SPECIAL EVENTS							
231 Elections	10,000	10,075	15,000	1,814	5,000	15,000	0.0%
232 Food/Meals	19,088	12,317	17,689	8,037	13,238	13,940	-21.2%
233 City Sponsored Events	26,760	29,198	29,360	27,862	39,700	28,100	-4.3%
235 Promotional Supplies	5,000	1,836	3,500	415	2,325	3,500	0.0%
236 Misc. Occasions	9,950	9,176	10,850	3,051	10,114	12,250	12.9%
237 Training Supplies	500	270	200	0	200	0	-100.0%
SUB-TOTAL	71,298	62,871	76,599	41,180	70,577	72,790	-5.0%
PUBLIC SAFETY SUPPLIES							
241 Reference Books	2,475	2,128	2,168	1,818	2,168	2,168	0.0%
242 Fire Arms Supplies	6,800	6,737	6,800	1,662	6,020	6,800	0.0%
243 Investigation Supplies	2,500	2,536	2,500	1,037	2,470	2,500	0.0%
247 Turnout Protective Gear	11,000	13,844	11,000	9,094	11,000	13,000	18.2%
248 House Supplies	400	286	400	42	300	300	-25.0%
249 Fire Prevention Supplies	4,190	3,971	6,435	5,098	6,300	4,250	-34.0%
SUB-TOTAL	27,365	29,503	29,303	18,749	28,258	29,018	-1.0%
SPECIALTY SUPPLIES							
252 Medical Supplies	8,610	6,503	9,280	1,949	8,730	9,280	0.0%
253 Chemicals	33,254	29,893	32,361	6,559	32,311	34,861	7.7%
254 Botanical /Landscape	10,635	7,095	10,699	2,205	10,699	10,699	0.0%
255 Recreational/Sport Equip.	1,900	696	900	0	900	500	-44.4%
256 Minor Tools/Instruments	38,900	34,627	21,392	9,834	21,274	22,920	7.1%
257 Recognition/Award Supplies	600	0	600	0	400	400	-33.3%
259 Misc. Supplies	29,480	23,177	27,080	11,978	22,550	32,730	20.9%
SUB-TOTAL	123,379	101,989	102,312	32,525	96,864	111,390	8.9%
OPERATIONAL EQUIPMENT							
261 Office Furniture	7,490	9,216	13,040	6,342	16,293	8,690	-33.4%
262 Communication Equip.	4,790	4,232	7,500	3,000	4,000	9,004	20.1%
263 Photographic Equipment	0	0	480	0	198	1,380	187.5%
264 Computer Accessories	4,930	1,765	2,550	5,173	6,103	1,550	-39.2%
265 Instruments/Apparatus	18,890	14,706	28,890	19,018	28,000	28,000	-3.1%
266 General Electronic Equip	150	66	150	105	150	0	-100.0%
267 Computers	31,318	42,642	25,433	13,204	25,624	27,100	6.6%
268 Appliance	7,000	6,418	7,350	5,627	6,800	5,350	-27.2%
269 Other Office Equipment	2,070	1,135	2,539	938	9,589	20,914	723.7%
271 Ground Keeping Equip	5,264	6,977	5,264	853	5,289	9,589	82.2%
272 Street Maint. Equipment	1,270	1,247	1,270	743	1,270	20,770	1535.4%
277 Sports Equipment	12,377	12,367	12,377	6,956	12,377	9,140	-26.2%
278 Animal Control Devices	25,000	314	750	540	640	750	0.0%
279 Other Operational Equip.	6,505	3,604	6,530	4,336	10,530	6,905	5.7%
SUB-TOTAL	127,054	104,689	114,123	66,835	126,863	149,142	30.7%
TOTAL OPERATIONAL SUPPLIES	536,702	458,642	506,853	228,586	499,006	546,257	7.8%
FACILITY RENTAL							
311 Long Term Rental	1,428	1,224	1,428	612	1,428	1,428	0.0%
312 Annual Lease	1,000	0	21,864	12,502	21,864	21,864	100.0%
313 Short Term Rental	4,128	2,842	2,500	2,459	3,200	3,200	28.0%
SUB-TOTAL	6,556	4,066	25,792	15,573	26,492	26,492	2.7%
UTILITIES							
321 Light & Power	205,385	178,626	204,502	80,413	169,347	180,638	-11.7%
322 Natural Gas/Propane	9,536	6,682	9,536	4,846	9,489	9,736	2.1%
323 Truck Telephone System	38,482	38,248	38,469	20,451	41,604	41,709	8.4%
324 Cell Phones	30,996	29,873	36,598	17,819	36,987	36,598	0.0%
325 Pagers	70	42	70	0	0	0	-100.0%
326 Wireless Data Services	20,975	18,814	19,340	9,081	18,425	18,425	-4.7%
SUB-TOTAL	305,444	272,285	308,515	132,610	275,852	287,106	-6.9%

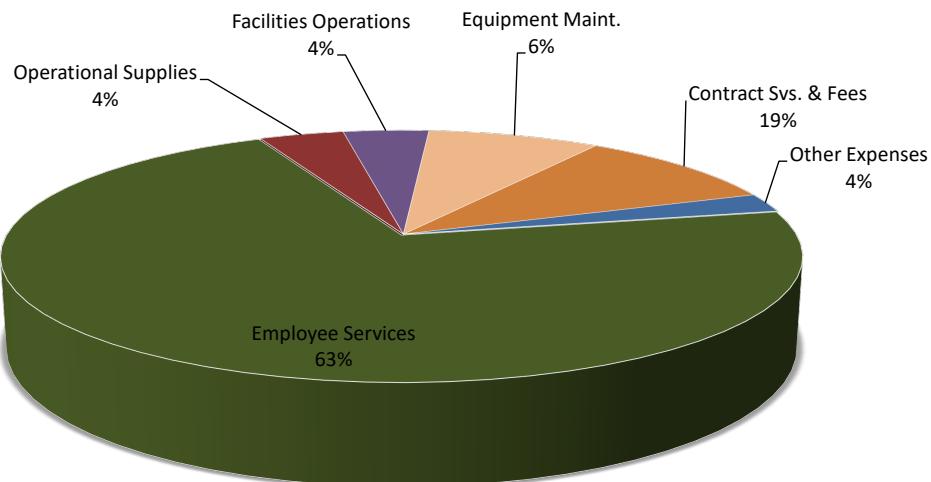
GENERAL FUND EXPENDITURE DETAIL

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	FY2017-18 AS OF MID-YEAR	YEAR-END PROJECTED	FY2018-19 ADOPTED BUDGET	% Change Prior Year
FACILITY REPAIR/IMPROVEMENTS							
349 Misc. Repairs/Maint.	157,300	196,215	217,371	117,305	266,008	215,646	-0.8%
SUB-TOTAL	157,300	196,215	217,371	117,305	266,008	215,646	-0.8%
JANITORIAL SUPPLIES/SVC							
352 Cleaning Supplies	22,800	23,601	22,200	12,972	22,039	23,800	7.2%
SUB-TOTAL	22,800	23,601	22,200	12,972	22,039	23,800	7.2%
TOTAL FACILITIES OPERATION	492,100	496,167	573,878	278,460	590,391	553,044	-3.6%
EQUIPMENT RENTAL							
412 Light Equipment Rental	35,000	35,000	37,000	17,659	37,000	33,800	-8.6%
414 Motor Vehicle Rental	285,000	312,254	307,500	152,942	307,500	314,461	2.3%
415 Trucks, Heavy Equip. Rent	157,000	157,000	171,000	85,500	171,000	187,833	9.8%
416 Light Equipment Rental/Ext	2,500	10	0	0	0	0	0.0%
418 Trucks, Hwy. Equip. Ext	3,120	0	0	0	0	0	0.0%
419 Replacement Fund Contrib.	462,959	508,996	519,923	220,482	519,923	563,356	8.4%
SUB-TOTAL	945,579	1,013,260	1,035,423	476,583	1,035,423	1,099,450	6.2%
FIXED EQUIPMENT MAINT.							
432 Machine Tools Maint/Repair	1,400	927	700	0	700	1,225	75.0%
SUB-TOTAL	1,400	927	700	0	700	1,225	75.0%
OFFICE EQUIPMENT							
461 Office Equipment Rental	2,961	2,645	2,961	1,911	2,977	3,025	2.2%
462 Office Equip. Maint/Repair	10,518	11,526	10,662	5,008	11,025	11,012	3.3%
SUB-TOTAL	13,479	14,170	13,623	6,919	14,002	14,037	3.0%
TOTAL EQUIPMENT OPERATION	960,458	1,028,357	1,049,746	483,502	1,050,125	1,114,712	6.2%
CONTRACT SERVICES & FEES							
511 Legal Services	91,500	120,177	93,100	62,632	100,500	103,500	11.2%
512 Engineering Services	38,200	28,200	38,200	11,750	38,200	38,200	0.0%
513 Audit Services	31,800	35,300	32,500	27,500	32,500	32,500	0.0%
514 Medical Services	4,000	6,080	8,500	953	3,358	3,500	-58.8%
515 Veterinarian Services	18,000	16,758	18,000	5,347	15,930	18,000	0.0%
516 Training Services	0	278	0	199	14,000	0	0.0%
518 Warrants	1,800	1,600	1,800	0	1,800	2,000	11.1%
519 Other Professional Svcs.	13,700	40,089	26,140	35,231	50,200	50,640	93.7%
521 County Recording Fees	1,500	1,000	550	0	350	700	27.3%
522 Insurance and Bonds	52,800	53,611	55,686	25,895	55,686	55,686	0.0%
523 Outside Printing	24,192	24,329	27,120	11,516	27,215	25,195	-7.1%
524 Laundry & Cleaning	300	0	300	0	0	0	-100.0%
526 Testing/Cert. Permit	16,424	14,451	18,514	6,426	18,514	19,227	3.9%
527 Delivery, Courier Svcs.	800	606	800	280	800	650	-18.8%
528 Advertising	14,775	11,653	10,675	2,446	8,775	11,875	11.2%
529 Elections/Judge/Jury Svcs.	400	0	200	0	200	200	0.0%
531 Trash Collection Services	13,854	17,346	18,000	3,157	18,000	17,941	-0.3%
532 Software Maint./License	101,549	92,328	135,586	70,592	139,179	140,681	3.8%
533 CAD Entity Fee	54,341	51,858	52,919	26,245	52,489	52,919	0.0%
536 Extended Warranty-Maint	1,800	1,800	1,850	0	1,895	1,895	2.4%
537 Bank Charges	705	204	705	138	705	705	0.0%
538 County Tax Collect Fee	1,920	1,944	2,080	2,053	2,053	2,080	0.0%
539 Other Contract Services	750,738	867,780	796,768	416,876	901,320	774,961	-2.7%
543 Credit Card Fees	7,000	9,460	8,300	6,788	12,000	12,000	44.6%
TOTAL CONTRACT SVCS & FEES	1,242,098	1,396,852	1,348,293	716,022	1,495,669	1,365,055	1.2%

GENERAL FUND EXPENDITURE DETAIL

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	FY2017-18 AS OF MID-YEAR	YEAR-END PROJECTED	FY2018-19 ADOPTED BUDGET	% Change Prior Year
BAD DEBT							
651 Bad Debt Expense	0	0	0	0	0	0	0.0%
TOTAL BAD DEBT	0	0	0	0	0	0	0.0%
CAPITAL OUTLAY							
712 Communication Equip.	0	5,196	10,000	5,196	10,393	0	100.0%
717 Instruments/App.	0	0	40,125	40,089	40,089	0	100.0%
718 Library Books	43,000	43,800	47,900	22,433	47,900	44,260	0.0%
719 Other Capital Outlay	0	15,000	70,396	7,470	69,970	0	100.0%
722 Light Equipment	0	5,407	0	0	0	0	0.0%
725 Other Equipment	0	0	0	0	0	0	0.0%
728 Technology Equip & Soft	0	0	0	0	0	0	0.0%
741 CIP Washburn Bridge	0	6,000	0	0	0	0	0.0%
TOTAL CAPITAL OUTLAY	43,000	75,403	168,421	75,188	168,352	44,260	-73.7%
CONTRIBUTIONS/TRANSFERS							
812 Pass Through -Agency	0	549	0	31	31	0	0.0%
813 Contributions to Civic Prog.	35,765	26,265	35,765	24,265	35,765	35,765	0.0%
814 Transfer to CIP	0	0	0	0	225,000	0	
815 Inter-Fund Transfer Out	0	546,762	64,600	7,300	64,500	14,600	0.0%
816 Sales Tax Rebate	54,300	63,642	32,350	15,794	32,500	0	0.0%
817 Property Tax Rebate	138,710	15,113	94,800	4,786	94,800	94,800	0.0%
819 Other Contributions	15,000	145,300	15,000	24,166	24,166	15,000	0.0%
SUB-TOTAL	243,775	797,631	242,515	76,341	476,762	160,165	0.0%
CONTINGENCY RESERVES/CLAIMS							
831 Contingency Reserves	10,000	0	34,013	0	0	23,051	-32.2%
833 Payment of Refunds	0	1,384	0	7,653	7,653	0	0.0%
835 Reserve for Personnel	279,110	0	344,833	0	0	100,000	0.0%
SUB-TOTAL	289,110	1,384	378,846	7,653	7,653	123,051	-67.5%
TOTAL CONTRIB./CONTINGENCY	532,885	799,015	621,361	83,994	484,415	283,216	-54.4%
SHORT TERM DEBT/CAPITAL LEASE							
913 Capital Lease Short Term	0	0	0	0	0	0	0.0%
914 Cap. Lease Short Term-Int.	0	0	0	0	0	0	0.0%
TOTAL SHORT TERM DEBT	0	0	0	0	0	0	0.0%
GRAND TOTALS	11,914,378	12,292,381	13,018,109	5,930,024	13,196,811	13,599,739	4.5%

General Fund Expenditures by Category
FY 2018-19 (\$13,599,739)



CITY COUNCIL

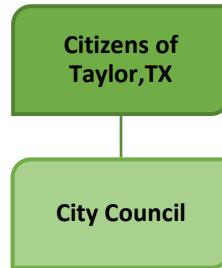
Department Description

The City of Taylor is a home rule city which operates under a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the five Council members. Responsibilities of the City Council include:

- Adopting the annual budget and ad valorem tax rate to include the general objectives for the City program activities and service levels.
- Appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions.
- Adopts and updates the Strategic Plan as a framework for policy direction.
- Reviews/adopts all City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves capital improvement projects and contracts as prescribed by the City Charter and State law.
- Establishes goals and policies to improve the quality of life of the citizens of Taylor.

Council members serve staggered three year terms. Four of the Council members are elected by single member districts with the remaining council member being elected at-large. After each election, the five members of the Council select from themselves a Mayor and a Mayor Pro Tem to serve a one year term.

City Council Organization Chart



Mission Statement

The City of Taylor provides a full range of services to its citizens. The primary objective of City government is to provide services to the citizens of Taylor at the lowest reasonable cost. The City Council further refined this objective into the following mission statement:

“To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Taylor residents and the growth of business. Our Vision for Taylor is a vibrant and diverse community that provides residents the best lifestyle Texas has to offer.”

Pursuant to the mission statement, City Council identified three pillars for strategic growth: Quality of Life, Economic Vitality, and Mobility & Infrastructure. Within these areas for

growth and improvement are focal points in the following areas: Neighborhoods/Diversity & Population Size, Community Engagement, Public Safety, Customer Service, Infrastructure/Transportation/City Facilities, Arts, Economic Vitality/Financial Health, and Parks, Trails, & Open Spaces.

FY 2017-18 Accomplishments

- Approved over \$1 million investment in new Fire Department apparatus.
- Established and began collecting the Transportation User Fee to fund street maintenance and reconstruction.
- Completed Main Street Trails project of \$1.7 million improvements to trail system.
- Accepted \$12,500 grant from the Human Society of the United States for animal shelter improvements.
- Successfully awarded \$125,000 matching grant for \$250,000 work of upgrades to Robinson Park.
- Received \$700,000 CDBG (Community Development Block Grant) for 4th Street rebuild.
- Completed update to Parks Master Plan.
- Continued to ensure financial stability of the city by maintaining AA- bond rating resulting in \$1.3 million in savings.
- Decreased tax rate by \$0.1.

FY 2018-19 Goals & Objectives

- Increase staffing and improve maintenance measures for city parks.
- Continue street maintenance and improvements.
- City-wide facility improvements including preliminary planning for new Justice Center housing the Police and Municipal Court services.

PERFORMANCE MEASURES	FY 2016-2017 ACTUAL	FY 2017-18 PROJECTED	FY 2018-19 TARGET
OUTPUTS:			
Ordinances introduced	23	28	20
Proclamations presented	21	18	20
Council Meetings posted	32	36	30
Boards and Commissions reviewed	13	13	13
EFFECTIVENESS:			
Board appointments made	35	34	35
EFFICIENCIES:			
% Ordinances introduced and approved	100%	100%	90%
% Council meetings held	100%	100%	100%
% Board appointments confirmed	100%	100%	100%

CITY COUNCIL

				2017-2018		2018-2019
2016-2017		2016-2017		ADOPTED	MID-YEAR	PROJECTED
BUDGET		ACTUAL		BUDGET	3/31/2018	YEAR END

100-EMPLOYEE SERVICES						
WAGES & SALARIES						
100-500-117	TEMPORARY/SEASONAL	1,500	1,200	1,500	0	1,500
TOTAL	WAGES & SALARIES	1,500	1,200	1,500	0	1,500
PAID BENEFITS						
100-500-121	FICA SOCIAL SECURITY	115	92	115	0	0
100-500-122	WORKERS COMPENSATION	977	1,091	977	536	1,056
TOTAL	PAID BENEFITS	1,092	1,183	1,092	536	1,056
ALLOWANCES/ REIMBURSEMENTS						
100-500-135	BUSINESS MEALS	0	13	0	0	0
TOTAL	ALLOWANCES/REIMBURSEMENT	0	13	0	0	0
TRAINING/PROFESSIONAL DEVELOPMENT						
100-500-141	WORKSHOP TRAINING	325	100	325	0	300
100-500-142	PROFESSIONAL CONFERENCE	1,700	1,515	1,500	0	1,500
100-500-143	MEMBERSHIPS & DUES	5,250	5,276	5,550	3,525	5,550
100-500-144	BOOKS & SUBSCRIPTIONS	10,219	9,313	10,219	1,559	10,000
100-500-146	TRANSPORTATION	600	0	800	499	600
100-500-147	LODGING	0	0	3,000	905	1,500
100-500-148	MEALS	1,000	283	1,250	295	295
TOTAL	TRAINING/PROFESSIONAL DEV.	19,094	16,487	22,644	6,782	19,745
TOTAL	100-EMPLOYEE SERVICES	21,686	18,883	25,236	7,318	22,301
TOTAL	100-EMPLOYEE SERVICES	21,686	18,883	25,236	7,318	25,894
200-OPERATIONAL SUPPLIES						
OFFICE SUPPLIES						
100-500-211	GENERAL OFFICE SUPPLIES	550	607	792	32	500
100-500-215	POSTAGE	55	0	50	0	50
TOTAL	OFFICE SUPPLIES	605	607	842	32	500
PROGRAM/SPECIAL EVENTS						
100-500-231	ELECTIONS	10,000	10,075	15,000	1,814	5,000
100-500-232	FOOD/MEALS	288	189	389	34	300
100-500-233	CITY SPONSORED EVENTS	1,750	1,633	1,850	1,026	1,800
TOTAL	PROGRAM/SPECIAL EVENTS	12,038	11,897	17,239	2,874	7,100
SPECIALTY SUPPLIES						
100-500-259	MISC SUPPLIES	500	524	0	0	0
TOTAL	SPECIALTY SUPPLIES	500	524	0	0	0
OPERATIONAL EQUIPMENT(ADMIN)						
100-500-267	COMPUTERS	7,500	6,547	0	0	0
TOTAL	OPERATIONAL EQUIPMENT	7,500	6,547	0	0	0
TOTAL	200-OPERATIONAL SUPPLIES	20,643	19,575	18,081	2,906	7,600
TOTAL	200-OPERATIONAL SUPPLIES	20,643	19,575	18,081	2,906	18,040

CITY COUNCIL

2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 MID-YEAR 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
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300-FACILITIES OPERATIONS/MAINT.

UTILITIES

100-500-324	CELL PHONES	1,200	2,100	2,880	1,226	2,880	2,880
100-500-326	WIRELESS DATA SERVICES	1,824	836	1,100	0	0	0
TOTAL	UTILITIES	3,024	2,936	3,980	1,226	2,880	2,880
TOTAL	300-FACILITIES OPERATION	3,024	2,936	3,980	1,226	2,880	2,880

500-CONTRACT SERVICES AND FEES

PROFESSIONAL SERVICES

100-500-511	LEGAL SERVICES	60,000	67,060	59,600	37,111	60,000	60,000
100-500-519	OTHER PROFESSIONAL SERV	200	1,080	200	0	200	200
TOTAL	PROFESSIONAL SERVICES	60,200	68,140	59,800	37,111	60,200	60,200

FEES FOR SERVICES

100-500-521	COUNTY RECORDING FEES	500	0	350	0	350	500
100-500-523	OUTSIDE PRINTING	0	20	0	137	137	0
100-500-528	ADVERTISING	800	1,021	800	160	400	800
TOTAL	FEES FOR SERVICES	1,300	1,041	1,150	297	887	1,300

TOTAL	500-CONTRACT SERVICES & FEES	61,500	69,181	60,950	37,408	61,087	61,500
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800-CONTRIBUTIONS & CONTINGENCIES

CONTRIBUTIONS/TRANSFERS

100-500-813	CONTRIBUTIONS TO CIVIC	35,765	26,265	35,765	24,265	35,765	35,765
TOTAL	CONTRIBUTIONS/TRANSFERS	35,765	26,265	35,765	24,265	35,765	35,765
TOTAL	800-CONTRIBUTIONS & CONT	35,765	26,265	35,765	24,265	35,765	35,765

TOTAL 500-CITY COUNCIL EXPENDITURES		142,618	136,840	144,012	73,123	129,633	144,079
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CITY MANAGEMENT

Department Description

City Manager provides administration and management services for all city departments while executing the policies and objectives formulated by the City Council. As the Chief Executive Officer, the City Manager is directly responsible to the City Council. The City Manager's primary charge is the day-to-day operation of the City through the coordination of all City Department activities and functions that include:

- Ensure responsible organizational and fiscal management of the City.
- Effectively implement and administer the goals and policies established by the City Council.
- Advise City Council on reliable methods of responding to community needs.
- Ensure responses to citizen requests are handled efficiently.
- Improve customer service

Assistant City Manager provides assistance to the City Manager in planning, organization and the directions of City programs, departments, and services. This position also has the responsibility to:

- Assist in the implementation of policies established by the City Council and City Manager. Direct City Departments as assigned by the City Manager.
- Ensure departments are providing effective, efficient and friendly customer service.
- Serves as Acting City Manager in the absence of the City Manager.

Executive Assistant to the City Manager provides additional support to the City Manager in general administrative activities.

- Provide responsible, confidential and administrative support to the City Manager and Assistant City Manager.
- Coordinates activities and schedules for City Manager.
- Coordinate programs, events or conferences by arranging for facilities and caterer, issuing information or invitations.
- Imparts information, responds to inquiries, receives complaints and resolves problems.
- Serves as Deputy City Clerk in the absence of the City Clerk.
- The **City Clerk** is appointed by the City Manager and works closely with the City Manager and the City Council. In general, this position is responsible for maintaining city records, and all clerical matters related to the City Council including:
 - Attends Council meetings.
 - Prepares Council agendas, and minutes of all Council meetings.
 - Serve as the Chief Election Official for all regular and special municipal elections in compliance with the Texas Election Code.

City Attorney provides legal counsel and advice to the Mayor and City Council and City Manager in matters related to City business or City policy. This position is a contract for services that include:

- All actions in the Municipal Court of Record.
- Serve as the City's legal advisor and represents the City in litigation.
- Keep current on recent developments in municipal law.
- Draft and prepare contracts, resolutions, ordinances and other legal documents as needed.
- Attend City Council meetings as needed.

City Management Organization Chart



Mission Statement

To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Taylor residents and the growth of business while providing quality customer service

FY2017-18 Accomplishments

- Implemented 4th year of 5-Year utilities rate study; to stabilize utility fund
- Energy Performance Project - Building Maintenance- Performance contract approved with Siemens: New LED lighting, HVAC upgrades, HVAC Armor and building envelop repairs were made at twelve out of the nineteen buildings
- Citywide phone system was upgraded for improved efficiency and productivity
- Completed 380 Economic Development Agreement with Valero, Holiday Inn, and Hart Components
- Established Combined Strategic Facility Plan which combines all master plans into one master planning document

- Developed through an agreement with Lonestar Soccer Club to construction additional soccer fields at Taylor Regional Park through \$200,000 donation
- Awarded grants for Robinson Park, Skate Park, Heritage Square Park from Texas Parks & Wildlife
- Housing Study completed by Metrostudy and conducted meetings with potential Residential Developers
- Completed construction on the Main Street Tail, including \$1.5 million in sidewalk
- Funded 3% pay adjustment for employees
- Facilitated major new housing development with Avery Glen with 279 lots
- Finished drainage and street rebuild on Edmond Street
- Completed Mustang Creek Waste Water Plant improvements
- Updated 5-Year Capital Improvement Program (CIP)
- Completed bid documents on the next phase of MDUS drainage projects with Halff Associates

FY 2018-2019 Goals and Objectives

- Establish the development of new residential subdivisions
- Implement Gateway and Downtown signage program
- Complete quality of life: Heritage Square Park, Skate Park and Givens Community Center
- Develop funding options to fund CIP improvements
- Update monthly reports to include more performance measurements
- Review and propose updates to Impact Fee Schedule
- Provide regular construction project updates
- Implement budgeted pay adjustments
- Coordinate the appointment process for City Boards and Commissions.
- Codify all City Ordinances.
- Increase transparency by providing regular updates and access to public documents on the City's website.

Position Control-Listing of Authorized Positions

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
City Manager	1	1	1
Assistant City Manager	1	1	1
Executive Assistant	1	1	1
City Clerk	1	1	1
Total:	4	4	4

PERFORMANCE MEASURES	FY 16-17 ACTUAL	FY 17-18 PROJECTED	FY 18-19 TARGET
OUTPUTS:			
Ordinances introduced	25	28	25
Proclamations presented	24	20	20
Council Meetings posted	25	27	25
Boards and Commissions reviewed	13	13	13
EFFECTIVENESS:			
Board appointments made	43	40	40
EFFICIENCIES:			
% Ordinances introduced and approved	98%	95%	98%
% Council meetings held	100%	100%	100%
% Board appointments confirmed	100%	100%	100%

CITY MANAGEMENT

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-501-111	REGULAR FULL TIME	341,084	347,917	357,843	157,595	351,186	393,415
100-501-114	OVERTIME	0	0	1,000	0	1,000	1,000
100-501-115	LONGEVITY PAY	1,008	1,008	1,200	1,104	1,104	1,296
100-501-116	REGULAR PART TIME	0	0	0	0	12,668	20,833
100-501-117	TEMPORARY/SEASONAL	0	7,170	6,000	713	0	0
TOTAL	WAGES & SALARIES	342,092	356,096	366,043	159,411	365,958	416,544
PAID BENEFITS							
100-501-120	UNUM LIFE	0	0	0	461	942	871
100-501-121	FICA SOCIAL SECURITY	26,325	25,870	27,625	10,971	28,074	32,599
100-501-122	WORKERS COMPENSATION	803	897	843	462	854	919
100-501-123	STATE UNEMPLOYMENT TAXES	684	60	36	9	54	810
100-501-124	RETIREMENT TMRS	41,797	42,504	43,862	18,833	42,775	49,115
100-501-125	CITY PAID 457 PLAN	2,472	2,548	2,596	1,298	2,596	2,596
100-501-126	HEALTH INSURANCE	43,528	34,636	32,323	16,606	38,047	37,110
100-501-127	DENTAL INSURANCE	1,381	1,428	1,450	775	1,704	1,660
100-501-128	LONG TERM DISABILITY	1,023	1,051	1,074	498	1,025	1,084
100-501-129	VISION INSURANCE	0	0	0	123	230	212
TOTAL	PAID BENEFITS	118,013	108,992	109,809	50,036	116,301	126,976
ALLOWANCES REIMBURSEMENTS							
100-501-131	UNIFORMS (BUY)	500	0	200	70	70	200
100-501-133	BUSINESS TRANSPORTATION	0	8	0	1,141	1,141	0
100-501-135	BUSINESS- MEALS	3,000	1,517	2,000	773	647	2,000
TOTAL	ALLOWANCES/REIMBURSEMENT	3,500	1,525	2,200	1,984	1,858	2,200
TRAINING/PROFESSIONALS DEV.							
100-501-141	WORKSHOP TRAINING	550	648	650	0	276	650
100-501-142	PROFESSIONAL CONFERENCE	2,422	1,435	2,422	1,805	1,881	2,422
100-501-143	MEMBERSHIPS AND DUES	2,806	2,915	3,206	2,274	3,131	2,400
100-501-144	SUBSCRIPTIONS AND BOOKS	750	1,353	750	315	630	750
100-501-146	TRAINING- TRANSPORTATION	1,280	345	1,500	355	355	1,700
100-501-147	TRAINING- LODGING	3,000	1,110	3,000	3,302	3,302	3,500
100-501-148	TRAINING- MEALS	730	444	1,000	690	690	745
TOTAL	TRAINING/PROFESSIONAL DE	11,538	8,249	12,528	8,741	10,265	12,167
TOTAL	100-EMPLOYEE SERVICES	475,143	474,862	490,580	220,172	494,382	557,887
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
100-501-211	GENERAL OFFICE SUPPLIES	3,765	3,922	4,000	1,620	1,371	4,000
100-501-214	COMPUTER SUPPLIES	0	122	0	(106)	0	0
100-501-215	POSTAGE	700	497	700	650	140	700
100-501-219	MISC. OCCASION	300	0	300	52	152	300
TOTAL	OFFICE SUPPLIES	4,765	4,540	5,000	2,216	1,663	5,000
PROGRAM/SPECIAL EVENTS							
100-501-232	FOOD/MEALS	9,000	4,415	7,500	5,855	5,996	7,500
100-501-233	CITY SPONSORED EVENTS	500	546	500	336	400	500
100-501-235	PROMOTIONAL SUPPLIES	3,000	1,669	3,000	325	1,325	3,000
100-501-236	MISC OCCASIONS	3,000	4,556	3,900	77	3,834	3,900
TOTAL	PROGRAM/SPECIAL EVENTS	15,500	11,186	14,900	6,594	11,555	14,900
OPERATIONAL EQUIPMENT							
100-501-264	COMPUTER ACCESSORIES	600	488	0	0	0	0
100-501-267	COMPUTERS	3,000	2,619	1,500	1,500	1,500	1,500
TOTAL	OPERATIONAL EQUIPMENT(AD	3,600	3,107	1,500	1,500	1,500	1,500
TOTAL	200-OPERATIONAL SUPPLIES	23,865	18,833	21,400	10,310	14,718	21,400

CITY MANAGEMENT

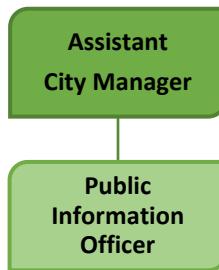
				2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET			
300-FACILITIES OPERATIONS/MAINT.						
UTILITIES						
100-501-323 TRUNK TELEPHONE SYSTEM	150	113	150	64	150	150
100-501-324 CELL PHONES	1,800	1,864	2,040	2,259	3,029	2,040
100-501-326 WIRELESS DATA SERVICES	1,368	1,332	1,368	577	1,368	1,368
TOTAL UTILITIES	3,318	3,309	3,558	2,900	4,547	3,558
TOTAL 300-FACILITIES OPERATION	3,318	3,309	3,558	2,900	4,547	3,558
400-EQUIPMENT OPERATIONS/MAINT.						
OFFICE EQUIPMENT						
100-501-462 EQUIPMENT REPAIRS/MAINT	947	1,647	1,075	974	968	1,075
TOTAL OFFICE EQUIPMENT	947	1,647	1,075	974	968	1,075
TOTAL 400-EQUIPMENT OPERATIONS	947	1,647	1,075	974	968	1,075
500-CONTRACT SERVICES AND FEES						
PROFESSIONAL SERVICES						
100-501-519 OTHER PROFESSIONAL SERV	13,500	38,169	25,940	35,231	50,000	25,940
TOTAL PROFESSIONAL SERVICES	13,500	38,169	25,940	35,231	50,000	25,940
FEES FOR SERVICES						
100-501-523 OUTSIDE PRINTING	500	36	500	137	163	500
100-501-528 ADVERTISING	300	620	700	0	200	700
TOTAL FEES FOR SERVICES	800	656	1,200	137	363	1,200
CONTRACT SERVICES						
100-501-532 SOFTWARE MAINT/LICENSE	1,000	0	0	6	6	0
100-501-539 OTHER CONTRACT SERVICES	0	7,667	0	11,707	11,707	2,000
TOTAL CONTRACT SERVICES	1,000	7,667	0	11,713	11,713	2,000
TOTAL 500-CONTRACT SERVICES &FEES	15,300	46,491	27,140	47,081	62,076	29,140
TOTAL 501-CITY MANAGEMENT	518,573	545,143	543,753	281,436	576,691	613,060

PUBLIC INFORMATION

Department Description

The Public Information Officer (PIO) coordinates public relations and marketing activities that are designed to inform the public about City services and accomplishments, including media relations and events; to foster civic involvement and heighten awareness for City activities, services and programs; to coordinate activities designed to provide external and internal audiences with current information regarding all aspects of City operations and services. The PIO is also FEMA-certified and a member of the city's Emergency Management Team. The PIO will work directly with the Incident Commander on site at the Emergency Operations Center, as the communication liaison to the public and media when emergencies arise in the community, such as severe weather or other major disasters.

Public Information Organization Chart



Mission Statement

The mission of the Public Information Office is twofold: 1) Promote transparency in city government through accurate and informational communications, both internally and externally, for the City of Taylor 2) To promote and maintain a favorable public image through marketing and public relations activities.

FY 2017-18 Progress and Accomplishments

- Maintained the city's social media presence via Facebook (5 sites to monitor), Twitter, Instagram, and added Reddit this year
- Maintained the city's monthly newsletter, *Community Connection*
- Managed the city's website and mobile application; managed the TV channel
- Managed the contract for Taylor's Marketing Partnership and developed products for Taylor's tourism efforts.
- Created marketing collateral to highlight City initiatives including tax and water rates information, Community Cleanup, Parks and Recreation activities, Main Street activities, and multiple Mayor/City Manager presentations.
- Produced quick, short videos for use on website and social media.
- Completed the new street light pole banners project, working with TMP.

- Produced and submitted the 2017 Annual Report and “We Are Taylor” video for TAMIO awards; named a finalist in both, conference in June to see if Taylor has placed first.

FY 2018-19 Goals and Objectives

- Continue to provide quality public communications to citizens of Taylor, using all communications channels: news releases, monthly print newsletter, social media announcements, and local cable access channel.
- Produce videos about ongoing projects, City objectives and Development Services projects that highlight the “wins” for the City
- Expand photography of City landmarks, events, staff and other promotional items within the City to create image bank for marketing materials
- Increase social media following on both Facebook, Twitter and Instagram pages.
- Train new employees on use of the city’s website and how to update pages.
- Support administration and uses of cable public access channel. Be proficient in populating this channel. Add additional public meetings to online video streaming with Swagit, as needed. Implement live streaming where possible.
- Continue to represent the City of Taylor with community partners in a collaborative effort to promote the city and community to both internal (local) and external (regional) markets.
- Focus on higher visibility for the City of Taylor in Austin-based media outlets.
- Develop creative marketing programs, flyers, and infographics to support City initiatives across all departments.
- Continue to manage the Taylor Marketing Partnership’s arrangement with Arsenal.
- Re-establish Taylor’s involvement with the Texas Association of Convention and Visitors Bureaus via TMP.

Position Control-Listing of Authorized Position

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Public Information Officer	1	1	1
Total:	1	1	1

PERFORMANCE MEASURES	FY 16-17 ACTUAL	FY 17-18 PROJECTED	FY 18-19 TARGET
OUTPUTS			
News releases: *Now includes City News on website	39	100*	110*
<i>Community Connections</i> monthly newsletter	12	12	12
Facebook posts	486	520	530
Channel 10 Council downloads			
<i>(Blackboard Connect) Now CodeRED calls (emergencies)</i>	0	0	0
EFFICIENCIES			
Cost of newsletters (6,300 @.17)	\$15,000	\$15,000	\$15,000
# Inserts (6,300/mo)	70,000	75,600	75,700
EFFECTIVENESS			
# Twitter followers (City only)	1,186	1,320	1,400
# Tweets (City and Visit Taylor Made Texas)	472	375	500
# Website visits	341,381	220,000	350,000
# Page views	590,000	450,000	650,000

PUBLIC INFORMATION

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEES SERVICES							
WAGES & SALARIES							
100-503-111	REGULAR FULL TIME	51,500	47,192	65,000	30,450	66,500	68,289
100-503-115	LONGEVITY PAY	48	0	0	0	0	48
TOTAL	WAGES & SALARIES	51,548	47,192	65,000	30,450	66,500	68,337
PAID BENEFITS							
100-503-120	UNUM LIFE	0	0	0	93	161	161
100-503-121	FICA SOCIAL SECURITY	3,955	3,454	4,987	2,318	5,103	5,228
100-503-122	WORKERS COMPENSATION	121	135	152	83	156	157
100-503-123	STATE UNEMPLOY. TAXES	171	85	9	0	9	162
100-503-124	RETIREMENT-TMRS	6,280	5,729	7,919	3,697	8,051	8,275
100-503-126	HEALTH INSURANCE	6,299	3,750	6,429	3,494	6,989	7,381
100-503-127	DENTAL INSURANCE	257	118	270	147	294	309
100-503-128	LONG TERM DISABILITY	154	156	195	99	200	201
100-503-129	VISION INSURANCE	0	0	0	25	43	43
TOTAL	PAID BENEFITS	17,237	13,428	19,961	9,957	21,006	21,917
TRAINING/PROFESSIONAL DEV.							
100-503-141	WORKSHOP TRAINING	0	0	0	0	0	0
100-503-142	PROFESSIONAL CONFERENCE	310	310	310	360	360	360
100-503-143	MEMBERSHIPS AND DUES	85	85	285	0	300	385
100-503-144	SUBSCRIPTION/ BOOKS	528	528	430	446	0	446
100-503-146	TRAINING - TRANSPORTATION	95	95	200	109	300	150
100-503-147	TRAINING - LODGING	0	0	0	0	540	0
100-503-148	TRAINING - MEALS	15	15	100	10	100	100
TOTAL	TRAINING/PROFESSIONAL	1,033	1,033	1,325	925	1,600	1,441
TOTAL	100-EMPLOYEE SERVICES	69,818	61,653	86,286	41,332	89,106	91,695
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
100-503-211	GENERAL OFFICE SUPPLIES	790	1,267	790	213	600	780
100-503-213	PHOTOGRAPHIC SUPPLIES	750	741	200	0	200	200
100-503-214	COMPUTER SUPPLIES	200	235	0	0	0	0
100-503-215	POSTAGE	900	214	420	121	420	420
TOTAL	OFFICE SUPPLIES	2,640	2,457	1,410	334	1,220	1,400
PROGRAM/SPECIAL EVENTS							
100-503-232	FOOD/MEALS	0	221	0	0	0	0
100-503-233	CITY SPONSORED EVENTS	3,000	1,706	3,000	750	3,000	1,250
100-503-235	PROMOTIONAL SUPPLIES	0	0	0	0	500	0
TOTAL	PROGRAM/SPECIAL EVENTS	3,000	1,926	3,000	750	3,500	1,250
OPERATIONAL EQUIPMENT(ADMIN)							
100-503-261	OFFICE FURNITURE	0	395	0	0	0	0
100-503-263	PHOTOGRAPHIC EQUIPMENT	0	0	0	0	0	0
100-503-267	COMPUTERS	0	1,703	0	0	0	0
TOTAL	OPERATIONAL EQUIPMENT	0	2,098	0	0	0	0
TOTAL	200-OPERATIONAL SUPPLIES	5,640	6,482	4,410	1,084	4,720	2,650

PUBLIC INFORMATION

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
300-FACILITIES OPERATIONS/MAINT.							
UTILITIES							
100-503-323	TELEPHONE	20	9	20	1	20	0
100-503-324	CELL PHONE	600	583	600	257	600	600
TOTAL	UTILITIES	620	592	620	258	620	600
TOTAL	300-FACILITIES OPERATIONS	620	592	620	258	620	600
500-CONTRACT SERVICES AND FEES							
PROFESSIONAL SERVICES							
100-503-523	OUTSIDE PRINTING	14,250	15,740	14,250	5,098	14,250	14,250
100-503-528	ADVERTISING	3,500	2,829	3,500	91	1,500	4,000
TOTAL	FEES FOR SERVICES	17,750	18,568	17,750	5,189	15,750	18,250
CONTRACT SERVICES							
100-503-532	SOFTWARE MAINT.& LICENCES	600	644	600	654	907	600
100-503-539	OTHER CONTRACT SERVICES	30,300	47,980	35,228	23,510	35,228	33,940
TOTAL	CONTRACT SERVICES	30,900	48,623	35,828	24,164	36,135	34,540
TOTAL	500-CONTRACT SERVICES	48,650	67,192	53,578	29,353	51,885	52,790
TOTAL 503-PUBLIC INFORMATION		125,445	135,918	144,894	72,027	146,331	147,735

HUMAN RESOURCES

Department Description

The department is responsible for managing all aspects of human resources to support departments and city management for civil service and non-civil service employees across 15 departments. The department consists of 2 full time employees (Director and HR Administrative Assistant) and reports to the City Manager. The Human Resources Director serves as the Civil Service Director to comply and performs work outlined by Chapter 143 Civil Service section of the Local Government Code. Some key responsibilities are:

Human Resources

- Administer contracts with benefits brokers and providers, coordinate open enrollment and new employee enrollment, comply with reporting requirements and assist with individual employee needs.
- Administer the classification and pay policies, procedure and systems.
- Coordinate recruiting and facilitating onboarding of new employees through new employee orientation.
- Support positive employee relations by administering performance management system, administering employee meetings, surveys, and suggestion programs and assist supervisors to address performance and conduct matters.
- Support employee development by implementing a training plan, organizing recognition events, coordinating service awards, and hosting wellness activities.
- Administer drug and alcohol testing program to include pre-employment, random, reasonable suspicion, post-accident and follow drug and alcohol testing testing for all DOT and Non-DOT safety sensitive employees.
- Maintain employee records in compliance with local, state and federal requirements.
- Ensure all programs, policies and procedures comply with all applicable local, state and federal laws, including Title VII of the Civil Rights Act, Family & Medical Leave Act, Americans with Disabilities Act, and Fair Labor Standards Act.

Civil Service

- Administer and comply with Chapter 143 Civil Service Local Government Code for all Police Officers and Firefighters and serve as secretary to the Civil Service Commission
- Recruit for and administer entry-level and promotional examinations to Police and Fire candidates. Coordinate pre-employment hiring process including pre-employment testing and onboarding.
- Maintain the Record and Appointment of all entry-level applicants and promotional candidates
- Set up Appeals for the Commission and Third Party Hearing Examiners and perform other duties as indicated in Chapter 143 and other duties as outlined in Chapter 143.

Human Resources Organization Chart



Mission Statement

The Human Resources Department supports the City's efforts to attract, develop and retain a diverse, well-qualified and productive workforce that is capable of providing quality services to the citizens of Taylor.

FY 2017-18 Accomplishments

- Administered medical, retirement and other benefits contracts and coordinated benefits enrollment for all new employees and for qualifying life events. Implemented new Vision and Life Insurance benefits.
- Managed recruiting, hiring and onboarding for all new employees, including executive recruitments for key positions. Implemented use of online job application software.
- Conducted entrance and promotional exams for civil service police and fire positions. Recommended updates to Civil Services Rules and Regulations.
- Supported employee development including Customer Service, EEOC and Harassment Free Workplace training.
- Support positive employee relations through a recognition, two way communications, performance management and evaluation and advised and consulted with supervisors regarding performance and conduct issues.
- Implemented 2017 Compensation Study
- Conducted 2017 Survey of Employee Engagement
- Provided Wellness Program including flu shots and hosted a Health Fair for City employees.

FY 2018-19 Goals and Objectives

- Attract, retain, and develop a diverse, well-qualified and productive workforce.
- Implement pay strategies in support of employee recruitment and retention.
- Conduct and coordinate classroom training, online training and seminars for employees and supervisors.
- Continue to implement Chapter 143 of the Local Government Code and serve as secretary of the Civil Service Commission.

Position Control-Listing of Authorized Positions

Personnel Summary			
Positions	FY 16-17	FY 17-18	FY 18-19
Director of Human Resources/Civil Service	1	1	1
Administrative Assistant	1	1	1
Total:	2	2	2

PERFORMANCE MEASURES	FY 2016-17 ACTUAL	FY 2017-18 PROJECTED	FY 2018-19 TARGET
OUTPUTS:			
# of full-time budgeted positions	145	147	147
# of part-time employees	9	5	5
# of Worker's Comp claims filed with TML	28	20	20
# of Job Applicants hired	31	32	30
EFFECTIVENESS:			
Employee Turnover Rate (Voluntary)	18%	26%	18%
EFFICIENCIES:			
Average recruitment process time (calendar days)	100	107	100

HUMAN RESOURCES

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-504-111	REGULAR FULL-TIME	101,427	104,888	106,522	49,949	108,969	120,000
100-504-114	OVERTIME	432	416	290	0	290	290
100-504-115	LONGEVITY PAY	480	480	576	576	576	672
100-504-118	INSURANCE ALLOWANCE	1,200	1,200	1,200	554	1,200	1,200
TOTAL	WAGES & SALARIES	103,539	106,984	108,588	51,079	111,035	122,162
PAID BENEFITS							
100-504-120	UNUM LIFE	0	0	0	152	264	264
100-504-121	FICA SOCIAL SECURITY	7,944	7,829	8,331	3,791	8,519	9,345
100-504-122	WORKERS COMPENSATION	241	268	253	139	259	261
100-504-123	STATE UNEMPLOYMENT TAXES	342	18	18	0	18	324
100-504-124	RETIREMENT-TMRS	12,614	13,026	13,229	6,225	13,444	14,794
100-504-126	HEALTH INSURANCE	6,299	6,429	6,429	3,494	6,989	7,381
100-504-127	DENTAL INSURANCE	257	509	270	294	589	618
100-504-128	LONG TERM DISABILITY	304	342	320	163	327	329
100-504-129	VISION INSURANCE	0	0	0	58	86	86
TOTAL	PAID BENEFITS	28,001	28,421	28,850	14,316	30,495	33,402
ALLOWANCES/REIMBURSEMENTS							
100-504-131	UNIFORMS (BUY)	0	0	0	0	0	0
100-504-135	BUSINESS MEALS	0	0	0	0	0	0
TOTAL	ALLOWANCES/REIMBURSEMENT	0	0	0	0	0	0
TRAINING/PROFESSIONAL DEV.							
100-504-141	WORKSHOPS/TRAINING	1,650	1,540	1,670	1,608	1,608	1,650
100-504-142	PROFESSIONAL CONFERENCE	250	8	330	0	0	0
100-504-143	MEMBERSHIPS AND DUES	425	350	400	265	265	350
100-504-144	SUBSCRIPTION/REFERENCE	200	99	200	99	99	2,825
100-504-145	TUITION	0	0	0	0	0	20,000
100-504-146	TRAINING-TRANSPORTATION	100	173	150	241	241	210
100-504-147	TRAINING-LODGING	150	0	0	117	117	0
100-504-148	TRAINING-MEALS	20	24	40	26	26	45
TOTAL	TRAINING/PROFESSIONAL DEV.	2,795	2,194	2,790	2,356	2,356	25,080
TOTAL	100-EMPLOYEE SERVICES	134,335	137,599	140,228	67,751	143,886	180,644
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
100-504-211	GENERAL OFFICE SUPPLIES	3,245	2,081	3,245	1,402	3,200	3,300
100-504-214	COMPUTER SUPPLIES	200	55	0	0	0	0
100-504-215	POSTAGE	550	252	400	221	400	400
TOTAL	OFFICE SUPPLIES	3,995	2,388	3,645	1,623	3,600	3,700
PROGRAM/SPECIAL EVENTS							
100-504-232	FOOD/MEALS	0	20	0	0	0	0
100-504-236	MISC. OCCASION	3,950	2,650	3,950	2,945	3,950	5,350
100-504-237	TRAINING SUPPLIES	500	270	200	0	200	0
TOTAL	PROGRAM/SPECIAL EVENTS	4,450	2,940	4,150	2,945	4,150	5,350
PUBLIC SAFETY SUPPLIES							
100-504-241	REFERENCE BOOKS	0	0	0	0	0	0
TOTAL	PUBLIC SAFETY SUPPLIES	0	0	0	0	0	0
OPERATIONAL EQUIPMENT							
100-504-261	OFFICE FURNITURE	0	0	0	0	0	0
100-504-267	COMPUTERS	0	0	0	0	0	900
TOTAL	OPERATIONAL EQUIPMENT	0	0	0	0	0	900
TOTAL	200-OPERATIONAL SUPPLIES	8,445	5,328	7,795	4,569	7,750	9,950

HUMAN RESOURCES

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
300-FACILITIES OPERATIONS/MAINT.							
UTILITIES							
100-504-323	TRUNK TELEPHONE CHARGE	80	59	65	14	65	65
100-504-324	CELL PHONES	600	583	600	257	600	600
TOTAL	UTILITIES	680	642	665	271	665	665
TOTAL	300-FACILITIES OPERATION	680	642	665	270	665	665
400-EQUIPMENT OPERATIONS/MAINT.							
OFFICE EQUIPMENT							
100-504-462	EQUIPMENT REPAIRS/MAINT	712	1,081	712	675	1,062	1,062
TOTAL	OFFICE EQUIPMENT	712	1,081	712	675	1,062	1,062
TOTAL	400-EQUIPMENT OPERATIONS	712	1,081	712	675	1,062	1,062
500-CONTRACT SERVICES AND FEES							
PROFESSIONAL SERVICES							
100-504-511	LEGAL SERVICES	5,500	3,393	5,500	3,677	5,500	5,500
100-504-516	TRAINING SERVICES	0	278	0	199	14,000	0
100-504-519	OTHER PROFESSIONAL SERVICES	0	0	0	0	0	24,500
TOTAL	PROFESSIONAL SERVICES	5,500	3,671	5,500	3,876	19,500	30,000
FEES FOR SERVICES							
100-504-523	OUTSIDE PRINTING	160	0	600	157	600	575
100-504-526	TESTING/CERTIFICATION	6,000	5,825	7,220	5,130	7,220	7,220
100-504-528	ADVERTISING	7,000	2,576	3,000	849	3,000	2,700
TOTAL	FEES FOR SERVICES	13,160	8,402	10,820	6,136	10,820	10,495
CONTRACT SERVICES							
100-504-532	SOFTWARE MAINT/LICENSE	7,535	6,281	7,736	2,069	7,736	4,092
100-504-539	OTHER CONTRACT SERVICES	33,000	49,737	24,205	18,950	24,205	24,055
TOTAL	CONTRACT SERVICES	40,535	56,018	31,941	21,019	31,941	28,147
TOTAL	500-CONTRACT SERVICES AN	59,195	68,090	48,261	31,031	62,261	68,642
TOTAL 504-HUMAN RESOURCES							
		203,367	212,740	197,661	104,296	215,624	260,963

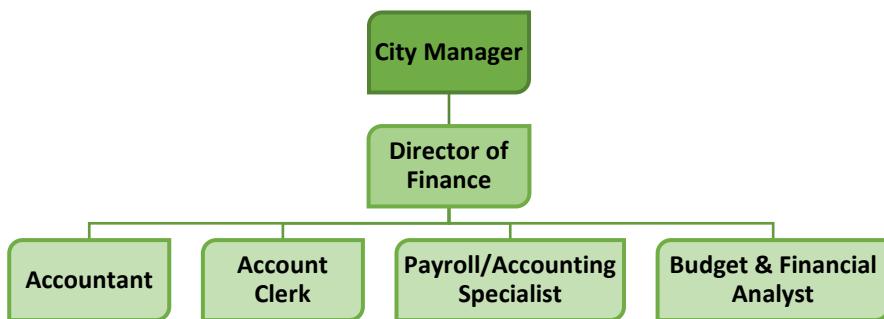
FINANCE

Department Description

The Finance Department is responsible for managing the City's financial resources and provides decision support services to all departments. The Finance Department is also responsible for administering a cash management and investment program, which helps to ensure that City funds receive the greatest rate of return on funds and investments. Other duties of the department include account payable, payroll, procurement, debt management, and utility billing.

We provide appropriate, essential, and timely financial reports, as well as assisting the City Manager and various departments by providing direction in preparing the annual operating budget. To protect and maintain the City's finance and provide accountability for financial position to the City Council, management and citizens. The services of this program include: fund accounting in accordance with General Accepted Accounting Principles (GAAP) and the Government Accounting Standard Board (GASB); audit and financial report; fixed asset management; grant accounting; centralized accounts payable services; and implementation of approved financial policies.

Finance Organization Chart



Mission Statement

The Finance Department is dedicated to providing quality financial management for the City of Taylor's resources. To provide the highest level of customer service and customer support to the citizens of Taylor regarding financial matters and utility billing issues. To assist all of the departments of the City at fulfilling the strategic plans set forth by the City Council regarding financial affairs. The Finance Department strives for excellence in the financial matters of the City of Taylor.

FY 2017-18 Accomplishments

- Finance department completed the annual Comprehensive Annual Financial Report for fiscal year ending September 30, 2017.
- City budget was adhered too and budget adjustments and amendments were submitted as needed.

- Completed financing for the Series 2018 for the Heritage Park and Radios and Console replacement for Police and Fire to include an Engine Pumper for Fire Department.

Progress on FY 2017-18 Objectives

- Continued to implement internal auditing procedures.
- On-going to cross-training in the areas of payroll, accounts payable and utility billing.
- Continued to complete and implement a formal debt management policy.

FY 2018-19 Goals and Objectives

- To earn the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY2018-19.
- To earn the GFOA Distinguish Budget Award.
- To set up new and existing vendors with EFT payment.
- Review and update current policies and procedures.
- Adhere to all necessary financial reporting and audit requirements.
- Provide support and consult with city departments and management for excellent financial management.
- Enhanced internal controls within the department.

Position Control-Listing of Authorized Positions

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Director of Finance	1	1	1
Accountant	1	1	1
Payroll/Account Specialist	1	1	1
Budget & Financial Analyst	0	1	1
Account Clerk	1	1	1
Total:	4	5	5

Performance Standards

Because the finance department provides support to all of the City of Taylor's departments, we are dedicated to promoting the City's Mission Statement by, being fiscally responsible, continuously focusing on the City Council's strategic goals, keeping our productivity levels high, and to help ensure Taylor's citizens receive excellent customer service based on integrity and accountability. The Finance Department continues to compile reports in a format that effectively, accurately, and efficiently communicates financial data to the City Council and citizens of Taylor.

PERFORMANCE MEASURES	FY 16-17 ACTUAL	FY 17-18 PROJECTED	FY 18-19 TARGET
INPUTS:			
# of full-time employees	4	5	5
# of part-time employees	0	0	0
OUTPUTS:			
W-2 statements issued	171	177	183
Payroll direct deposits processed	4,985	4,894	4,975
Purchase orders issued	462	477	477
Accounts Payable checks issued	3,527	4,368	4,368
# Budget Amendments	1	2	2
Comprehensive Annual Report	1	1	1
EFFECTIVENESS:			
% W-2 issued on time	100%	100%	100%
% Payroll direct deposits on time	100%	100%	100%
GFOA CAFR Award	Yes	Yes	Yes
Bond Rating	AA-	AA-	AA-
EFFICIENCIES:			
% Payroll direct deposits	100%	100%	100%
# Payroll cycles	26	26	26
Total value of A/P checks	15,320,933	15,627,352	15,627,352
#ACH/EFT/Draft for A/P payments	440	450	450

FINANCE

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEES SERVICES							
WAGES & SALARIES							
100-512-111	REGULAR FULL TIME	219,842	228,226	267,981	110,729	264,065	292,435
100-512-114	OVERTIME	0	213	0	0	0	0
100-512-115	LONGEVITY PAY	2,112	2,112	2,160	2,112	2,064	2,208
100-512-118	INSURANCE ALLOWANCE	1,200	1,292	1,200	554	600	1,200
TOTAL	WAGES & SALARIES	223,154	231,843	271,341	113,395	266,729	295,843
PAID BENEFITS							
100-512-120	UNUM LIFE	0	0	0	351	603	689
100-512-121	FICA SOCIAL SECURITY	17,122	16,918	20,826	8,029	19,253	22,632
100-512-122	WORKERS COMPENSATION	522	583	546	300	587	677
100-512-123	STATE UNEMPLOYMENT TAX	684	100	36	9	45	810
100-512-124	RETIREMENT- TMRS	27,186	28,258	33,028	13,818	30,381	35,827
100-512-126	HEALTH INSURANCE	20,998	20,360	26,272	11,266	25,043	29,526
100-512-127	DENTAL INSURANCE	772	734	810	802	1,055	1,237
100-512-128	LONG TERM DISABILITY	660	720	689	388	745	857
100-512-129	VISION INSURANCE	0	0	0	83	155	173
TOTAL	PAID BENEFITS	67,944	67,672	82,207	35,046	77,867	92,428
ALLOWANCES/REIMBURSEMENTS							
100-512-131	UNIFORMS	220	11	0	0	0	0
100-512-133	BUSINESS- TRANSPORTATIO	0	0	0	0	0	0
TOTAL	ALLOWANCES/REIMBURSEMENT	220	11	0	0	0	0
TRAINING/PROFESSIONAL DEV.							
100-512-141	WORKSHOP TRAINING	625	673	600	280	280	600
100-512-142	PROFESSIONAL CONFERENCE	1,500	1,380	1,750	565	565	2,250
100-512-143	MEMBERSHIPS AND DUES	2,285	2,489	2,780	2,150	2,780	2,930
100-512-144	SUBSCRIPTIONS AND BOOKS	0	25	0	13	13	0
100-512-146	TRAINING- TRANSPORTATIO	655	338	655	0	300	705
100-512-147	TRAINING- LODGING	500	590	500	0	0	750
100-512-148	TRAINING- MEALS	228	180	228	0	100	303
TOTAL	TRAINING/PROFESSIONAL DE	5,793	5,674	6,513	3,007	4,038	7,538
TOTAL	100-EMPLOYEE SERVICES	297,111	305,200	360,061	151,449	348,634	395,809
200-OPERATIONAL SUPPLIES							
100-512-211	GENERAL OFFICE SUPPLIES	2,450	1,969	2,100	1,500	2,100	2,450
100-512-214	COMPUTER SUPPLIES	1,225	1,251	1,225	970	1,225	1,225
100-512-215	POSTAGE	2,000	1,937	2,000	1,460	2,000	2,000
TOTAL	OFFICE SUPPLIES	5,675	5,157	5,325	3,930	5,325	5,675
PROGRAM/SPECIAL EVENTS							
100-512-232	FOOD/MEALS	0	0	0	0	28	0
100-512-236	MISC OCCASIONS	0	0	0	0	0	0
TOTAL	PROGRAM/SPECIAL EVENTS	0	0	0	0	28	0
OPERATIONAL EQUIP.							
100-512-261	OFFICE FURNITURE	0	0	0	294	1,794	0
100-512-266	ELECTRONIC EQUIPMENT	150	66	150	105	150	0
100-512-267	COMPUTERS	0	0	1,500	991	991	900
TOTAL	OPERATIONAL EQUIPMENT(AD	150	66	1,650	1,390	2,935	900
TOTAL	200-OPERATIONAL SUPPLIES	5,825	5,223	6,975	5,320	8,288	6,575

FINANCE

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
300-FACILITIES OPERATIONS/MAINT.							
UTILITIES							
100-512-323	TRUNK TELEPHONE SYSTEM	40	44	42	26	42	42
100-512-324	CELL PHONES	600	589	600	257	600	600
100-512-326	WIRELESS DATA SERVICES	456	444	456	192	456	456
TOTAL	UTILITIES	1,096	1,077	1,098	474	1,098	1,098
TOTAL	300-FACILITIES OPERATION	1,096	1,077	1,098	474	1,098	1,098
400-EQUIPMENT OPERATIONS/MAINT.							
100-512-462	OFFICE EQUIPMENT MAINT/	1,400	1,620	1,400	861	1,620	1,400
TOTAL	OFFICE EQUIPMENT	1,400	1,620	1,400	861	1,620	1,400
TOTAL	400-EQUIPMENT OPERATIONS	1,400	1,620	1,400	861	1,620	1,400
500-CONTRACT SERVICES AND FEES							
PROFESSIONAL SERVICES							
100-512-513	AUDIT SERVICES	31,800	35,300	32,500	27,500	32,500	32,500
TOTAL	PROFESSIONAL SERVICES	31,800	35,300	32,500	27,500	32,500	32,500
FEES FOR SERVICES							
100-512-523	OUTSIDE PRINTING	2,905	959	900	463	900	900
100-512-527	DELIVERY,COURIER SERVICE	100	87	100	176	250	100
100-512-528	ADVERTISING	1,175	2,401	1,175	176	1,175	1,175
TOTAL	FEES FOR SERVICES	4,180	3,448	2,175	814	2,325	2,175
CONTRACT SERVICES							
100-512-532	SOFTWARE MAINT/LICENSIN	21,260	24,149	22,165	19,905	22,165	24,093
100-512-533	CAD ENTITY FEE	54,341	51,858	52,919	26,245	52,489	52,919
100-512-537	BANK FINANCE CHARGES	705	204	705	138	705	705
100-512-538	COUNTY TAX COLLECTION F	1,920	1,944	2,080	2,053	2,053	2,080
100-512-539	OTHER CONTRACT SERVICES	10,000	17,487	13,800	17,245	30,250	35,300
TOTAL	CONTRACT SERVICES	88,226	95,642	91,669	65,585	107,662	115,097
TOTAL	500-CONTRACT SERVICES & FEES	124,206	134,389	126,344	93,899	142,487	149,772
800-CONTRIBUTIONS & CONTINGENCY							
CONTRIBUTIONS/TRANSFERS							
100-512-816	SALES TAX REBATE	54,300	63,642	32,350	15,794	32,500	0
100-512-817	PROPERTY TAX REBATE	138,710	15,113	94,800	4,786	94,800	94,800
100-512-819	OTHER CONTRIBTIONS	0	75,000	0	0	0	0
TOTAL	CONTRIBUTIONS/TRANSFERS	193,010	153,755	127,150	20,580	127,300	94,800
TOTAL	800-CONTRIB. & CONTINGENCY	193,010	153,755	127,150	20,580	127,300	94,800
TOTAL 512-FINANCIAL SERVICES		622,648	601,266	623,028	272,583	629,427	649,454

MUNICIPAL COURT OF RECORD

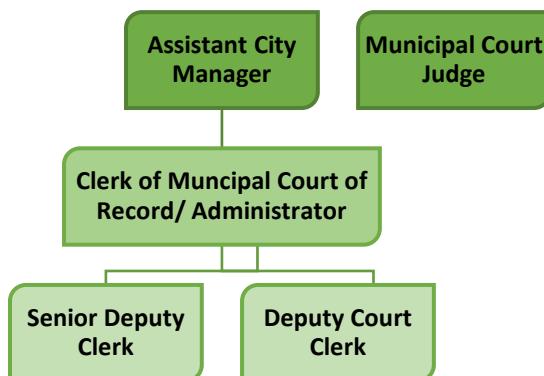
Department Description

The Municipal Court of Record has original and exclusive jurisdiction over violations of City ordinances and the resolutions, rules, and orders that occur in the territorial jurisdiction of the City and on any property owned by the City in the City's extraterritorial jurisdiction. The basic organization of the Municipal Court consists of judges, court clerks, prosecutors, bailiffs, warrant officers, and defense counsels.

The Municipal Court Clerk's Office is the administrative branch of the Municipal Court and provides all the processing of cases filed in the Court. The clerks' primary responsibility includes managing the cases and the required court procedures to ensure that defendants are timely and correctly handled; administering the daily operations of the Court; maintaining Court records, including the docket and coordinating the scheduling of cases. The Court consists of a Judge, a Clerk of the Court of Record, Sr. Municipal Court Clerk, Deputy Municipal Court Clerks and the City of Taylor Prosecutor.

The Municipal Court handles Class C misdemeanors that originate from penal and traffic citations, citizen complaints, municipal code violations, and misdemeanor arrests, occurring within the territorial limits of the City of Taylor. The clerks process the collection of fines, pleas of not guilty and requests for Trials; manage the scheduling of trials and hearings for dangerous animals and junk vehicle cases. They also issue subpoenas for witnesses to appear for trials, process summons for jurors, prepare appealed cases to transcribe to county court, assist the public in applying for driving safety courses or deferred disposition if they are qualified, and prepare warrants for non-appearing defendants. Because the clerk of the court is also the magistrate's clerk, the clerk is required to have the probable cause affidavits for class A and B misdemeanors and felonies on file for public viewing after the warrants are served. The clerks keep current on legislative law changes and court procedures, report court costs to the State Comptroller, statistics to the Office of Court Administration, and traffic convictions to the Department of Public Safety.

Municipal Court of Record Organization Chart



Mission Statement

The court's mission is to provide quality service in a professional manner to ensure trust and confidence in the Taylor Municipal Court of Record. It is the court's goal to treat each person with dignity and respect in the most efficient manner.

FY 2017-18 Accomplishments

- Installed a Numbering System to ensure all defendants have been assisted;
- Developed new forms and procedures for working with Attorneys practicing in the court;
- Established a court e-mail address to better notify and work with attorneys and provide defendants a means of submitting requests for continuances and certain required documents to the court;
- Created new court forms to insure that the forms are up-to-date to address legislative changes and to help the court be more efficient in processing court orders;
- By extending the warrant roundup to two months, the court encouraged more defendants to dispose of their cases including defendants in warrants, capias pro fines and initial appearance;
- The increase of postcard distribution has brought defendants to the court to dispose of their cases;
- Escalation in the communication regarding the Night Drop Box option for payments has increased the number of defendants leaving payments and documents in the night drop box;
- Worked with judge to create additional standing orders so that the staff has the authority and clear direction on handling and processing defendant at the clerks' windows;
- Worked with the prosecutor to ensure more efficient handling of cases in pre-trial, including nuisance and other criminal cases;
- Created new dockets for initials appearance hearings to address the increase in the number of cases filed;
- Court has increased the number of defendants disposing of their cases in a more timely manner by fully utilizing the Department of Public Safety Failure to Appear program to obtain defendants' appearance in court;
- Implementing in-house training on court processes for staff, prosecutor and judge;
- Maintained required continuing education hours for Clerk Certification;

FY 2018-19 Goals and Objectives:

- To review and maximize the use of available technology to make the court more efficient and effective in processing cases to bring about a more timely resolution.
- To develop relationships with other courts and their police agencies in order to be able to work together to develop a procedure for all parties to be able to better obtain warrant service in the county.
- Court is continuing to review court processes and cases to ensure proper processing and handling of defendants, including the following:
- Updating and Revising Court Fee Table

- Cases that have been sent to collections and how to better work with the collection agency;
- Determine the feasibility of doing in-house collections.
- Develop a program for Municipal Courts' Week to showcase the role of the municipal court in city government (this will include hosting a mock trial with high school government classes participating in the trial);
- Develop educational community programs for traffic safety and apply for the Municipal Traffic Safety Awards through the Texas Municipal Courts Education Center
- Work with the judge to create additional standing orders so that the staff has the authority and clear direction on handling and processing defendant at the clerks' windows
- Update the Municipal Court Website to provide better and more information to defendants that is more easily accessed;
- Complete Phase II create a security committee required with new 2017 Legislative Update
- Improvements for improved safety of staff and defendants
- Implement Procedure for Indigent Hearing

Position Control- Listing of Authorized Positions

Personnel Summary			
Positions	FY 16-17	FY 17-18	FY 18-19
Clerk of Court of Record	1	1	1
Senior Municipal Court Clerk	1	1	1
Deputy Municipal Court Clerk	1	2	2
Municipal Court of Record Judge	0.5	0.5	0.5
Total:	3.5	4.5	4.5

PERFORMANCE MEASURES	FY 2016-17 ACTUAL	FY 2017-18 PROJECTED	FY 2018-19 TARGET
INPUTS:			
# of full-time employees	3	4	4
# of part-time employees	1	1	1
OUTPUTS:			
# of Warrants Issued	756	450	500
# of Warrants Cleared	731	550	600
# of Cases Filed	2679	3500	4000
# of Cases Closed	2530	2700	3000

MUNICIPAL COURT

			2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEES SERVICES								
WAGES & SALARIES								
100-516-111	REGULAR FULL TIME		133,794	136,365	166,844	80,886	173,968	181,246
100-516-114	OVERTIME		2,816	527	3,000	397	1,500	1,500
100-516-115	LONGEVITY PAY		960	912	1,056	1,008	1,008	1,200
100-516-116	REGULAR PART TIME		37,429	38,868	39,312	18,411	40,479	40,479
TOTAL	WAGES & SALARIES		174,999	176,672	210,212	100,701	216,955	224,425
PAID BENEFITS								
100-516-120	UNUM LIFE		0	0	0	223	423	423
100-516-121	FICA SOCIAL SECURITY		13,218	13,096	16,123	7,515	16,751	17,378
100-516-122	WORKERS COMPENSATION		403	450	485	266	504	509
100-516-123	STATE EMPLOYMENT TAXES		991	36	45	7	45	810
100-516-124	RETIREMENT- TMRS		16,441	16,740	21,125	9,996	21,548	22,623
100-516-126	HEALTH INSURANCE		20,473	19,288	26,360	13,395	27,955	29,526
100-516-127	DENTAL INSURANCE		772	690	1,107	564	1,178	1,237
100-516-128	LONG TERM DISABILITY		401	430	501	260	518	523
100-516-129	VISION INSURANCE		0	0	0	97	173	173
TOTAL	PAID BENEFITS		52,699	50,730	65,746	32,324	69,095	73,202
ALLOWANCES/REIMBURSEMENTS								
100-516-131	UNIFORMS		300	288	150	169	150	150
100-516-135	BUSINESS MEALS		300	204	250	260	250	250
TOTAL	ALLOWANCES/REIMBURSEMENT		600	492	400	429	400	400
TRAINING/PROFESSIONAL DEV.								
100-516-141	WORKSHOP/TRAINING		1,920	1,350	3,502	700	2,752	2,575
100-516-142	PROFESSIONAL CONFERENCE		480	160	480	0	480	480
100-516-143	MEMBERSHIPS AND DUES		385	260	560	200	560	560
100-516-144	SUBSCRIPTIONS AND BOOKS		290	36	250	252	250	250
100-516-146	TRAINING- TRANSPORTATIO		1,200	877	1,200	481	1,200	1,277
100-516-147	TRAINING- LODGING		1,800	535	1,800	529	1,800	1,800
100-516-148	TRAINING- MEALS		600	249	600	132	600	600
TOTAL	TRAINING/PROFESSIONAL DEV.		6,675	3,466	8,392	2,293	7,642	7,542
TOTAL	100-EMPLOYEE SERVICES		234,973	231,360	284,750	135,746	294,092	305,569
200-OPERATIONAL SUPPLIES								
OFFICE SUPPLIES								
100-516-211	GENERAL OFFICE SUPPLIES		4,500	6,422	4,500	3,822	4,500	4,500
100-516-215	POSTAGE		1,225	1,625	2,500	1,723	2,500	3,500
100-516-217	OFFICE SECURITY		800	697	680	357	680	695
TOTAL	OFFICE SUPPLIES		6,525	8,744	7,680	5,902	7,680	8,695
OPERATIONAL EQUIPMENT								
100-516-261	OFFICE FURNITURE		0	0	1,500	1,441	1,441	0
100-516-264	COMPUTER ACCESSORIES		0	0	0	1,960	1,960	0
100-516-267	COMPUTERS		0	0	0	0	0	1,800
TOTAL	OPERATIONAL EQUIPMENT		0	0	1,500	3,401	3,401	1,800
TOTAL	200-OPERATIONAL SUPPLIES		6,525	8,744	9,180	9,302	11,081	10,495

MUNICIPAL COURT

				2017-2018 ADOPTED BUDGET	YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
		2016-2017 BUDGET	2016-2017 ACTUAL				
300-FACILITIES OPERATIONS /MAINT.							
UTILITIES							
100-516-321	LIGHT & POWER	1,770	1,865	1,770	750	1,755	1,614
100-516-322	NATURAL GAS, PROPANE	686	632	686	336	686	636
100-516-323	TRUNK TELEPHONE SYSTEM	60	318	60	1,140	2,000	2,125
100-516-324	CELL PHONES	600	583	600	257	600	600
100-516-326	WIRELESS DATA SERVICES	456	444	456	192	456	456
TOTAL	UTILITIES	3,572	3,841	3,572	2,676	5,497	5,431
TOTAL	300-FACILITIES OPERATION	3,572	3,841	3,572	2,676	5,497	5,431
400-EQUIPMENT OPERATIONS/MAINT.							
OFFICE EQUIPMENT							
100-516-461	OFFICE EQUIPMENT RENTAL	583	251	583	315	583	631
100-516-462	OFFICE EQUIP MAINT/REPA	1,015	1,243	1,015	301	1,015	1,015
TOTAL	400- EQUIPMENT	1,598	1,494	1,598	616	1,598	1,646
500-CONTRACT SERVICES AND FEES							
PROFESSIONAL SERVICES							
100-516-511	LEGAL SERVICES	26,000	44,385	28,000	18,825	28,000	31,000
100-516-518	WARRANTS	1,800	1,600	1,800	0	1,800	2,000
TOTAL	PROFESSIONAL SERVICES	27,800	45,985	29,800	18,825	29,800	33,000
FEES FOR SERVICES							
100-516-523	OUTSIDE PRINTING	500	883	3,300	1,500	3,300	3,300
100-516-526	TESTING/CERT. PERMITS	200	50	150	0	150	150
100-516-528	ADVERTISING	200	0	0	0	0	0
100-516-529	ELECTION JUDGE/JURY SER	400	0	200	0	200	200
TOTAL	FEES FOR SERVICES	1,300	933	3,650	1,500	3,650	3,650
CONTRACT SERVICES							
100-516-532	SOFTWARE MAINT/LICENSIN	10,162	9,535	9,675	8,976	9,675	14,031
100-516-539	OTHER CONTRACT SERVICES	7,000	10,455	7,000	1,513	7,000	7,000
TOTAL	CONTRACT SERVICES	17,162	19,989	16,675	10,489	16,675	21,031
TOTAL	500-CONTRACT SERVICES &FEES	46,262	66,907	50,125	30,814	50,125	57,681
TOTAL 516-MUNICIPAL COURT		292,930	312,347	349,225	179,154	362,393	380,822

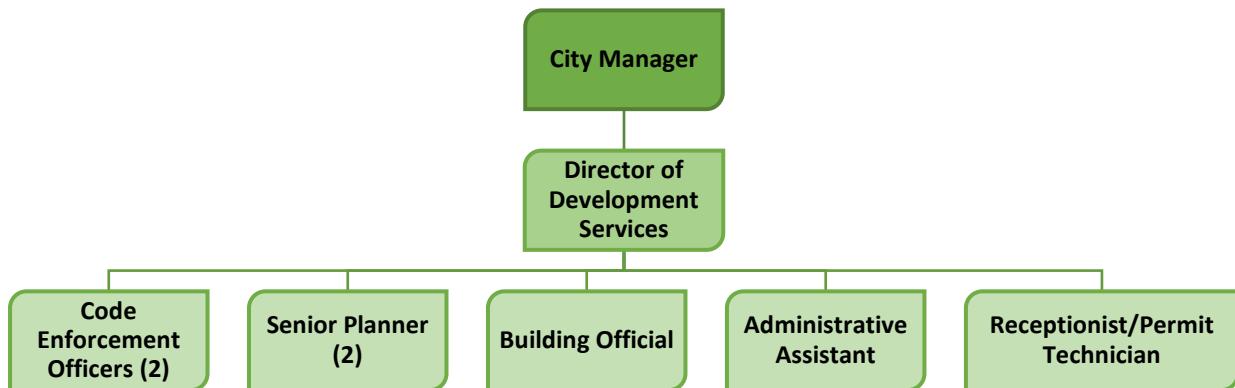
DEVELOPMENT SERVICES

Department Description

The Department of Development Services serves the following functions:

- Administration: budget, personnel, strategic planning, policy development, records management, reporting, and cash collections.
- Planning: zoning, platting and subdivision administration, variance processing, site plan review, Development Review Committee (DRC) coordination, long range planning and implementation, annexation and development agreements administration, license agreements, HOA coordination, GIS, liaison to Advisory Boards, tax abatement and sales tax rebate agreement administration, Tax Increment Finance (TIF) district administration, assist City Management and Taylor Economic Development Corporation with requests for information, and volunteer recruitment and retention for advisory boards.
- Building Inspections: plan review, permit issuance, and inspections.
- Code Enforcement: complaint investigation and case management.
- Moody Museum, which includes the general maintenance and operation of the Museum.
- Community Development: housing assistance, work with the Interagency Council of East Williamson County, and selected grants applications and administration.

Development Services Organization Chart



Mission Statement

The mission of the Development Services Department is to provide timely quality services for our citizens' *needs today while proactively planning for tomorrow.*

Our commitment to carrying out this mission includes:

- Being responsive to the diverse needs of our customers through the provision of reliable information and innovative services that effectively serve the community's needs;
- Providing services to the citizens of Taylor through the consistent, courteous and professional enforcement of adopted codes and standards;
- Preparing for the future of Taylor and the surrounding region by actively working to encourage quality growth, while striving to protect the unique features of our community that make it an outstanding place to live, work, shop, and play.

FY 2017-18 Accomplishments (October 2016 – June 2018)

- Completed issuance of 82 new home permits for the 2016-2017 fiscal year and began the 2017-2018 year with 50 new home permits. The permits as of March 2018 exceeded the total single family permitting activity for FY11-12, FY12-13, and FY 13-14 respectively.
- 10 platting, 4 rezoning, 4 variance, and 1 annexation submittals have been received this fiscal year to date.
- The current average value of new homes for Fiscal Year 2017-2018 is \$285,405 – which is an increase of nearly \$23k from prior years.
- Commercial Permits for FY2017-2018 are valued at approximately \$16m.
- Created a Grant Program for 501c (3) new construction projects in which eligible projects may apply to seek a grant for up to 25% of the permitting costs.
- Approved/issued site development plan and building permits for Holiday Inn hotel.
- Attended the Texas APA Conference (Director and Senior Planner).
- The City of Taylor has been awarded \$110,000, with a possible addition of \$44,000 in funding from the Housing Preservation Grant (HPG) Program to provide grants for the repair or rehabilitation of low and very low-income housing, in conjunction with the Amy Young Barrier Removal Program.
- Began working on four HOME Program homes that should be complete in the fall of 2018. Processed Variances on two of the homes to assist in the rebuilding efforts.
- Processed the third R-PD (Planned Development) zoning district to bring an approximate 296 lot single-family subdivision to the City of Taylor.
- Planned two, targeted neighborhood clean-ups in conjunction with the city-wide clean-up event.
- Continue to refine the online permitting process and updated the Permit page on the website to further explain the process.
- Provide 1:1 training to contractors and citizens needing customer support to navigate the My Permit Now online portal.
- Reviewed and permitted Burger King (under construction)
- In process of review and permitting Taco Bell demolition and reconstruction

- Consulted and coordinated site and construction planning for Masterson Hard Chrome (Just announced by TEDC)
- Demolished or worked with owners to demolish three dangerous structures and one non-conforming RV trailer park on 2nd Street.
- Coordinating, with the new owners, for the preservation and rehabilitation of the historic structure and 2nd and Main Streets.
- Hired a second Senior Planner, who brings approximately 10 years of Texas municipal planning experience to a new position aimed at providing a more targeted level of customer service to key areas of the development market.
- Worked with customers to get 3 liens paid and released totaling \$22,137.12.

FY 2018-19 Goals and Objectives

- Continue to implement the Council Strategic Plan as it relates to Development Services. This includes codifying the elements identified by City Council and the stakeholder at the Growth Summit to ensure the codes are in line with the desires of the community.
- Streamline the TIF guidelines and application process.
- Provide review comments for Administrative applications (subdivision plats, site plans, building permits) in ten work days or less.
- Proactively pursue code enforcement issues
- Continue to proactively process and correct substandard buildings and properties.
- Continue to improve the department's website.
- Look at adopting new ICC codes and the Existing Building Code in conjunction with the Fire Department and the community at-large.
- Continue to work with the community for the HOME program and Amy Young Barrier Removal Program.
- Organizing, scanning, and creating better resources of and for the existing historical record of development documents, specifically final City actions, approvals, permits, etc.
- Continue working with customers to achieve lien pay-offs and releases.

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Director of Development Services	1	1	1
Building Inspector/Code Officer	2	2	2
Senior Planner	1	1	2
Deputy Building Official	0	0	0
Building Official	1	1	1
Administrative Assistant	1	1	1
Permit/Administrative Clerk	1	1	1
Total:	7	7	8

DEVELOPMENT SERVICES

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEES SERVICE							
WAGES & SALARIES							
100-522-111	REGULAR FULL TIME	340,606	358,486	421,350	169,831	380,446	464,546
100-522-114	OVERTIME	1,594	914	1,594	231	970	970
100-522-115	LONGEVITY PAY	576	240	576	528	528	720
100-522-118	INSURANCE ALLOWANCE	2,400	2,400	2,400	1,015	1,385	1,200
TOTAL	WAGES & SALARIES	345,176	362,040	425,920	171,605	383,329	467,436
PAID BENEFITS							
100-522-120	UNUM LIFE	0	0	0	507	864	946
100-522-121	FICA SOCIAL SECURITY	26,583	26,657	32,788	12,546	29,460	35,805
100-522-122	WORKERS COMPENSATION	828	924	1,160	636	1,181	1,352
100-522-123	STATE UNEMPLOYMENT TAXE	1,026	411	54	0	81	1,296
100-522-124	RETIREMENT- TMRS	42,223	44,023	52,004	20,847	46,487	56,718
100-522-126	HEALTH INSURANCE	30,087	27,901	32,700	17,472	44,844	51,670
100-522-127	DENTAL INSURANCE	1,232	1,573	1,080	883	2,184	2,474
100-522-128	LONG TERM DISABILITY	1,022	1,169	1,114	531	1,141	1,356
100-522-129	VISION INSURANCE	0	0	0	151	320	346
TOTAL	PAID BENEFITS	103,001	102,658	120,900	53,574	126,562	151,963
ALLOWANCES/REIMBURSEMENT							
100-522-131	UNIFORMS (BUY)	988	401	450	0	450	450
100-522-133	BUSINESS- TRANSPORTATIO	0	0	0	0	0	0
100-522-134	BUSINESS-LODGING	0	0	0	0	0	0
TOTAL	ALLOWANCES/REIMBURSEMENT	988	401	450	0	450	450
TRAINING/PROFESSIONAL DEV.							
100-522-141	WORKSHOP TRAINING	500	1,295	500	515	1,400	2,800
100-522-142	PROFESSIONAL CONFERENCE	1,895	1,395	1,895	0	2,650	2,650
100-522-143	MEMBERSHIPS AND DUES	3,925	1,023	3,925	1,901	4,801	4,740
100-522-144	SUBSCRIPTIONS AND BOOKS	1,600	385	1,600	1,102	1,600	1,600
100-522-146	TRAINING- TRANSPORTATIO	600	97	600	224	400	1,000
100-522-147	TRAINING- LODGING	1,100	1,257	1,400	1,411	3,301	3,000
100-522-148	TRAINING- MEALS	565	188	610	167	610	610
TOTAL	TRAINING/PROFESSIONAL DE	10,185	5,641	10,530	5,320	14,762	16,400
TOTAL	100-EMPLOYEE SERVICES	459,350	470,740	557,800	230,499	525,103	636,249
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
100-522-211	GENERAL OFFICE SUPPLIES	3,000	1,864	3,000	1,976	3,000	3,000
100-522-214	COMPUTER SUPPLIES	4,000	2,189	4,000	1,746	3,700	3,700
100-522-215	POSTAGE	2,000	560	2,000	740	1,200	1,200
TOTAL	OFFICE SUPPLIES	9,000	4,613	9,000	4,462	7,900	7,900
PROGRAM/SPECIAL EVENTS							
100-522-232	FOOD/MEALS	400	103	400	67	400	400
100-522-233	CITY SPONSORED EVENTS	1,000	2,394	1,000	1,902	2,500	2,000
100-522-236	MISC OCCASIONS	0	85	0	0	0	0
TOTAL	PROGRAM/SPECIAL EVENTS	1,400	2,582	1,400	1,969	2,900	2,400
OPERATIONAL EQUIPMENT							
100-522-261	OFFICE FURNITURE	0	496	0	0	0	0
100-522-264	COMPUTER ACCESSORIES	2,780	186	0	1,305	1,305	0
100-522-267	COMPUTERS	0	0	3,000	0	3,000	900
TOTAL	OPERATIONAL EQUIPMENT	2,780	683	3,000	1,305	4,305	900
TOTAL	200-OPERATIONAL SUPPLIES	13,180	7,877	13,400	7,736	15,105	11,200

DEVELOPMENT SERVICES

				2017-2018		
	2016-2017	2016-2017	ADOPTED	YEAR-TO-DATE	PROJECTED	2018-2019
	BUDGET	ACTUAL	BUDGET	3/31/2018	YEAR END	ADOPTED

300-FACILITIES OPERATIONS/MAINT.

UTILITIES

100-522-323	TRUNK TELEPHONE SERVICE	135	83	135	26	135	135
100-522-324	CELL PHONES	3,100	2,663	3,600	1,283	3,600	3,600
100-522-326	WIRELESS DATA SERVICES	1,368	888	912	384	912	912
TOTAL	UTILITIES	4,603	3,634	4,647	1,693	4,647	4,647
TOTAL	300-FACILITIES OPERATION	4,603	3,634	4,647	1,693	4,647	4,647

400-EQUIPMENT OPERATIONS/MAINT.

EQUIPMENT RENTAL

100-522-414	MOTOR VEHICLE RENTAL	6,500	6,638	13,000	6,498	13,000	13,800
100-522-419	REPLACEMENT FUND CONTRIB	32,415	32,415	10,417	5,208	10,417	10,417
TOTAL	EQUIPMENT RENTAL	38,915	39,053	23,417	11,706	23,417	24,217

OFFICE EQUIPMENT

100-522-462	EQUIP REPAIRS/MAINT	664	1,050	900	534	900	900
TOTAL	OFFICE EQUIPMENT	664	1,050	900	534	900	900
TOTAL	400-EQUIPMENT OPERATIONS	39,579	40,103	24,317	12,240	24,317	25,117

500-CONTRACT SERVICES AND FEES

FEES FOR SERVICES

100-522-521	COUNTY RECORDING FEES	1,000	1,000	200	0	0	200
100-522-523	OUTSIDE PRINTING	500	1,153	500	423	500	500
100-522-528	ADVERTISING	1,500	2,205	1,500	1,066	2,500	2,500
TOTAL	FEES FOR SERVICES	3,000	4,358	2,200	1,489	3,000	3,200

CONTRACT SERVICES

100-522-532	SOFTWARE MAINT/LICENSING	30,000	23,046	42,825	15,828	42,825	34,949
100-522-539	OTHER CONTRACT SERVICES	170,000	118,587	170,000	56,420	170,000	170,000
TOTAL	CONTRACT SERVICES	200,000	141,633	212,825	72,248	212,825	204,949
TOTAL	500-CONTRACT SVCS. & FEES	203,000	145,991	215,025	73,737	215,825	208,149

700-CAPITAL OUTLAY

OFFICE FURNITURE / EQUIPMENT

100-522-719	OTHER CAPITAL EQUIPMENT	0	0	7,896	7,470	7,470	0
TOTAL	OFFICE FURNITURE/EQUIPMENT	0	0	7,896	7,470	7,470	0
TOTAL	700-CAPITAL OUTLAY	0	0	7,896	7,470	7,470	0
TOTAL 522-DEVELOPMENT SVCS.		719,712	668,345	823,085	333,375	792,467	885,362

MAIN STREET

Department Description

The Main Street Program focuses on downtown revitalization within the context of historic preservation to help diversify the economic base of the community. The Taylor Main Street Program seeks to enhance downtown vibrancy and historic preservation by using the National Main Street Center's Four Point Approach of organization, design, promotion, and economic restructuring. The overall goal is to help provide opportunities to enhance the downtown for citizens and tourists.

Main Street Organization Chart



Mission Statement

Taylor Main Street will promote historical preservation principles and assist in economic development within Taylor's historical downtown business district using the Four Points of Main Street approach, including organization, design, promotions, and economic restructuring, thereby making a significant contribution to the quality of life in our community.

FY 2017-18 Accomplishments

- Received National Main Street designation January 2018
- Recognition in May 2018 of National Preservation Month
- Organized successful Spooktacular, Main Street Car Show, Christmas Bazaar, Blackland Prairie Days, and Easter Egg Hunt at Murphy Park.
- Main Street Board through the Economic Restructuring Committee continues mentoring relationship with new downtown businesses that are a part of our Rental Assistance Program.
- Continue to assist downtown merchants with their planning of successful Third Thursday events to draw more visitors into our historic downtown and also their Spring, Fall, and Christmas events that showcase downtown.
- Assisted downtown merchants with planning of a successful Wine Swirl in the historic down area and several speciality shopping events to bring people downtown.
- Currently processed 40+ event permits for events being held in Taylor so that we can assure the safety and success of the event.

- Continued to assisted location scouts and productions searching for movie/series/commercials filming sites. This led to several filming events in Taylor to include Bat Bridge Productions filming of “Fear the Walking Dead” and several commercials.
- Represented City of Taylor at community events to include Chamber events, Taylor Area Businesswomen, Taylor Marketing Team, etc.
- Assisted Taylor Marketing Team with projects to include two separate documentary films to showcase Taylor.
- Assisted Arsenal with marketing items for Main Street Car Show, wine swirl, Blackland Prairie Days, and local shop downtown campaign.
- Assisted Greater Taylor Chamber of Commerce and Visitors Bureau and Taylor Press in planning and execution of Stomp N Holler – a music/BBQ festival held in downtown Taylor.
- Participated in “Imagination Tour” sponsored by Texas Historical Commission. This event was designed to showcase downtown buildings and allow people to “Imagine” the possibilities for the buildings to spark interest in them. We had 2nd & Main St. Lofts, and McCrory Timmerman Building on the tour and it was successful.

FY 2018-19 Goals and Objectives

- Continue to recruit businesses to our historic downtown, focusing on restaurants.
- Update DowntownTX.org that has been implemented by Texas Historical Commission to include all properties in our downtown area. This site also includes all available properties, lease and purchase, for public use.
- Continue to organize and oversee successful events in our downtown area that draw larger crowds and showcase our town.
- Help organize and participate in regional meetings to include Main Street and Downtown Managers in the Central Texas area.

Position Control-Listing of Authorized Positions

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Main Street Manager	1	1	1
Total:	1	1	1

PERFORMANCE MEASURES	FY 16-17 ACTUAL	FY 17-18 PROJECTED	FY 18-19 TARGETED
OUTPUTS:			
Downtown Private Sector Investment (Renovations/Repairs)	\$200,000	\$200,000	\$200,000
Downtown Private Sector Projects	4	2	2
Downtown Business Start, Expansions, Relocations	5	5	5
Downtown net gain in business starts, expansions, and relocations	5	5	5
Façade Grants Awarded	2	2	2
Value of Façade Grants	\$9,000	\$9,000	\$9,000
Sign Grants Awarded	2	3	3
Value of Sign Grants Awarded	\$1,000	\$1,500	\$1,500
Number of Paint Grants Awarded	1	2	2
Value of Paint Grants Awarded	\$1,000	\$1,000	\$1,000
Downtown Rental Assistance			
Applications Funded	12	4	4
Value of Downtown Rental Assistance			
Applications Funded	\$27,819	\$14,600	\$14,600
EFFECTIVENESS:			
Percent of grant applications funded	100%	100%	100%

MAIN STREET

		2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018 ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 BASE BUDGET
100-EMPLOYEES SERVICE							
WAGES & SALARIES							
100-524-111	REGULAR FULL TIME	38,988	46,673	47,500	22,191	48,393	57,249
100-524-115	LONGEVITY PAY	336	336	384	384	336	384
100-524-118	INSURANCE ALLOWANCE	1,200	1,200	1,200	554	1,200	1,200
TOTAL	WAGES & SALARIES	40,524	48,209	49,084	23,129	49,929	58,833
PAID BENEFITS							
100-524-120	UNUM LIFE	0	0	0	68	118	118
100-524-121	FICA SOCIAL SECURITY	3,109	3,687	3,755	1,775	3,831	4,501
100-524-122	WORKERS COMPENSATION	95	106	58	32	117	118
100-524-123	STATE UNEMPLOYMENT TAX	171	9	9	0	9	162
100-524-124	RETIREMENT- TMRS	4,937	5,866	5,944	2,808	6,045	7,126
100-524-128	LONG TERM DISABILITY	117	150	142	72	145	146
100-524-129	VISION INSURANCE	0	0	0	25	43	43
TOTAL	PAID BENEFITS	8,429	9,818	9,908	4,780	10,308	12,214
ALLOWANCES/REIMBURSEMENTS							
100-524-135	BUSINESS- MEALS	150	24	150	30	150	0
TOTAL	ALLOWANCES/REIMBURSEMENT	150	24	150	30	150	0
TRAINING/PROFESSIONAL DEV.							
100-524-142	PROFESSIONAL CONFERENCE	375	362	375	385	385	385
100-524-143	MEMBERSHIPS AND DUES	1,030	1,130	1,055	620	1,055	1,055
100-524-144	SUBSCRIPTIONS AND BOOKS	25	23	25	18	18	25
100-524-146	TRAINING- TRANSPORTATIO	500	365	500	219	500	500
100-524-147	TRAINING- LODGING	975	265	375	370	600	600
100-524-148	TRAINING- MEALS	315	85	100	45	100	100
TOTAL	TRAINING/PROFESSIONAL DEV.	3,220	2,230	2,430	1,657	2,658	2,665
TOTAL	100-EMPLOYEE SERVICES	52,323	60,281	61,572	29,596	63,045	73,712
200-OPERATIONAL SERVICES							
OFFICE SUPPLIES							
100-524-211	GENERAL OFFICE SUPPLIES	800	915	800	453	800	800
100-524-215	POSTAGE	50	0	50	0	50	50
TOTAL	OFFICE SUPPLIES	850	915	850	453	850	850
PROGRAM/SPECIAL EVENTS							
100-524-233	CITY SPONSORED EVENTS	14,000	16,038	14,000	20,168	23,000	14,000
100-524-234	FUND RAISING GOODS	0	0	0	0	0	0
100-524-235	MAIN ST. PROMO. SUPPLIES	2,000	167	500	90	500	500
TOTAL	PROGRAM/SPECIAL EVENTS	16,000	16,205	14,500	20,258	23,500	14,500
OPERATIONAL EQUIPMENT (ADMIN)							
100-524-267	COMPUTERS	0	0	1,500	0	1,500	0
TOTAL	OPERATIONAL EQUIPMENT	0	0	1,500	0	1,500	0
TOTAL	200-OPERATIONAL SUPPLIES	16,850	17,120	16,850	20,712	25,850	15,350

MAIN STREET

			2017-2018			
	2016-2017	2016-2017	ADOPTED	YEAR-TO-DATE	PROJECTED	2018-2019
	BUDGET	ACTUAL	BUDGET	3/31/2018	YEAR END	BASE BUDGET

300-FACILITIES OPERATIONS/MAINT.

UTILITIES

100-524-323	TRUNK TELEPHONE SYSTEM	30	16	30	14	30	30
100-524-324	CELL PHONES	600	583	600	257	600	600
TOTAL	UTILITIES	630	598	630	271	630	630
TOTAL	300-FACILITIES OPERATION	630	598	630	271	630	630

400-EQUIPMENT OPERATIONS/MAINT

OFFICE EQUIPMENT

100-524-462	OFFICE EQUIP MAINT/REPAIR	1,000	872	800	594	800	800
TOTAL	OFFICE EQUIPMENT	1,000	872	800	594	800	800
TOTAL	400-EQUIPMENT OPERATIONS	1,000	872	800	594	800	800

500-CONTRACT SERVICES AND FEES

FEES FOR SERVICES

100-524-523	OUTSIDE PRINTING	100	0	0	137	137	0
100-524-528	ADVERTISING	300	0	0	0	0	0
TOTAL	FEES FOR SERVICES	400	0	0	137	137	0

CONTRACT SERVICES

100-524-539	OTHER CONTRACT SERVICES	2,300	2,340	2,500	2,307	2,307	2,500
TOTAL	CONTRACT SERVICES	2,300	2,340	2,500	2,307	2,307	2,500
TOTAL	500-CONTRACT SERVICES AN	2,700	2,340	2,500	2,444	2,444	2,500

800 -CONTRIBUTIONS & CONTINGENCY

100-524-819	OTHER CONTRIBUTIONS	0	4,090	0	4,166	4,166	0
TOTAL	CONTRIBUTIONS	0	4,090	0	4,166	4,166	0
TOTAL	800-CONTRIBUTIONS & CONTINGENCY	0	4,090	0	4,166	4,166	0

TOTAL 524-MAIN STREET PROGRAM	73,503	85,301	82,352	57,782	96,935	92,992
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MOODY MUSEUM

				2017-2018		
	2016-2017	2016-2017	ADOPTED	YEAR-TO-DATE	PROJECTED	2018-2019
	BUDGET	ACTUAL	BUDGET	3/31/2018	YEAR END	ADOPTED
200-OPERATIONAL SUPPLIES						
OFFICE SUPPLIES						
100-527-215 POSTAGE	0	0	0	0	0	0
100-527-217 OFFICE SECURITY	560	613	560	272	560	560
TOTAL OFFICE SUPPLIES	560	613	560	272	560	560
SPECIALTY SUPPLIES						
100-527-254 BOTANICAL/LANDSCAPE	100	23	100	0	100	100
100-527-259 MISC. SUPPLIES	300	0	300	0	0	300
TOTAL SPECIALTY SUPPLIES	400	23	400	0	100	400
OPERATIONAL EQUIPMENT (ADMIN)						
100-527-267 COMPUTERS	0	0	0	0	0	900
TOTAL OPERATIONAL EQUIPMENT (ADMIN)	0	0	0	0	0	900
TOTAL 200-OPERATIONAL SUPPLIES	960	637	960	272	660	1,860
300-FACILITIES OPERATION/MAINT.						
UTILITIES						
100-527-321 LIGHT & POWER	2,633	1,753	2,300	1,155	2,187	2,723
100-527-322 NATURAL GAS, PROPANE	650	639	650	295	650	650
100-527-326 WIRELESS DATA SERVICES	456	444	456	192	456	456
TOTAL UTILITIES	3,739	2,836	3,406	1,642	3,293	3,829
FACILITY REPAIRS/IMPROVEMENT						
100-527-349 MISC. REPAIRS/MAINT	1,000	200	1,000	0	1,000	1,000
TOTAL FACILITY REPAIR/IMPROVEMENTS	1,000	200	1,000	0	1,000	1,000
TOTAL 300-FACILITIES OPERATION	4,739	3,036	4,406	1,642	4,293	4,829
500-CONTRACT SERVICES AND FEES						
CONTRACT SERVICES						
100-527-539 OTHER CONTRACT SERVICES	1,325	1,250	1,325	1,226	1,226	1,325
TOTAL CONTRACT SERVICES	1,325	1,250	1,325	1,226	1,226	1,325
TOTAL 500-CONTRACT SERVICES AN FEES	1,325	1,250	1,325	1,226	1,226	1,325
TOTAL 527-C D - MOODY MUSEUM	7,024	4,923	6,691	3,139	6,179	8,014

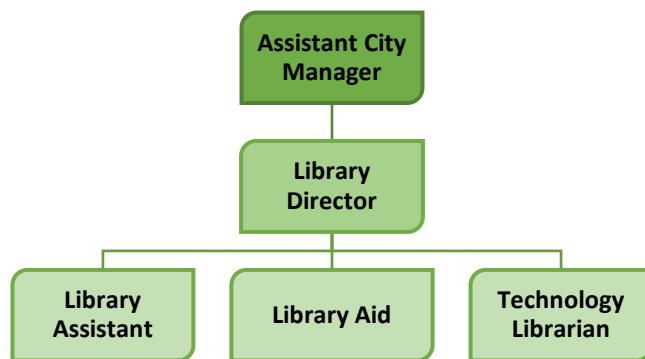
PUBLIC LIBRARY

Department Description

The City of Taylor has the oldest established public library in Williamson County, started as an effort of the Sesame Circle, a women's study group in 1899. The library building is 20,000 sf, with a 2,000 sf meeting room and lots of room to grow. Currently Taylor Public Library has holdings of 53,013 items including books, audiocassettes, CDs, DVDs, electronic databases, periodicals, microfilm, e-books, e-magazines & local history materials. The Library has 12,065 card holders. The Library provides 4 computers for access to the card catalog, 15 public access computers with the Internet, Microsoft Office and a resume program. Two special children's computers provide educational games in the Children's Area. The Library also has 11 laptop computers for programming and classes. The Library also has 20 iPad Pros as part of grant to provide afterschool coding programming along with a collection of robots.

The Taylor Public Library works closely with area schools & daycares. The Library has a cooperative agreement with Temple College at Taylor and houses the nursing curriculum materials for the college. Library staff consists of the Library Director, the Technology Librarian, two Library Assistants, three Library Aides, one Permanent Part Time Library Aide and a temporary Library Intern during the summer.

Public Library Organization Chart



Library Mission Statement

The mission of the Taylor Public Library is to promote a life-long love of reading and to provide educational, informational, and recreational resources to patrons of all ages, cultural and economic backgrounds.

Approved by the Library Board, 2-18-97

FY 2017-2018 Accomplishments

- Continued Digitization of Taylor History.
 - Posted 100 years of Taylor phonebooks & early City Directories on the Library's CivicPlus page. The completion was promoted locally.
- Technology at the Library.
 - Online payment option in use with PayPal for patrons to pay for fines & fees with credit card, debit or PayPal account.
 - Ongoing programming with two sets of HTC Vive Virtual Reality gaming equipment.
 - Streamlining the required updates on public and staff computers and other efficiency changes on the public computers.
- Collection Development.
 - Shifting of collections in the Adult Area to facility growth.
 - Evaluation of the Children's Picture books and withdraw of old or unpopular titles.
- Enhanced Programming.
 - Continuation of new & additional programming throughout the year, including: Taylor Spooktacular Children's Costume Contest, Polar Express party with Santa, Princess Party, with financial support of the Friends of the Library.
 - READsquare online reading program management system, funded by the Friends of the Library. Allows online recording of reading time by participants.
 - Monthly sewing class for adults and older students.

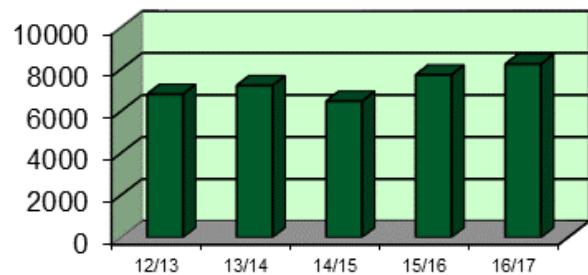
FY 2018-19 Goals and Objectives

- Examination and possible revision of Library Policies.
- Regularly offered online training for Library Staff.
- Succession planning for key library staff.
- Prepare & load all the Taylor H.S. Yearbooks on the Library's Civic Plus page.

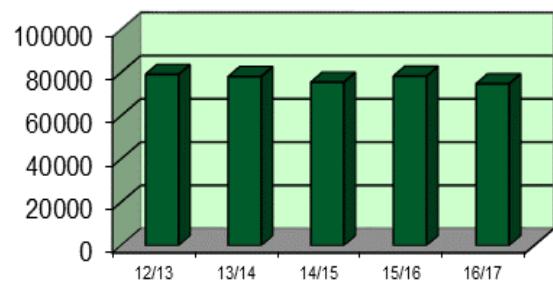
Position Control-Listing of Authorized Positions

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Library Director	1	1	1
Library Assistant	2	2	2
Technology Librarian	1	1	1
Library Aide	4	3.5	3.5
Total:	8	7.5	7.5

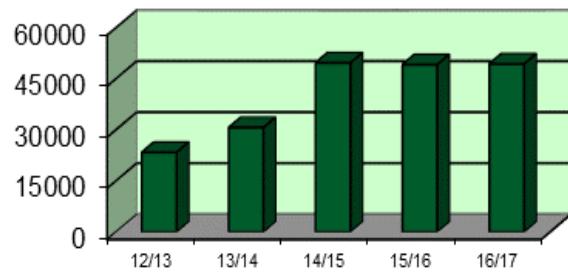
Program Attendance



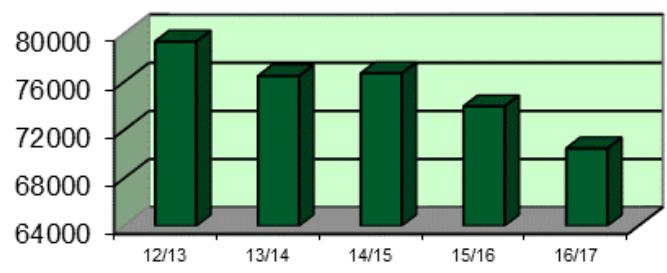
Circulation



Computer & Wireless Users



Library Visits



PERFORMANCE MEASURES	FY 16-17 ACTUAL	FY 17-18 ESTIMATE	FY 18-19 PROJECTED
OUTPUTS			
Items Circulated	74,872	75,000	76,000
Items Added to Collection	3,163	4,087	4,000
Programs Provided, All	302	300	304
Interlibrary Loans Processed	354	320	330
New Library Cards Issued, All	777	800	840
Reference Requests	3,373	3,225	3,500
Library Wi-Fi Sessions	31,882	32,000	32,050
EFFICENCY			
Total Collections	54,117	55,000	55,500
Program Attendance	8,259	8,500	8,600
Library Visits	70,446	70,500	70,900
Hours Open	2,599	2,620	2,599
Registered Library Patrons	11,777	12,100	12,300
EFFECTIVENESS			
Items Per Capita (pop. 15,191)	3.6	3.6	3.7
Circulation Per Capita	5.0	5.0	6.5
Library Visits Per Capita	4.6	4.6	4.7
Registered Patrons Per Capita	0.7	0.8	0.8
Savings for Patrons	\$1,069,999	\$1,000,000	\$1,075,000

LIBRARY

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-532-111	REGULAR FULL TIME	239,927	242,545	250,151	117,800	269,694	277,745
100-532-115	LONGEVITY	2,868	2,544	2,532	2,688	2,628	3,024
100-532-116	REGULAR PART TIME	11,230	6,725	11,388	5,461	12,028	12,785
100-532-117	TEMPORARY/SEASONAL	1,752	1,044	1,752	0	1,800	1,800
100-532-118	INSURANCE ALLOWANCE	1,200	2,723	2,400	1,661	3,600	3,600
TOTAL	WAGES & SALARIES	256,977	255,581	268,223	127,611	289,750	298,954
PAID BENEFITS							
100-532-120	UNUM LIFE	0	0	0	325	566	566
100-532-121	FICA SOCIAL SECURITY	19,715	19,429	20,442	9,769	21,305	22,867
100-532-122	WORKERS COMPENSATION	601	671	651	357	684	691
100-532-123	STATE UNEMPLOYMENT TAX	1,471	122	81	3	81	1,458
100-532-124	RETIREMENT- TMRS	29,725	30,137	31,076	16,102	33,407	35,986
100-532-126	HEALTH INSURANCE	37,796	28,932	32,147	13,977	27,955	36,907
100-532-127	DENTAL INSURANCE	1,801	1,661	1,868	736	1,472	1,855
100-532-128	LONG TERM DISABILITY	720	794	750	385	773	780
100-532-129	VISION INSURANCE	0	0	0	126	216	216
TOTAL	PAID BENEFITS	91,829	81,745	87,015	41,780	86,459	101,326
TRAINING/PROFESSIONAL DEV.							
100-532-141	WORKSHOP TRAINING	0	54	0	0	0	0
100-532-142	PROFESSIONAL CONFERENCE	680	638	700	658	658	680
100-532-143	MEMBERSHIPS AND DUES	1,140	893	1,240	1,170	1,170	1,205
100-532-144	SUBSCRIPTIONS AND BOOKS	0	0	0	0	0	0
100-532-146	TRAINING- TRANSPORTATIO	266	308	260	0	260	407
100-532-147	TRAINING- LODGING	2,310	1,577	2,310	0	2,310	0
100-532-148	TRAINING- MEALS	280	128	280	0	280	88
TOTAL	TRAINING/PROFESSIONAL DE	4,676	3,598	4,790	1,828	4,678	2,380
TOTAL	100-EMPLOYEE SERVICES	353,482	340,923	360,028	171,219	380,887	402,660
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
100-532-211	GENERAL OFFICE SUPPLIES	9,000	7,438	9,000	3,783	9,000	10,370
100-532-214	COMPUTER SUPPLIES	3,000	2,685	3,200	1,941	3,200	3,200
100-532-215	POSTAGE	950	1,177	1,800	730	1,800	1,800
100-532-217	OFFICE SECURITY	1,040	1,027	1,020	359	1,020	1,028
TOTAL	OFFICE SUPPLIES	13,990	12,326	15,020	6,812	15,020	16,398
PUBLIC SAFETY SUPPLIES							
100-532-241	REF BKS/MAGAZINES/NEWSPAPER	2,475	2,128	2,168	1,818	2,168	2,168
TOTAL	PUBLIC SAFETY SUPPLIES	2,475	2,128	2,168	1,818	2,168	2,168
SPECIALTY SUPPLIES							
100-532-252	MEDICAL SUPPLIES	200	0	200	0	200	0
TOTAL	SPECIALTY SUPPLIES	200	0	200	0	200	0
OPERATIONAL EQUIPMENT (ADMIN)							
100-532-267	COMPUTERS	9,600	9,577	0	0	0	8,400
100-532-269	OTHER EQUIPMENT	0	0	0	0	0	800
TOTAL	OPERATIONAL EQUIP. (ADMIN)	9,600	9,577	0	0	0	9,200
TOTAL	200-OPERATIONAL SUPPLIES	26,265	24,032	17,388	8,630	17,388	27,766

LIBRARY

				2017-2018		2018-2019	
	2016-2017	2016-2017	ADOPTED	YEAR-TO-DATE	PROJECTED	2018-2019	
	BUDGET	ACTUAL	BUDGET	3/31/2018	YEAR END	ADOPTED	

300-FACILITIES OPERATIONS/MAINT.

UTILITIES

100-532-321	LIGHT & POWER	27,278	19,934	27,278	6,879	17,584	19,357
100-532-322	NATURAL GAS, PROPANE	1,800	916	1,800	910	1,800	1,800
100-532-323	TRUNK TELEPHONE SYSTEM	4,022	4,095	4,022	2,075	4,022	4,022
100-532-324	CELL PHONES	600	583	600	257	600	600
100-532-326	WIRELESS DATA SERVICES	0	0	0	0	185	185
TOTAL	UTILITIES	33,700	25,527	33,700	10,121	24,191	25,964
TOTAL	300-FACILITIES OPERATION	33,700	25,527	33,700	10,121	24,191	25,964

400-EQUIPMENT OPERATIONS/MAINT

OFFICE EQUIPMENT

100-532-462	OFFICE EQUIPMENT MAINT/	950	798	950	200	950	950
TOTAL	OFFICE EQUIPMENT	950	798	950	200	950	950
TOTAL	400-EQUIPMENT OPERATIONS	950	798	950	200	950	950

500-CONTRACT SERVICES AND FEES

FEES FOR SERVICES

100-532-523	OUTSIDE PRINTING	0	0	0	273	273	0
TOTAL	FEES FOR SERVICES	0	0	0	273	273	0

CONTRACT SERVICES

100-532-532	SOFTWARE MAINT/LICENSIN	5,248	5,206	5,250	1,071	5,210	8,814
100-532-536	EXTENDED MAINT. WARRANTY	1,800	1,800	1,850	0	1,895	1,895
100-532-539	OTHER CONTRACT SERVICES	3,315	12,205	3,625	1,645	3,495	3,750
TOTAL	CONTRACT SERVICES	10,363	19,210	10,725	2,716	10,600	14,459
TOTAL	500-CONTRACT SERVICES & FEES	10,363	19,210	10,725	2,989	10,873	14,459

700-CAPITAL OUTLAY

OFFICE FURNITURE/EQUIP.

100-532-718	LIBRARY BOOKS	43,000	43,800	47,900	22,433	47,900	44,260
TOTAL	CAPITAL OUTLAY	43,000	43,800	47,900	22,433	47,900	44,260
TOTAL	700-CAPITAL OUTLAY	43,000	43,800	47,900	22,433	47,900	44,260
TOTAL 532-PUBLIC LIBRARY		467,760	454,290	470,691	215,592	482,189	516,059

FIRE DEPARTMENT

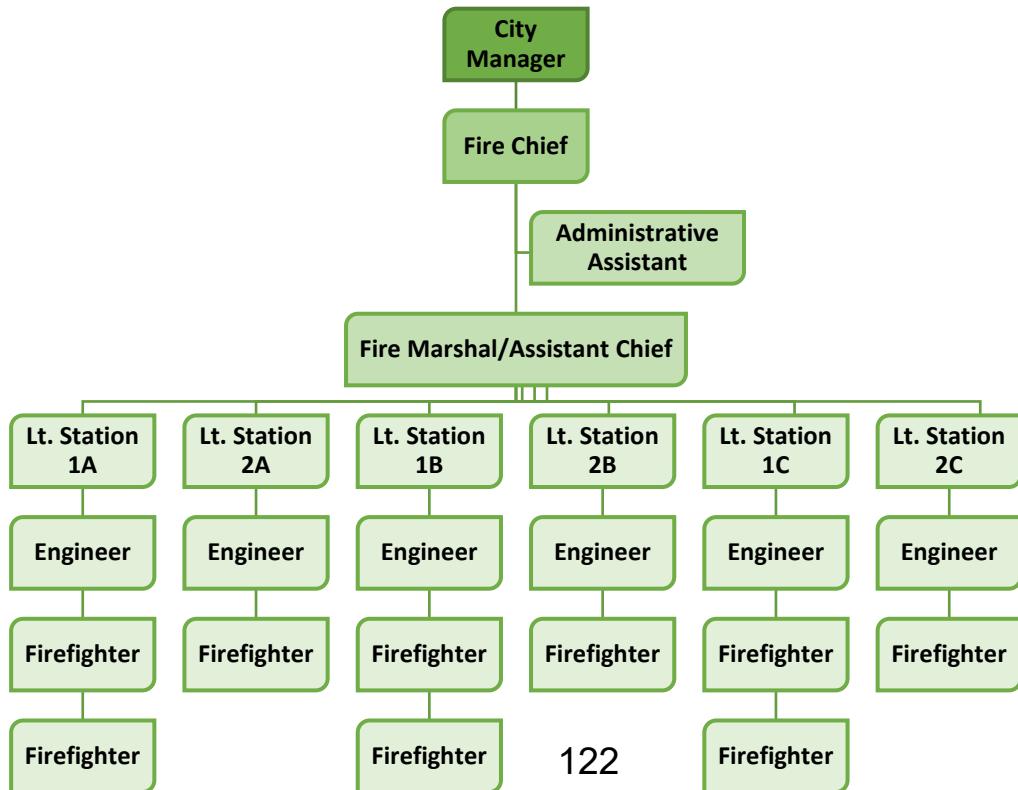
Department Description

The Taylor Fire Department provides Fire, Emergency Medical first response and care, Rescue, Emergency Management, Hazardous Materials responses, Fire Prevention Education, Fire Investigations, and Code Enforcement as an essential service our community has grown to depend upon. Through the leadership of our Department Head, Fire Marshal, administrative staff, and company officers, we provide a professional, efficient, and effective service to all in need. The fire department employs a highly trained and dedicated firefighting force and maintains the resources necessary to achieve our main objectives of “Serving with Pride, Taking Ownership, Seeking Excellence and Making a Difference” as we serve the citizens of Taylor.

The employees of the Fire Department are our greatest assets and we firmly believe that training is a vital component of retaining valued members. Because the fire service is in a constant state of change, training is essential to our preparedness and customer service abilities. Our training program helps us maintain our annual requirements with the Texas Commission on Fire Protection, the Texas Department of Health and Human Services, the National Fire Protection Association, State & Federal Emergency Management Agencies, along with other state and federal agencies as well as gaining us the highest point value possible on our Insurance Services Organization ISO PPC ratings.

The department continues to seek ways to work smarter and more efficiently with a strong and constant emphasis on firefighter safety and survival while still providing the best possible service to our citizens and area visitors.

Fire Department Organization Chart



Mission Statement

It is the mission of the Taylor Fire Department to deliver timely, effective, courteous service and professional protection from any and all hazards that may occur in our community. We shall protect lives and property by mitigating and/or resolving emergencies threatening the wellness of our citizens and by preventing emergencies from occurring. We will do so with pride, taking ownership of our decisions and responsibilities and accept nothing less than excellence as we strive to make a difference in our community.

Vision Statement

To be the *best*, every day, in every situation, with compassion, pride and honor.

FY 2017-18 Accomplishments

- Responded to over 2226 calls for service with no injuries and minimal equipment damage or loss.
- Continued our efforts to build a cohesive and seamless working relationship with our Building Department partners to seek ways to improve relationships with area developers and to educate the consumer on rules and regulations concerning development within our city.
- Continued to maintain all necessary components of our recently improved Public Protection Class Rating (ISO) with a specific focus on continuing that effort towards further improvement to a rating of 2 (from the current 3) which would result in further reducing the annual insurance cost to every business and homeowner.
- Maintained our Fire Hydrant Maintenance Program by GPS and Geoprox location of all fire hydrants within our city boundaries. Continued annual flow testing, service, numbering and painting of each hydrant.
- Continued our training and enhanced our skill levels on the new Truck 1 with a 105' aerial ladder. This addition greatly improved our fleet readiness and allowed us to have a reserve engine and a reserve Quint, although those are aged and not always dependable. We still need to consider replacement of E2.
- Placed a new Command vehicle in service replacing a 2004 model with close to 100,000 miles on the odometer. Our current years request includes the replacement of another vehicle that currently has more than 90,000 miles.
- We continued to struggle with the loss of valued and tenured members of our ranks. Firefighters, Drivers and Lieutenant's positions were lost as members moved to other opportunities within our profession. This will continue to be an issue until we further our pay adjustment plan. We were successful however in our search for strong and qualified replacements. We continue to be encouraged about the future of our department and will work hard to retain these new employees.
- Aggressively continued our plans to upgrade all protective clothing and related wearable safety components to meet current state and national standards. We have also moved from 2-layer hoods to 3-layer ones. In addition, through continued department efforts and funds, we acquired a brand new bunker gear washer extractor and dryer. This enables us to do all activity in-house with a dramatic reduction in cost and time of

traveling to a neighboring city's fire department. We have instituted a program of on-scene decontamination and post-incident advance cleaning after every exposure. This is all part of our Cancer Reduction Initiative to reduce post-incident carcinogen exposure.

- In replacement of Wildland Training, we had all members of the department complete Industrial Phase I training and 5 have completed Phase 2.
- Upgraded old compressor air fill station to a new modern unit which allowed us to double our breathing air storage capacity on R1.
- 3 members attended the TEEEX Leadership Development Symposium in Frisco, Texas. The 3-day seminar was offered free of charge.
- 3 members attended the LODD (Line of Duty Death) Conference held annually in Hurst.
- 1 Officer will complete the 2-year Fire Chief's Academy in June while another Officer will complete the first year of the program.
- All new Apparatus Operators completed 50 plus hours each of Blue Card Continuing Education training on-line and attended an extensive and rigorous 3 day testing process in-house in our training facility proctored by outside guest instructors which reduced overtime and travel.
- Educated over 2,000 day care age through 5th grade students in Home and Fire Safety. We also hosted the Serve Taylor Afterschool Program at Station 1 in a 2-day after school class.
- Added additional Standard Operating Guidelines and performance standards to the departments SOG's and Procedural Manuals.
- Offered EMS coverage to the Taylor ISD for all home games played.
- Conducted over 216 inspections and re-inspections in businesses throughout the city to ensure a safer environment for our citizens.
- Built upon our enhanced Customer Follow-up Program for those affected by disasters or tragic loss.
- We have upgraded our annual physician physicals program to a local company which performs them on-site, thus greatly eliminating travel and overtime costs. This brings us into complete compliance with national and state standards as well as NFPA recommendations. Our goal is to reduce on-the-job injuries and illness through health awareness and fitness. All members passed with a rating of Good, Exceptional or Superior.
- Our Honor Guard members continued to set the standards for others to follow and assisted with several firefighter and public official funerals throughout the state. We also developed and delivered the 6th Annual Taylor Honor Guard Academy offering the classes to over 40 students from fire departments across the State of Texas.
- The department logged more than 3106 hours of on-the-job and workshop related training hours this past year.
- Completed NFPA recommended day and night drills in Georgetown.

Progress on FY 2017-18 Goals and Objectives

- Continued to seek ways to better serve our citizens and guests.
- Continued progress towards furthering replacement of aging front line fleet.
- Continued to seek ways to enhance our medical response program and first responder program to include serious involvement in the development and structure of the system.

Seek ways of offering additional services to our citizens without raising taxes or charging fees for service. This will be an on-going process.

- Continued progress towards efforts to improve the city PPC rating from a 3 to a 2.
- Continued fire safety code inspections at businesses throughout the city.
- Furthered our educating of the public on general safety tips, fire prevention, and handling of emergencies in the workplace and the home.
- Enhanced exposure and utilization of our dedicated Honor Guard program and Honor Guard Academies.
- Reduced the number of on-the-job injuries within our department.
- Continued to grow and support the Volunteer Rehab Response Support Team.
- Encouraged levels of higher education and increased learning opportunities for our members.
- Replaced 2nd of 3rd of our Department's Command Response vehicles.

FY 2018-19 Goals and Objectives

- Continue to seek ways to better serve our citizens and guests while attempting to reduce cost and lower response times.
- Continued progress towards furthering replacement of aging front line fleet, specifically the replacement of Engine 2.
- Continue to seek ways to enhance our medical response program and first responder program to include serious involvement in the development and structure of the system. Seek ways of offering additional services to our citizens without raising taxes or charging fees for service. Furthering our research and proposal to increase our level of training from basic EMT to Intermediate levels EMT-I.
- Prepare and begin the process to have our city's PPC rating evaluated. Seeking an improvement from a Class 3 to a Class 2.
- Continue fire safety code inspections at businesses throughout the city.
- Further our educating of the public on general safety tips, fire prevention, and handling of emergencies in the workplace and the home.
- Enhance exposure and utilization of our dedicated Honor Guard program and Honor Guard Academies.
- Reduce the number of on-the-job injuries within our department.
- Continue to grow and support the Volunteer Rehab Response Support Team.
- Attempt to gain interest and support in furthering and delivering our Citizens Fire Academy program.
- Continue to seek ways to increase the educational process on the threat of cancer in our profession. Seek ways to reduce the exposure and chance of acquiring this #1 killer and career-ending illness to firefighters.
- Continue to encourage levels of higher education and increased learning opportunities for our members.
- Replace our department's Command Response vehicles.

Position Control- Listing of Authorized Positions

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Fire Lieutenant	6	6	6
Driver/Operator	6	6	6
Firefighter/EMT	9	9	9
Administrative Assistant	1	1	1
Total:	24	24	24

PERFORMANCE MEASURES	FY 2016-17 ACTUAL	FY 2017-18 PROJECTED	FY 2018-19 TARGET
OUTPUTS			
# of Fire Related Responses	77	86	95
# of Emergency Medical Services (EMS)	1511	1479	1520
# of Other Response Calls	624	661	687
Total Request for Emergency Services	2212	2226	2302
EFFICIENCIES			
Fire and EMS cost per capital	\$144	\$145	\$153
EFFECTIVENESS			
% of Responses within the City under 5 minutes	84-89%	83-86%	80-83%

FIRE DEPARTMENT

				2017-2018		
	2016-2017	2016-2017	ADOPTED	YEAR-TO-DATE	PROJECTED	2018-2019
	BUDGET	ACTUAL	BUDGET	3/31/2018	YEAR END	ADOPTED
100-EMPLOYEES SERVICES						
WAGES & SALARIES						
100-542-111	REGULAR FULL TIME	1,176,758	1,183,703	1,201,030	564,483	1,261,317
100-542-112	MANDATORY OVERTIME	76,600	102,741	76,600	47,224	76,600
100-542-114	OVERTIME	88,700	103,190	88,700	39,595	81,000
100-542-115	LONGEVITY PAY	9,936	10,760	9,456	8,964	8,208
100-542-117	TEMPORARY/SEASONAL	0	0	0	0	0
100-542-118	INSURANCE ALLOWANCE	4,800	3,784	3,600	1,108	2,400
TOTAL	WAGES & SALARIES	1,356,794	1,404,178	1,379,386	661,374	1,429,525
PAID BENEFITS						
100-542-120	UNUM LIFE	0	0	0	1,738	2,986
100-542-121	FICA SOCIAL SECURITY	104,065	102,832	105,793	48,494	110,237
100-542-122	WORKERS COMPENSATION	19,463	21,731	20,188	11,074	20,801
100-542-123	STATE UNEMPLOYEMENT TAX	4,104	261	225	11	225
100-542-124	RETIREMENT- TMRS	164,963	170,923	167,907	80,341	174,016
100-542-126	HEALTH INSURANCE	119,686	129,105	135,009	77,657	149,092
100-542-127	DENTAL INSURANCE	5,466	5,275	6,174	3,273	6,577
100-542-128	LONG TERM DISABILITY	3,530	3,701	3,523	1,844	3,784
100-542-129	VISION INSURANCE	0	0	0	558	965
TOTAL	PAID BENEFITS	421,277	433,828	438,819	224,989	468,683
ALLOWANCES/REIMBURSEMENTS						
100-542-131	UNIFORMS(BUY)	14,357	14,092	15,075	12,385	15,075
100-542-133	BUSINESS- TRANSPORTATIO	350	8	350	0	300
100-542-135	BUSINESS- MEALS	750	609	750	212	600
TOTAL	ALLOWANCES/REIMB.	15,457	14,708	16,175	12,597	15,975
TRAINING/PROFESSIONAL DEV.						
100-542-141	WORKSHOP TRAINING	11,500	7,295	11,500	3,485	11,500
100-542-142	PROFESSIONAL CONFERENCE	1,100	884	1,100	0	900
100-542-143	MEMBERSHIPS AND DUES	1,200	955	1,200	828	1,150
100-542-144	SUBSCRIPTIONS AND BOOKS	900	252	900	99	800
100-542-145	TUITION	1,000	1,000	1,000	1,000	1,000
100-542-146	TRAINING- TRANSPORTATION	900	402	900	0	800
100-542-147	TRAINING- LODGING	4,000	3,421	4,500	2,315	4,793
100-542-148	TRAINING- MEALS	1,700	1,191	1,700	863	1,600
TOTAL	TRAINING/PROFESSIONAL DE	22,300	15,399	22,800	8,590	22,543
TOTAL	100-EMPLOYEE SERVICES	1,815,828	1,868,113	1,857,180	907,551	1,936,726
200-OPERATIONAL SUPPLIES						
OFFICE SUPPLIES						
100-542-211	GENERAL OFFICE SUPPLIES	1,700	1,065	1,700	859	1,400
100-542-213	PHOTOGRAPHIC SUPPLIES	100	0	100	0	100
100-542-214	COMPUTER SUPPLIES	750	248	750	0	600
100-542-215	POSTAGE	400	195	400	109	300
TOTAL	OFFICE SUPPLIES	2,950	1,507	2,950	968	2,400
CONSTRUCTION SUPPLIES						
100-542-226	MISC HARDWARE	200	156	200	175	200
TOTAL	CONSTRUCTION SUPPLIES	200	156	200	175	250
PROGRAM/SPECIAL EVENTS						
100-542-232	FOOD/MEALS	2,800	961	2,800	274	2,100
100-542-233	CITY SPONSORED EVENTS	510	249	510	0	500
TOTAL	PROGRAM/SPECIAL EVENTS	3,310	1,209	3,310	274	2,600
						3,300

FIRE DEPARTMENT

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
PUBLIC SAFE	TY SUPPLIES						
100-542-247	TURNOUT PROTECTIVE GEAR	11,000	13,844	11,000	9,094	11,000	13,000
100-542-248	HOUSEHOLD SUPPLIES	400	286	400	42	300	300
100-542-249	FIRE PREVENTION SUPPLIE	1,890	1,671	4,135	2,798	4,000	1,750
TOTAL	PUBLIC SAFETY SUPPLIES	13,290	15,801	15,535	11,933	15,300	15,050
SPECIALTY SUPPLIES							
100-542-252	MEDICAL SUPPLIES	2,630	2,214	3,300	755	3,000	3,500
100-542-253	CHEMICALS	4,000	2,948	4,000	625	3,950	3,500
100-542-255	RECREATION/SPORTS EQUIP	400	0	400	0	400	0
100-542-256	MINOR TOOLS/INSTRUMENTS	32,000	28,434	14,272	6,529	14,272	15,800
100-542-257	RECOGNITION/AWARD SUPPL	600	0	600	0	400	400
100-542-259	MISC. SUPPLIES	5,500	4,968	5,500	2,359	4,900	9,900
TOTAL	SPECIALTY SUPPLIES	45,130	38,564	28,072	10,268	26,922	33,100
OPERATIONAL EQUIP. (ADMIN)							
100-542-261	OFFICE FURNITURE	4,800	4,688	4,800	3,734	4,600	4,500
100-542-262	COMMUNICATION EQUIPMENT	4,000	3,992	4,000	3,000	4,000	4,000
100-542-264	COMPUTER ACCESSORIES	250	93	250	20	250	250
100-542-265	INSTRUMENTS/APPARATUS	18,890	14,706	28,890	19,018	28,000	28,000
100-542-267	COMPUTERS	5,468	12,778	2,400	2,400	2,400	2,800
100-542-268	APPLIANCES	7,000	6,019	7,000	5,627	6,800	5,000
100-542-269	OTHER OFFICE EQUIPMENT	0	0	0	0	0	9,044
TOTAL	OPERATIONAL EQUIP.(ADMIN)	40,408	42,277	47,340	33,798	46,050	53,594
OPERATIONAL EQUIP. (FIELD)							
100-542-271	GROUNDS KEEPING EQUIP	425	29	425	150	450	750
TOTAL	OPERATIONAL EQUIP. (FIELD)	425	29	425	150	450	750
TOTAL	200-OPERATIONAL SUPPLIES	105,713	99,544	97,832	57,566	93,922	108,344
300-FACILITIES OPERATIONS/MAINT.							
UTILITIES							
100-542-321	LIGHT & POWER	14,563	13,272	14,563	5,032	11,451	10,902
100-542-322	NATURAL GAS, PROPANE	3,500	2,261	3,500	1,250	2,653	2,970
100-542-323	TRUNK TELEPHONE SYSTEM	3,725	3,816	3,725	2,249	4,170	4,170
100-542-324	CELL PHONES	4,080	3,974	4,095	2,278	4,095	4,095
100-542-326	WIRELESS DATA SERVICES	5,927	6,280	6,384	3,034	6,384	6,384
TOTAL	UTILITIES	31,795	29,602	32,267	13,843	28,753	28,521
FACILITY REPAIR / IMPROVEMENTS							
100-542-349	MISC REPAIRS/MAINT	1,000	912	1,000	860	1,000	1,000
TOTAL	FACILITY REPAIR/IMPROVEM	1,000	912	1,000	860	1,000	1,000
JANITORIAL	SUPPLIES/SERVICES						
100-542-352	CLEANING SUPPLIES	300	300	500	161	500	500
TOTAL	JANITORIAL SUPPLIES/SERV	300	300	500	161	500	500
TOTAL	300-FACILITIES OPERATION	33,095	30,814	33,767	14,863	30,253	30,021

FIRE DEPARTMENT

				2017-2018		
	2016-2017	2016-2017	ADOPTED	YEAR-TO-DATE	PROJECTED	2018-2019
	BUDGET	ACTUAL	BUDGET	3/31/2018	YEAR END	ADOPTED
400-EQUIPMENT OPERATONS/MAINT.						
EQUIPMENT RENTAL						
100-542-412	LIGHT EQUIPMENT RENTAL	2,000	2,000	2,000	996	2,000
100-542-414	MOTOR VEHICLE RENTAL	19,500	39,000	19,500	9,750	19,500
100-542-415	TRUCKS,HEAVY EQUIP RENT	115,000	115,000	123,000	61,500	123,000
100-542-419	REPLACEMENT FUND CONTRI	150,935	154,960	163,649	75,468	163,649
TOTAL	EQUIPMENT RENTAL	287,435	310,960	308,149	147,714	308,149
FIXED EQUIPMENT MAINT.						
100-542-432	MACHINE TOOLS MAINT/REP	1,400	927	700	0	700
TOTAL	FIXED EQUIPMENT MAINT.	1,400	927	700	0	700
OFFICE EQUIPMENT						
100-542-462	EQUIPMENT REPAIRS/MAINT	1,000	850	1,000	309	900
TOTAL	OFFICE EQUIPMENT	1,000	850	1,000	309	900
TOTAL	400-EQUIPMENT OPERATIONS	289,835	312,738	309,849	148,023	309,749
500-CONTRACT SERVICES AND FEES						
FEES FOR SERVICES						
100-542-523	OUTSIDE PRINTING	1,500	1,498	1,500	1,650	1,660
100-542-524	LAUNDRY AND CLEANING	300	0	300	0	0
100-542-526	TESTING/CERT. PERMITS	9,400	8,221	9,400	1,220	9,400
100-542-527	DELIVERY, COURIER SERVI	700	519	700	104	550
TOTAL	FEES FOR SERVICES	11,900	10,238	11,900	2,974	11,610
CONTRACT SERVICES						
100-542-532	SOFTWARE MAINT/LICENSIN	7,400	5,029	7,400	6,318	6,600
100-542-539	OTHER CONTRACT SERVICES	32,375	31,211	34,895	11,932	34,895
TOTAL	CONTRACT SERVICES	39,775	36,241	42,295	18,250	41,495
TOTAL	500-CONTRACT SERVICES/FEES	51,675	46,479	54,195	21,224	53,105
700-CAPITAL OUTLAY						
OFFICE FURNITURE/EQUIP.						
100-542-717	INSTRUMENTS/APPARATUS	0	0	40,125	40,089	40,089
100-542-719	OTHER CAPITAL OUTLAY	0	0	12,500	0	12,500
TOTAL	OFFICE FURNITURE/EQUIP.	0	0	52,625	40,089	52,589
TOTAL	700-CAPITAL OUTLAY	0	0	52,625	40,089	52,589
TOTAL 542-FIRE DEPARTMENT		2,296,146	2,357,688	2,405,448	1,189,316	2,476,344
						2,575,246

POLICE DEPARTMENT

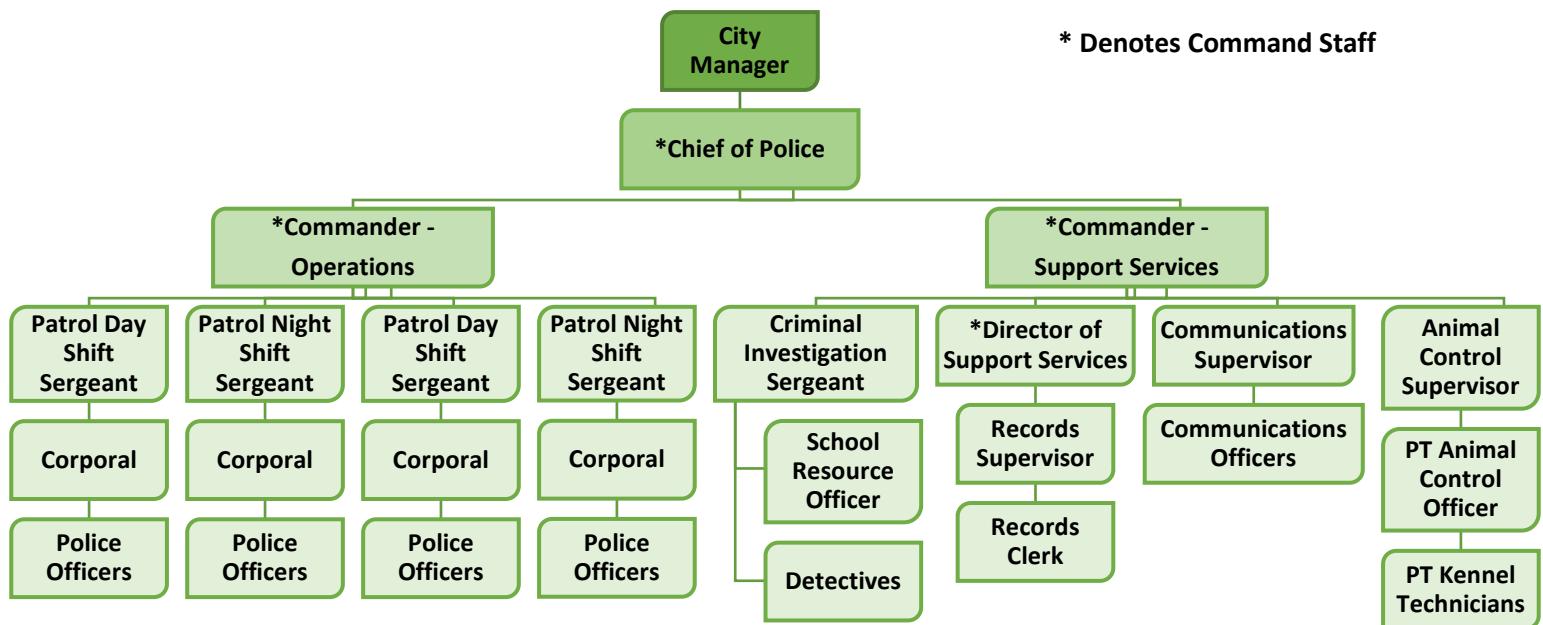
Department Description

The Taylor Police Department is a progressive, values based organization that works in partnership with the community to address issues that affect the quality of life, and in concert with stakeholders, seek to improve the quality of life for the residents, businesses, and visitors of the City of Taylor. We are a 24/7 full service law enforcement agency with our own Communications/911 center.

Taylor continues to maintain a low violent crime rate and the Taylor Police Department continues to achieve a high clearance rate of Part I Crimes. The department's command structure and organizational chart has been flattened by reducing the number of sworn classifications under the Police Chief from five to four; to include 2 appointed Commanders, 5 Sergeants, 4 Corporals, and 17 Police Officers. The staffing contains a minimal number of specialized positions, deploying 22 of our 29 officers (76%) to patrol duties or traffic enforcement duties.

Last year in the approved budget the Police Department established a Traffic Enforcement Unit staffed with two additional Police Officer positions. In addition, in the proposed budget the Police Department has applied for a two year grant with the Governor's Office to continue with the Victims Services Coordinator position which would be 80% grant funded and 20% city funded.

Police Department Organization Chart



Mission Statement

It is the mission of the Taylor Police Department to provide the highest level of proactive and responsive service to the City of Taylor in partnership with neighborhoods and the entire community. We shall endeavor to detect and solve problems to thereby afford the citizens of Taylor the highest quality of life possible. This service shall be provided with honor, integrity and pride.

FY 2017-18 Accomplishments

- The Police Department had a high clearance rate for Part I Crimes of 30.72%.
- The City of Taylor was a National Award Winner for National Night Out by placing 43rd in the Nation and 8th in the State of Texas for cities with populations of 15,000 – 49,999. This is Taylor's 10th consecutive year as a National Award Winner.
- Primarily funded by a grant from the Office of the Governor, we established the position of Victim Services Coordinator.
- Established a Traffic Unit consisting of two Police Officers.
- On April 13, 2018, Animal Control received a highly favorable Animal Shelter Inspection Report.
- The Police Department has conducted six sessions of Civilian Response to Active Shooter training.
- The Police Department has had quarterly community meetings with the new program of "Coffee with a Cop."
- The Taylor Police Department Communications Division had the fastest transfer time in Williamson County for the first quarter in 2018.

FY 2018-19 Goals and Objectives

- Begin the process of policy and procedure revision in an effort to meet Texas Police Chiefs Association – Best Practices Recognition Program standards.
- Complete inventory of the Property Room and destruction of unneeded items.
- Replace our current Police Radio System (handhelds, dispatch consoles and in-car radios) which are coming to end of life.
- Replace our current software provider with an effective Records Management System (RMS) and Computer Aided Dispatch (CAD) that is National Incident Based Reporting System (NIBRS) compliant.
- Continue with the Victim Services Coordinator position to provide needed services to victims of crime and their families that would be 80% grant funded for two additional years from the Office of the Governor and 20% city funded.
- Continue to make improvements and upgrades to Animal Shelter.

Listing of Authorized Positions

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Police Chief	1	1	1
Police Commander	2	2	2
Patrol Sergeant	5	5	5
Patrol Corporal	4	4	4
Patrol Officer	15	15	15
Police Recruit	0	2	0
Communication Supervisor	1	1	1
Communication Officer	6	6	6
Support Services Administrator	1	1	1
Records Supervisor	1	1	1
Victims Services Coordinator	0	1	1
Total:	36	39	37

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Animal Control Supervisor	1	1	1
Animal Control Officer	0.5	0.5	0.5
Kennel Technicians	1	1.5	1.5
Total:	2.5	3	3

PERFORMANCE MEASURES	FY 16-17 ACTUAL	FY 17-18 PROJECTED	FY 18-19 TARGET
INPUTS:			
# of full-time employees	38	41	41
# of part-time employees	3	2	2
OUTPUTS:			
Offense Reports – Total	2313	1923	2019
Arrests	707	625	625
Calls for Service	17,963	15,975	16,774
Traffic Stops	4944	6946	7293
Citations	5561	8268	8681
Accidents	519	417	438
Clearance Rate for Part I Offenses	28%	38%	40%
Patrol and Traffic Staffing as a % of sworn Classifications under Police Chief	74% 4	76% 4	76% 4

**Fiscal Year Totals –Conflict with UCR totals based on calendar year*

POLICE DEPARTMENT

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-552-111	REGULAR FULL TIME	1,830,378	1,836,261	2,028,287	927,763	2,055,878	2,201,309
100-552-113	REIMBURSED OVERTIME	13,000	38,554	36,597	10,206	36,597	36,540
100-552-114	OVERTIME	62,923	76,609	62,923	79,917	109,917	62,923
100-552-115	LONGEVITY PAY	14,016	12,480	14,112	14,400	13,008	14,592
100-552-118	INSURANCE ALLOWANCE	0	2,031	2,400	0	0	0
TOTAL	WAGES & SALARIES	1,920,317	1,965,934	2,144,319	1,032,286	2,215,400	2,315,364
PAID BENEFITS							
100-552-120	UNUM LIFE	0	0	0	2,865	5,000	5,183
100-552-121	FICA SOCIAL SECURITY	147,322	146,398	165,750	76,758	163,555	173,884
100-552-122	WORKERS COMPENSATION	30,670	34,244	31,577	17,322	35,243	35,927
100-552-123	STATE UNEMPLOYMENT TAX	6,327	784	328	31	6,136	6,318
100-552-124	RETIRMENT- TMRS	233,038	241,409	263,795	126,327	258,109	275,264
100-552-126	HEALTH INSURANCE	233,073	223,484	257,922	128,284	260,911	287,876
100-552-127	DENTAL INSURANCE	9,476	9,428	10,091	5,629	10,994	12,059
100-552-128	LONG TERM DISABILITY	5,457	5,906	5,928	3,078	6,168	6,422
100-552-129	VISION INSURANCE	0	0	0	904	1,570	1,685
TOTAL	PAID BENEFITS	665,363	661,653	735,391	361,199	747,686	804,618
ALLOWANCES/REIMBURSEMENT							
100-552-131	UNIFORMS (BUY)	22,000	26,752	24,305	6,143	24,650	25,805
TOTAL	ALLOWANCES/REIMBURSEMENT	22,000	26,752	24,305	6,143	24,650	25,805
TRAINING/PROFESSIONAL DEV.							
100-552-141	WORKSHOP TRAINING	6,043	6,339	28,745	5,818	12,183	6,043
100-552-142	PROFESSIONAL CONFER.	1,000	270	1,000	205	900	6,677
100-552-143	MEMBERSHIPS/DUES	1,002	705	1,002	729	1,026	1,002
100-552-144	SUBSCRIPTIONS AND BOOKS	1,278	1,118	1,278	1,100	1,383	1,335
100-552-145	TUITION	175	350	175	0	7,500	0
100-552-146	TRAINING-TRANSPORTATION	100	0	250	222	2,860	2,328
100-552-147	TRAINING LODGING	1,700	488	1,700	985	9,509	8,810
100-552-148	TRAINING- MEALS	800	140	800	708	2,027	1,645
100-552-149	LEOSE-TRAINING	0	0	2,300	0	3,000	0
TOTAL	TRAINING/PROFESSIONAL DEV.	12,098	9,409	37,250	9,767	40,388	27,840
TOTAL	100-EMPLOYEE SERVICES	2,619,778	2,663,749	2,941,265	1,409,394	3,028,124	3,173,627
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
100-552-211	GENERAL OFFICE SUPPLIES	6,675	8,079	11,675	4,665	9,817	10,400
100-552-213	PHOTOGRAPHIC SUPPLIES	440	299	440	0	440	440
100-552-214	COMPUTER SUPPLIES	3,500	3,997	3,500	2,404	5,385	3,500
100-552-215	POSTAGE	1,200	1,029	1,200	210	790	1,200
TOTAL	OFFICE SUPPLIES	11,815	13,403	16,815	7,278	16,432	15,540
PROGRAM/SPECIAL EVENTS							
100-552-232	FOOD/MEALS	1,000	983	1,000	689	814	1,000
100-552-236	MISC OCCASIONS	3,000	1,885	3,000	29	2,330	3,000
TOTAL	PROGRAM/SPECIAL EVENTS	4,000	2,868	4,000	718	3,144	4,000

POLICE DEPARTMENT

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
PUBLIC SAFETY SUPPLIES							
100-552-242	FIRE ARMS SUPPLIES	6,800	6,737	6,800	1,662	6,020	6,800
100-552-243	INVESTIGATIVE SUPPLIES	2,500	2,536	2,500	1,037	2,470	2,500
TOTAL	PUBLIC SAFETY SUPPLIES	9,300	9,274	9,300	2,699	8,490	9,300
SPECIALTY SUPPLIES							
100-552-256	MINOR TOOLS/INSTRUMENTS	2,880	2,766	2,880	2,158	2,775	2,880
100-552-259	MISC. SUPPLIES	2,100	2,018	2,100	1,462	2,155	2,100
TOTAL	SPECIALTY SUPPLIES	4,980	4,785	4,980	3,620	4,930	4,980
OPERATIONAL EQUIP. (ADMIN)							
100-552-261	OFFICE FURNITURE	1,290	1,203	6,540	874	3,640	2,790
100-552-264	COMPUTER ACCESSORIES	800	515	1,800	369	1,000	800
100-552-267	COMPUTERS	3,350	6,265	12,533	5,091	12,533	7,500
100-552-269	OTHER EQUIPMENT	1,070	622	1,539	230	2,983	1,070
TOTAL	OPERATIONAL EQUIP.(ADMIN)	6,510	8,604	22,412	6,564	20,156	12,160
OPERATIONAL EQUIP (FIELD)							
100-552-279	OTHER OPERATIONAL EQUIP.	0	0	625	201	625	0
TOTAL	OPERATIONAL EQUIP.(FIELD)	0	0	625	201	625	0
TOTAL	200-OPERATIONAL SUPPLIES	36,605	38,934	58,132	21,078	53,777	45,980
300-FACILITIES OPERATIONS/MAINT.							
UTILITIES							
100-552-321	LIGHT & POWER	14,620	12,654	14,620	5,230	11,602	12,315
100-552-323	TRUCK TELEPHONE SYSTEM	6,175	6,682	6,175	3,408	6,175	6,175
100-552-324	CELL PHONES	7,680	7,526	10,633	4,889	10,633	10,633
100-552-325	PAGERS	70	42	70	0	0	0
100-552-326	WIRELESS DATA SERVICES	6,384	5,965	5,928	3,140	5,928	5,928
TOTAL	UTILITIES	34,929	32,870	37,426	16,668	34,338	35,051
TOTAL	300-FACILITIES OPERATION	34,929	32,870	37,426	16,668	34,338	35,051
400-EQUIPMENT OPERATIONS/MAINT.							
EQUIPMENT RENTAL							
100-552-414	MOTOR VEHICLE RENTAL	150,000	153,326	157,000	78,498	157,000	163,661
100-552-419	REPLACEMENT FUND CONTRI	98,341	122,392	134,476	49,170	134,476	148,049
TOTAL	EQUIPMENT RENTAL	248,341	275,718	291,476	127,668	291,476	311,710
OFFICE EQUIPMENT							
100-552-462	OFFICE EQUIP. MAINT/REP	2,500	1,065	1,700	378	1,700	1,700
TOTAL	OFFICE EQUIPMENT	2,500	1,065	1,700	378	1,700	1,700
TOTAL	400-EQUIPMENT OPERATIONS	250,841	276,783	293,176	128,046	293,176	313,410

POLICE DEPARTMENT

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
500-CONTRACT SERVICES AND FEES							
PROFESSIONAL SERVICES							
100-552-514	MEDICAL SERVICES	4,000	6,080	8,500	953	3,358	3,500
100-552-516	TRAINING SERVICES	0	0	0	0	0	0
TOTAL	PROFESSIONAL SERVICES	4,000	6,080	8,500	953	3,358	3,500
FEES FOR SERVICES							
100-552-523	OUTSIDE PRINTING	1,670	1,558	3,570	1,207	3,270	1,670
TOTAL	FEES FOR SERVICES	1,670	1,558	3,570	1,207	3,270	1,670
CONTRACT SERVICES							
100-552-532	SOFTWARE MAINT/LICENSE	2,988	1,719	16,125	9,002	16,845	22,902
100-552-539	OTHER CONTRACT SERVICES	91,417	95,230	94,902	44,729	94,902	123,670
TOTAL	CONTRACT SERVICES	94,405	96,949	111,027	53,731	111,747	146,572
TOTAL	500-CONTRACT SERVICES AN	100,075	104,587	123,097	55,891	118,375	151,742
700-CAPITAL OUTLAY							
OFFICE FURNITURES/EQUIP.							
100-552-712	COMMUNICATIONS EQUIPMEN	0	5,196	10,000	5,196	10,393	0
100-552-719	OTHER CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL	OFFICE FURNITURE/EQUIPME	0	5,196	10,000	5,196	10,393	0
FIELD EQUIPMENT							
100-552-725	OTHER EQUIPMENT	0	0	0	0	0	0
TOTAL	FIELD EQUIPMENT	0	0	0	0	0	0
TOTAL	700-CAPITAL OUTLAY	0	5,196	10,000	5,196	10,393	0
800-CONTRIBUTIONS & CONTINGENCY							
CONTRIBUTIONS/TRANSFERS							
100-552-819	OTHER CONTRIBUTIONS	15,000	15,000	15,000	15,000	15,000	15,000
TOTAL	CONTRIBUTIONS/TRANSFERS	15,000	15,000	15,000	15,000	15,000	15,000
TOTAL	800-CONTRIBUTIONS & CONTIN.	15,000	15,000	15,000	15,000	15,000	15,000
TOTAL 552-POLICE DEPARTMENT		3,057,228	3,137,119	3,478,096	1,651,273	3,553,183	3,734,810

ANIMAL CONTROL

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-558-111	REGULAR FULL TIME	58,102	64,070	71,682	32,331	71,506	75,691
100-558-114	OVERTIME	4,608	6,153	4,608	2,957	4,608	4,608
100-558-115	LONGEVITY PAY	144	126	96	24	0	96
100-558-116	REGULAR TIME-PART	25,158	27,308	26,026	10,082	17,899	29,057
100-558-117	TEMPORARY/SEASONAL	0	0	0	0	0	0
100-558-118	INSURANCE ALLOWANCE	0	185	0	508	1,200	1,200
TOTAL	WAGES & SALARIES	88,012	97,842	102,412	45,902	95,213	110,652
PAID BENEFITS							
100-558-120	UNUM LIFE	0	0	0	97	195	195
100-558-121	FICA SOCIAL SECURITY	6,743	7,160	7,838	3,517	7,910	8,452
100-558-122	WORKERS COMPENSATION	1,749	1,953	2,410	1,322	2,324	2,415
100-558-123	STATE UNEMPLOYMENT TAX	649	62	36	8	54	648
100-558-124	RETIREMENT- TMRS	8,897	8,458	9,294	12,052	12,502	9,950
100-558-126	HEALTH INSURANCE	12,764	10,222	12,859	5,281	6,989	7,381
100-558-127	DENTAL INSURANCE	527	405	515	147	294	309
100-558-128	LONG TERM DISABILITY	205	209	215	107	215	218
100-558-129	VISION INSURANCE	0	0	0	50	86	86
TOTAL	PAID BENEFITS	31,534	28,469	33,167	22,582	30,569	29,654
ALLOWANCES/REIMBURSEMENT							
100-558-131	UNIFORMS (BUY)	2,000	1,611	2,430	344	1,745	2,430
TOTAL	ALLOWANCES/REIMBURSEMENT	2,000	1,611	2,430	344	1,745	2,430
TRAINING/PROFESSIONAL DEV.							
100-558-141	WORKSHOP TRAINING	1,850	425	2,375	275	775	2,375
100-558-146	TRAINING- TRANSPORTATIO	648	0	216	0	0	216
100-558-147	TRAINING- LODGING	0	0	0	0	0	0
100-558-148	TRAINING- MEALS	132	0	100	0	0	0
TOTAL	TRAINING/PROFESSIONAL DEV.	2,630	425	2,691	275	775	2,591
TOTAL	100-EMPLOYEE SERVICES	124,176	128,347	140,700	69,103	128,302	145,327
SPECIALTY SUPPLIES							
100-558-256	MINOR TOOLS/INSTRUMENTS	450	328	450	242	437	450
100-558-259	MISCELLANEOUS SUPPLIES	6,550	3,047	6,550	1,276	3,395	7,300
TOTAL	SPECIALTY SUPPLIES	7,000	3,374	7,000	1,518	3,832	7,750
OPERATIONAL EQUIP. (ADMIN)							
100-558-261	OFFICE FURNITURE	0	0	0	0	0	800
100-558-263	PHOTOGRAPHIC EQUIPMENT	0	0	480	0	198	480
100-558-268	APPLIANCES	0	0	350	0	0	350
100-558-269	OTHER OFFICE EQUIPMENT	1,000	513	1,000	708	6,606	1,000
TOTAL	OPERATIONAL EQUIPMENT(AD)	1,000	513	1,830	708	6,804	2,630
OPERATIONAL EQUIP. (FIELD)							
100-558-278	ANIMAL CONTROL DEVICES	25,000	314	750	540	640	750
TOTAL	OPERATIONAL EQUIPMENT(FIELD)	25,000	314	750	540	640	750
TOTAL	200-OPERATIONAL SUPPLIES	33,000	4,201	9,580	2,766	11,276	11,130

ANIMAL CONTROL

	2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018			2018-2019 ADOPTED BUDGET
			ADOPTED BUDGET	YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	

300-FACILITIES OPERATIONS/MAINT.

UTILITIES

100-558-321	LIGHT & POWER	3,393	3,014	3,393	2,200	3,483	3,277
100-558-323	TRUNK TELEPHONE SYSTEM	460	521	460	253	460	460
100-558-324	CELL PHONES	1,800	1,742	1,800	770	1,800	1,800
TOTAL	UTILITIES	5,653	5,278	5,653	3,223	5,743	5,537

FACILITY REPAIRS IMPROVEMENT

100-558-349	MISC REPAIRS/MAINTENANCE	2,000	1,459	2,000	386	787	2,000
TOTAL	FACILITY REPAIR/IMPROVEM	2,000	1,459	2,000	386	787	2,000

JANITORIAL SUPPLIES/SERVICES

100-558-352	CLEANING SUPPLIES	3,500	3,031	3,500	1,348	2,739	3,500
TOTAL	JANITORIAL SUPPLIES/SERVICES	3,500	3,031	3,500	1,348	2,739	3,500

TOTAL	300-FACILITIES OPERATION	11,153	9,767	11,153	4,957	9,269	11,037
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400-EQUIPMENT OPERATIONS/MAINT.

EQUIPMENT RENTAL

100-558-414	MOTOR VEHICLE RENTAL	6,500	6,638	10,000	4,998	10,000	13,800
100-558-419	REPLACEMENT FUND CONTRIB.	5,381	16,677	5,381	2,688	5,381	5,381
TOTAL	EQUIPMENT RENTAL	11,881	23,315	15,381	7,686	15,381	19,181

TOTAL	400-EQUIPMENT OPERATIONS	11,881	23,315	15,381	7,686	15,381	19,181
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500-CONTRACT SERVICES AND FEES

PROFESSIONAL SERVICES

100-558-514	MEDICAL SERVICES	0	0	0	0	0	0
100-558-515	VETERINARIAN SERVICES	18,000	16,758	18,000	5,347	15,930	18,000
100-558-519	OTHER PROFESSIONAL SERVICES	0	840	0	0	0	0
TOTAL	PROFESSIONAL SERVICES	18,000	17,598	18,000	5,347	15,930	18,000

CONTRACT SERVICES

100-558-532	SOFTWARE MAINT/LICENSING FEE	0	0	0	0	0	3,930
100-558-539	OTHER CONTRACT SERVICES	1,560	12,079	1,560	408	863	1,560
TOTAL	CONTRACT SERVICES	1,560	12,079	1,560	408	863	5,490

TOTAL	500-CONTRACT SERVICES AND FEES	19,560	29,676	19,560	5,755	16,793	23,490
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700-CAPITAL OUTLAY

OFFICE FURNITURE/EQUIPMENT

100-558-719	OTHER CAPITAL OUTLAY	0	15,000	0	0	0	0
TOTAL	OFFICE FURNITURE/EQUIPMENT	0	15,000	0	0	0	0

TOTAL	700-CAPITAL OUTLAY	0	15,000	0	0	0	0
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TOTAL 558-ANIMAL CONTROL		199,770	210,306	196,374	90,267	181,021	210,165
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STREETS & GROUNDS

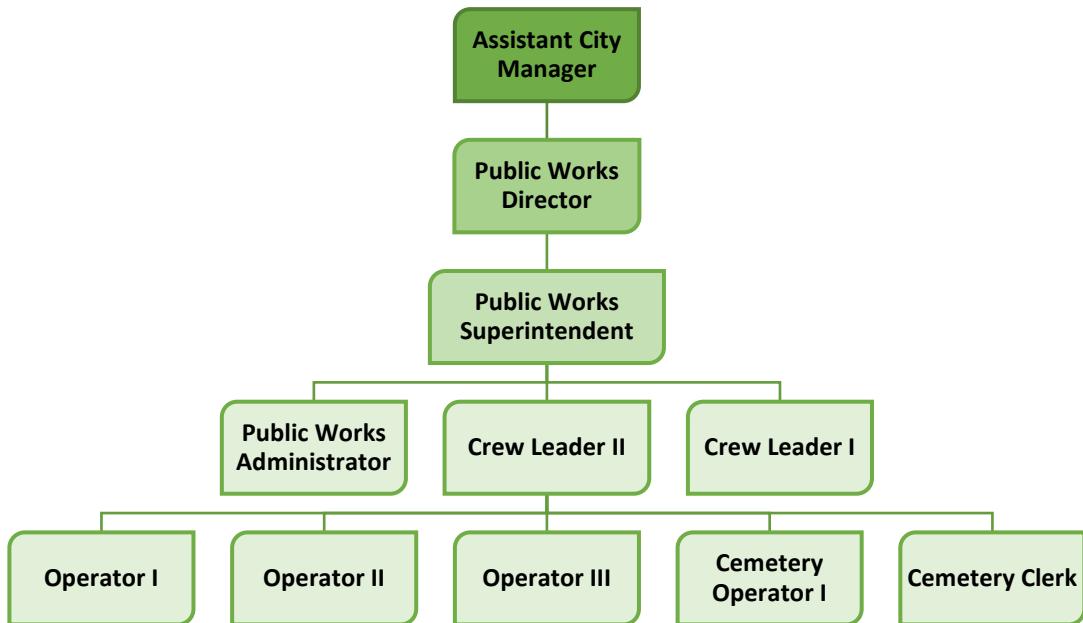
Department Description

The Street / Grounds Division is responsible for maintaining city streets, drainage ways, city owned sidewalks, street signs, pavement markings, parkland, municipal airport, public properties and the city cemetery.

The Street/Grounds Division provides the traveling public with:

- High level of customer service.
- Protection of the investment of the public streets through adequate repairs and preventive maintenance.
- Timely response to hazardous and inclement conditions.
- Repair and replacement of all street signs.
- Proper drainage maintenance.
- Citizen Issue Resolution

Streets & Grounds Organization Chart



Mission Statement

The Street /Grounds Department will continue to improve and provide the highest level of customer service to the citizens of Taylor.

FY 2017-18 Accomplishments

- Coordinated and assisted the annual Spring and Fall Clean-up.
- Assisted with the Spooktacular.
- Maintain and decommissioned the recycling center.
- Assisted with all Special Events: Blackland Prairie Days, Car show, Halloween, Christmas lighting/banners.
- Continued street repairs and drainage issues on several city streets and right a ways.
- Maintaining CDL licenses and certifications.
- Provide barricades & street closure for various events
- Sweeping Program
- Finished 4th and Edmonds Street
- Street work in Cemetery, building new roads
- Developed operator training program
- Developed PW Asphalt Program
- Improved the Crack seal Program
- Inspection Program

Progress on FY 2017-18

- Coordinated street closures for Halloween Spooktacular 2016 and Blackland Prairie Days 2017.
- Fall and Spring Cleanup.
- Continuous progress on crack sealing.
- Continuous prompt and courteous service to all citizens of Taylor.
- Crack seal Program
- PW Asphalt Program
- Inspection Program
- Inspection Qualifications
- Developed PW New Asphalt Program Starting with Cemetery Roads.

FY 2018-19 Goals and Objectives

- Provide prompt and courteous service to all citizens of Taylor.
- Protect the investment of the public streets through adequate repair and preventive maintenance.
- Continue with our crack seal program.
- Continue filling all Street/Grounds Maintenance Division positions fulfill demands and tasks necessary to provide and ensure safe traveling for the public.
- Continue training and safety programs needed to provide employees with the
- Latest regulations and standards needed for their jobs.
- Continue to cross train employees in various aspects of job.
- Continue IWORQ data
- Improved Asphalt street work
- Improve City drainage

Personnel Summary			
Positions	FY 16-17	FY 17-18	FY 18-19
Public Works Director	1	1	1
Public Works Superintendent	1	1	1
Administrative Assistant	1	1	1
Crew Leader II	1	1	1
Crew Leader I	1	1	1
Heavy Equipment Operator II	2	2	2
Heavy Equipment Operator III	1	1	1
Equipment Operator I	6	6	6
Total:	14	14	14

PERFORMANCE MEASURES	FY 2016-17 ACTUAL	FY 2017-18 PROJECTED	FY 2018-19 TARGET
INPUTS:			
# of full-time employees	17	11	13
# of TEMP employees	0	0	0
OUTPUTS:			
Patching	702 tons	1600 tons	1600 tons
Crack sealing	0	76,250 ft	95,000 ft
Sweeping Debris	620 yd/tons	1500 yd/tons	1600 yd/tons
Park Acreage	186	186	186
Cemetery Acreage	93	93	93
Airport Acreage	144	144	144
City Properties Acreage	3	3	3
Trustee Properties Acreage	2	2	2
Right of Way Acreage	122	122	122
Total Acreage Crew Cuts	550	364	364
EFFECTIVENESS:			
% Utility cuts repaired within 30 days	100%	65%	95%
% Sweeping completed on schedule	85%	85%	95%
% Park mowing with 25 days	90%	90%	90%
EFFICIENCIES:			
Street miles maintained per employee	22	22	18
Street miles maintained	107	107	107
Park acreage per employee	31	47	37

STREETS GROUNDS DEPARTMENT

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-563-111	REGULAR FULL TIME	526,050	447,676	499,681	204,416	479,480	541,726
100-563-114	OVERTIME	16,098	13,947	16,991	4,850	16,991	16,991
100-563-115	LONGEVITY PAY	4,656	3,984	4,392	3,312	3,312	3,792
100-563-118	INSURANCE ALLOWANCE	1,200	1,569	2,400	323	1,200	1,200
TOTAL	WAGES & SALARIES	548,004	467,177	523,464	212,901	500,983	563,709
PAID BENEFITS							
100-563-120	UNUM LIFE	0	0	0	606	1,324	1,327
100-563-121	FICA SOCIAL SECURITY	42,043	34,766	38,856	15,902	38,424	42,936
100-563-122	WORKERS COMPENSATION	21,906	24,459	22,345	12,258	19,210	23,016
100-563-123	STATE UNEMPLOYMENT TAX	2,394	443	117	16	117	117
100-563-124	RETIREMENT- TMRS	66,761	56,198	61,704	25,844	60,657	68,037
100-563-126	HEALTH INSURANCE	72,442	71,795	68,042	41,112	86,194	102,948
100-563-127	DENTAL INSURANCE	3,087	2,769	2,991	1,501	3,558	4,329
100-563-128	LONG TERM DISABILITY	1,578	1,381	1,400	678	1,288	1,447
100-563-129	VISION INSURANCE	0	0	0	274	521	602
TOTAL	PAID BENEFITS	210,211	191,812	195,455	98,190	211,293	244,759
ALLOWANCES/REIMBURSEMENTS							
100-563-131	UNIFORMS (BUY)	4,818	4,643	4,938	2,894	4,938	4,938
100-563-132	UNIFORM RENTAL	5,138	3,492	4,052	1,958	4,052	4,052
TOTAL	ALLOWANCES/REIMBURSEMENT	9,956	8,135	8,990	4,852	8,990	8,990
TRAINING/PROFESSIONAL DEV							
100-563-141	WORKSHOP TRAINING	250	115	450	160	450	200
100-563-142	PROFESSIONAL CONFERENCE	400	0	395	0	395	395
100-563-143	MEMBERSHIPS AND DUES	424	220	408	0	408	440
100-563-144	SUBSCRIPTIONS AND BOOKS	0	574	0	0	0	0
100-563-146	TRAINING- TRANSPORTATION	550	508	185	0	185	185
100-563-147	TRAINING- LODGE	1,080	287	760	0	760	1,030
100-563-148	TRAINING- MEALS	485	193	185	18	185	395
TOTAL	TRAINING/PROFESSIONAL DEV.	3,189	1,898	2,383	178	2,383	2,645
TOTAL	100-EMPLOYEE SERVICES	771,360	669,021	730,292	316,120	723,649	820,103
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
100-563-211	GENERAL OFFICE SUPPLIES	3,420	3,539	3,420	2,835	3,420	3,420
100-563-215	POSTAGE	50	13	50	0	50	50
100-563-217	OFFICE SECURITY	1,200	1,305	1,300	661	1,350	1,350
TOTAL	OFFICE SUPPLIES	4,670	4,857	4,770	3,496	4,820	4,820
CONSTRUCTION SUPPLIES							
100-563-221	STREET REPAIR MATERIALS	52,500	43,601	52,500	16,614	52,500	52,500
100-563-222	STRIPING AND STREET SIGNS	31,825	26,062	24,000	4,784	24,000	24,000
100-563-226	MISC. HARDWARE	992	395	500	19	500	500
TOTAL	CONSTRUCTION SUPPLIES	85,317	70,059	77,000	21,417	77,000	77,000
PROGRAM/SPECIAL EVENTS							
100-563-232	FOOD/MEALS	1,500	2,062	1,500	803	1,500	1,500
TOTAL	PROGRAM/SPECIAL EVENTS	1,500	2,062	1,500	803	1,500	1,500

STREETS GROUNDS DEPARTMENT

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
SPECIALTY SUPPLIES							
100-563-252	MEDICAL SUPPLIES	880	797	880	482	880	880
100-563-253	CHEMICALS	4,093	2,099	3,200	289	3,200	3,200
100-563-254	BOTANICAL / LANDSCAPE	8,035	5,014	8,099	0	8,099	8,099
100-563-255	SPORTS EQUIPMENT	1,500	696	500	0	500	500
100-563-256	MINOR TOOLS/INSTRUMENTS	540	341	540	37	540	540
100-563-259	MISC. SUPPLIES	2,500	521	600	137	600	600
TOTAL	SPECIALTY SUPPLIES	17,548	9,468	13,819	946	13,819	13,819
OPERATIONAL EQUIP. (ADMIN)							
100-563-261	OFFICE FURNITURE	0	434	0	0	400	400
100-563-262	COMMUNICATION EQUIPMENT	290	0	0	0	0	5,004
100-563-263	PHOTOGRAPHIC EQUIPMENT	0	0	0	0	0	900
100-563-267	COMPUTERS	2,400	3,153	1,500	2,157	2,200	0
100-563-269	OTHER OFFICE EQUIPMENT	0	0	0	0	0	9,000
TOTAL	OPERATIONAL EQUIP.(ADMIN)	2,690	3,587	1,500	2,157	2,600	15,304
OPERATIONAL EQUIP. (FIELD)							
100-563-271	GROUNDS KEEPING EQUIP	2,740	4,952	2,740	598	2,740	2,740
100-563-272	STREET MAINTENANCE EQUIP	1,270	1,247	1,270	743	1,270	20,770
100-563-279	OTHER OPERATIONAL EQUIP	4,505	2,815	3,905	0	3,905	4,905
TOTAL	OPERATIONAL EQUIP. (FIELD)	8,515	9,014	7,915	1,341	7,915	28,415
TOTAL	200-OPERATIONAL SUPPLIES	120,240	99,046	106,504	30,160	107,654	140,858
300-FACILITIES OPERATIONS/MAINT.							
FACILITY RENTAL							
100-563-311	LONG TERM LEASE	0	0	0	0	0	0
100-563-312	ANNUAL LEASE	0	0	0	0	0	0
100-563-313	SHORT TERM RENTAL	4,128	2,842	2,500	2,459	3,200	3,200
TOTAL	FACILITY RENTAL	4,128	2,842	2,500	2,459	3,200	3,200
UTILITIES							
100-563-321	LIGHT & POWER	67,950	66,337	67,950	32,452	61,784	58,068
100-563-322	NATURAL GAS,PROPANE	1,000	985	1,000	965	1,800	1,780
100-563-323	TRUNK TELEPHONE SYSTEM	4,425	4,556	4,425	2,326	4,425	4,425
100-563-324	CELL PHONE CHARGES	3,416	2,613	3,120	1,443	3,120	3,120
100-563-326	WIRELESS DATA SERVICES	456	0	0	0	0	0
TOTAL	UTILITIES	77,247	74,491	76,495	37,186	71,129	67,393
FACILITY REPAIRS/IMPROVEMENTS							
100-563-349	MISC REPAIRS/MAINT	8,400	6,248	54,746	1,035	26,746	54,746
TOTAL	FACILITY REPAIR/IMPROVEMENTS	8,400	6,248	54,746	1,035	26,746	54,746
JANITORIAL SUPPLIES/SERVICES							
100-563-352	CLEANING SUPPLIES	2,000	729	1,200	69	800	800
TOTAL	JANITORIAL SUPPLIES/SVCS.	2,000	729	1,200	69	800	800
TOTAL	300-FACILITIES OPERATION	91,775	84,311	134,941	40,749	101,875	126,139

STREETS GROUNDS DEPARTMENT

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
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400-EQUIPMENT OPERATONS/MAINT.

EQUIPMENT RENTAL

100-563-412	LIGHT EQUIPMENT RENTAL	25,000	25,000	25,000	12,498	25,000	25,000
100-563-414	MOTOR VEHICLE RENTAL	70,000	73,323	70,000	34,998	70,000	61,100
100-563-415	TRUCKS/HEAVY EQUIPMENT	42,000	42,000	48,000	24,000	48,000	45,000
100-563-416	LT EQUIP RENTAL - EXT	2,500	10	0	0	0	0
100-563-418	TRUCK/HEAVY EQUIP RENTA	3,120	0	0	0	0	0
100-563-419	REPLACEMENT FUND CONTRIB.	101,110	104,442	118,062	50,556	118,062	142,040
TOTAL	EQUIPMENT RENTAL	243,730	244,775	261,062	122,052	261,062	273,140

OFFICE EQUIPMENT

100-563-461	OFFICE EQUIPMENT RENTAL	0	68	0	0	0
100-563-462	OFFICE EQUIPMENT MAINT/	330	217	330	184	330
TOTAL	OFFICE EQUIPMENT	330	285	330	184	330

TOTAL	400-EQUIPMENT OPERATIONS	244,060	245,060	261,392	122,236	261,392	273,470
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500-CONTRACT SERVICES AND FEES

FEES FOR SERVICES

100-563-523	OUTSIDE PRINTING	0	0	0	25	25	0
100-563-526	TESTING/CERT. PERMITS	324	279	654	75	654	1,267
100-563-528	ADVERTISING	0	0	0	105	0	0
TOTAL	FEES FOR SERVICES	324	279	654	205	679	1,267

CONTRACT SERVICES

100-563-531	TRASH COLLECTION SERVIC	13,854	17,346	18,000	3,157	18,000	17,941
100-563-532	SOFTWARE MAINT / LICENSE	0	4,411	4,000	0	4,200	4,200
100-563-539	OTHER CONTRACT SERVICES	111,840	121,253	107,840	39,518	107,640	107,840
TOTAL	CONTRACT SERVICES	125,694	143,010	129,840	42,675	129,840	129,981

TOTAL	500-CONTRACT SERVICES AND FEES	126,018	143,289	130,494	42,879	130,519	131,248
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700-CAPITAL OUTLAY

FIELD EQUIPMENT / VEHICLES

100-563-722	LIGHT EQUIPMENT	0	5,407	0	0	0	0
TOTAL	FIELD EQUIPMENT/VEHICLES	0	5,407	0	0	0	0
TOTAL	700 CAPITAL OUTLAY	0	5,407	0	0	0	0

TOTAL 563-STREET & GROUND MAINT.	1,353,453	1,246,135	1,363,623	552,145	1,325,089	1,491,818
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PARKS AND RECREATION

Department Description

The Parks and Recreation Department is responsible for maintaining twenty athletic fields, three pools and a splash pad, developing and implementing city wide special events, sustaining tourism through activities at the Taylor Regional Park and Sports Complex and providing other recreational activities through cooperation with local leagues and associations.

Parks & Recreation Organization Chart



Mission Statement

To enhance the quality of life through positive recreational experiences in the community by maintaining and enhancing park facilities and athletic fields, and facilitating quality special event programming and sports tournaments.

FY 2017-18 Accomplishments

- Completed the Robinson Park improvements, including the first splash pad in Taylor, a new lookout of the creek with benches, new ball field fencing, new ADA accessible concrete behind backstop and in dugouts, and new yellow coping on the outfield fence
- Received a \$500,000 grant from Texas Parks and Wildlife for improvements at the Taylor Regional Park and Doak Street Park.
- Received a commitment from Lonestar Soccer for \$200,000 to supplement the \$500,000 grant received from Texas Parks and Wildlife for the new construction of two lighted soccer fields at Taylor Regional Park.
- Received Tree City USA recognition for the 6th consecutive year.
- Created 3 lighted pickle ball courts at Murphy Park utilizing unused tennis courts.
- Resurfaced 2 tennis courts at Murphy Park.

- Attendance at the Taylor Regional Park remains consistent with previous years, totaling over 100,000.
- The Triple Crown Sports Southwest Summer Nationals will be held in July 2018, bringing in teams from across the south and Midwest.

FY 2018-19 Goals and Objectives

- Increase maintenance standards for athletic fields.
- Continue work on the improvements identified at Taylor Regional Park and Doak Street Park.
- Review all joint use agreements with athletic facility user groups.
- Review existing Department fee schedule, benchmark similar fees in other parks and recreation agencies, and modify fee schedule where appropriate.
- Complete construction on the Skate Park and Heritage Square.

Position Control-Listing of Authorized Positions

Personnel Summary			
Positions	FY 16-17	FY 17-18	FY 18-19
Recreation Superintendent	1	1	1
Crew Leader II	1	1	1
Athletic Field Technician	4	4	4
Total:	6	6	6

PERFORMANCE MEASURES	FY 16-17 ACTUAL	FY 17-18 PROJECTED	FY 18-19 TARGET
INPUTS:			
# of full-time employees	6	6	6
# of part-time employees	0	0	0
OUTPUTS			
Park Acres Maintained	65	65	65
Pools Maintained	3	3	3
Pavilions Maintained	4	4	4
Athletic Fields Maintained	20	20	20
Tournaments Held	33	33	35
Revenue Generated	\$ 66,000	\$ 75,000	\$ 80,000
Park Visitors	100,000	100,000	100,000
EFFICIENCIES			
Acres Maintained per employee	16	16	16
Fields Maintained per employee	5	5	5
Revenue Generated per tournament	\$ 2,000	\$ 2,273	\$ 2,285
Visitors per tournament	3,000	3,000	2,857
Pool Revenue Generated	\$ 35,000	\$ 26,000	\$ 30,000
EFFECTIVENESS			
% field maintenance requests resolved in 30 days	97%	100%	99%
% of available weekends vs. # of tournaments held	90%	94%	99%
% of pool maintenance issues resolved within 7 days	95%	100%	99%

PARKS RECREATION

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEE SERVICES						
WAGES & SALARIES						
100-565-111 REGULAR FULL TIME	194,965	197,811	209,300	99,548	217,775	286,161
100-565-114 OVERTIME	19,500	19,755	19,500	9,584	19,500	19,500
100-565-115 LONGEVITY PAY	1,200	1,200	1,488	1,104	1,104	912
100-565-118 INSURANCE ALLOWANCE	0	46	0	554	1,200	1,200
TOTAL WAGES & SALARIES	215,665	218,812	230,288	110,790	239,579	307,773
PAID BENEFITS						
100-565-120 UNUM LIFE	0	0	0	287	601	555
100-565-121 FICA SOCIAL SECURITY	15,775	15,686	17,617	7,992	18,378	22,270
100-565-122 WORKERS COMPENSATION	4,085	4,561	4,626	2,538	4,829	5,597
100-565-123 STATE UNEMPLOYMENT TAXES	1,026	55	54	8	63	54
100-565-124 RETIREMENT - TMRS	25,054	26,682	28,055	13,447	29,007	35,275
100-565-126 HEALTH INSURANCE	37,796	36,144	38,576	17,472	36,691	36,907
100-565-127 DENTAL INSURANCE	1,544	1,692	1,619	736	1,546	1,546
100-565-128 LONG TERM DISABILITY	555	635	628	306	653	759
100-565-129 VISION INSURANCE	0	0	0	112	270	259
TOTAL PAID BENEFITS	85,835	85,454	91,175	42,898	92,038	103,222
ALLOWANCES/REIMBURSEMENTS						
100-565-131 UNIFORMS (BUY)	2,700	1,627	2,700	2,700	3,000	3,420
100-565-132 UNIFORMS (RENTAL)	2,650	1,750	2,650	764	1,550	2,000
TOTAL ALLOWANCES/REIMBURSEMENT	5,350	3,377	5,350	3,464	4,550	5,420
TRAINING/PROFESSIONAL DEVELOPMENT						
100-565-141 WORKSHOP TRAINING	695	399	695	470	695	450
100-565-143 MEMBERSHIP & DUES	500	510	500	375	500	630
100-565-144 BOOKS AND SUBSCRIPTIONS	0	80	0	0	0	0
100-565-146 TRAINING - TRANSPORTATION	36	0	36	0	0	0
100-565-148 TRAINING - MEALS	107	9	107	90	107	49
TOTAL TRAINING/PROFESSIONAL DEV.	1,338	998	1,338	935	1,302	1,129
TOTAL 100-EMPLOYEE SERVICES	308,188	308,641	328,151	158,087	337,469	417,544
200-OPERATIONAL SUPPLIES						
OFFICE SUPPLIES						
100-565-211 GENERAL OFFICE SUPPLIES	2,000	1,465	2,000	822	1,600	1,600
100-565-215 POSTAGE	100	0	100	21	100	100
100-565-217 OFFICE SECURITY	2,000	1,996	2,000	1,124	2,100	2,000
TOTAL OFFICE SUPPLIES	4,100	3,462	4,100	1,967	3,800	3,700
CONSTRUCTION SUPPLIES						
100-565-222 STRIPING AND STREET SIGNS	6,000	4,958	6,000	1,995	6,000	6,000
100-565-225 SAND AND GRAVEL	15,000	11,567	15,000	3,144	13,000	15,000
100-565-226 MISC HARDWARE	500	439	500	288	500	500
TOTAL CONSTRUCTION SUPPLIES	21,500	16,964	21,500	5,426	19,500	21,500
PROGRAM/SPECIAL EVENTS						
100-565-232 FOOD/MEALS	4,000	3,347	4,000	315	2,000	200
100-565-233 CITY SPONSORED EVENTS	6,000	6,632	8,500	3,680	8,500	8,000
TOTAL PROGRAM/SPECIAL EVENTS	10,000	9,979	12,500	3,995	10,500	8,200

PARKS RECREATION

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
SPECIALTY SUPPLIES						
100-565-252 MEDICAL SUPPLIES	1,000	2,222	1,000	62	750	1,000
100-565-253 CHEMICALS	24,561	24,349	24,561	5,644	24,561	27,561
100-565-254 BOTANICAL/LANDSCAPE	2,500	2,057	2,500	2,205	2,500	2,500
100-565-255 RECREATION/SPORTS EQUIP	0	0	0	0	0	0
100-565-256 MINOR TOOLS/INSTRUMENTS	600	343	600	267	600	600
100-565-259 MISC SUPPLIES	3,030	2,486	3,030	1,605	2,500	3,030
TOTAL SPECIALTY SUPPLIES	31,691	31,457	31,691	9,783	30,911	34,691
OPERATIONAL EQUIPMENT(ADMIN)						
100-565-261 OFFICE FURNITURE	1,000	1,038	200	0	200	200
100-565-262 COMMUNICATION EQUIPMENT	500	240	0	0	0	0
100-565-264 COMPUTER ACCESSORIES	0	0	0	1,088	1,088	0
100-565-267 COMPUTERS	0	0	0	0	0	0
100-565-268 APPLIANCES	0	399	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT(ADMIN)	1,500	1,677	200	1,088	1,288	200
OPERATIONAL EQUIPMENT(FIELD)						
100-565-271 GROUNDS KEEPING EQUIP.	2,099	1,996	2,099	105	2,099	6,099
100-565-277 SPORTS EQUIPMENT	12,377	12,367	12,377	6,956	12,377	9,140
100-565-279 OTHER OPERATIONAL EQUIP.	2,000	789	2,000	4,135	6,000	2,000
TOTAL OPERATIONAL EQUIPMENT(FIELD)	16,476	15,152	16,476	11,197	20,476	17,239
TOTAL 200-OPERATIONAL SUPPLIES	85,267	78,690	86,467	33,455	86,475	85,530
300-FACILITIES OPERATIONS/MAIN						
FACILITY RENTAL						
100-565-311 LONG TERM RENT	1,428	1,224	1,428	612	1,428	1,428
TOTAL FACILITY RENTAL	1,428	1,224	1,428	612	1,428	1,428
UTILITIES						
100-565-321 LIGHT & POWER	56,355	44,706	56,355	21,337	46,756	59,053
100-565-323 TRUNK TELEPHONE SYSTEM	0	0	0	351	750	750
100-565-324 CELL PHONES	1,920	2,240	2,310	1,126	2,310	2,310
100-565-326 WIRELESS DATA SERVICES	912	888	912	712	912	912
TOTAL UTILITIES	59,187	47,834	59,577	23,527	50,728	63,025
FACILITY REPAIR/IMPROVEMENTS						
100-565-349 MISC REPAIRS/MAINT	88,000	83,467	92,145	57,338	107,500	79,500
TOTAL FACILITY REPAIR/IMPROVEMENTS	88,000	83,467	92,145	57,338	107,500	79,500
JANITORIAL SUPPLIES/SERVICES						
100-565-352 CLEANING SUPPLIES	6,000	7,449	6,000	4,533	7,000	8,000
TOTAL JANITORIAL SUPPLIES/SERVICES	6,000	7,449	6,000	4,533	7,000	8,000
TOTAL 300-FACILITIES OPERATION	154,615	139,973	159,150	86,010	166,656	151,953

PARKS RECREATION

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
400-EQUIPMENT OPERATIONS/MAINT						
EQUIPMENT RENTAL						
100-565-412 LIGHT EQUIPMENT RENTAL	8,000	8,000	10,000	4,165	10,000	6,700
100-565-414 MOTOR VEHICLE RENTAL	13,000	13,415	15,000	8,333	15,000	20,700
100-565-419 REPLACEMENT FUND CONTRIB.	70,042	70,042	78,072	35,022	78,072	78,072
TOTAL EQUIPMENT RENTAL	91,042	91,457	103,072	47,520	103,072	105,472
TOTAL 400-EQUIPMENT OPERATIONS	91,042	91,457	103,072	47,520	103,072	105,472
500-CONTRACT SERVICES AND FEES						
FEES FOR SERVICES						
100-565-523 OUTSIDE PRINTING	2,000	2,482	2,000	309	2,000	2,000
100-565-526 TESTING/CERT. PERMITS	500	75	500	0	500	250
100-565-528 ADVERTISING	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	2,500	2,557	2,500	309	2,500	2,250
CONTRACT SERVICES						
100-565-532 SOFTWARE MAINT/LICENSE	150	4,794	5,050	4,250	8,250	4,125
100-565-539 OTHER CONTRACT SERVICES	160,658	169,972	166,658	53,089	178,803	100,658
TOTAL CONTRACT SERVICES	160,808	174,766	171,708	57,339	187,053	104,783
TOTAL 500-CONTRACT SERVICES AND FEES	163,308	177,323	174,208	57,648	189,553	107,033
700-CAPITAL OUTLAY						
FIELD EQUIPMENT/VEHICLES						
100-565-728 TECHNOLOGY EQUIP & SOFT	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL EXPENDITURES	802,420	796,085	851,048	382,720	883,225	867,532

BUILDING MAINTENANCE

Department Description

The Building Maintenance Department is responsible for the maintenance and repair of all City-owned facilities. In addition to providing a preventive maintenance program, the department responds to requests for repairs to plumbing, electrical, heating and cooling systems. Other tasks performed include janitorial services, painting, and general repairs. The department is also responsible for obtaining contracts for the City's security and fire systems.

Building Maintenance Organization Chart



Mission Statement

To provide quality facilities which support the requirements of City employees and citizen services, to provide professional maintenance and repair of environmental, electrical, mechanical, plumbing, and structural systems with the effective use of in-house and contract resources, and to provide customer-oriented custodial and cleaning services for City facilities.

FY 2017-18 Accomplishments

- Built 2 additional offices and a conference room at City Hall.
- Cleaned air duct vent systems.
- Upgraded the exit and emergency lights.
- Steam cleaned carpets.
- Repaired prolonged roof leaks in all city facilities.
- Maintained all City buildings with minimal downtime.

FY 2018-19 Goals and Objectives

- Install new roof insulation in Fleet Shop.
- Replace hallway carpet at City Hall.
- Replace carpet and paint Council Chambers.
- Install more AED's in city buildings.
- Replace HVAC systems to increase energy efficiency in city buildings.
- Keep all city facilities up to an acceptable level of quality, safety and in compliance with legal standards.
- Repaint offices at various locations.
- Continue to provide quality customer service.
- Continue to schedule safety classes to improve overall safety in the work environment.

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Internal Services Director	1	1	1
Building Maintenance Superintendent	1	1	1
Building Maintenance Technician	0.5	0.5	0.5
Custodian	1.5	1.5	1.5
Total:	4	4	4

PERFORMANCE MEASURES	FY 2016-17 ACTUAL	FY 2017-18 PROJECTED	FY 2018-19 TARGET
INPUTS:			
# of full-time employees	3	3	3
# of part-time employees	1	1	1
OUTPUTS:			
# of Work Orders Completed	577	550	500
# of City Facilities Maintained	19	19	19
EFFECTIVENESS:			
% of Work Orders Completed within 2 Working Days	97%	97%	97%
EFFICIENCIES:			
Facility Maintenance Cost	\$ 102,028	\$ 140,000	\$ 65,000

BUILDING MAINTENANCE

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED REQUESTED
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-566-111	REGULAR FULL TIME	138,562	145,261	145,500	68,552	148,857	166,719
100-566-114	OVERTIME	2,000	5,202	2,000	831	2,000	2,000
100-566-115	LONGEVITY PAY	2,184	2,184	2,160	2,112	2,136	2,292
100-566-116	REGULAR PART TIME	17,080	14,051	17,080	8,245	27,767	29,261
100-566-117	TEMPORARY/SEASONAL	10,044	8,109	10,414	3,792	0	0
TOTAL	WAGES & SALARIES	169,870	174,808	177,154	83,533	180,760	200,272
PAID BENEFITS							
100-566-120	UNUM LIFE	0	0	0	235	408	408
100-566-121	FICA SOCIAL SECURITY	13,031	12,910	13,552	6,256	13,866	15,321
100-566-122	WORKERS COMPENSATION	2,769	3,092	2,675	1,467	2,935	2,973
100-566-123	STATE UNEMPLOYEMENT TAX	755	37	45	0	41	45
100-566-124	RETIREMENT- TMRS	19,471	20,114	20,620	12,141	21,886	24,254
100-566-126	HEALTH INSURANCE	25,197	24,646	28,932	13,977	27,955	29,526
100-566-127	DENTAL INSURANCE	1,029	1,013	1,215	589	1,178	1,237
100-566-128	LONG TERM DISABILITY	467	516	479	249	501	505
100-566-129	VISION INSURANCE	0	0	0	101	173	173
TOTAL	PAID BENEFITS	62,719	62,327	67,518	35,015	68,943	74,442
ALLOWANCES/REIMBURSEMENTS							
100-566-131	UNIFORMS (BUY)	1,125	489	1,125	694	1,125	1,125
TOTAL	ALLOWANCES/REIMBURSEMENT	1,125	489	1,125	694	1,125	1,125
TRAINING/PROFESSIONAL DEV.							
100-566-141	WORKSHOP TRAINING	550	0	0	0	0	0
100-566-143	MEMBERSHIP & DUES	500	319	540	492	552	552
100-566-148	TRAINING- MEALS	0	7	0	0	0	0
TOTAL	TRAINING/PROFESSIONAL DEV.	1,050	326	540	492	552	552
TOTAL	100-EMPLOYEE SERVICES	234,764	237,949	246,337	119,733	251,380	276,391
200-OPERATIONL SUPPLIES							
OFFICE SUPPLIES							
100-566-211	GENERAL OFFICE SUPPLIES	2,200	2,307	2,200	1,266	2,200	2,200
100-566-215	POSTAGE	15	0	15	0	15	15
100-566-217	OFFICE SECURITY	684	518	684	630	809	714
TOTAL	OFFICE SUPPLIES	2,899	2,825	2,899	1,896	3,024	2,929
CONSTRUCTION SUPPLIES							
100-566-223	BUILDING MATERIALS	1,800	1,781	2,000	296	2,000	2,000
100-566-226	MISCELLANEOUS HARDWARE	1,800	1,989	2,000	244	2,000	2,000
TOTAL	CONSTRUCTION SUPPLIES	3,600	3,771	4,000	540	4,000	4,000

BUILDING MAINTENANCE

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED REQUESTED
PROGRAM/SPECIAL EVENTS							
100-566-232	FOOD/MEALS	100	17	100	0	100	100
TOTAL	PROGRAM/SPECIAL EVENTS	100	17	100	0	100	100
PUBLIC SAFETY SUPPLIES							
100-566-249	FIRE PREVENTION SUPPLIES	2,300	2,300	2,300	2,300	2,300	2,500
TOTAL	PUBLIC SAFETY SUPPLIES	2,300	2,300	2,300	2,300	2,300	2,500
SPECIALTY SUPPLIES	UPPLIES						
100-566-252	MEDICAL SUPPLIES	3,900	1,270	3,900	651	3,900	3,900
100-566-253	CHEMICALS	600	497	600	0	600	600
100-566-256	MINOR TOOLS/INSTRUMENTS	1,500	1,412	1,500	601	1,500	1,500
100-566-259	MISC. SUPPLIES	9,000	9,613	9,000	5,139	9,000	9,500
TOTAL	SPECIALTY SUPPLIES	15,000	12,792	15,000	6,390	15,000	15,500
OPERATIONAL EQUIP. (ADMIN)							
100-566-261	OFFICE FURNITURE	0	0	0	0	4,218	0
100-566-267	COMPUTERS	0	0	1,500	1,065	1,500	1,500
TOTAL	OPERATIONAL EQUIP(ADMIN)	0	0	1,500	1,065	5,718	1,500
TOTAL	200-OPERATIONAL SUPPLIES	23,899	21,705	25,799	12,192	30,142	26,529
300-FACILITIES OPERATIONS/MAINT.							
UTILITIES							
100-566-321	LIGHT & POWER	16,273	14,543	16,273	4,928	11,986	12,441
100-566-322	NATURAL GAS, PROPANE	1,900	1,249	1,900	1,089	1,900	1,900
100-566-323	TRUNK TELEPHONE SYSTEM	19,160	17,934	19,160	8,503	19,160	19,160
100-566-324	CELL PHONES	1,200	1,069	1,320	577	1,320	1,320
100-566-326	WIRELESS DATA SERVICES	912	881	912	464	912	912
TOTAL	UTILITIES	39,445	35,677	39,565	15,562	35,278	35,733
FACILITY REPAIRS/IMPROVEMENTS							
100-566-349	MISC. REPAIRS/MAINT	56,900	103,929	66,480	57,686	128,975	77,400
TOTAL	FACILITY REPAIR/IMPROVEMENTS	56,900	103,929	66,480	57,686	128,975	77,400
JANITORIAL SUPPLIES/SERVICES							
100-566-352	CLEANING SUPPLIES	11,000	12,093	11,000	6,861	11,000	11,000
TOTAL	JANITORIAL SUPPLIES/SVCS.	11,000	12,093	11,000	6,861	11,000	11,000
TOTAL	300-FACILITIES OPERATION	107,345	151,699	117,045	80,109	175,253	124,133

BUILDING MAINTENANCE

			2017-2018			
	2016-2017	2016-2017	ADOPTED	YEAR-TO-DATE	PROJECTED	2018-2019
	BUDGET	ACTUAL	BUDGET	3/31/2018	YEAR END	ADOPTED

400-EQUIPMENT OPERATIONS/MAINT.

EQUIPMENT RENTAL

100-566-414	MOTOR VEHICLE RENTAL	6,500	6,638	10,000	4,998	10,000	13,800
100-566-419	REPLACEMENT FUND CONTRIB.	0	0	5,131	0	5,131	11,013
TOTAL	EQUIPMENT RENTAL	6,500	6,638	15,131	4,998	15,131	24,813

OFFICE EQUIPMENT

100-566-461	OFFICE EQUIPMENT RENTAL	2,378	2,326	2,378	1,596	2,394	2,394
100-566-462	OFFICE EQUIP. MAINT/REPAIR	0	0	0	0	0	0
TOTAL	OFFICE EQUIPMENT	2,378	2,326	2,378	1,596	2,394	2,394

TOTAL	400-EQUIPMENT OPERATIONS	8,878	8,964	17,509	6,594	17,525	27,207
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500-CONTRACT SERVICES AND FEES

CONTRACT SERVICES

100-566-539	OTHER CONTRACT SERVICE	15,000	23,890	15,000	9,974	18,500	18,500
TOTAL	CONTRACT SERVICES	15,000	23,890	15,000	9,974	18,500	18,500
TOTAL	500-CONTRACT SERVICES AND FEES	15,000	23,890	15,000	9,974	18,500	18,500

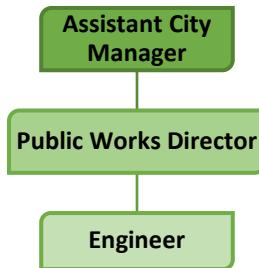
TOTAL 566-INTERNAL SERVICES/BUILDING MAINT.	389,886	444,207	421,690	228,603	492,800	472,760
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ENGINEERING

Department Description

The Engineering Department strives to provide excellence in the guidance and direction of all planning, design, and construction of capital and development projects in the City of Taylor, while maintaining a commitment to professionalism and cost effective customer service.

Engineering Organization Chart



Mission Statement

The Engineering Department will ensure that all bond projects are managed and delivered to the citizens in a timely manner, review and oversee all development proposals, and implement all ordinances related to construction and development of the city's infrastructure.

Progress on FY 2018/2019 Objectives

- Hiring in house engineer

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Public Works Inspector	0	0	0
Senior Engineer	1	1	1
Total:	1	1	1

ENGINEERING INSPECTION

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEES SERVICES							
WAGES & SALARIES							
100-573-111 REGULAR FULL TIME		55,000	0	55,000	0	55,000	56,100
100-573-114 OVERTIME		0	0	0	0	0	0
TOTAL WAGES & SALARIES		55,000	0	55,000	0	55,000	56,100
PAID BENEFITS							
100-573-120 UNUM LIFE		0	0	0	0	0	0
100-573-121 FICA/SOCIAL SECURITY		4,220	0	4,212	0	4,214	4,286
100-573-122 WORKERS COMPENSATION		292	326	292	160	292	292
100-573-123 STATE UNEMPLOYMENT TAX		171	0	9	0	9	9
100-573-124 RETIREMENT-TMRS		6,700	0	6,700	0	6,659	6,794
100-573-126 HEALTH INSURANCE		6,299	0	6,429	0	6,989	4,019
100-573-127 DENTAL INSURANCE		257	0	135	0	294	155
100-573-128 LONG TERM DISABILITY		225	0	59	0	83	83
100-573-129 VISION INSURANCE		0	0	0	0	43	22
TOTAL PAID BENEFITS		18,164	326	17,836	160	18,583	15,660
ALLOWANCES/REIMBURSEMENTS							
100-573-131 UNIFORMS (BUY)		770	0	650	0	650	650
TOTAL ALLOWANCES/REIMBURSEMENT		770	0	650	0	650	650
TRAINING/PROFESSIONAL DEV.							
100-573-141 WORKSHOPS/TRAINING		760	0	500	0	500	500
100-573-142 PROFESSIONAL CONFERENCE		0	0	700	0	700	700
100-573-143 MEMBERSHIPS AND DUES		250	0	200	0	200	200
100-573-146 TRAINING-TRANSPORTATION		0	0	1,000	0	1,000	1,000
100-573-147 TRAINING-LODGING		540	0	1,600	0	1,600	1,600
100-573-148 TRAINING-MEALS		210	0	600	0	600	600
TOTAL TRAINING/PROFESSIONAL DEV.		1,760	0	4,600	0	4,600	4,600
TOTAL 100-EMPLOYEE SERVICES		75,694	326	78,086	160	78,833	77,010
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
100-573-211 OFFICE SUPPLIES		1,500	0	500	0	500	500
100-573-215 POSTAGE		200	0	200	0	200	200
TOTAL OFFICE SUPPLIES		1,700	0	700	0	700	700
SPECIALTY SUPPLIES							
100-573-256 MINOR TOOLS		780	855	1,000	0	1,000	1,000
TOTAL SPECIALTY SUPPLIES		780	855	1,000	0	1,000	1,000
OPERATIONAL EQUIP. (ADMIN)							
100-573-261 OFFICE FURNITURE		400	961	0	0	0	0
100-573-267 COMPUTERS		0	0	0	0	0	0
TOTAL OPERATIONAL EQUIP.(ADMIN)		400	961	0	0	0	0
TOTAL 200-OPERATIONAL SUPPLIES		2,880	1,816	1,700	0	1,700	1,700

ENGINEERING INSPECTION

	2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018		2018-2019 ADOPTED BUDGET
			ADOPTED BUDGET	YEAR-TO-DATE 3/31/2018	

300-FACILITIES OPERATIONS/MAINT.

UTILITIES

100-573-312	ANNUAL LEASE	1,000	0	0	0	0
100-573-321	LIGHT AND POWER	550	547	0	447	759
100-573-324	CELL PHONES	600	0	600	0	0
TOTAL	UTILITIES	2,150	547	600	447	759
TOTAL	300-FACILITIES OPERATION	2,150	547	600	447	759
						1,488

400-EQUIPMENT OPERATIONS/MAINT.

EQUIPMENT RENTAL

100-573-414	MOTOR VEHICLE RENTAL	6,500	6,638	6,500	1,623	6,500	0
100-573-419	REPLACE FUND CONTRIBUTI	4,735	8,067	4,735	2,370	4,735	4,735
TOTAL	EQUIPMENT RENTAL	11,235	14,705	11,235	3,993	11,235	4,735

OFFICE EQUIPMENT

100-573-462	OFFICE EQUIPMENT MAINT/	0	1,080	780	0	780	780
TOTAL	OFFICE EQUIPMENT	0	1,080	780	0	780	780

TOTAL	400-EQUIPMENT OPERATIONS	11,235	15,785	12,015	3,993	12,015	5,515
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500-CONTRACT SERVICES AND FEES

PROFESSIONAL SERVICES

100-573-512	ENGINEERING SERVICES	38,200	28,200	38,200	11,750	38,200	38,200
100-573-519	OTHER PROFESSIONAL SERVICES	0	0	0	0	0	0
TOTAL	PROFESSIONAL SERVICES	38,200	28,200	38,200	11,750	38,200	38,200

FEES FOR SERVICES

100-573-523	OUTSIDE PRINTING	107	0	0	0	0	0
100-573-526	TESTING CERTIFICATION / PERMIT	0	0	590	0	590	590
TOTAL	FEES FOR SERVICES	107	0	590	0	590	590

CONTRACT SERVICES

100-573-539	OTHER CONTRACT SERVICES	780	1,598	780	0	780	780
TOTAL	CONTRACT SERVICES	780	1,598	780	0	780	780

TOTAL	500-CONTRACT SERVICES & FEES	39,087	29,798	39,570	11,750	39,570	39,570
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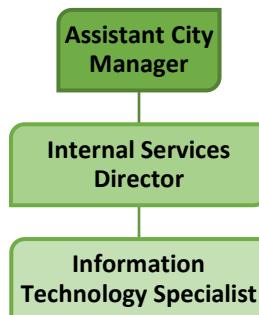
TOTAL 573-ENGINEERING & INSPECTION		131,046	48,273	131,971	16,351	132,877	125,283
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INFORMATION TECHNOLOGY

Department Description

The Information Technology Department is responsible for maintaining, repairing and safeguarding the technology hardware that the City utilizes to provide necessary services to the citizens of Taylor. It has the responsibility to standardize and inventory the hardware and software components that make up the technology systems throughout the City.

Information Technology Organization Chart



Mission Statement

The Information Technology Department strives to provide the best support and innovation in the delivery of information technology products and services to all city employees and the community.

FY 2017-18 Accomplishments

- Upgraded city wide phone system.
- Upgraded internet services at City Hall and Police Department.
- Implemented new Citizen Relationship Management Software
- Upgraded management personnel to Surface Pro devices.
- Upgraded Windows 7 to Windows 10.
- Assist Tax Assistance setup in City Hall and the Library.
- Upgraded cell phones to latest technology.
- Continued replacement of computers and laptops to the latest technology.

FY 2018-19 Goals and Objectives

- Upgrade internet services at the Library
- Continual replacement of computers and laptops.
- Continual upgrade of Windows 7 to Windows 10.
- Continual replacement of cell phones to the latest technology.
- Comply with all rules and laws dictating the storage and use of sensitive information.
- Provide professional level of support and training to technology users.
- Maintain a high level of customer satisfaction.

- Provide information technology maintenance, planning, and development in order to enhance the City of Taylor's technical infrastructure.

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Information Technology Specialist	1	1	1
Total:	1	1	1

PERFORMANCE MEASURES	FY 2016-17 ACTUAL	FY 2017-18 PROJECTED	FY 2018-19 TARGET
INPUTS:			
# of full-time employees	1	1	1
# of part-time employees	0	0	0
OUTPUTS:			
# of Personal Computers and Laptops	135	145	145
# of Network/Email/Web/File Servers	7	7	7
# of Service Requests	475	500	525
EFFECTIVENESS:			
% of Support Calls Resolved within 24 hours	93%	93%	94%
EFFICIENCIES:			
Average Response Time for Service Requests	30	30	30

INFORMATION TECHNOLOGY

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-575-111	REGULAR FULL TIME	42,205	43,998	44,330	20,764	45,348	49,454
100-575-114	OVERTIME	150	81	150	16	150	150
100-575-115	LONGEVITY PAY	384	384	432	432	432	480
TOTAL	WAGES & SALARIES	42,739	44,463	44,912	21,212	45,930	50,084
PAID BENEFITS							
100-575-120	UNUM LIFE	0	0	0	64	111	111
100-575-121	FICA/SOCIAL SECURITY	3,279	3,085	3,446	1,398	3,524	3,831
100-575-122	WORKERS COMPENSATION	100	112	105	58	107	108
100-575-123	STATE UNEMPLOYMENT TAX	171	9	9	0	9	9
100-575-124	RETIREMENT-TMRS	5,207	5,646	5,471	2,575	5,561	6,065
100-575-126	HEALTH INSURANCE	6,299	6,429	6,429	3,494	6,989	7,378
100-575-127	DENTAL INSURANCE	257	270	270	147	294	309
100-575-128	LONG TERM DISABILITY	127	142	133	68	136	137
100-575-129	VISION INSURANCE	0	0	0	25	43	43
TOTAL	PAID BENEFITS	15,440	15,694	15,863	7,829	16,774	17,991
ALLOWANCES/REIMBURSEMENT							
100-575-131	UNIFORMS (BUY)	230	140	230	0	230	230
TOTAL	ALLOWANCES/REIMBURSEMENT	230	140	230	0	230	230
TOTAL	100-EMPLOYEE SERVICES	58,409	60,297	61,005	29,042	62,934	68,305
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
100-575-211	OFFICE SUPPLIES	250	224	250	97	250	250
TOTAL	OFFICE SUPPLIES	250	224	250	97	250	250
SPECIALTY SUPPLIES							
100-575-256	MINOR TOOLS	150	148	150	0	150	150
TOTAL	SPECIALTY SUPPLIES	150	148	150	0	150	150
OPERATIONAL EQUIP. (ADMIN)							
100-575-262	COMMUNICATION EQUIPMENT	0	0	3,500	0	0	0
100-575-264	COMPUTER ACCESSORIES	500	483	500	430	500	500
100-575-267	COMPUTERS	0	0	0	0	0	0
TOTAL	OPERATIONAL EQUIP.(ADMIN)	500	483	4,000	430	500	500
TOTAL	200-OPERATIONAL SUPPLIES	900	855	4,400	527	900	900

INFORMATION TECHNOLOGY

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
300-FACILITIES OPERATIONS/MAINT.							
FACILITY RENTAL							
100-575-312 ANNUAL LEASE		0	0	21,864	12,502	21,864	21,864
TOTAL FACILITY RENTAL		0	0	21,864	12,502	21,864	21,864
UTILITIES							
100-575-324 CELL PHONES		600	583	600	430	600	600
100-575-326 WIRELESS DATA SERVICES		456	412	456	192	456	456
TOTAL UTILITIES		1,056	995	1,056	623	1,056	1,056
TOTAL 300-FACILITIES OPERATION		1,056	995	22,920	13,125	22,920	22,920
400-EQUIPMENT OPERATIONS/MAINT.							
EQUIPMENT RENTAL							
100-575-414 MOTOR VEHICLE RENTAL		6,500	6,638	6,500	3,246	6,500	6,900
TOTAL EQUIPMENT RENTAL		6,500	6,638	6,500	3,246	6,500	6,900
TOTAL 400-EQUIPMENT OPERATIONS		6,500	6,638	6,500	3,246	6,500	6,900
500-CONTRACT SERVICES AND FEES							
CONTRACT SERVICES							
100-575-532 SOFTWARE MAINT./LICENSE		15,206	7,515	14,760	2,514	14,760	12,245
100-575-539 OTHER CONTRACT SERVICES		32,133	33,958	35,200	21,252	46,943	48,045
TOTAL CONTRACT SERVICES		47,339	41,473	49,960	23,765	61,703	60,290
TOTAL 500-CONTRACT SERVICES AND FEES		47,339	41,473	49,960	23,765	61,703	60,290
TOTAL 575-INTERNAL SVC/IT DEPT		114,204	110,258	144,785	69,705	154,957	159,315

NON-DEPARTMENTAL

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
500-CONTRACT SERVICES AND FEES							
PROFESSIONAL SERVICES							
100-592-511	LEGAL SERVICES	0	5,340	0	3,020	7,000	7,000
TOTAL	PROFESSIONAL SERVICES	0	5,340	0	3,020	7,000	7,000
FEES FOR SERVICES							
100-592-522	INSURANCE AND BONDS	52,800	53,611	55,686	25,895	55,686	55,686
TOTAL	FEES FOR SERVICES	52,800	53,611	55,686	25,895	55,686	55,686
CONTRACT SERVICES							
100-592-531	TRASH COLLECTION SERVICE	0	0	0	0	0	0
100-592-539	OTHER CONTRACT SERVICES	47,735	110,884	82,250	101,451	132,576	51,933
TOTAL	CONTRACT SERVICES	47,735	110,884	82,250	101,451	132,576	51,933
ANNUAL MAINTENANCE FEES							
100-592-543	CREDIT CARD FEES	7,000	9,460	8,300	6,788	12,000	12,000
TOTAL	ANNUAL MAINTENANCE FEES	7,000	9,460	8,300	6,788	12,000	12,000
TOTAL	500-CONTRACT SERVICES & FEES	107,535	179,295	146,236	137,154	207,262	126,619
600-DEPRECIATION/BAD DEBT EXPENSE							
BAD DEBT							
100-592-651	BAD DEBT	0	0	0	0	0	0
TOTAL	BAD DEBT	0	0	0	0	0	0
TOTAL	600-DEPRECIATION/BAD DEBT	0	0	0	0	0	0
700-CAPITAL OUTLAY							
OFFICE FURNITURE/EQUIPMENT							
100-592-719	OTHER CAPITAL OUTLAY	0	0	50,000	0	50,000	0
TOTAL	OFFICE FURNITURE/EQUIPMENT	0	0	50,000	0	50,000	0
CAPITAL IMPROVEMENTS/ACQUISITION							
100-592-741	PURCHASED LAND	0	6,000	0	0	0	0
TOTAL	CAP. IMPROVEMENTS/ACQUISITION	0	6,000	0	0	0	0
TOTAL	700-CAPITAL OUTLAY	0	6,000	50,000	0	50,000	0
800-CONTRIBUTIONS & CONTINGENCY							
CONTRIBUTIONS/TRANSFERS							
100-592-812	PASS THROUGHS- AGENCY	0	549	0	31	31	0
100-592-814	TRANSFER TO CIP	0	0	0	0	225,000	0
100-592-815	INTERFUND TRANSFERS OUT	0	546,762	64,600	7,300	64,500	14,600
100-592-819	OTHER CONTRIBUTIONS	0	51,211	0	5,000	5,000	0
TOTAL	CONTRIBUTIONS/TRANSFERS	0	598,522	64,600	12,331	294,531	14,600
CONTINGENCY RESERVES/CLAIMS							
100-592-831	CONTINGENCY RESERVES	10,000	0	34,013	0	0	23,051
100-592-833	PAYMENT OF REFUNDS/REIM	0	1,384	0	7,653	7,653	0
100-592-835	RESERVE FOR PERSONNEL	279,110	0	344,833	0	0	100,000
TOTAL	CONTINGENCY RESERVES/CLA	289,110	1,384	378,846	7,653	7,653	123,051
TOTAL	800-CONTRIBUTIONS & CONT	289,110	599,906	443,446	19,983	302,184	137,651
TOTAL 592-NON-DEPARTMENTAL		396,645	785,200	639,682	157,137	559,446	264,270
TOTAL EXPENDITURES		11,914,378	12,292,381	13,018,109	5,930,024	13,196,811	13,599,739
REVENUES OVER/(UNDER) EXPENDITURES		84,051	319,262	115,555	2,652,775	66,812	0

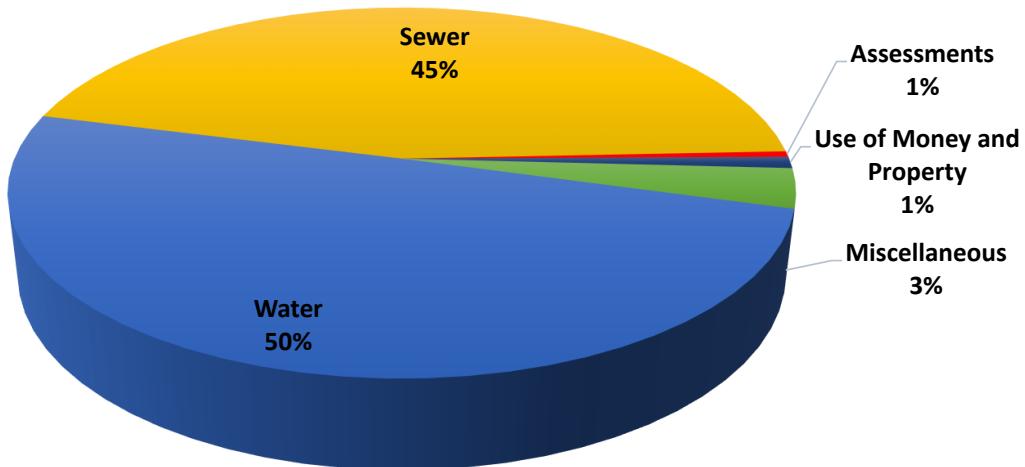


Utility Fund

UTILITY FUND REVENUES

REVENUES	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE as of 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
320-PERMITS AND LICENSES						
340-320-157 HAULED WASTE PERMIT	0	325	400	650	1,200	1,200
TOTAL-PERMITS AND LICENSES	0	325	400	650	1,200	1,200
330-INTERGOVERNMENTAL REVENUES						
340-330-216 FEMA REIMBURSEMENT	0	0	0	0	0	0
340-330-234 TEDC CONTRIBUTIONS	0	0	0	0	0	0
TOTAL- INTERGOVERNMENTAL REVENUE	0	0	0	0	0	0
340-CHARGES FOR SERVICES						
340-340-271 WATER SERVICE CHARGES	4,159,689	4,009,956	4,492,228	3,301,706	4,333,412	4,463,414
340-340-272 CONNECT FEES	17,000	16,750	17,000	15,900	17,000	17,000
340-340-273 TRANSFER FEES	1,500	1,180	1,500	1,560	1,500	1,500
340-340-274 LATE PAYMENT FEES	163,500	180,523	165,000	149,156	165,000	165,000
340-340-275 SEWER SERVICE CHARGES	4,095,083	3,893,124	4,423,124	3,359,474	4,352,757	4,483,340
340-340-276 WHOLESALE WATER CHARGES	450,000	567,713	450,000	386,492	450,000	450,000
340-340-277 ADMIN FEE	100,000	101,854	102,000	43,100	70,000	50,000
340-340-278 HAULED WASTE	23,000	0	0	0	0	0
340-340-279 BULK SEWER DISPOSAL FEE	15,000	38,595	28,000	24,705	28,000	28,000
340-340-280 MISC. WATER SERVICE FEES	6,700	25,587	15,000	21,472	25,960	25,960
340-340-289 CREDIT CARD PROCESSING FEE	40,000	52,785	47,000	48,942	53,000	53,000
TOTAL- CHARGES FOR SERVICES	9,071,472	8,888,068	9,740,852	7,352,507	9,496,629	9,737,214
420-ASSESSMENTS						
340-420-321 WATER TAP FEES	11,528	7,528	14,800	9,864	17,632	17,632
340-420-322 SEWER TAP FEES	7,432	4,709	10,300	7,432	14,928	14,928
340-420-325 METER FEES	15,000	21,423	15,000	16,385	15,000	15,000
340-420-329 PAYMENT OF CLAIMS	0	0	0	0	0	0
TOTAL - ASSESSMENTS	33,960	33,660	40,100	33,681	47,560	47,560
430-USE OF MONEY AND PROPERTY						
340-430-331 OPERATING FUND INTEREST	3,000	19,145	5,400	27,181	30,000	30,000
340-430-333 RENTAL INCOME (LEASES)	54,675	65,680	61,005	59,125	66,293	66,293
340-430-334 MISCELLANEOUS REVENUE	1,500	2,590	2,700	808	1,000	1,500
340-430-335 REIMBURSEMENTS	0	1,966	0	2,440	1,670	2,000
TOTAL - USE OF MONEY AND PROPERTY	59,175	89,380	69,105	89,554	98,963	99,793
450-INTERFUND AND OPERATING TRANSFER						
340-450-365 INTERFUND OPERATING TRANSFER	0	0	0	19,769	19,769	0
TOTAL 450-INTERFUND OPERATING TRANSFER	0	0	0	19,769	19,769	0
460-PROCEEDS GEN FIXED ASSETS						
340-460-376 BULK WATER SALES	1,000	713	1,000	991	1,000	1,000
TOTAL- PROCEEDS GEN FIXED ASSETS	1,000	713	1,000	991	1,000	1,000
TOTAL REVENUES	9,165,607	9,012,146	9,851,457	7,497,152	9,665,121	9,886,767

FY2018-19 Utility Fund Revenues by Source



**UTILITY FUND EXPENDITURES
DETAIL**

	2016-17 BUDGET	2016-17 ACTUAL	ADOPTED BUDGET	2017-18 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	837,856	742,061	908,065	386,004	893,588	1,008,788	
114 Overtime	91,961	78,499	91,961	39,535	91,731	91,961	
115 Longevity Pay	8,208	7,968	7,896	6,528	6,576	7,488	
118 Insurance Allowance	1,200	2,400	2,400	1,661	3,600	2,400	
SUB-TOTAL	939,225	830,928	1,010,322	433,728	995,495	1,110,637	
PAID BENEFITS							
120 UNUM Life	0	0	0	1,173	2,206	2,307	
121 FICA-Social Security	72,044	59,969	77,289	31,892	76,376	84,143	
122 Workers Compensation	14,832	16,561	15,035	8,248	16,096	17,409	
123 State Unemployment Tax	3,933	289	212	34	234	4,050	
124 TMRS	111,784	76,983	122,750	53,042	120,557	133,211	
126 Health Insurance	138,585	124,302	151,000	72,495	148,392	173,792	
127 Dental Insurance	5,918	4,887	6,053	3,027	6,503	7,576	
128 Long Term Disability	2,454	2,410	2,470	1,263	2,651	2,830	
129 Vision Insurance	0	0	0	543	998	1,015	
SUB-TOTAL	349,550	285,401	374,809	171,717	374,013	426,333	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	7,963	5,431	7,320	4,445	6,620	6,656	
132 Uniforms Rental	4,602	5,172	5,002	3,386	5,002	5,002	
SUB-TOTAL	12,565	10,603	12,322	7,831	11,622	11,658	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	6,284	5,335	5,784	3,210	6,175	9,014	
143 Membership/Dues	1,010	1,330	1,010	0	1,195	1,350	
144 Subscriptions & Books	250	0	0	0	0	0	
145 Tuition	0	0	0	0	0	0	
146 Training-Transportation	270	190	270	188	270	270	
147 Training-Lodging	4,000	2,653	3,500	1,289	3,898	4,500	
148 Training-Meals	1,596	1,311	1,506	635	1,580	1,851	
SUB-TOTAL	13,410	10,819	12,070	5,322	13,118	16,985	
TOTAL EMPLOYEE SERVICES	1,314,750	1,137,752	1,409,523	618,597	1,394,248	1,565,613	11.07%
OFFICE SUPPLIES							
211 General Office Supplies	4,550	3,940	5,550	3,157	5,150	5,150	
213 Photographic Supplies	0	0	0	0	0	0	
214 Computer Supplies	1,850	195	1,850	397	1,850	1,850	
215 Postage	40,300	36,809	38,800	18,167	36,700	39,300	
217 Office Security	1,000	0	1,000	0	1,000	1,000	
SUB-TOTAL	47,700	40,944	47,200	21,721	44,700	47,300	

**UTILITY FUND EXPENDITURES
DETAIL**

	2016-17 BUDGET	2016-17 ACTUAL	ADOPTED BUDGET	2017-18 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET	% Change Prior Year
CONSTRUCTION SUPPLIES							
221 Street Repair Materials	36,000	15,944	36,000	0	36,000	36,000	
223 Building Materials	2,000	337	600	132	600	600	
224 Clamps	12,000	7,540	12,000	3,888	12,000	10,000	
225 Sand & Gravel	30,000	23,305	25,000	10,951	25,000	25,000	
226 Misc. Hardware	51,000	38,736	51,000	18,820	51,000	51,000	
227 Electrical, Plumbing Supplies	9,798	6,133	5,400	2,799	5,400	5,400	
228 Machine Fabricated Parts	1,300	351	1,300	558	1,300	1,300	
SUB-TOTAL	142,098	92,346	131,300	37,147	131,300	129,300	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	500	1,217	500	451	500	800	
SUB-TOTAL	500	1,217	500	451	500	800	
SPECIALTY SUPPLIES							
251 Laboratory Supplies	7,049	6,873	7,049	4,790	7,049	7,299	
252 Medical Supplies	600	540	850	383	850	850	
253 Chemicals	44,940	31,732	32,500	13,343	32,500	32,940	
254 Botanical /Landscape	1,500	299	1,500	380	1,500	1,000	
256 Minor Tools/Instruments	9,385	8,058	9,385	5,311	9,277	8,625	
258 Treated Water	1,598,524	1,598,523	1,598,524	799,262	1,598,524	1,665,143	
259 Misc. Supplies	1,950	31,435	1,950	401	1,485	1,500	
SUB-TOTAL	1,663,948	1,677,459	1,651,758	823,870	1,651,185	1,717,357	
OPERATIONAL EQUIPMENT							
261 Office Furniture	0	0	0	0	0	0	
262 Communication Equip.	0	0	0	0	0	0	
264 Computer Accessories	0	0	0	1,960	1,961	0	
265 Instruments/Apparatus	1,250	526	1,250	610	1,250	1,250	
267 Computers	0	0	0	0	0	2,700	
269 Other Office Equipment	0	45	0	0	0	0	
273 Fire Hydrants	19,750	8,650	19,750	0	19,750	19,750	
274 Water Valves	7,200	3,166	7,200	0	7,200	7,200	
275 Water Meters	48,935	43,466	48,935	11,016	48,935	48,935	
SUB-TOTAL	77,135	55,853	77,135	13,586	79,096	79,835	
TOTAL OPERATIONAL SUPPLIES	1,931,381	1,867,820	1,907,893	896,776	1,906,781	1,974,592	3.5%

**UTILITY FUND EXPENDITURES
DETAIL**

	2016-17 BUDGET	2016-17 ACTUAL	ADOPTED BUDGET	2017-18 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET	% Change Prior Year
FACILITY RENTAL							
312 Annual Lease	0	0	1,764	0	1,764	1,764	
SUB-TOTAL	0	0	1,764	0	1,764	1,764	
UTILITIES							
321 Light & Power	203,579	225,224	203,579	105,195	197,113	158,178	
322 Natural Gas/Propane	850	1,166	1,181	755	1,181	1,181	
323 Truck Telephone System	3,132	3,182	2,812	1,616	2,812	2,812	
324 Cell Phones	7,500	6,892	7,500	3,563	7,500	7,500	
325 Pagers	180	170	180	85	180	180	
326 Wireless Data Services	2,184	1,996	2,184	760	1,824	1,824	
SUB-TOTAL	217,425	238,630	217,436	111,972	210,610	171,675	
FACILITY REPAIR/IMPROVEMENTS							
342 Electrical Repairs	6,000	5,721	6,000	1,654	5,500	5,500	
343 Heating/Cooling Repairs	3,000	741	3,000	0	3,000	2,000	
344 Plumbing Repairs	850	115	850	49	850	850	
349 Misc. Repairs/Maint.	12,000	12,077	12,000	6,623	12,000	12,000	
SUB-TOTAL	21,850	18,654	21,850	8,326	21,350	20,350	
JANITORIAL SUPPLIES/SVC							
352 Cleaning Supplies	400	193	400	54	300	400	
SUB-TOTAL	400	193	400	54	300	400	
TOTAL FACILITIES OPERATION	239,675	257,477	241,450	120,352	234,024	194,189	-19.6%
EQUIPMENT RENTAL							
412 Light Equipment Rental	4,000	5,000	4,000	1,992	4,000	4,200	
414 Motor Vehicle Rental	89,508	92,416	85,306	42,222	85,306	80,100	
415 Trucks, Heavy Equip. Rent	39,000	39,000	39,000	19,494	39,000	34,100	
416 Light Equip. Rental-Exterior	1,700	500	0	0	0	1,700	
418 Trucks, Heavy Equip.-Ext.	1,500	0	0	0	0	1,500	
419 Replacement Fund Contrib.	33,275	33,275	433,275	16,638	433,275	70,275	
SUB-TOTAL	168,983	170,191	561,581	80,346	561,581	191,875	
FUEL, OIL, & LUBRICANTS							
421 Fuel, oil, lubricant	2,000	0	600	17	600	600	
SUB-TOTAL	2,000	0	600	17	600	600	
FIXED EQUIPMENT MAINT.							
432 Machine Tools Maint/Repair	7,000	0	2,000	0	0	3,000	
433 Light Equipment Maint/Rep	2,800	0	2,800	0	2,000	2,000	
437 Pumps, Maintenance/Repair	5,800	4,293	9,800	7,824	9,800	9,800	
438 Electrical Motor Maint/Rep.	6,500	4,979	6,500	4,819	6,500	7,500	
439 Other Equip. Maint/Repair	9,400	8,559	9,400	4,363	9,400	8,000	
SUB-TOTAL	31,500	17,832	30,500	17,005	27,700	30,300	

**UTILITY FUND EXPENDITURES
DETAIL**

	2016-17 BUDGET	2016-17 ACTUAL	ADOPTED BUDGET	2017-18 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET	% Change Prior Year
FUEL, OIL, FILTERS & TIRES							
445 Fuel, Oil & Lubricants	2,000	338	2,000	0	2,000	2,000	
SUB-TOTAL	2,000	338	2,000	0	2,000	2,000	
EQUIPMENT OPERATION							
462 Office Equip. Maint/Repair	2,470	900	2,525	238	1,025	1,025	
SUB-TOTAL	2,470	900	2,525	238	1,025	1,025	
TOTAL EQUIP OPERATIONS/MT.	206,953	189,261	597,206	97,606	592,906	225,800	-62.2%
CONTRACT SERVICES & FEES							
511 Legal Services	0	14,900	0	8,387	10,000	10,000	
512 Engineering Services	28,200	26,150	28,200	14,100	28,200	28,200	
514 Medical Services	892	0	0	0	0	0	
519 Other Professional Svcs.	0	0	43,200	19,689	28,200	0	
522 Insurance and Bonds	27,500	30,507	27,500	13,402	27,500	27,500	
523 Outside Printing	4,525	4,921	5,025	645	5,025	5,025	
525 Landfill Fees	32,000	24,047	26,000	14,552	26,000	26,000	
526 Testing/Cert. Permit	85,735	66,319	107,864	57,316	72,016	77,911	
532 Software Maint./License	35,569	41,487	49,140	40,418	51,260	66,070	
537 Bank Charges	1,910	2,203	1,910	941	1,910	1,910	
539 Other Contract Services	46,548	52,143	42,528	18,916	42,528	42,528	
543 Credit Card Fees	26,000	38,261	33,000	21,496	42,990	42,900	
TOTAL CONTRACT SVCS & FEES	288,879	300,939	364,367	209,862	335,629	328,044	-10.0%
BAD DEBT							
601 Depreciation	0	1,267,553	0	0	0	0	
651 Bad Debt Expense	37,500	44,728	37,500	12,385	37,500	37,500	
TOTAL BAD DEBT	37,500	1,312,281	37,500	12,385	37,500	37,500	0.0%
CAPITAL OUTLAY							
719 Other Capital Outlay	106,100	0	136,600	0	136,600	33,700	
721 Machine Tools/Apparatus	0	0	0	0	0	0	
722 Light Equipment	0	0	34,500	28,972	35,072	0	
724 Heavy Equipment	0	0	0	0	0	0	
725 Other Equipment	0	0	0	0	0	100,000	
TOTAL CAPITAL OUTLAY	106,100	0	171,100	28,972	171,672	133,700	-21.9%
CONTRIBUTIONS/TRANSFERS							
814 Transfer to CIP	0	49,442	299,460	172,777	299,460	450,000	
815 Transfer to General Fund	1,250,000	1,250,000	1,250,000	0	1,250,000	1,250,000	
SUB-TOTAL	1,250,000	1,299,442	1,549,460	172,777	1,549,460	1,700,000	
CONTINGENCY RESERVES/CLAIMS							
831 Contingency Reserves	0	0	0	0	0	0	
835 Reserve for Personnel	46,425	0	53,060	0	0	14,953	
836 Reserve for Working Cap	150,000	0	225,000	0	225,000	225,000	
837 Reserve for Rate Stability	240,000	0	240,000	0	240,000	240,000	
SUB-TOTAL	436,425	0	518,060	0	465,000	479,953	
TOTAL CONTRIB./CONTINGENCY	1,686,425	1,299,442	2,067,520	172,777	2,014,460	2,179,953	5.4%

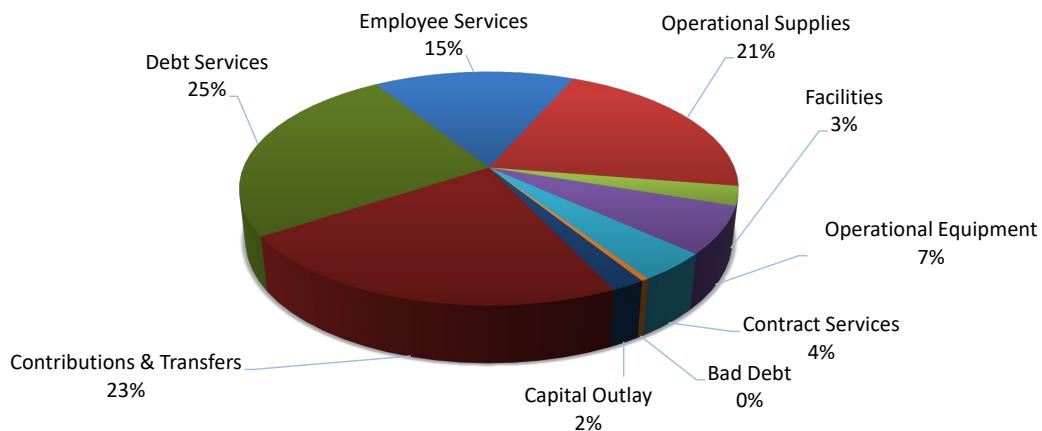
**UTILITY FUND EXPENDITURES
DETAIL**

	2016-17 BUDGET	2016-17 ACTUAL	ADOPTED BUDGET	2017-18 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET	% Change Prior Year
SHORT-TERM DEBT/CAPITAL LEASE	0	(6,778)	0	0	0	0	
	0	(6,778)	0	0	0	0	
LONG-TERM DEBT/CAPITAL LEASE							
921 Transfer to I & S Principal	1,350,000	0	1,425,000	712,500	1,445,000	1,515,000	
922 Transfer to I &S Interest	872,029	911,859	888,108	444,054	858,350	823,959	
TOTAL DEBT SERVICE	2,222,029	905,081	2,313,108	1,156,554	2,303,350	2,338,959	1.1%
GRAND TOTALS	8,033,692	7,270,051	9,109,667	3,313,882	8,990,570	8,978,350	-1.4%

Utility Fund Expenditures by Category

FY2017-18 Adopted Budget

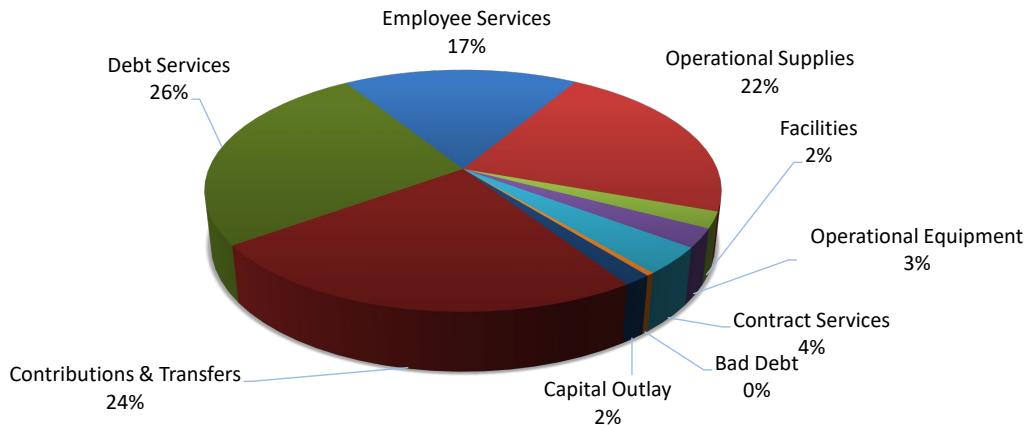
(\$9,109,667)



Utility Fund Expenditures by Category

FY2018-19 Adopted Budget

(\$8,978,350)

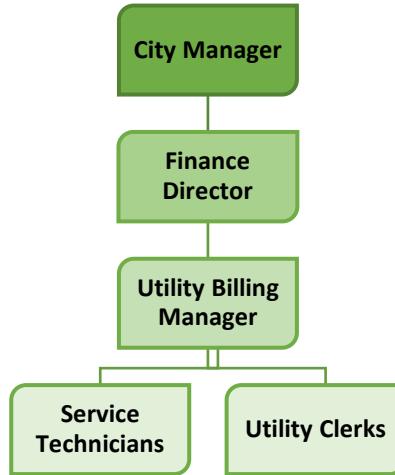


UTILITIES - ADMINISTRATION

Department Description

The City of Taylor Utility Administration Department manages financial operations and billing services. The Utility Administration department consists of a Utility Billing Manager, three (3) Utility Clerks, and two (2) Service Technicians.

Utilities – Administration Organization Chart



Mission Statement

The mission statement of the City of Taylor Utility Billing Department is to provide the citizens of Taylor with prompt and courteous customer service while maintaining an accurate and efficient utilities billing and collection system.

FY 2017-18 Accomplishments

- Ensured excellent customer service to the Taylor community.
- Continued to enhance services offered online to customers that utilize the City's Utility Billing payment website.
- Continued sending checks to bank via RemitPlus electronic delivery system.
- Continually updated frequently used forms.
- Continued distribution of informational handouts for new customers (by billing zone) explaining due dates, disconnection dates, fees, etc.
- Continued prompt customer deposit and over payment refund process.
- Continued consistent cut off process and length of time before accounts are closed for non-payment.
- Sent one utility clerk for Incode training along with cash handling training for 3 utility clerks and the utility billing manager.

- Initiated automated reminder calls to customers in risk of getting services disconnected. This has been a great help to customers who may have forgotten to pay their bill. We have been told thank you by many customers for these reminder calls. This has also freed up time for the utility clerks to focus on other duties.
- Continued to change out meter heads that no longer read electronically on a monthly basis.
- Continued to audit both Customer Accounts (both hard copy file and Incode) and Bad Debt Accounts. This is an ongoing process that will take some time to complete.
- Implemented new water and sewer rates as recommended in rate study performed by Black & Veatch. This was the fourth increase scheduled over a four year period.
- Implemented the new residential curbside recycle program for 5200 customers.
- Continued to enforce several policies that were already in place including the extension policy and payment of bad debt. As a result all customers who wish to open a new water account are required to pay their bad debt balances prior to starting new service.
- By reducing the number of extensions granted this has reduced the number of \$25 Admin Fees billed to customers. This has also reduced the number of disconnections for non-payment. A win-win for all!
- Installed and began using PCI compliant chip credit card readers.

FY 2018-19 Goals and Objectives

- Continue providing excellent customer service and administer the operation of Utility Billing in an effective and efficient manner.
- Implement service order program that will allow technicians to receive requests electronically as opposed to paper print outs.
- Continue to educate our staff through schools and other training opportunities.
- Implement meter replacement schedule for commercial meters throughout the district.
- Implement meter replacement schedule for residential meters throughout the district.
- Continue research for ABM for AMI system update.
- Continue Bad Debt file audit.
- Continue Customer Account file audit.
- Promote paperless e-bill option to customers in order to reduce the amount of paper bills mailed each month.
- Research E-check capabilities on payment website.
- Research adding check by phone option for clerks.
- Install automated pay-by-phone system.
- Research ability to draft credit card accounts.
- Work on sending unclaimed refunds to the state.
- Update new customer information and collaborate with other City departments to create a “Welcome Packet” for new residents.
- Update division job descriptions.
- Policy and procedures update.
- Research options to assist those who are on a fixed income and have difficulty paying their utility bills.

Position Control-Listing of Authorized Position

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Utility Billing Manager	1	1	1
Service Technician	2	2	2
Senior Utility Clerk	1	0	0
Utility Clerk	2	3	3
Total:	6	6	6

PERFORMANCE MEASURES	FY 2016-17 ACTUAL	FY 2017-18 PROJECTED	FY 2018-19 TARGET
OUTPUTS			
Average # Accounts Billed Per Month	6,050	6,353	6,670
Average # Late Notices Per Month	1,358	1,426	1,497
Average # Accounts Subject to Cut Off Per Month	374	393	412
Average # New Connections Per Month	118	124	130
Average # Finaled Accounts Per Month	41	43	45
Average # Transfers Per Month	5	5	6
EFFICIENCIES			
Average # Meters Read Per Month	6,050	6,353	6,670
# Completed Service Orders	4,612	4,843	5,085
# Payments Taken	60,836	63,878	67,072
# Bank Drafts	7,555	7,933	8,329
# Web Payments	10,071	10,575	11,103
EFFECTIVENESS			
Meter Reading Error Rate	<1%	<1%	<1%
% of Bank Draft Customers	9.63%	9.63%	9.63%
% of Web Payment Customers	12.84%	12.84%	12.84%

UTILITY ADMINISTRATION

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
340-701-111	REGULAR FULL TIME	198,883	187,645	200,226	169,193	208,417	231,176
340-701-114	OVERTIME	2,730	2,460	2,730	1,856	2,500	2,730
340-701-115	LONGEVITY PAY	1,680	1,680	1,344	1,152	1,152	1,440
340-701-118	INSURANCE ALLOWANCE	0	785	1,200	877	1,200	1,200
TOTAL	WAGES & SALARIES	203,293	192,569	205,500	173,079	213,269	236,546
PAID BENEFITS							
340-701-120	UNUM LIFE	0	0	0	466	516	516
340-701-121	FICA SOCIAL SECURITY	15,598	13,859	15,572	12,503	16,381	17,534
340-701-122	WORKERS COMPENSATION	1,863	2,080	1,910	2,128	2,025	2,056
340-701-123	STATE UNEMPLOYMENT TAX	1,026	55	54	979	54	972
340-701-124	RETIREMENT TMRS	24,766	17,851	24,725	21,014	25,849	27,758
340-701-126	HEALTH INSURANCE	37,796	32,147	31,496	32,614	34,943	44,289
340-701-127	DENTAL INSURANCE	1,544	1,351	1,286	1,350	1,472	1,855
340-701-128	LONG TERM DISABILITY	597	629	601	514	625	635
		0	0	0	198	216	216
TOTAL	PAID BENEFITS	83,190	67,973	75,644	71,766	82,081	95,831
ALLOWANCES/REIMBURSEMENTS							
340-701-131	UNIFORMS(BUY)	1,700	886	1,700	498	1,000	1,000
TOTAL	ALLOWANCES/REIMBURSEMENT	1,700	886	1,700	498	1,000	1,000
TRAINING/PROFESSIONAL DEV.							
340-701-141	WORKSHOP TRAINING	684	570	684	1,136	1,075	684
340-701-143	MEMBERSHIPS AND DUES	100	280	100	0	100	150
340-701-145	TUITION	0	0	0	0	0	0
340-701-146	TRAINING-TRANSPORTATION	270	190	270	188	270	270
340-701-147	TRAINING LODGING	0	506	0	398	398	0
340-701-148	TRAINING- MEALS	66	164	66	140	140	66
TOTAL	TRAINING/PROFESSIONAL DEV.	1,120	1,710	1,120	1,861	1,983	1,170
TOTAL	100-EMPLOYEE SERVICES	289,303	263,138	283,964	247,203	298,333	334,547
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
340-701-211	GENERAL OFFICE SUPPLIES	3,500	3,140	3,500	3,433	3,100	3,100
340-701-214	COMPUTER SUPPLIES	1,500	0	1,500	65	1,500	1,500
340-701-215	POSTAGE	38,800	36,799	38,800	30,346	36,700	37,800
TOTAL	OFFICE SUPPLIES	43,800	39,939	43,800	33,844	41,300	42,400
SPECIALTY SUPPLIES							
340-701-256	MINOR TOOLS	670	162	670	321	272	270
340-701-259	MISC. SUPPLIES	1,950	4,391	1,950	401	1,485	1,500
TOTAL	SPECIALTY SUPPLIES	2,620	4,552	2,620	722	1,757	1,770
OPERATIONAL EQUIP. (ADMIN)							
340-701-261	OFFICE FURNITURE	0	0	0	0	0	0
340-701-264	COMPUTER ACCESSORIES	0	0	0	1,960	1,961	0
340-701-267	COMPUTERS	0	0	0	0	0	0
340-701-269	OTHER OFFICE EQUIPMENT	0	45	0	0	0	0
TOTAL	OPERATIONAL EQUIP.(ADMIN)	0	45	0	1,960	1,961	0
TOTAL	200-OPERATIONAL SUPPLIES	46,420	44,537	46,420	36,527	45,018	44,170

UTILITY ADMINISTRATION

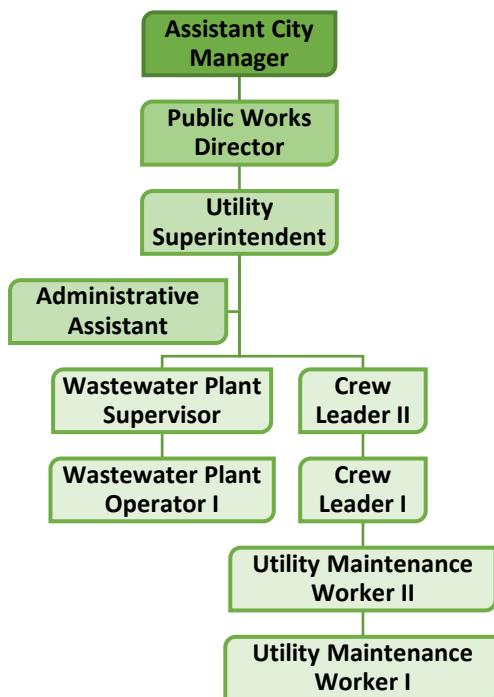
		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
300-FACILITIES OPERATIONS/MAINT.							
UTILITIES							
340-701-321	LIGHT & POWER	2,109	1,800	2,109	993	1,543	1,508
340-701-323	TRUNK TELEPHONE	125	113	125	33	125	125
340-701-324	CELL PHONES	1,800	1,742	1,800	1,283	1,800	1,800
340-701-326	WIRELESS DATA SERVICES	816	676	816	320	456	456
TOTAL	UTILITIES	4,850	4,331	4,850	2,629	3,924	3,889
TOTAL	300-FACILITIES OPERATION	4,850	4,331	4,850	2,629	3,924	3,889
400-EQUIPMENT OPERATIONS/MAINT.							
EQUIPMENT RENTAL							
340-701-414	MOTOR VEHICLE RENTAL	13,000	13,277	13,000	10,830	13,000	13,800
340-701-419	REPLACEMENT FUND CONTRIB.	9,015	9,015	9,015	8,261	9,015	9,015
TOTAL	EQUIPMENT RENTAL	22,015	22,292	22,015	19,091	22,015	22,815
OFFICE EQUIPMENT							
340-701-462	OFFICE EQUIPMENT MAINT/	720	805	775	357	775	775
TOTAL	OFFICE EQUIPMENT	720	805	775	357	775	775
TOTAL	400-EQUIPMENT OPERATIONS	22,735	23,097	22,790	19,448	22,790	23,590
500-CONTRACT SERVICES AND FEES							
FEES FOR SERVICES							
340-701-523	OUTSIDE PRINTING	1,025	829	1,025	749	1,025	1,025
340-701-526	TESTING CERTIFICATION	307	0	307	111	307	307
TOTAL	FEES FOR SERVICES	1,332	829	1,332	860	1,332	1,332
CONTRACT SERVICES							
340-701-532	SOFTWARE MAINT/LICENSE	35,569	36,237	37,640	35,057	37,640	51,570
340-701-539	OTHER CONTRACT SERVICES	25,920	30,504	21,900	18,836	21,900	21,900
TOTAL	CONTRACT SERVICES	61,489	66,741	59,540	53,893	59,540	73,470
TOTAL	500-CONTRACT SERVICES AND FEES	62,821	67,571	60,872	54,753	60,872	74,802
340-701-601	DEPRECIATION FIXED ASSETS	0	1,267,553	0	0	0	0
TOTAL	DEPRECIATION	0	1,267,553	0	0	0	0
TOTAL	600-DEPRECIATION/BAD DEBT	0	1,267,553	0	0	0	0
TOTAL 701-UTILITY ADMINISTRATION		426,129	1,670,225	418,896	360,561	430,937	480,998

UTILITIES – WASTE WATER TREATMENT PLANT (WWTP) & MAINTENANCE

Department Description

The Utility Maintenance Department manages all of the City of Taylor's water and wastewater infrastructure, which includes 119 miles of water mains, 92 miles of sanitary sewer mains, and 6000 service connections. Our services include the safe delivery of potable water, and the proper disposal of wastewater, fire hydrant maintenance and repair, water and sewer line repair, upkeep of city lift stations, upkeep of water storage facilities, and the deliverance of the best customer service possible to our citizens.

Utilities – WWTP & Maintenance Organization Chart



Mission Statement:

The Utility Maintenance Department continually strives to provide the highest quality of water and wastewater services to the citizens of Taylor, while trying to maintain a high level of customer satisfaction, and ensuring all EPA and TCEQ compliance standards are met.

FY 2017-18 Accomplishments:

- Kept manhole inspection program current.
- Met all requirements stated in the purchase water permit.
- Even with employee turnover, we have re-filled all positions.
- Located over a 100 different locations for utilities
- Kept up meter program
- Resolved customer complaints in a timely manner
- Fixed over 342 water leaks
- Continued doing road cutting for street dept. to fix our utility cuts
- Finished Re-Hab project on Southwood Hills Tower
- Installed new sewer line at Jeff's recommendation

Progress on FY 2017-18 Goals and Objectives:

- Sent key personnel to classes to maintain licensing.
- Helped other departments as needed.
- Have pamphlets at Utility Billing for utility awareness.
- Water/Wastewater complaints have been handled in a timely and orderly fashion.
- Working on Consumer Confidence Report (CCR) for 2017
- Continued to update our Utility mapping
- Remained EPA and TCEQ Compliant
- Continue Progress with Iworqs
- Getting Monthly Reports dialed in and turned in on time

FY 2018-19 Goals and Objectives:

- Maintain a high standard of customer service
- Utilize the city's resources in a efficient and effective manner
- Educate the public about utility usage awareness
- Promote a professional atmosphere with every department
- Continue to respond to water and sewer problems in a timely and professional manner
- Make certain the City of Taylor continues to be compliant with EPA and TCEQ policies
- Update our metering system as funds permit
- Update distribution and collection system as funds permit
- Make sure employees have access to schools for continued education
- Update our utility mapping
- Keep Iworqs and monthly reports up to date and turned in on time
- Finish SOP (Standard Operating Procedures) for the WWTP

Personnel Summary – Waste Water Treatment Plant			
Positions	FY 16-17	FY 17-18	FY 18-19
Wastewater Plant Supervisor	0	1	1
WWTP Operator II	1	0	0
WWTP Operator I	1	3	3
Pretreatment Coordinator/WWTP Operator	1	0	0
Total:	3	4	4

Personnel Summary – Utility Maintenance			
Positions	FY 16-17	FY 17-18	FY 18-19
Utility Superintendent	1	1	1
Administrative Assistant	1	1	1
Crew Leader II	1	1	1
Crew Leader	4	4	4
Utility Maint. Worker I	6	6	6
Utility Maint. Worker II	1	1	1
Total:	14	14	14

PERFORMANCE MEASURES	FY 2016-17 ACTUAL	FY 2017-18 PROJECTED	FY 2018-19 TARGET
INPUTS:			
# of full-time employees	17	18	18
# of part-time employees	0	0	0
Water Leaks	432	558	495
Sewer Stops	213	186	173
Water Taps	22	12	20
Sewer Taps	22	18	23
Fire Hydrant Repair/Replace	46	25	25
Water Valves Repair/Replace	13	10	12
Sewer Main/Service Replaced	23	48	32
Camera Jobs	24	22	25
City Side Cleanouts	38	48	40
Line Locates	543	378	425
EFFECTIVENESS:			
Maintenance Costs for Pumps and Motors	\$4,623	\$4,300	\$4,500
Maintenance Costs for Storage Tanks	\$8,244	\$4,844	\$5,000
EFFICIENCIES:			
# of Bacteriological Water Sample Positives	0	0	0

WASTEWATER TREATMENT PLANT

				2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET		
100-EMPLOYEE SERVICES						
WAGES & SALARIES						
340-706-111	REGULAR FULL TIME	106,993	85,960	142,927	102,479	129,566
340-706-114	OVERTIME	30,401	27,313	30,401	23,595	30,401
340-706-115	LONGEVITY PAY	768	768	432	336	288
340-706-118	INSURANCE ALLOWANCE	1,200	1,200	1,200	554	1,200
TOTAL	WAGES & SALARIES	139,362	115,241	174,960	126,964	161,455
PAID BENEFITS						
340-706-120	UNUM LIFE	0	0	0	281	364
340-706-121	FICA SOCIAL SECURITY	10,686	8,727	13,410	9,908	12,381
340-706-122	WORKERS COMPENSATION	2,017	2,252	2,086	2,324	2,590
340-706-123	STATE UNEMPLOYMENT TAX	513	18	27	754	45
340-706-124	RETIREMENT- TMRS	16,978	10,680	21,292	15,806	19,548
340-706-126	HEALTH INSURANCE	12,599	14,466	26,278	20,384	19,801
340-706-127	DENTAL INSURANCE	772	608	1,062	850	1,129
340-706-128	LONG TERM DISABILITY	321	265	333	318	389
340-706-129	VISION INSURANCE	0	0	0	112	166
TOTAL	PAID BENEFITS	43,886	37,016	64,488	50,736	56,413
ALLOWANCES/REIMBURSEMENTS						
340-706-131	UNIFORMS (BUY)	1,275	1,177	1,620	1,548	1,620
340-706-132	UNIFORM RENTAL	1,248	1,169	1,648	1,751	1,648
TOTAL	ALLOWANCES/REIMBURSEMENT	2,523	2,345	3,268	3,299	3,268
TRAINING/PROFESSIONAL DEV.						
340-706-141	WORKSHOP TRAINING	2,100	1,490	2,100	1,645	2,100
340-706-143	MEMBERSHIP AND DUES	195	225	195	0	195
340-706-146	TRAINING- TRANSPORTATIO	0	0	0	0	0
340-706-147	TRAINING- LODGING	1,500	394	1,500	1,325	1,500
340-706-148	TRAINING- MEALS	630	252	630	495	630
TOTAL	TRAINING/PROFESSIONAL DEV.	4,425	2,361	4,425	3,465	4,425
TOTAL	100-EMPLOYEE SERVICES	190,196	156,963	247,141	184,464	225,561
200-OPERATIONAL SUPPLIES						
OFFICE SUPPLIES						
340-706-211	GENERAL OFFICE SUPPLIES	0	0	1,000	596	1,000
TOTAL OFFICE SUPPLIES		0	0	1,000	596	1,000
CONSTRUCTION SUPPLIES						
340-706-226	MISC. HARDWARE	1,000	981	1,000	791	1,000
340-706-227	ELECTRICAL & PLUMBING	9,398	5,972	5,000	5,121	5,000
340-706-228	MACHINE FABRICATED PART	800	23	800	420	800
TOTAL	CONSTRUCTION SUPPLIES	11,198	6,976	6,800	6,332	6,800
SPECIALTY SUPPLIES						
340-706-251	LABORATORY SUPPLIES	7,049	6,873	7,049	7,150	7,049
340-706-252	MEDICAL SUPPLIES	200	0	200	0	200
340-706-253	CHEMICALS	24,440	11,525	12,000	11,205	12,000
340-706-254	BOTANICAL/LANDSCAPE	500	60	500	408	500
340-706-256	MINOR TOOLS/INSTRUMENTS	710	483	710	767	1,000
TOTAL	SPECIALTY SUPPLIES	32,899	18,941	20,459	19,530	20,749
OPERATIONAL EQUIP. (ADMIN)						
340-706-267	COMPUTERS	0	0	0	0	0
TOTAL	OPERATIONAL EQUIP.(ADMIN)	0	0	0	0	0
TOTAL	200-OPERATIONAL SUPPLIES	44,097	25,916	28,259	26,459	28,549
						28,829

WASTEWATER TREATMENT PLANT

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
300-FACILITIES OPERATIONS/MAINT.							
UTILITIES							
340-706-321	LIGHT & POWER	168,511	192,056	168,511	148,064	166,517	135,414
340-706-323	TRUNK TELEPHONE SYSTEM	750	762	750	584	750	750
340-706-324	CELL PHONES	1,200	1,171	1,200	855	1,200	1,200
TOTAL	UTILITIES	170,461	193,989	170,461	149,503	168,467	137,364
FACILITY REPAIR/IMPROVEMENTS							
340-706-342	ELECTRICAL REPAIRS	4,000	4,487	4,000	3,845	4,000	4,000
340-706-343	HEATING/COOLING REPAIRS	2,000	0	2,000	0	2,000	1,000
340-706-344	PLUMBING REPAIRS	350	100	350	275	350	350
340-706-349	MISC. REPAIRS/MAINT	11,000	11,275	11,000	9,210	11,000	11,000
TOTAL	FACILITY REPAIR/IMPROVEMENT	17,350	15,863	17,350	13,330	17,350	16,350
TOTAL	300-FACILITIES OPERATION	187,811	209,852	187,811	162,833	185,817	153,714
400-EQUIPMENT OPERATIONS/MAINT.							
EQUIPMENT RENTAL							
340-706-412	LIGHT EQUIPMENT RENTAL	2,000	2,000	2,000	1,660	2,000	2,100
340-706-414	MOTOR VEHICLE RENTAL	19,500	20,054	13,000	10,830	13,000	13,800
340-706-415	TRUCKS, HEAVY EQUIPMENT	4,000	4,000	4,000	3,330	4,000	2,100
340-706-416	LIGHT EQUIPMENT RENTAL/EXT.	0	0	0	0	0	0
340-706-419	REPLACEMENT FUND CONTRI	4,736	4,736	4,736	4,345	4,736	4,736
		30,236	30,790	23,736	20,165	23,736	22,736
FUEL, OIL & LUBRICANTS							
340-706-421	FUEL, OIL, LUBRICANTS	1,000	0	0	0	0	0
TOTAL	FUEL, OIL, LUBRICANTS	1,000	0	0	0	0	0
FIXED EQUIPMENT MAINT.							
340-706-432	MACHINE TOOLS MAINT/REPAIR	6,000	0	2,000	1,487	0	3,000
340-706-437	PUMPS, MAINTENANCE/REPAIR	3,000	2,469	7,000	5,224	7,000	7,000
340-706-438	ELECTRIC MOTOR MAINT/REPAIR	4,000	3,094	5,000	4,819	5,000	5,000
340-706-439	OTHER EQUIP. MAINT/REPAIR	6,000	5,822	6,000	4,238	6,000	6,000
TOTAL	FIXED EQUIPMENT MAINT.	19,000	11,385	20,000	15,767	18,000	21,000
FUEL,OIL,FILTERS, TIRES, ETC							
340-706-445	FUEL,OIL & LUBRICANTS	2,000	338	2,000	0	2,000	2,000
TOTAL	FUEL,OIL,FILTERS, TIRES	2,000	338	2,000	0	2,000	2,000
400-EQUIPMENT OPERATIONS/MAINT.							
340-706-462	OFFICE EQUIPMENT MAINT.	1,500	0	1,500	0	0	0
TOTAL	OFFICE EQUIPMENT	1,500	0	1,500	0	0	0
TOTAL	400-EQUIPMENT OPERATIONS	53,736	42,513	47,236	35,932	43,736	45,736
500-CONTRACT SERVICES AND FEES							
PROFESSIONAL SERVICES							
340-706-512	ENGINEERING SERVICES	0	300	0	0	0	0
340-706-514	MEDICAL SERVICES	0	0	0	0	0	0
340-706-519	PROFESSIONAL SERVICES	0	0	43,200	27,189	28,200	0
TOTAL	PROFESSIONAL SERVICES	0	300	43,200	27,189	28,200	0
FEES FOR SERVICES							
340-706-523	OUTSIDE PRINTING	1,000	672	0	0	0	0
340-706-525	LANDFILL FEES	32,000	24,047	26,000	37,834	26,000	26,000
340-706-526	TESTING/CERT. PERMITS	46,793	42,821	49,960	46,714	47,840	49,960
340-406-528	ADVERTISING	0	0	0	188	0	0
TOTAL	FEES FOR SERVICES	79,793	67,540	75,960	84,735	73,840	75,960

WASTEWATER TREATMENT PLANT

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
CONTRACT SERVICES						
340-706-532	SOFTWARE MAINT/LICENSING	0	0	0	4,120	2,120
340-706-539	OTHER CONTRACT SERVICES	3,600	9,639	3,600	1,088	3,600
TOTAL	CONTRACT SERVICES	3,600	9,639	3,600	5,208	6,600
TOTAL	500-CONTRACT SERVICES & FEES	83,393	77,479	122,760	117,132	107,760
TOTAL 706-	WATER TREATMENT PLANT	559,233	512,724	633,207	526,820	591,423
						590,476

UTILITY MAINTENANCE

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
340-708-111	REGULAR FULL TIME	531,980	468,456	564,912	429,139	555,605	611,857
340-708-114	OVERTIME	58,830	48,726	58,830	42,227	58,830	58,830
340-708-115	LONGEVITY PAY	5,760	5,520	6,120	5,040	5,136	5,808
340-708-118	INSURANCE ALLOWANCE	0	415	0	969	1,200	1,200
TOTAL	WAGES & SALARIES	596,570	523,117	629,862	477,375	620,771	677,695
PAID BENEFITS							
340-708-120	UNUM LIFE	0	0	0	1,180	1,326	1,421
340-708-121	FICA SOCIAL SECURITY	45,760	37,383	48,307	34,628	47,614	51,586
340-708-122	WORKERS COMPENSATION	10,952	12,228	11,039	12,299	11,481	12,184
340-708-123	STATE UNEMPLOYMENT TAXES	2,394	216	131	2,284	135	2,430
340-708-124	RETIREMENT- TMRS	70,040	48,452	76,733	57,952	75,160	81,669
340-708-126	HEALTH INSURANCE	88,190	77,689	93,226	82,145	93,648	99,977
340-708-127	DENTAL INSURANCE	3,602	2,929	3,705	3,481	3,902	4,484
340-708-128	LONG TERM DISABILITY	1,536	1,516	1,536	1,349	1,637	1,712
340-708-129	VISION INSURANCE	0	0	0	547	616	626
TOTAL	PAID BENEFITS	222,474	180,412	234,677	195,865	235,519	256,089
ALLOWANCES/REIMBURSEMENT							
340-708-131	UNIFORMS (BUY)	4,988	3,369	4,000	3,071	4,000	3,956
340-708-132	UNIFORM RENTAL	3,354	4,003	3,354	4,313	3,354	3,354
340-708-133	BUSINESS- TRANSPORTATIO	0	0	0	0	0	0
TOTAL	ALLOWANCES/REIMBURSEMENT	8,342	7,372	7,354	7,385	7,354	7,310
TRAINING/PROFESSIONAL DEV.							
340-708-141	WORKSHOP TRAINING	3,500	3,275	3,000	2,460	3,000	5,635
340-708-143	MEMBERSHIPS AND DUES	715	825	715	0	900	900
340-708-144	SUBSCRIPTIONS/BOOKS	250	0	0	0	0	0
340-708-147	TRAINING- LODGING	2,500	1,752	2,000	762	2,000	2,750
340-708-148	TRAINING- MEALS	900	896	810	330	810	1,050
TOTAL	TRAINING/PROFESSIONAL DEV.	7,865	6,749	6,525	3,552	6,710	10,335
TOTAL	100-EMPLOYEE SERVICES	835,251	717,651	878,418	684,177	870,354	951,429
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
340-708-211	GENERAL OFFICE SUPPLIES	1,050	800	1,050	774	1,050	1,050
340-708-213	PHOTOGRAPHIC SUPPLIES	0	0	0	0	0	0
340-708-214	COMPUTER SUPPLIES	350	195	350	332	350	350
340-708-215	POSTAGE	1,500	10	0	0	0	1,500
340-708-217	OFFICE SECURITY	1,000	0	1,000	969	1,000	1,000
TOTAL	OFFICE SUPPLIES	3,900	1,005	2,400	2,075	2,400	3,900
CONSTRUCTION SUPPLIES							
340-708-221	STREET REPAIR MATERIALS	36,000	15,944	36,000	0	36,000	36,000
340-708-223	BUILDING MATERIALS	2,000	337	600	257	600	600
340-708-224	CLAMPS	12,000	7,540	12,000	5,680	12,000	10,000
340-708-225	SAND AND GRAVEL	30,000	23,305	25,000	13,225	25,000	25,000
340-708-226	MISC. HARDWARE	50,000	37,755	50,000	41,866	50,000	50,000
340-708-227	ELECTRICAL, PLUMBING SU	400	161	400	0	400	400
340-708-228	MACHINE FABRICATED PART	500	329	500	138	500	500
TOTAL	CONSTRUCTION SUPPLIES	130,900	85,371	124,500	61,165	124,500	122,500
PROGRAM/SPECIAL EVENTS							
340-708-232	FOOD/MEALS	500	1,217	500	451	500	800
TOTAL	PROGRAM/SPECIAL EVENTS	500	1,217	500	451	500	800

UTILITY MAINTENANCE

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
SPECIALTY SUPPLIES							
340-708-252	MEDICAL SUPPLIES	400	540	650	641	650	650
340-708-253	CHEMICALS	20,500	20,207	20,500	17,130	20,500	20,500
340-708-254	BOTANICAL LANDSCAPE	1,000	239	1,000	632	1,000	500
340-708-256	MINOR TOOLS/INSTRUMENTS	8,005	7,413	8,005	5,834	8,005	7,765
340-708-259	MISCELLANEOUS SUPPLIES	0	27,044	0	0	0	0
TOTAL	SPECIALTY SUPPLIES	29,905	55,442	30,155	24,236	30,155	29,415
OPERATIONAL EQUIP. (ADMIN)							
340-708-262	COMMUNICATION EQUIPMENT	0	0	0	0	0	0
340-708-265	INSTRUMENTS/APPARATUS	1,250	526	1,250	610	1,250	1,250
340-708-267	COMPUTERS	0	0	0	0	0	2,700
TOTAL	OPERATIONAL EQUIP.(ADMIN)	1,250	526	1,250	610	1,250	3,950
OPERATIONAL EQUIP. (FIELD)							
340-708-273	FIRE HYDRANTS	19,750	8,650	19,750	18,642	19,750	19,750
340-708-274	WATER VALVES	7,200	3,166	7,200	7,001	7,200	7,200
340-708-275	WATER METERS	48,935	43,466	48,935	48,923	48,935	48,935
TOTAL	OPERATIONAL EQUIP.(FIELD)	75,885	55,282	75,885	74,566	75,885	75,885
TOTAL	200-OPERATIONAL SUPPLIES	242,340	198,844	234,690	163,103	234,690	236,450
300-FACILITIES OPERATIONS/MAINT.							
340-708-321	LIGHT & POWER	32,959	31,368	32,959	28,298	29,053	21,256
340-708-322	NATURAL GAS, PROPANE	850	1,166	1,181	1,007	1,181	1,181
340-708-323	TRUNK TELEPHONE SYSTEM	2,257	2,307	1,937	1,801	1,937	1,937
340-708-324	CELL PHONES	4,500	3,980	4,500	3,477	4,500	4,500
340-708-325	PAGERS	180	170	180	113	180	180
340-708-326	WIRELESS DATA SERVICES	1,368	1,320	1,368	953	1,368	1,368
TOTAL	UTILITIES	42,114	40,310	42,125	35,649	38,219	30,422
FACILITY REPAIRS/IMPROVEMENTS							
340-708-342	ELECTRICAL REPAIRS	2,000	1,234	2,000	784	1,500	1,500
340-708-343	HEATING/COOLING REPAIRS	1,000	741	1,000	0	1,000	1,000
340-708-344	PLUMBING REPAIRS	500	15	500	0	500	500
340-708-349	MISC. REPAIRS/MAINT	1,000	802	1,000	412	1,000	1,000
TOTAL	FACILITY REPAIR/IMPROVEMENT	4,500	2,791	4,500	1,196	4,000	4,000
JANITORIAL SUPPLIES/SERVICES							
340-708-352	CLEANING SUPPLIES	400	193	400	54	300	400
TOTAL	JANITORIAL SUPPLIES/SERVICES	400	193	400	54	300	400
TOTAL	300-FACILITIES OPERATION	47,014	43,294	47,025	36,900	42,519	34,822
400-EQUIPMENT OPERATIONS/MAINT.							
EQUIPMENT RENTAL							
340-708-412	LIGHT EQUIPMENT RENTAL	2,000	3,000	2,000	1,660	2,000	2,100
340-708-414	MOTOR VEHICLE RENTAL	57,008	59,085	59,306	48,710	59,306	52,500
340-708-415	TRUCKS, HEAVY EQUIPMENT	35,000	35,000	35,000	29,160	35,000	32,000
340-708-416	LIGHT EQUIP RENTAL-EXT.	1,700	500	0	0	0	1,700
340-708-418	TRUCKS,HEAVY EQUIP RENTAL	1,500	0	0	0	0	1,500
340-708-419	REPLACEMENT FUND CONTRIB.	19,524	19,524	419,524	339,082	419,524	56,524
TOTAL	EQUIPMENT RENTAL	116,732	117,109	515,830	418,612	515,830	146,324

UTILITY MAINTENANCE

				2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET		
FUEL, OIL & LUBRICANTS						
340-708-421	FUEL, OIL AND LUBRICANT	1,000	0	600	17	600
TOTAL	FUEL, OIL & LUBRICANTS	1,000	0	600	17	600
FIXED EQUIP. MAINT.						
340-708-432	MACHINE TOOLS MAINT/REPAIR	1,000	0	0	0	0
340-708-433	LIGHT EQUIP. MAINT. & REPAIR	2,800	0	2,800	497	2,000
340-708-437	PUMPS, MAINTENANCE REPAIR	2,800	1,824	2,800	2,700	2,800
340-708-438	ELECTRIC MOTOR REPAIR	2,500	1,886	1,500	0	1,500
340-708-439	OTHER EQUIP. MAINT/REPAIR	3,400	2,737	3,400	2,792	3,400
TOTAL	FIXED EQUIPMENT MAINT.	12,500	6,447	10,500	5,989	9,700
OFFICE EQUIPMENT						
340-708-462	OTHER EQUIP. MAINT/REPAIR	250	95	250	0	250
TOTAL	OFFICE EQUIPMENT	250	95	250	0	250
TOTAL	400-EQUIPMENT OPERATIONS	130,482	123,651	527,180	424,617	526,380
500-CONTRACT SERVICES AND FEES						
340-708-512	ENGINEERING SERVICES	28,200	25,850	28,200	25,388	28,200
340-708-514	MEDICAL SERVICES	892	0	0	0	0
TOTAL	PROFESSIONAL SERVICES	29,092	25,850	28,200	25,388	28,200
FEES FOR SERVICES						
340-708-523	OUTSIDE PRINTING	2,500	3,420	4,000	3,982	4,000
340-708-526	TESTING/CERT. PERMITS	38,635	23,499	57,597	25,184	23,869
TOTAL	FEES FOR SERVICES	41,135	26,919	61,597	29,167	27,869
CONTRACT SERVICES						
340-708-532	SOFTWARE MAINT/LICENSE	0	5,250	11,500	10,174	11,500
340-708-539	OTHER CONTRACT SERVICES	17,028	11,999	17,028	11,594	17,028
TOTAL	CONTRACT SERVICES	17,028	17,249	28,528	21,768	28,528
TOTAL	500-CONTRACT SERVICES & FEES	87,255	70,018	118,325	76,323	84,597
700-CAPITAL OUTLAY						
FIELD EQUIPMENT/VEHICLES						
340-708-722	LIGHT EQUIPMENT	0	0	34,500	35,072	35,072
TOTAL	FIELD EQUIPMENT/VEHICLES	0	0	34,500	35,072	35,072
TOTAL	700-CAPITAL OUTLAY	0	0	34,500	35,072	35,072
TOTAL 708-UTILITY DISTRIBUTION		1,342,342	1,153,457	1,840,138	1,420,192	1,793,612
						1,467,547

NON-DEPARTMENTAL

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
200-OPERATIONAL SUPPLIES							
340-709-258 TREATED WATER		1,598,524	1,598,523	1,598,524	1,332,103	1,598,524	1,665,143
TOTAL 200-OPERATIONAL SUPPLIES		1,598,524	1,598,523	1,598,524	1,332,103	1,598,524	1,665,143
300-FACILITIES OPERATIONS/MAIN.							
FACILITY RENTAL							
340-709-312 ANNUAL LEASE		0	0	1,764	0	1,764	1,764
TOTAL 300-FACILITY OPERATIONS/MAINT.		0	0	1,764	0	1,764	1,764
PROFESSIONAL SERVICES							
340-709-511 LEGAL SERVICES		26,000	14,900	0	24,402	10,000	10,000
TOTAL ANNUAL MAINTENANCE FEES		26,000	14,900	0	24,402	10,000	10,000
FEES FOR SERVICES							
340-709-522 INSURANCE AND BONDS		27,500	30,507	27,500	27,497	27,500	27,500
TOTAL FEES FOR SERVICES		27,500	30,507	27,500	27,497	27,500	27,500
CONTRACT SERVICES							
340-709-537 BANK FINANCE CHARGES		1,910	2,203	1,910	2,571	1,910	1,910
340-709-539 OTHER CONTRACT SERVICES		0	0	0	0	0	0
TOTAL CONTRACT SERVICES		1,910	2,203	1,910	2,571	1,910	1,910
ANNUAL MAINTENANCE FEES							
340-709-543 CREDIT CARD FEES		26,000	38,261	33,000	37,719	42,990	42,900
TOTAL ANNUAL MAINTENANCE FEES		26,000	38,261	33,000	37,719	42,990	42,900
TOTAL 500-CONTRACT SVCS. & FEES		55,410	85,871	62,410	92,189	82,400	82,310
600-DEPRECIATION/BAD DEBT							
BAD DEBT							
340-709-651 BAD DEBT		37,500	44,728	37,500	20,437	37,500	37,500
TOTAL BAD DEBT		37,500	44,728	37,500	20,437	37,500	37,500
TOTAL 600-DEPRECIATION/BAD DEBT		37,500	44,728	37,500	20,437	37,500	37,500
700-CAPITAL OUTLAY							
OFFICE FURNITURE/EQUIPMENT							
340-709-719 OTHER CAPITAL OUTLAY		106,100	0	136,600	0	136,600	33,700
TOTAL OFFICE FURNITURE/EQUIP		106,100	0	136,600	0	136,600	33,700
FIELD EQUIPMENT/VEHICLES							
340-709-725 OTHER EQUIPMENT		106,100	0	0	0	0	100,000
TOTAL OFFICE FURNITURE/EQUIP		106,100	0	0	0	0	100,000
TOTAL 700-CAPITAL OUTLAY		106,100	0	136,600	0	136,600	133,700

NON-DEPARTMENTAL

800-CONTRIBUTIONS & CONTINGENCIES

CONTRIBUTIONS/TRANSFERS

340-709-814	TRANSFER TO CIP	0	49,442	299,460	172,777	299,460	450,000
340-709-815	INTERFUND TRANSFERS OUT	1,250,000	1,250,000	1,250,000	625,000	1,250,000	1,250,000
TOTAL	CONTRIBUTIONS/TRANSFERS	1,250,000	1,299,442	1,549,460	797,777	1,549,460	1,700,000

CONTINGENCY RESERVES/CLAIMS

340-709-831	CONTINGENCY RESERVES	0	0	0	0	0	0
340-709-835	RESERVE FOR PERSONNEL	46,425	0	53,060	0	0	14,953
340-709-836	RESERVE FOR WORKING CAP	150,000	-	225,000	0	225,000	225,000
340-709-837	RESERVE FOR RATE STABIL	240,000	-	240,000	0	240,000	240,000
TOTAL	CONTINGENCY RESERVES/CLA	436,425	-	518,060	-	465,000	479,953

TOTAL	800-CONTRIB. & CONTINGENCY	1,686,425	1,299,442	2,067,520	797,777	2,014,460	2,179,953
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900-DEBT SERVICES

SHORT TERM DEBT/CAPITAL LEASE

340-709-912	INTEREST (SHORT TERM)	0	(6,778)	0	0	0	0
TOTAL	SHORT TERM DEBT/CAP.LEASE	0	(6,778)	0	0	0	0

LONG TERM DEBT/CAPITAL LEASE

340-709-921	TRANSFER TO I&S PRINCIP	1,350,000	0	1,425,000	1,068,750	1,445,000	1,515,000
340-709-922	TRANSFER TO I&S INTERES	872,029	911,859	888,108	666,081	858,350	823,959
TOTAL	LONG TERM DEBT/CAPITAL L	2,222,029	911,859	2,313,108	1,734,831	2,303,350	2,338,959

TOTAL	900-DEBT SERVICE	2,222,029	905,081	2,313,108	1,734,831	2,303,350	2,338,959
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TOTAL 709-UTILITIES NON-DEPARTMENT	5,705,988	3,933,645	6,217,426	3,977,337	6,174,598	6,439,329
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TOTAL EXPENDITURES	8,033,692	7,270,051	9,109,667	6,284,909	8,990,570	8,978,350
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REVENUES OVER/(UNDER) EXPENDITURES	1,131,915	1,742,095	741,790	1,212,243	674,551	908,417
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Special Revenue Funds

TAX INCREMENT FINANCING (TIF) FUND

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
REVENUES							
300-TAXES							
119-310-111	CURRENT PROPERTY TAX	155,722	164,229	182,309	176,962	176,962	195,108
TOTAL	TAXES	155,722	164,229	182,309	176,962	176,962	195,108
330-INTERGOVERNMENTAL REVENUES							
119-330-242	TIF-WILLIAMSON COUNTY	92,131	97,351	108,068	103,456	103,456	115,512
TOTAL	INTERGOVERNMENTAL	92,131	97,351	108,068	103,456	103,456	115,512
430-USE OF MONEY AND PROPERTY							
119-430-331	INTEREST INCOME	1,500	4,334	2,650	3,593	7,000	7,000
		1,500	4,334	2,650	3,593	7,000	7,000
TOTAL REVENUES		249,353	265,915	293,027	284,011	287,418	317,620
EXPENDITURES							
500-CONTRACT SERVICES AND FEES							
CONTRACT SERVICES							
100-520-519	OTHER PROFESSIONAL SERVICES	0	54,568	0	18,120	18,120	0
119-520-539	OTHER CONTRACT SERVICES	0	0	0	0	0	305,038
TOTAL	CONTRACT SERVICES	0	54,568	0	18,120	18,120	305,038
TOTAL 500-CONTRACT SERVICES & FEES		0	54,568	0	18,120	18,120	305,038
800-CONTRIBUTIONS & CONTINGENCY							
CONTRIBUTIONS/TRANSFERS							
119-520-814	TRANSFERS TO CIP	0	0	0	0	170,000	0
119-520-815	INTERFUND TRANSFER OUT	30,000	30,000	30,000	15,000	30,000	377,518
119-520-819	OTHER CONTRIBUTIONS	0	125,000	25,000	500	25,000	25,000
TOTAL	CONTRIBUTIONS/TRANSFERS	30,000	155,000	55,000	15,500	225,000	402,518
TOTAL 800-CONTRIB. & CONTINGENCY		30,000	155,000	55,000	15,500	225,000	402,518
TOTAL EXPENDITURES		30,000	209,568	55,000	33,620	243,120	707,556
REVENUES OVER/(UNDER) EXPENDITURES		219,353	56,347	238,027	250,391	44,298	(389,936)

The purpose of this fund is to set aside ad valorem tax for the purpose of redevelopment of the reinvestment zone

Hotel/Motel Occupancy Tax Fund

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE AS OF 3/31/2016	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
REVENUES							
300-TAXES							
120-310-143	HOTEL OCCUPANCY TAX	75,000	80,634	76,535	36,423	81,336	82,963
120-310-274	LATE PAYMENT PENALTY	0	0	0	0	0	0
TOTAL	TAXES	75,000	80,634	76,535	36,423	81,336	82,963
TOTAL REVENUES							
EXPENDITURES							
500-CONTRACT SERVICES AND FEES							
FEES FOR SERVICES							
120-612-528	ADVERTISING	0	0	0	0	0	0
TOTAL	FEES FOR SERVICES	0	0	0	0	0	0
CONTRACT SERVICES							
120-612-532	SOFTWARE/MAINT & LICENSES	0	0	0	0	0	0
120-612-539	OTHER CONTRACT SERVICES	33,000	15,000	0	0	11,724	20,000
TOTAL	CONTRACT SERVICES	33,000	15,000	0	0	11,724	20,000
TOTAL	500-CONTRACT SERVICE AND FEES	33,000	15,000	0	0	11,724	20,000
800-CONTRIBUTIONS & CONTINGENCIES							
CONTRIBUTIONS/TRANSFERS							
120-612-812	PASS THROUGHS- AGENCY	56,250	50,000	50,000	27,317	50,000	50,000
120-612-815	INTERFUND TRANSFER OUT	5,000	5,000	5,000	2,500	5,000	5,000
TOTAL	CONTRIBUTIONS/TRANSFERS	61,250	55,000	55,000	29,817	55,000	55,000
TOTAL	800-CONTRIBUTIONS & CONTINGENCIES	61,250	55,000	55,000	29,817	55,000	55,000
TOTAL EXPENDITURES		94,250	70,000	55,000	29,817	66,724	75,000
REVENUES OVER/(UNDER) EXPENDITURES		(19,250)	10,634	21,535	6,606	14,612	7,963

Revenue for this fund comes from taxes levied on guests staying at hotels/motels in Taylor. The tax rate is 7% of charges for lodging. As of now, there are five motels that collect this tax for the City. Based on an agreement executed with the Taylor Chamber of Commerce, tax receipts up to \$50,000 are transferred to the Chamber for tourism related expenses. The reserve is maintained for discretionary use by the council.

Main Street Program

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
REVENUES						
430-USE OF MONEY AND PROPERTY						
123-430-335 REFUNDS AND REIMBURSEMENTS	0	0	0	0	0	0
TOTAL USE OF MONEY AND PROPERTY	0	0	0	0	0	0
440-DONATIONS FROM PRIVATE SOURCES						
123-440-355 HERITAGE SQ. CHRISTMAS LIGHT	0	11,561	0	0	0	0
123-440-357 SALES AND OTHER FUNDRAISING	3,200	15,387	15,000	7,849	8,000	8,000
123-440-358 TAYLOR BLACKLAND PRAIRIE DAYS	16,500	11,522	10,000	1,325	17,500	10,000
TOTAL DONATIONS FR. PRIVATE SOURCES	19,700	38,470	25,000	9,174	25,500	18,000
450-INTERFUND OPERATING TRANSFERS						
123-450-361 TRANSFER FROM TIF	30,000	30,000	30,000	15,000	30,000	30,000
123-450-362 TRANSFER FROM H.O.T.	5,000	5,000	5,000	2,500	5,000	5,000
123-450-365 TRANSFER FROM GENERAL FUND	14,600	25,000	14,600	7,300	14,600	14,600
TOTAL INTERFUND OPERATING TRANSFER	49,600	60,000	49,600	24,800	49,600	49,600
TOTAL REVENUES	69,300	98,470	74,600	33,974	75,100	67,600
EXPENDITURES						
200-OPERATIONAL SUPPLIES						
230-PROGRAM/SPECIAL EVENTS						
123-615-233 CITY SPONSORED EVENTS	0	6,607	5,300	7,825	7,825	7,900
123-615-236 TAYLOR BLACKLAND PRAIRIE	10,000	14,172	15,000	0	10,000	10,000
TOTAL PROGRAM/SPECIAL EVENTS	10,000	20,780	20,300	7,825	17,825	17,900
250-SPECIALTY SUPPLIES						
123-615-259 CHRISTMAS LIGHTS SUPPLIES	0	0	0	146	146	0
TOTAL SPECIALTY SUPPLIES	0	0	0	146	146	0
TOTAL 200-OPERATIONAL SUPPLIES	10,000	20,780	20,300	7,971	17,971	17,900
500 - CONTRACT SERVICES AND FEES						
123-615-523 OUTSIDE PRINTING	0	0	0	0	0	0
123-615-528 ADVERTISING	0	1,388	5,000	1,194	5,000	5,000
	0	1,388	5,000	1,194	5,000	5,000
TOTAL 500 - CONTRACT SERVICES AND FEE	0	1,388	5,000	1,194	5,000	5,000
800-CONTRIBUTIONS & CONTINGENCIES						
CONTRIBUTIONS/TRANSFERS						
123-615-811 RENTAL ASSISTANCE	0	28,114	14,600	13,507	14,561	14,600
123-615-813 FAÇADE GRANT	0	12,080	30,000	0	30,000	30,000
123-615-819 OTHER CONTRIBUTIONS	52,500	0	0	0	0	0
TOTAL CONTRIBUTIONS/TRANSFERS	52,500	40,194	44,600	13,507	44,561	44,600
TOTAL 800-CONTRIBUTIONS & CONTINGENCIES	52,500	40,194	44,600	13,507	44,561	44,600
TOTAL 615-CONTRIBUTE TO CIVIC PROGRAMS	62,500	62,362	69,900	22,672	67,532	67,500
TOTAL EXPENDITURES	62,500	62,362	69,900	22,672	67,532	67,500
REVENUES OVER/(UNDER) EXPENDITURES	6,800	36,108	4,700	11,302	7,568	100

The purpose of this fund is to provide incentives for downtown businesses to improve the facades of the building they occupy (Façade Improvement Grants), assist the downtown businesses with rental assistance and to account for donations and proceeds from fundraisers where profits are dedicated to promote downtown development.

Municipal Court Special Fee Fund

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
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REVENUES

410-FINES AND FORFEITURES						
125-410-309 JUDICIAL FEE-CITY	0	1,981	1,900	1,546	2,450	2,964
125-410-412 BUILDING SECURITY FEES	5,300	6,003	5,300	5,072	9,595	13,320
125-410-413 TECHNOLOGY FEES	7,000	8,004	7,000	6,758	12,525	17,760
TOTAL (REVENUES) FINES AND FORFEITURES	12,300	15,987	14,200	13,376	24,570	34,044
450-INTERFUND OPERATING TRANSF						
125-450-370 TRANSFER IN	0	14,570	0	0	0	0
	0	14,570	0	0	0	0
TOTAL REVENUES	12,300	30,557	14,200	13,376	24,570	34,044

EXPENDITURES

625-MUNICIPAL COURT BLDG SECURITY

100-EMPLOYEE SERVICES						
WAGES & SALARIES						
125-625-111 REGULAR FULL TIME	5,010	4,789	5,779	1,907	7,882	7,923
TOTAL WAGES & SALARIES	5,010	4,789	5,779	1,907	7,882	7,923
PAID BENEFITS						
125-625-121 FICA SOCIAL SECURITY	383	366	442	146	603	606
125-625-124 RETIREMENT-TMRS	606	591	699	231	955	960
TOTAL PAID BENEFITS	989	957	1,141	377	1,558	1,566
TOTAL 100-EMPLOYEE SERVICES	5,999	5,746	6,920	2,284	9,440	9,489

200-OPERATIONAL SUPPLIES

OFFICE SUPPLIES						
125-625-226 MISC. HARDWARE	0	0	0	768	850	0
125-625-264 COMPUTER ACCESSORIES	0	0	0	0	0	0
125-625-267 COMPUTER	0	0	0	0	4,800	0
125-625-279 OTHER EQUIPMENT	0	0	0	2,607	2,607	0
TOTAL OPERATIONAL SUPPLIES	0	0	0	3,375	8,257	0
TOTAL 200-OPERATIONAL SUPPLIES	0	0	0	3,375	8,257	0

TOTAL 625-MUNICIPAL COURT BLDG SECURITY	5,999	5,746	6,920	5,659	17,697	9,489
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125-MUNICIPAL CRT SPECIAL FEE

626 -MUNICIPAL COURT TECHNOLOGY

DEPARTMENT EXPENSES

200-OPERATIONAL SUPPLIES						
OPERATIONAL EQUIPMENT(ADMIN)						
125-626-267 COMPUTERS	0	0	3,400	0	4,725	0
125-626-269 OTHER OFFICE EQUIPMENT	0	0	0	0	1,000	0
TOTAL OPERATIONAL EQUIPMENT	0	0	3,400	0	5,725	0
TOTAL 200-OPERATIONAL SUPPLIES	0	0	3,400	0	5,725	0

Municipal Court Special Fee Fund

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
500-CONTRACT SERVICES AND FEES						
CONTRACT SERVICES						
125-626-532 SOFTWARE MAINT/LICENSE	4,500	4,500	0	4,725	4,725	2,007
TOTAL CONTRACT SERVICES	<b">4,500</b">	<b">4,500</b">	<b">0</b">	<b">4,725</b">	<b">4,725</b">	<b">2,007</b">
TOTAL 626-MUNICIPAL COURT TECHNOLOGY	<b">4,500</b">	<b">4,500</b">	3,400	<b">4,725</b">	<b">10,450</b">	<b">2,007</b">
627 MUNICIPAL COURT JUDICIAL						
500 CONTRACT SERVICES						
125-627-539 OTHER CONTRACT SERVICES	0	8,151	0	2,782	2,900	0
	0	8,151	0	2,782	2,900	0
TOTAL 627 MUNICIPAL COURT JUDICIAL	<b">0</b">	<b">8,151</b">	<b">0</b">	<b">2,782</b">	<b">2,900</b">	<b">0</b">
TOTAL FUND 125 EXPENDITURES	<b">10,499</b">	<b">18,397</b">	10,320	13,166	31,047	11,496
REVENUES OVER/(UNDER) EXPENDITURES	1,801	12,159	3,880	210	(6,477)	22,548

An assessment fee is charged against all defendants convicted of a misdemeanor charge in which these fees must be used for security devices or services in buildings, housing the municipal court, and for upgrading technology hardware or services.

Library Grant/Donation Fund

				2017-2018	2018-2019
	2016-2017	2016-2017	ADOPTED	YEAR-TO-DATE	PROJECTED
	BUDGET	ACTUAL	BUDGET	AS OF 3/31/2018	YEAR END
REVENUES					
330-INTERGOVERNMENTAL REVENUES					
129-330-227 GRANTS	0	3,479	0	0	0
129-330-229 OTHER STATE GRANTS	0	1,131	0	1,120	1,120
129-330-239 OTHER LOCAL GOV DONATIONS	0	0	0	0	0
	0	4,610	0	1,120	1,120
	1,120	1,120	1,150		
430-USE OF MONEY AND PROPERTY					
129-430-331 INTEREST INCOME	880	2,083	1,300	1,753	3,600
129-430-334 COLLECTIONS/GENERAL REVENUE	0	200	0	0	0
TOTAL-USE OF MONEY AND PROPERTY	880	2,283	1,300	1,753	3,600
	3,600	4,240			
440-DONATIONS FROM PRIVATE SOURCES					
129-440-359 MISCELLANEOUS DONATIONS	500	3,010	0	640	640
TOTAL-USE OF MONEY AND PROPERTY	500	3,010	0	640	640
	640	0			
TOTAL REVENUES	1,380	9,903	1,300	3,513	5,360
	5,360	5,390			
EXPENDITURES					
100-EMPLOYEE SERVICES					
TRAINING AND PROFESSIONAL DEV.					
129-624-144 BOOKS AND SUBSCRIPTIONS	0	0	4,500	0	0
TOTAL TRAINING/PROFESSIONAL DEV	0	0	4,500	0	0
	0	0	4,500	0	0
TOTAL 100-EMPLOYEE SERVICES	0	0	4,500	0	0
200-OPERATIONAL SUPPLIES					
SPECIALTY SUPPLIES					
129-624-259 MISC. SUPPLIES	0	1,920	0	0	0
TOTAL SPECIALTY SUPPLIES	0	1,920	0	0	0
	0	1,920	0	0	0
OPERATIONAL EQUIP. (ADMIN)					
129-624-267 COMPUTERS	0	0	9,100	0	0
129-624-269 OTHER OFFICE EQUIPMENT	0	0	799	0	0
TOTAL OPERATIONAL EQUIP.(ADMIN)	0	0	9,899	0	0
	0	0	9,899	0	0
TOTAL 200-OPERATIONAL SUPPLIES	0	1,920	9,899	0	0
500-CONTRACT SERVICES AND FEES					
CONTRACT SERVICES					
129-624-532 SOFTWARE MAINT/LICENSE	0	0	0	0	0
129-624-539 OTHER CONTRACT SERVICES	7,000	1,500	0	1,500	1,500
TOTAL CONTRACT SERVICES	7,000	1,500	0	1,500	1,500
	7,000	1,500	0	1,500	1,500
TOTAL 500-CONTRACT SVCSS. AND FEES	7,000	1,500	0	1,500	1,500
	1,500	0			
700-CAPITAL OUTLAY					
OFFICE FURNITURE/EQUIP.					
129-624-718 LIBRARY BOOKS	6,000	8,513	0	4,496	4,553
TOTAL OFFICE FURNITURE/EQUIP.	6,000	8,513	0	4,496	4,553
	6,000	8,513	0	4,496	4,553
TOTAL 700-CAPITAL OUTLAY	6,000	8,513	0	4,496	4,553
	4,496	0			

Library Grant/Donation Fund

				2017-2018		2018-2019
		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	YEAR-TO-DATE AS OF 3/31/2018	ADOPTED BUDGET
800-CONTRIBUTIONS & CONTINGENCY						
CONTRIBUTIONS/TRANSFERS						
129-624-815	INTERFUND TRANSFERS OUT	9,600	9,302	0	0	0
TOTAL	CONTRIBUTIONS/TRANSFERS	9,600	9,302	0	0	0
TOTAL	800-CONTRIBUTIONS & CONTING	9,600	9,302	0	0	0
TOTAL 624-LIBRARY GRANT/DONATIONS		22,600	21,235	14,399	5,996	6,053
REVENUES OVER/(UNDER) EXPENDITURES		(21,220)	(11,332)	(13,099)	(2,483)	(693)
						5,390

The purpose of this fund is to set aside for grants and donations to the Library in which funds are designated to be spent on the Library activities and operations.

Internal Services Funds

FLEET SERVICES

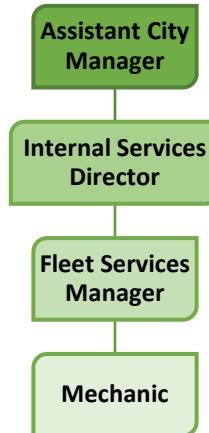
Department Description

The Fleet Services Department oversees management of the City's fleet and provides service for vehicle maintenance and repair. Our mission is to keep the City's fleet safe and reliable so that the City employees can do their job efficiently and safely.

The City's fleet is comprised of 168 vehicles and equipment consisting of automobiles, pickups, dump trucks, mowers, tractors, backhoes, loaders, trailers, etc. to Fire Department pumper and aerial ladders and Police Department marked and unmarked vehicles. All vehicles needing repairs are brought to the Service Center for inspection and they are either repaired in-house or referred to outside vendors for specialized service. This department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and interruptions of City services to our citizens.

This department provides other fleet services, which includes processing vehicle registrations, developing vehicle and equipment specifications, disposal of surplus vehicles and equipment, and maintaining vehicle history records.

Fleet Services Organization Chart



Mission Statement

The Fleet Services Department strives to provide a safe, efficient and cost-effective fleet of vehicles and equipment to all city departments and maintain a high level of quality and professional maintenance.

FY 2017-2018 Accomplishments

- Purchased trucks for Utility Maintenance, Streets/Grounds, Parks/ Rec, and Fire.
- Purchased (3) marked vehicles for the Police Department.
- Passed ASE certifications to further education.
- Upgraded hydraulic press for safety and effective operations.
- Monitored and performed preventive maintenance on fleet vehicles and equipment.
- Decreased vehicle down time through efficient, cost-effective operations.

FY 2018-2019 Goals and Objectives

- Replace and equip new vehicles and equipment.
- Upgrade diagnostic equipment.
- Maintain compliance with federal and state mandates with regards to safety and environment.
- Continue technical training on the latest technology.
- Maintain ASE certifications of our technicians.
- Monitor expenditures and remain within + or – 5% of the budget allocation.
- Preserve mechanical, electrical and hydraulic integrity of the City's fleet, thus extending the useful life of the City's assets.
- Maintain a high level of customer satisfaction for repair and preventive maintenance services.
- Maintain a safe and efficient fleet for City operations.

Personnel Summary			
Positions	FY 16-17	FY 17-18	FY 18-19
Fleet Services Manager	1	1	1
Mechanic	1	1	1
Total:	2	2	2

PERFORMANCE MEASURES	FY 2016-17 ACTUAL	FY 2017-18 PROJECTED	FY 2018-19 TARGET
INPUTS:			
# of full-time employees	2	2	2
# of part-time employees	0	0	0
OUTPUTS:			
# of Fleet Vehicles and Equipment	156	168	168
# of Work Orders Completed	941	900	875
EFFECTIVENESS:			
% Work Orders on Preventative Maintenance	30%	25%	25%
EFFICIENCIES:			
Fleet Maintenance Cost	\$ 240,272	\$ 260,000	\$ 255,000
Fuel Cost	\$ 137,644	\$ 138,000	\$ 140,000
Gallons	66,089	66,400	66,500

INTERNAL SERVICE- FLEET OPERATING FUND

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
<u>REVENUES</u>						
340-CHARGES FOR SERVICES						
382-340-277 EQUIPMENT RENTAL FEE	624,507	654,808	658,806	542,753	658,806	670,394
TOTAL- CHARGES FOR SERVICES	624,507	654,808	658,806	542,753	658,806	670,394
420-ASSESSMENTS						
382-420-329 PAYMENTS OF CLAIMS	4,862	2,536	0	4,805	4,805	0
TOTAL -ASSESSMENTS	4,862	2,536	0	4,805	4,805	0
430-USE OF MONEY AND PROPERTY						
382-430-334 MISCELLANEOUS REVENUE	0	19	0	149	149	0
382-430-335 REIMBURSEMENT/REPAYMENT	0	0	0	1,935	1,935	0
TOTAL-USE OF MONEY AND PROPERTY	0	19	0	2,084	2,084	0
TOTAL REVENUES	629,369	657,362	658,806	549,641	665,695	670,394
<u>EXPENDITURES</u>						
100-EMPLOYEE SERVICES						
WAGES & SALARIES						
382-517-111 REGULAR FULL-TIME	104,786	109,604	110,157	92,073	112,845	115,577
382-517-114 OVERTIME	2,000	1,836	2,000	679	2,000	2,000
382-517-115 LONGEVITY PAY	816	816	912	912	912	1,008
382-517-119 CERTIFICATION PAY	0	0	0	100	0	0
TOTAL WAGES & SALARIES	107,602	112,256	113,069	93,765	115,757	118,585
PAID BENEFITS						
382-517-120 UNUM LIFE	0	0	0	248	271	271
382-517-121 FICA SOCIAL SECURITY	8,329	8,254	8,999	6,894	8,881	9,168
382-517-122 WORKERS COMPENSATION	2,229	2,489	2,345	2,613	2,402	2,413
382-517-123 STATE UNEMPLOYMENT TAXES	342	18	18	324	18	324
382-517-124 RETIREMENT-TMRS	13,222	17,828	13,773	11,387	14,015	14,513
382-517-126 HEALTH INSURANCE	12,598	12,859	12,859	12,813	13,977	14,763
382-517-127 DENTAL INSURANCE	515	540	515	540	589	618
382-517-128 LONG TERM DISABILITY	314	354	330	279	339	340
382-517-129 VISION INSURANCE	0	0	0	79	86	86
TOTAL PAID BENEFITS	37,549	42,342	38,839	35,176	40,578	42,496
ALLOWANCES/REIMBURSEMENTS						
382-517-131 UNIFORMS(BUY)	420	272	420	405	405	450
382-517-132 UNIFORM RENTAL	1,500	1,006	1,500	868	1,500	1,500
TOTAL ALLOWANCES/REIMBURSEMENT	1,920	1,278	1,920	1,273	1,905	1,950
TRAINING/PROFESSIONAL DEV.						
382-517-141 WORKSHOP TRAINING	2,000	1,454	2,000	754	2,000	2,000
382-517-143 MEMBERSHIP AND DUES	205	220	220	226	226	226
382-517-144 SUBSCRIPTIONS,BOOKS	150	161	150	0	150	150
382-517-147 TRAINING-LODGING	0	0	0	0	0	0
382-517-148 TRAINING- MEALS	100	0	100	0	100	100
TOTAL TRAINING/PROFESSIONAL DEV.	2,455	1,835	2,470	980	2,476	2,476
TOTAL 100-EMPLOYEE SERVICES	149,526	157,711	156,298	131,194	160,716	165,507

INTERNAL SERVICE- FLEET OPERATING FUND

		2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018 ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
382-517-211	GENERAL OFFICE SUPPLIE	350	339	350	268	350	350
TOTAL	OFFICE SUPPLIES	350	339	350	268	350	350
CONSTRUCTION SUPPLIES							
382-517-226	MISC. HARDWARE	3,500	3,065	3,500	2,124	3,500	3,500
TOTAL	CONSTRUCTION SUPPLIES	3,500	3,065	3,500	2,124	3,500	3,500
PUBLIC SAFETY SUPPLIES							
382-517-249	FIRE PREVENTION SUPPLIES	300	300	500	471	500	500
TOTAL	PUBLIC SAFETY SUPPLIES	300	300	500	471	500	500
SPECIALTY SUPPLIES							
382-517-252	MEDICAL SUPPLIES	350	585	500	447	500	500
382-517-253	CHEMICALS	3,500	4,097	3,500	3,417	4,500	3,500
382-517-256	MINOR TOOLS/INSTRUMENTS	2,500	1,789	2,500	1,491	2,500	2,500
382-517-259	MISC. SUPPLIES	8,000	7,816	8,000	7,854	8,000	8,000
TOTAL	SPECIALTY SUPPLIES	14,350	14,287	14,500	13,209	15,500	14,500
OPERATIONAL EQUIP. (ADMIN)							
382-517-264	COMPUTER ACCESSORIES	100	0	100	92	100	100
382-517-267	COMPUTERS	0	0	0	0	0	900
TOTAL	OPERATIONAL EQUIPMENT(ADMIN)	100	0	100	92	100	1,000
OPERATIONAL EQUIP. (FIELD)							
382-517-279	OTHER OPERATIONAL EQUIP.	3,000	599	3,000	3,000	3,000	0
TOTAL	OPERATIONAL EQUIPMENT	3,000	599	3,000	3,000	3,000	0
TOTAL	200-OPERATIONAL SUPPLIES	21,600	18,590	21,950	19,164	22,950	19,850
300-FACILITIES OPERATIONS/MAINT.							
UTILITIES							
382-517-323	TRUNK TELEPHONE SYSTEM	50	29	50	57	50	50
382-517-324	CELL PHONES	1,200	965	1,200	855	1,200	1,200
382-517-326	WIRELESS DATA SERVICES	456	406	456	320	456	456
TOTAL	UTILITIES	1,706	1,400	1,706	1,233	1,706	1,706
TOTAL	300-FACILITIES OPERATION	1,706	1,400	1,706	1,233	1,706	1,706
400-EQUIPMENT OPERATIONS/MAINT.							
EQUIPMENT RENTAL							
382-517-416	LIGHT EQUIP RENTAL-EXT	4,000	3,837	4,000	3,540	4,000	4,000
382-517-418	TRUCKS,HEAVY, EQUIP RE	6,000	4,920	6,000	892	6,000	6,000
TOTAL	EQUIPMENT RENTAL	10,000	8,757	10,000	4,431	10,000	10,000
FUEL, OIL &	LUBRICANTS						
382-517-421	FUEL LINE AND PUMP REPAIR	3,500	3,500	3,500	3,345	3,500	3,500
382-517-422	CARBURETOR REPAIRS	3,075	2,309	3,075	2,635	3,075	3,075
382-517-423	TRANSMISSION SYSTEM	13,000	12,226	13,000	6,550	13,000	13,000
382-517-424	BRAKE SYSTEM	16,000	15,664	16,000	16,476	16,000	16,000
382-517-425	SUSPENSION SYSTEM	15,000	14,129	15,000	8,921	15,000	15,000
382-517-426	HYDRAULIC SYSTEM	12,000	12,226	12,000	9,701	12,000	12,000
382-517-427	COOLING SYSTEM	5,000	5,342	5,000	3,725	5,000	5,000
382-517-428	ENGINE REPAIRS	35,000	39,286	35,000	31,941	35,000	35,000
382-517-429	BODY SHOP REPAIRS	22,000	23,906	22,000	30,198	25,000	22,000
TOTAL	FUEL, OIL & LUBRICANTS	124,575	128,590	124,575	113,492	127,575	124,575

INTERNAL SERVICE- FLEET OPERATING FUND

		2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018 ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
FUEL,OIL, FILTERS, TIRES							
382-517-441	FUEL(GAS, DIESEL)	150,000	141,748	150,000	127,877	160,000	160,000
382-517-442	OIL,LUBRICANTS,OIL FILTERS	30,000	34,185	30,000	30,539	30,000	30,000
382-517-445	TIRES	31,000	38,556	33,000	32,153	33,000	33,000
382-517-446	BATTERIES	8,500	9,889	8,500	9,021	10,000	10,000
382-517-447	ELECTRICAL	20,000	25,083	20,000	18,880	20,000	20,000
382-517-448	EXHAUST SYSTEMS	3,000	1,701	3,000	1,000	3,000	3,000
382-517-449	MISCELLANEOUS PARTS	32,700	36,207	33,000	31,703	33,000	33,000
TOTAL	FUEL,OIL, FILTERS, TIRES,	275,200	287,369	277,500	251,174	289,000	289,000
TOTAL	400-EQUIPMENT OPERATION	409,775	424,716	412,075	369,097	426,575	423,575
500-CONTRACT SERVICES AND FEES							
FEES FOR SERVICES							
382-517-522	INSURANCE AND BONDS	35,500	53,627	55,235	54,865	55,235	55,235
382-517-523	OUTSIDE PRINTING	0	0	0	137	0	137
382-517-526	TESTING/CERT. PERMITS	1,500	930	1,500	656	1,500	1,500
TOTAL	FEES FOR SERVICES	37,000	54,557	56,735	55,657	56,735	56,872
CONTRACT SERVICES							
382-517-532	SOFTWARE LICENSE/MAINT	3,408	3,408	3,408	3,408	3,408	3,408
382-517-536	WARRANTY/SERVICE AGREEMENTS	1,131	1,131	1,131	1,131	1,131	1,131
TOTAL	CONTRACT SERVICES	4,539	4,539	4,539	4,539	4,539	4,539
TOTAL	500-CONTRACT SERVICES & FEES	41,539	59,096	61,274	60,196	61,274	61,411
800-CONTRIBUTIONS/CONTINGENCIES							
CONTINGENCY RESERVES/CLAIMS							
382-517-831	CONTINGENCY RESERVES	0	0	0	0	0	443
382-517-835	RESERVE FOR PERSONNEL	5,223	0	4,647	0	0	1,668
TOTAL	CONTINGENCY RESERVES/CLAIMS	5,223	0	4,647	0	0	2,111
TOTAL	800-CONTRIB.& CONTINGENCIES	5,223	0	4,647	0	0	2,111
TOTAL 517-FLEET SERVICES		629,369	661,512	657,950	580,883	673,221	674,160
REVENUE OVER/(UNDER) EXPENDITURES		0	(4,150)	856	(31,242)	(7,526)	(3,766)

384-FLEET REPLACEMENT FUND
518-EQUIPMENT REPLACEMENT

	2016-17 BUDGET	2016-17 ACTUAL	ADOPTED BUDGET	2017-18 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
REVENUES						
340-CHARGES FOR SERVICES						
384-340-278 EQUIPMENT REPLACEMENT FEE	479,806	547,841	879,806	239,904	826,991	535,554
TOTAL -CHARGES FORE SERVICES	479,806	547,841	879,806	239,904	826,991	535,554
420-ASSESSMENTS						
384-420-329 PAYMENTS OF CLAIMS	0	0	0	0	0	0
TOTAL- ASSESSMENTS	0	0	0	0	0	0
430-USE OF MONEY AND PROPERTY						
384-430-331 ACCRUED INTEREST INCOME	0	3	0	0	0	0
TOTAL - USE OF MONEY AND PROPERTY	0	3	0	0	0	0
460-PROCEEDS GEN FIXED ASSETS						
384-460-374 SALES OF SURPLUS EQUIP.	0	19,739	0	11,942	14,150	0
TOTAL -PROCEEDS GEN FIXED ASSETS	0	19,739	0	11,942	14,150	0
TOTAL REVENUES	479,806	567,583	879,806	251,846	841,141	535,554
EXPENDITURES						
200-OPERATIONAL SUPPLIES						
OPERATIONAL EQUIPMENT (ADMIN)						
384-518-263 PHOTOGRAPHIC EQUIP	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT	0	0	0	0	0	0
TOTAL 200-OPERATIONAL SUPPLIES	0	0	0	0	0	0
600-DEPRECIATION/BAD DEBT						
345-518-601 DEPRECIATION EXPENSE	0	499,108	0	0	0	0
TOTAL CONTRACT SERVICES	0	499,108	0	0	0	0
TOTAL 600-DEPRECIATION/BAD DEBT	0	499,108	0	0	0	0
700-CAPITAL OUTLAY						
FIELD EQUIPMENT/VEHICLES						
384-518-722 LIGHT EQUIPMENT	0	0	0	0	0	0
384-518-723 MOTOR VEHICLES	0	14,974	35,000	0	35,000	37,000
384-518-724 HEAVY EQUIPMENT	0	0	365,000	0	321,185	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	14,974	400,000	0	356,185	37,000
TOTAL 700-CAPITAL OUTLAY	0	14,974	400,000	0	356,185	37,000
800-CONTRIBUTIONS & CONTINGENCY						
384-518-832 PAYMENT OF CLAIMS	0	0	0	0	0	0
TOTAL CONTINGENCY/RESERVES/CLAIMS	0	0	0	0	0	0
TOTAL 800-CONTRIBUTIONS & CONT.	0	0	0	0	0	0

	2016-17 BUDGET	2016-17 ACTUAL	ADOPTED BUDGET	2017-18 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
900-DEBT SERVICE						
384-518-910 NOTE PAYABLE INTEREST	0	5,111	0	0	0	0
384-518-911 CAP LEASE PRINCIPAL	367,216	0	367,216	150,589	367,216	342,531
384-518-912 CAP LEASE INTEREST PAYBLE	62,252	53,730	62,252	39,593	62,252	62,252
384-518-913 CAP LEASE SHORT TERM	50,338	0	50,338	17,655	50,338	93,771
TOTAL CONTINGENCY/RESERVES/CLAIMS	479,806	58,841	479,806	207,837	479,806	498,554
TOTAL 900-DEBT SERVICE	479,806	58,840	479,806	207,836	479,806	498,554
TOTAL EXPENDITURES	479,806	572,922	879,806	207,836	835,991	535,554
REVENUE OVER/(UNDER) EXPENDITURES	0	(5,339)	0	44,010	5,150	0



Other Funds

MUNICIPAL AIRPORT

Department Description

The Taylor Municipal Airport is designated as a Community Service, General Aviation airport, serving eastern Williamson County. According to the 2010 Texas Airport System Plan (TASP), General Aviation airports make up nearly 85 percent of the airports in the National Plan of Integrated Airport Systems (NPIAS) and nearly 92 percent of the aviation facilities in Texas. A recent Texas Department of Transportation (TXDoT) study showed that General Aviation is an important contributor to the local, state and national economies, providing almost nine billion dollars of economic activity to Texas. As one of only 106 Community Service airports statewide, the Taylor Municipal Airport is an important factor to the local economy, providing almost four million dollars to the Taylor-area economy, according to the TXDoT study.

The Taylor Municipal Airport Office is responsible for the safe and efficient operation of the airport and associated facilities. The staff's primary responsibilities include monitoring the inventory and sales of aviation fuel; ensuring that all navigational and airport lighting are operational; leasing and administration of airport hangars and tie-down spaces; monitoring and documenting aircraft operations; providing ground to air radio communication advisories to aircraft operating at Taylor, upon request; conducting safety and maintenance inspections; maintaining Airport records; providing administrative and logistical support; and to serve as an informal "ambassador" for the City of Taylor to transient aircrews and their clients while flying through Taylor. The airport staff consists of one full-time manager and one part-time operations technician/building maintenance assistant.

Municipal Airport Organization Chart



Mission Statement

To be the preferred general aviation destination in Central Texas by providing effective, efficient and courteous products and services to the aviation community.

FY 2017-18 Accomplishments

- Completed a \$2.6M construction project through a grant from TXDoT and the FAA, for runway and taxiway reconstruction and rehabilitation, installing perimeter fencing and the construction of a new 12-unit T-hangar.
- Annual participation in the TXDoT Routine Airport Maintenance Program (RAMP).
- Continued implementation of a five-year Capital Improvement Project (CIP) program with TXDoT Aviation for future airport improvements.
- Resumed 100% occupancy of all hangar space, including the newly completed T-hangars.
- Awarded a \$200,000 reimbursement grant from TXDoT for the design and construction of a new Automated Weather Observing System (AWOS), which will enhance flight safety at the airport.

FY 2018-19 Goals and Objectives

- Continue execution of projects within the existing TXDoT CIP program, to include an estimated \$400K in grant funding for design and construction projects.
- Continue participation in the TXDoT RAMP.
- Host a traditional “Taylor Fly-In” in conjunction with other City-sponsored events.
- Successful project completion and FAA acceptance of the new AWOS.

Position Control- Listing of Authorized Position

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Airport Manager	1	1	1
Airport Maintenance Technician	0.5	0.5	0.5
Total:	1.5	1.5	1.5

PERFORMANCE MEASURES	FY 2016-17 ACTUAL	FY 2017-18 PROJECTED	FY 2018-19 TARGET
INPUTS:			
# of full-time employees	1	1	1
# of part-time employees	1	1	1
# of Hangars	52	64	64
OUTPUTS:			
Landings/Take-offs	14,247	15,000	16,000
100LL gallons Sold	45,731	40,000	50,000
Jet A gallons sold	13,657	10,000	20,000
100LL sales revenue	\$ 141,627	\$ 137,000	\$ 150,000
Jet A sales revenue	\$ 35,298	\$ 30,000	\$ 50,000
EFFECTIVENESS:			
Hangar Occupancy Rate	100%	100%	100%
EFFICIENCIES:			
TXDoT RAMP Program Grant	\$ 3,271	\$ 3,000	\$ 4,000
TXDoT CIP Grants	\$ 2,918,200	\$ 200,000	\$ 600,000

2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018		2018-2019 ADOPTED BUDGET
			YEAR-TO-DATE 3/31/2018	PROJECTED YEAR END	

REVENUES

300-INTERGOVERNMENTAL REVENUES

350-330-229 OTHER STATE GRANTS/REIMB.
TOTAL-INTERGOVERNMENTAL REVEUNES

0	3,086	0	0	0	4,000
0	3,086	0	0	0	4,000

340-CHARGES FOR SERVICES

350-340-281 T-HANGAR RENTAL
350-340-283 GROUND LEASES
350-340-284 SALE OF AV GAS
350-340-285 SALES OF JET A FUEL
350-340-374 LATES PAYMENT FEES
TOTAL- CHARGES FOR SERVICES

165,269	162,017	213,454	161,024	198,650	213,500
2,280	2,280	2,326	1,053	2,326	2,326
205,836	150,906	212,011	135,417	165,500	190,000
94,860	36,209	97,706	30,618	63,500	75,000
714	552	0	612	250	0
468,959	351,964	525,497	328,724	430,226	480,826

420-ASSESSMENTS

350-420-329 PAYMENTS OF CLAIMS
TOTAL -ASSESSMENTS

0	0	0	0	100	0
0	0	0	0	100	0

430-USE OF MONEY AND PROPERTY

350-430-331 INTEREST INCOME
350-430-335 REIMBURSEMENTS/REFUNDS
TOTAL-USE OF MONEY AND PROPERTY

0	5,651	2,500	12,038	13,000	13,000
0	0	0	20,356	19,940	0
0	5,651	2,500	32,394	32,940	13,000

TOTAL REVENUES

468,959 360,702 527,997 361,118 463,266 497,826

OPERATING EXPENSES

100-EMPLOYEES SERVICES

WAGES & SALARIES

350-732-111 REGULAR FULL TIME
350-732-114 OVERTIME
350-732-115 LONGEVITY PAY
350-732-116 REGULAR PART TIME
350-732-117 TEMPORARY/SEASONAL
350-732-118 INSURANCE ALLOWANCE
TOTAL WAGES & SALARIES

27,745	28,839	29,141	35,370	44,158	50,628
800	189	400	152	400	400
192	192	240	360	360	432
0	0	0	9,576	11,317	12,894
5,286	10,373	7,719	0	0	0
1,200	1,200	1,200	969	1,200	1,200
35,223	40,792	38,700	46,428	57,435	65,554

PAID BENEFITS

350-732-120 UNUM LIFE
350-732-121 FICA SOCIAL SECURITY
350-732-122 WORKERS COMPENSATION
350-732-123 STATE UNEMPLOYMENT TAXES
350-732-124 RETIREMENT-TMRS
350-732-126 HEALTH INSURANCE
350-732-127 DENTAL INSURANCE
350-732-128 LONG TERM DISABILITY
350-732-129 VISION INSURANCE
TOTAL PAID BENEFITS

0	0	0	96	118	118
2,695	3,127	2,961	3,529	4,404	5,010
81	90	90	100	400	418
271	94	14	324	14	243
3,647	2,863	3,774	8,170	6,954	7,939
0	0	0	0	0	0
257	0	258	303	294	309
83	94	88	112	132	146
0	0	0	40	43	43
7,034	6,268	7,185	12,675	12,359	14,226

ALLOWANCES/REIMBURSEMENTS

350-732-131 UNIFORMS (BUY)
TOTAL ALLOWANCES/REIMBURSEMENT

300	0	300	0	300	300
300	0	300	0	300	300

TRAINING/PROFESSIONAL DEV.

350-732-142 PROFESSIONAL CONFERENCE
350-732-144 SUBSCRIPTION/BOOKS
350-732-146 TRAINING - TRANSPORTATION
350-732-147 TRAINING-LODGING
TOTAL TRAINING/PROFESSIONAL DEV.

260	250	260	0	0	260
200	79	200	129	200	200
200	83	100	0	0	100
0	0	100	0	0	100
660	412	660	129	200	660

TOTAL 100-EMPLOYEE SERVICES 43,217 47,472 46,845 59,232 70,294 80,740

200-OPERATIONAL SUPPLIES						
350-732-211	GENERAL OFFICE SUPPLIES	700	406	700	470	700
350-732-214	COMPUTER SUPPLIES	300	0	300	186	300
350-732-215	POSTAGE	100	29	100	0	25
350-732-217	OFFICE SECURITY	0	0	0	0	0
TOTAL	OFFICE SUPPLIES	1,100	435	1,100	656	1,025
PROGRAM/SPECIAL EVENTS						
350-732-233	CITY SPONSORED EVENTS	1,000	0	1,000	0	0
TOTAL	PROGRAM/SPECIAL EVENTS	1,000	0	1,000	0	1,000
SPECIALTY SUPPLIES						
350-732-256	MINOR TOOLS/INSTRUMENTS	0	0	0	0	200
TOTAL	SPECIALTY SUPPLIES	0	0	0	0	200
OPERATIONAL EQUIPMENT (ADMIN)						
350-732-261	OFFICE FURNITURE	1,000	0	0	0	150
350-732-264	COMPUTER ACCESSORIES	500	0	0	0	500
350-732-267	COMPUTERS	0	0	0	628	628
350-732-269	OTHER OFFICE EQUIPMENT	0	75	0	648	0
TOTAL	OPERATIONAL EQUIP.(ADMIN)	1,500	75	0	1,276	628
OPERATIONAL EQUIPMENT (FIELD)						
350-732-271	GROUNDS KEEPING EQUIPMENT	0	52	500	0	500
TOTAL	OPERATIONAL EQUIP. (FIELD)	0	52	500	0	500
TOTAL	200-OPERATIONAL SUPPLIES	3,600	562	2,600	1,932	2,153
300-FACILITIES OPERATIONS/MAINT.						
UTILITIES						
350-732-321	LIGHT & POWER	6,386	6,297	6,386	5,411	6,250
350-732-323	TRUNK TELEPHONE SYSTEM	850	831	850	630	850
350-732-324	CELL PHONES	1,200	1,165	1,200	855	1,200
350-732-325	PAGERS	0	0	0	0	0
TOTAL	UTILITIES	8,436	8,293	8,436	6,896	8,300
FACILITY REPAIR/IMPROVEMENTS						
350-732-345	CARPENTRY/PAINTING	1,500	60	1,000	0	0
350-732-349	MISC. REPAIRS/MAINT	14,500	5,305	9,000	4,716	7,650
TOTAL	FACILITY REPAIR/IMPROVEMENT	16,000	5,365	10,000	4,716	7,650
JANITORIAL SUPPLIES/SVCS.						
350-732-352	CLEANING SUPPLIES	100	50	100	0	100
350-732-353	CLEANING- PAPER PRODUCT	100	79	100	82	100
TOTAL	JANITORIAL SUPPLIES/SVCS.	200	129	200	82	200
TOTAL	300-FACILITIES OPERATION	24,636	13,787	18,636	11,695	16,150
400-EQUIPMENT OPERATIONS/MAINT.						
EQUIPMENT RENTAL						
350-732-414	MOTOR VEHICLE RENTAL	6,500	6,638	6,500	5,410	6,500
350-732-419	REPLACEMENT FUND CONTRIB.	5,570	5,570	5,570	5,104	5,570
TOTAL	EQUIPMENT RENTAL	12,070	12,208	12,070	10,514	12,070
FUEL, OIL & LUBRICANTS						
350-732-422	AV GAS FUEL PURCHASES	200,000	158,896	200,000	124,460	100,000
350-732-423	JET A FUEL PURCHASES	87,000	22,241	87,000	28,093	26,000
TOTAL	FUEL, OIL & LUBRICANTS	287,000	181,138	287,000	152,553	126,000
TOTAL	400-EQUIPMENT OPERATIONS	299,070	193,346	299,070	163,067	138,070

500-CONTRACT SERVICES AND FEES						
350-732-522	INSURANCE AND BONDS	7,300	6,339	6,528	6,346	6,500
350-732-526	TESTING/CERT. PERMITS	400	294	400	194	400
350-732-528	ADVERTISING	0	0	0	335	335
TOTAL	FEES FOR SERVICES	7,700	6,633	6,928	6,876	7,235
CONTRACT SERVICES						
350-732-532	SOFTWARE MAINT/LICENSING	1,300	1,675	1,300	3,062	2,650
350-732-537	BANK FINANCE CHARGES	0	204	0	204	0
350-732-539	OTHER CONTRACT SERVICES	900	1,029	1,800	853	1,800
TOTAL	CONTRACT SERVICES	2,200	2,908	3,100	4,119	4,450
TOTAL	500-CONTRACT SERVICES & FEES	9,900	9,541	10,028	10,994	11,685
600-DEPRECIATIONS/BAD DEBT EXPENSE						
DEPRECIATION						
350-732-601	DEPRECIATION-FIXED ASSETS	0	90,150	0	0	0
TOTAL	DEPRECIATION	0	90,150	0	0	0
BAD DEBT						
350-732-651	BAD DEBT	350	(243)	0	298	298
TOTAL	BAD DEBT	350	(243)	0	298	300
TOTAL	600-DEPRECIATION/BAD DEBT	350	89,907	0	298	298
800-CONTRIBUTIONS & CONTINGENCIES						
CONTRIBUTIONS/TRANSFERS						
350-732-815	INTERFUND TRANSFERS OUT	15,000	15,000	15,000	11,250	15,000
TOTAL	CONTRIBUTIONS/TRANSFERS	15,000	15,000	15,000	11,250	15,000
CONTINGENCY RESERVES/CLAIMS						
350-732-831	CONTINGENCY RESERVES	0	0	0	0	0
350-732-835	RESERVE FOR PERSONNEL	1,303	0	15,008	0	0
TOTAL	CONTINGENCY RESERVES/CLAIMS	1,303	0	15,008	0	710
TOTAL	800-CONTRIB. & CONTINGENCY	16,303	15,000	30,008	11,250	15,000
900-DEBT SERVICE						
350-732-901	REPAY LOAN FROM GENERAL	12,700	0	12,700	0	12,700
350-732-902	INTEREST EXPENSE	0	2,987	0	0	0
TOTAL	SPECIFIC DEBT	12,700	2,987	12,700	0	12,700
LONG TERM DEBT/CAPITAL LEASE						
350-732-921	TRANSFER TO I&S PRINCIPAL	30,000	0	60,000	45,000	60,000
350-732-922	TRANSFER TO I&S INTEREST	5,673	31,286	47,360	35,520	47,360
		0	31,538	0	0	0
TOTAL	LONG TERM DEBT/CAPITAL LEASE	35,673	62,824	107,360	80,520	107,360
TOTAL	900-DEBT SERVICE	48,373	65,811	120,060	80,520	120,060
TOTAL AIRPORT OPERATIONS EXPENDITURES		445,449	435,426	527,247	338,988	373,710
REVENUE OVER/(UNDER) EXPENDITURES		23,510	(74,724)	750	22,130	89,556
						15,249

CITY CEMETERY

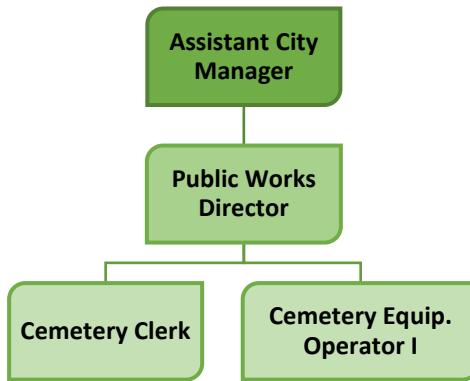
Department Description

According to Williamson County property records, the first cemetery land in Taylor was acquired in 1889. A tract of thirty acres in the John Winsett Survey was sold to the City of Taylor by John S. Barues and Jacob S. Whitmore. The oldest burial site is that of the Vance family which dates to 1853. The oldest stone marker is that of John S. Miller who died in 1878. It is located in the northwestern section of the cemetery.

The City of Taylor Cemetery occupies over 114 acres of rolling hillside located on East Fourth Street, one mile east of Taylor City Hall.

The cemetery staff consists of a Director, a cemetery coordinator and one maintenance worker. The cemetery coordinator's primary responsibilities include selling space to the public, marking the family plot for the opening and closing of the space for the internment, scheduling and assisting internments, receiving money, keeping records of purchases and internments, processing reports, surveying graves for headstone settings, and assisting families with new and existing plots, budgeting procedure techniques.

City Cemetery Organization Chart



Mission Statement:

Be attentive and responsive to individuals and families during difficult times and support the overall needs of the community.

FY 2017-18 Accomplishments:

- Maintained and updated records
- Continued to increase knowledge of cemetery processes
- Assisted with Cemetery Committee

FY 2018-19 Goals and Objectives:

- To locate all leaks in the cemetery and roads to be serviced for public use.
- Enforcement of the rules and regulations in the cemetery.
- Improvement in the roads.
- The primary objective for the Taylor City Cemetery Office is to serve the public and to be professional and courteous at all times.

<u>Personnel Summary</u>			
Positions	FY 16-17	FY 17-18	FY 18-19
Cemetery Clerk	1	1	1
Cemetery Worker	1	1	1
Total:	2	2	2

PERFORMANCE MEASURES	FY 2016-17 ACTUAL	FY 2017-18 PROJECTED	FY 2018-19 TARGET
INPUTS:			
# of full-time employees	2	2	2
# of part-time employees	0	0	0
OUTPUTS:			
Spaces Sold	32	60	69
Internments/Disinternments	127	113	130
Survey's Completed	93	60	62
Acres Maintained	114	114	114
EFFECTIVENESS:			
Maintenance Yearly	24	24	24

CEMETERY OPERATING FUND

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE 3/31/2017	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
REVENUES						
300-INTERGOVERNMENTAL REVENUES						
370-330-216 FEMA REIMBURSEMENT	0	0	0	0	0	0
TOTAL-INTERGOVERNMENTAL REVEUNES	0	0	0	0	0	0
340-CHARGES FOR SERVICES						
370-340-286 GRAVE DIGGING SERVICES	81,000	65,550	82,620	61,425	72,600	106,200
370-340-287 GRAVESITE MARKING/LOCATING	1,500	2,305	2,150	900	1,100	2,068
TOTAL- CHARGES FOR SERVICES	82,500	67,855	84,770	62,325	73,700	108,268
430-USE OF MONEY AND PROPERTY						
370-430-333 RENTAL INCOME (LEASES)	500	1,202	1,202	0	1,202	1,202
370-430-334 MISCELLAEOUS REVENUE	2,700	897	1,250	3,035	3,100	3,100
TOTAL-USE OF MONEY AND PROPERTY	3,200	2,099	2,452	3,035	4,302	4,302
440-DONATIONS FROM PRIVATE SOURCES						
370-440-359 CEMETERY MISC DONATIONS	0	200	0	0	0	0
TOTAL-DONATIONS FROM PRIVATE SOURCES	0	200	0	0	0	0
450-INTERFUND OPERATING TRANSFERS						
370-450-363 TRNSF IN FROM CEMETERY PERM..	15,000	24,284	12,000	6,012	12,000	14,500
TOTAL-INTERFUND OPERATING TRANSFERS	15,000	24,284	12,000	6,012	12,000	14,500
460-PROCEEDS GEN FIXED ASSETS						
370-460-372 CEMETERY LOT SALE-UNRESTRICTED	47,160	18,878	31,500	58,905	50,400	93,150
TOTAL-PROCEEDS GEN FIXED ASSETS	47,160	18,878	31,500	58,905	50,400	93,150
TOTAL REVENUES	147,860	113,316	130,722	130,277	140,402	220,220
OPERATING EXPENSES						
100-EMPLOYEES SERVICES						
WAGES & SALARIES						
370-761-111 REGULAR FULL TIME	52,874	55,398	55,536	50,549	64,032	72,141
370-761-114 OVERTIME	1,500	1,980	1,500	1,969	1,500	1,500
370-761-115 LONGEVITY PAY	192	192	288	288	288	384
TOTAL WAGES & SALARIES	54,566	57,570	57,324	52,806	65,820	74,025
PAID BENEFITS						
370-761-120 UNUM LIFE	0	0	0	140	163	163
370-761-121 FICA SOCIAL SECURITY	4,174	4,417	4,401	4,051	5,050	5,517
370-761-122 WORKERS COMPENSATION	973	1,086	1,024	1,141	1,097	1,120
370-761-123 STATE UNEMPLOYMENT TAX	342	18	18	324	18	324
370-761-124 RETIREMENT- TMRS	6,648	14,682	6,937	6,411	7,969	8,734
370-761-126 HEALTH INSURANCE	12,598	12,859	12,859	12,813	13,977	14,763
370-761-127 DENTAL INSURANCE	515	540	515	540	589	618
370-761-128 LONG TERM DISABILITY	159	178	167	157	192	200
370-761-129 VISION INSURANCE	0	0	0	79	86	86
TOTAL PAID BENEFITS	25,409	33,780	25,921	25,655	29,141	31,525
ALLOWANCES/REIMBURSEMENTS						
370-761-131 UNIFORMS	300	282	300	237	300	300
370-761-132 UNIFORM RENTAL	500	302	500	243	400	400
TOTAL ALLOWANCES/REIMBURSEMENT	800	585	800	480	700	700
TOTAL 100-EMPLOYEE SERVICES	80,775	91,935	84,045	78,942	95,661	106,250

CEMETERY OPERATING FUND

				2017-2018 YEAR-TO-DATE 3/31/2017	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET			
200-OPERATIONAL SUPPLIES						
OFFICE SUPPLIES						
370-761-211	GENERAL OFFICE SUPPLIES	600	599	600	287	600
370-761-217	OFFICE SECURITY	693	728	800	571	800
TOTAL	OFFICE SUPPLIES	1,293	1,327	1,400	858	1,400
CONSTRUCTION SUPPLIES						
370-761-225	SAND AND GRAVEL	1,000	989	1,000	400	800
TOTAL	CONSTRUCTION SUPPLIES	1,000	989	1,000	400	800
PROGRAM/SPECIAL EVENTS						
370-761-232	FOOD/MEALS	0	0	0	207	225
370-761-236	MISC OCCASION	0	0	0	0	0
TOTAL	PROGRAM/SPECIAL EVENTS	0	0	0	207	225
SPECIALTY SUPPLIES						
370-761-252	MEDICAL SUPPLIES	0	0	0	0	0
370-761-253	CHEMICALS	500	350	500	32	500
370-761-256	MINOR TOOLS	500	21	250	50	250
TOTAL	SPECIALTY SUPPLIES	1,000	370	750	82	750
OPERATIONAL EQUIPMENT (ADMIN)						
370-761-264	COMPUTER ACCESSORIES	0	0	0	0	0
TOTAL	OPERATIONAL EQUIP. (ADMIN)	0	0	0	0	0
OPERATIONAL EQUIP. (FIELD)						
370-761-271	GROUNDS MAINTENANCE EQUIOP.	250	264	500	275	500
370-761-279	OTHER OPERATIONAL EQUIP.	500	0	500	0	350
TOTAL	OPERATIONAL EQUIPMENT(FIELD)	750	264	1,000	275	850
TOTAL	200-OPERATIONAL SUPPLIES	4,043	2,951	4,150	1,822	4,025
4,160						
300-FACILITIES OPERATIONS/MAINT.						
370-761-321	LIGHT & POWER	615	535	615	738	781
370-761-323	TRUNK TELEPHONE SYSTEM	750	839	750	645	750
370-761-324	CELL PHONES	600	583	600	528	600
TOTAL	UTILITIES	1,965	1,957	1,965	1,911	2,131
FACILITY REPAIRS/IMPROVEMENTS						
370-761-349	MISC REPAIRS/MAINTENANCE	850	762	500	69	500
TOTAL	FACILITY REPAIR/IMPROVEMENT	850	762	500	69	500
TOTAL	300-FACILITIES OPERATION	2,815	2,718	2,465	1,981	2,631
2,801						
400-EQUIPMENT OPERATIONS/MAINT.						
370-761-412	LIGHT EQUIPMENT RENTAL	1,000	1,000	2,000	0	2,000
370-761-414	MOTOR VEHICLE RENTAL	6,500	6,500	6,500	5,410	6,500
TOTAL	EQUIPMENT RENTAL	7,500	7,500	8,500	5,410	8,500
TOTAL	400-EQUIPMENT OPERATIONS	7,500	7,500	8,500	5,410	8,500
9,000						
500-CONTRACT SERVICES AND FEES						
FEES FOR SERVICES						
370-761-521	COUNTY RECORDING FEES	950	567	1,050	798	1,050
370-761-522	INSURANCE AND BONDS	680	636	680	579	680
370-761-523	OUTSIDE PRINTING	0	0	0	165	200
TOTAL	FEES FOR SERVICES	1,630	1,203	1,730	1,542	1,930
CONTRACT SERVICES						
370-761-534	GRAVE DIGGING SERVICES	52,000	42,150	53,000	42,775	45,000
370-761-539	OTHER CONTRACT SERVICE	25,840	23,818	27,880	8,522	27,655
TOTAL	CONTRACT SERVICES	77,840	65,968	80,880	51,297	72,655
TOTAL	500-CONTRACT SERVICES AND FEES	79,470	67,171	82,610	52,838	74,585
82,810						

CEMETERY OPERATING FUND

			2017-2018			
	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	YEAR-TO-DATE 3/31/2017	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
600-DEPRECIATION/BAD DEBT EXP.						
DEPRECIATION						
370-761-601 DEPRECIATION - FIXED ASSETS	0	502	0	0	0	0
TOTAL DEPRECIATION	0	502	0	0	0	0
TOTAL 600-DEPRECIATION/BAD DEBT	0	502	0	0	0	0
CONTINGENCY RESERVES/CLAIMS						
370-761-831 CONTINGENCY RESERVES	0	0	0	0	0	443
370-761-835 RESERVE FOR PERSONNEL	2,841	0	4,080	0	0	982
TOTAL CONTINGENCY RESERVES/CLAIMS	2,841	0	4,080	0	0	1,425
TOTAL 800-CONTRIBUTIONS & CONTINGEN	2,841	0	4,080	0	0	1,425
TOTAL 761-CEMETERY OPERATING DEPT.	177,444	172,776	185,850	140,993	185,402	206,446
REVENUE OVER/(UNDER) EXPENDITURES	(29,584)	(59,460)	(55,128)	(10,716)	(45,000)	13,774

CEMETERY PERMANENT FUND

REVENUES	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE as of 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
430-USE OF MONEY & PROPERTY						
410-430-331 Interest Income	15,000	24,284	12,000	5,226	12,000	14,500
410-430-337 Unrealized Gain/Loss Invest.	0	(35,019)	0	(1,180)	0	0
TOTAL USE OF MONEY AND PROPERTY	15,000	(10,735)	12,000	4,046	12,000	14,500
460-PROCEEDS GEN. FIXED ASSETS						
140-460-371 Cemetery Lot Sales-Restricted	4,720	2,098	3,000	3,675	5,425	6,300
TOTAL PROCEEDS GEN. FIXED ASSETS	4,720	2,098	3,000	3,675	5,425	6,300
TOTAL REVENUES	19,720	(8,637)	15,000	7,721	17,425	20,800
EXPENDITURES						
500-CONTRACT SERVICES & FEES						
410-812-537 Bank Finance/Service Fees	0	10	10	75	75	0
410-812-539 Other Contract Services	0	0	0	0	0	0
TOTAL CONTRACT SERVICES	0	10	10	75	75	0
800-CONTRIBUTIONS & CONTINGENCIES						
410-812-812 Bank Finance/Service Fees	0	0	0	0	0	14,500
410-812-813 Transfer Int Out to Cem Op	15,000	24,284	12,000	4,245	12,000	0
TOTAL CAPITAL IMPROVEMENTS	15,000	24,284	12,000	4,245	12,000	14,500
TOTAL EXPENSES	15,000	24,294	12,010	4,320	12,075	14,500
REVENUE OVER/(UNDER) EXPENDITURES	4,720	(32,932)	2,990	3,401	5,350	6,300

Chapter 6 Section 6-8 of the City Code establishes a cemetery trust fund subject to control of the City Council. Interest income from the investment of the permanent fund are to be used for beautification and upkeep of the cemetery.

UTILITY IMPACT FUND

REVENUES	2016-2017	2016-2017	2017-2018		2018-2019
	BUDGET	ACTUAL	ADOPTED BUDGET	YEAR-TO-DATE as of 3/31/2018	
340-CHARGES FOR SERVICES					
345-340-323 Water Cap. Impact Fee	44,250	142,637	101,304	47,784	122,340
345-340-324 Sewer Cap. Impact Fee	30,750	102,533	65,240	39,645	78,300
TOTAL REVENUES	75,000	245,170	166,544	87,429	200,640
 EXPENDITURES					
500-CONTRACT SERVICES & FEES					
345-592-512 Engineering Services	0	0	0	0	0
345-592-539 Other Contract Services	0	0	0	0	0
TOTAL CONTRACT SERVICES	0	0	0	0	0
700-CAPITAL IMPROVEMENTS					
345-592-746 Construction Improvements	0	0	0	0	0
TOTAL CAPITAL IMPROVEMENTS	0	0	0	0	0
800-CONTRIBUTIONS/TRANSFERS					
345-592-815 Interfund Transfer Out	0	0	0	0	19,769
TOTAL CAPITAL IMPROVEMENTS	0	0	0	0	19,769
 TOTAL EXPENSES	 0	 0	 0	 0	 19,769
 REVENUE OVER/(UNDER) EXPENDITURES	 75,000	 245,170	 166,544	 87,429	 180,871
					200,640

A Water and Wastewater assessment imposed by the City upon new development to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributed to new development within the city.

ROADWAY IMPACT FUND

<u>REVENUES</u>	2016-2017	2016-2017	2017-2018			2018-2019 ADOPTED BUDGET
	BUDGET	ACTUAL	ADOPTED BUDGET	YEAR-TO-DATE as of 3/31/2018	PROJECTED YEAR END	
420-ASSESSMENTS						
200-420-328 Roadway Impact Fees	40,785	52,501	32,185	14,136	32,185	36,480
TOTAL ASSESSMENTS	40,785	52,501	32,185	14,136	32,185	36,480
TOTAL REVENUES	40,785	52,501	32,185	14,136	32,185	36,480
<u>EXPENDITURES</u>						
500-CONTRACT SERVICES & FEES						
200-631-539 Other Contract Services	0	0	0	0	0	0
TOTAL CONTRACT SERVICES	0	0	0	0	0	0
700-CAPITAL OUTLAY						
200-631-746 Construction Improve-Grants	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL EXPENSES	0	0	0	0	0	0
REVENUE OVER/(UNDER) EXPENDITURES	40,785	52,501	32,185	14,136	32,185	36,480

A roadway assessment imposed by the City upon new development to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributed to new development within the city.

SANITATION FUND

<u>REVENUES</u>	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE as of 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
310-TAXES						
320-310-136 Solid Waste Collections	227,160	260,699	174,246	88,440	215,722	220,040
TOTAL TAXES	227,160	260,699	174,246	88,440	215,722	220,040
340-CHARGES FOR SERVICES						
320-340-251 Refuse Collection Charges	1,370,000	1,376,684	1,565,100	613,648	1,383,240	1,392,000
320-340-252 Recycling Charges	0	0	0	13,054	100,030	157,884
TOTAL TAXES	1,370,000	1,376,684	1,565,100	626,701	1,483,270	1,549,884
TOTAL REVENUES	1,597,160	1,637,383	1,739,346	715,141	1,698,992	1,769,924
<u>EXPENDITURES</u>						
500-CONTRACT SERVICES & FEES						
320-721-531 Trash Collection Services	1,356,750	1,378,240	1,597,038	574,806	1,500,942	1,587,330
TOTAL CONTRACT SERVICES	1,356,750	1,378,240	1,597,038	574,806	1,500,942	1,587,330
600-BAD DEBT						
320-721-651 Bad Debt	7,500	4,984	5,000	2,014	5,000	5,500
TOTAL BAD DEBT	7,500	4,984	5,000	2,014	5,000	5,500
800-CONTRIBUTIONS/TRANSFERS						
320-721-815 Transfer Out	164,200	164,200	164,200	82,100	164,200	164,200
TOTAL CONTRIBUTIONS/TRANSFERS	164,200	164,200	164,200	82,100	164,200	164,200
TOTAL EXPENSES	1,528,450	1,547,423	1,766,238	658,920	1,670,142	1,757,030
REVENUE OVER/(UNDER) EXPENDITURES	68,710	89,960	(26,892)	56,221	28,850	12,894

The main purpose of this fund is to identify and isolate solid waste operation cost and revenues to increase financial accountability.

Bonded Debt

BONDED DEBT

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may use long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

The City of Taylor has two types of debt outstanding:

General Obligation Bonds are backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Combination Bonds are backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding bond issues and debt service requirements appears on the immediately following pages.

Debt Limit

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5 of the Texas Constitution is applicable to the City, and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service. The City operates under a Home Rule Charter which adopts the constitutional provisions.

Debt Limitation Summary

❖ Constitutional Ad Valorem Tax Limitation:	\$2.50/\$100
❖ Attorney General Administrative Limitation on Ad Valorem Tax Debt (I & S Tax)	\$1.50/\$100
❖ 2018 Taxable Assessed Valuation	\$1,125,851,342
❖ 2018 Total Tax Rate (per \$100)	\$ 0.788000
❖ 2018 I&S Tax Rate (per \$100)	\$ 0.192002
❖ Maximum Annual Ad Valorem Tax Debt Service, 2018	\$ 2,141,803

ACTUAL DEBT MARGIN

The certified 2018 taxable value per the Tax Appraisal District is \$1,115,612,613 which \$41,094,716 is still under review. The current tax revenue was calculated using 85% of those values still under review. This calculated to be \$34,998,693 in taxable value. This gives a total taxable value of \$1,125,851,342 for the calculation of tax revenue. This does include the deduction for the increment for the TIF. The current rate for revenue was calculated using a maintenance and operation tax rate of .595998 per \$100 of taxable value and a collection rate of 97% as follows:

Total Taxation Value	\$1,150,611,306
Estimate on TIF Value	<u>(\$ 24,759,964)</u>
Total Taxation Value for M&O and I&S	\$1,125,851,342
Proposed Tax Rate per \$100 Valuation	<u>0.788000</u>
Gross Revenues from taxes	\$ 8,871,709
Estimated percentage of collections	<u>97%</u>
Total estimated funds from tax levy	\$ 8,614,140

	<u>Tax Rate</u>	<u>Total</u>
Distribution of Tax Revenue:		
Maintenance & Operation	0.595998	\$6,517,333
Interest & Sinking	<u>0.192002</u>	<u>\$2,096,807</u>
TOTAL	0.788000	\$8,614,140

In July 2018, Standard & Poor's affirmed its AA- long-term rating and underlying rating, with a stable outlook on the city's general obligations (GO) debt.

Analysis of Principal & Interest Payments Due - By Fund

Fiscal Year Ending September 30, 2019

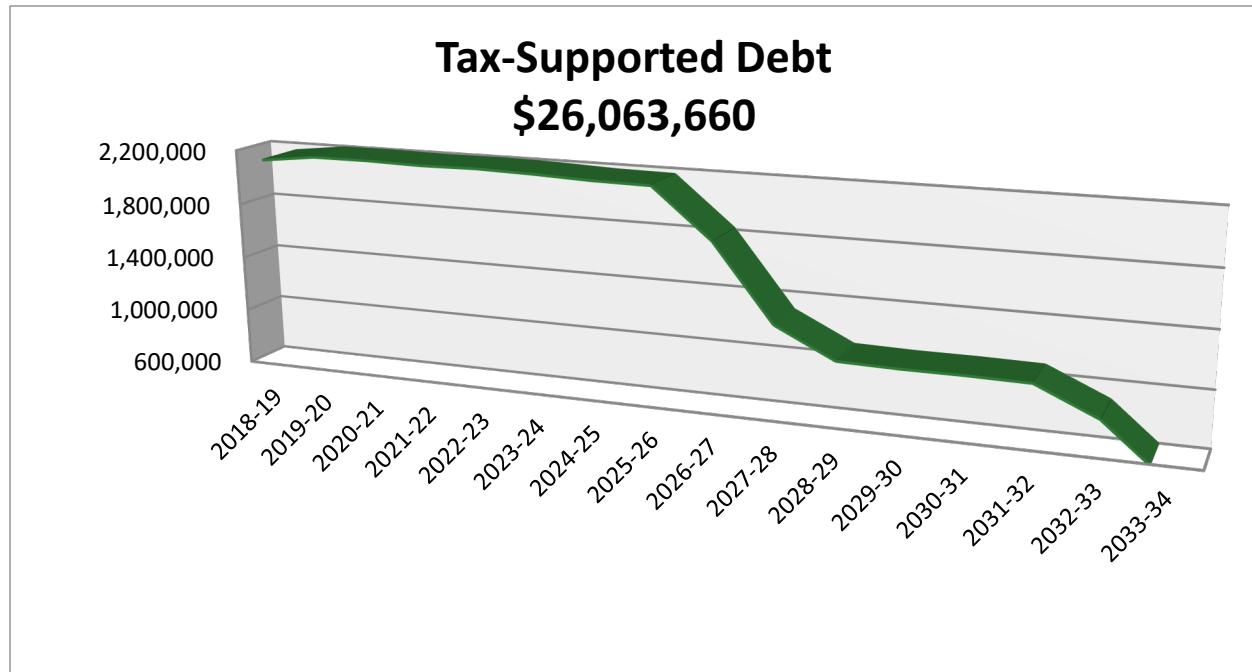
	<u>Principal</u>	<u>Interest</u>	<u>Total P & I</u>
General Fund:			
CERTIFICATES OF OBLIGATION 2007	29.79%	\$ 90,000	\$ 102,836
GENERAL OBLIGATION REFUNDING 2009	51.19%	\$ 165,000	\$ 13,400
CERTIFICATES OF OBLIGATION 2010	51.60%	\$ 90,000	\$ 8,390
GENERAL OBLIGATION REFUNDING 2010	27.32%	\$ 115,000	\$ 12,925
CERTIFICATES OF OBLIGATION 2012	33.33%	\$ 50,000	\$ 20,075
GENERAL OBLIGATION REFUNDING 2012	73.21%	\$ 400,000	\$ 80,000
CERTIFICATE OF OBLIGATION 2013	100.00%	\$ 50,000	\$ 116,000
GENERAL OBLIGATION REFUNDING 2015	63.11%	\$ 25,000	\$ 46,167
GENERAL OBLIGATION REFUNDING 2016	36.77%	\$ -	\$ 117,800
COMB-CERTIFICATES OF OBLIGATION 2017	30.34%	\$ 90,000	\$ 45,315
GENERAL OBLIGATION REFUNDING 2017	47.52%	\$ 250,000	\$ 51,200
CERTIFICATES OF OBLIGATION 2018	37.68%	\$ 140,000	\$ 62,696
Total	\$ 1,465,000	\$ 676,803	\$ 2,141,803
Drainage:			
CERTIFICATES OF OBLIGATION 2012	66.67%	\$ 90,000	\$ 39,725
Total	\$ 90,000	\$ 39,725	\$ 129,725
Utility (Water/Sewer):			
CERTIFICATES OF OBLIGATION 2006	97.80%	\$ 180,000	\$ 168,210
CERTIFICATES OF OBLIGATION 2007	70.21%	\$ 595,000	\$ 244,163
GENERAL OBLIGATION REFUNDING 2009	48.81%	\$ 255,000	\$ 20,800
CERTIFICATES OF OBLIGATION 2010	48.40%	\$ 85,000	\$ 7,948
GENERAL OBLIGATION REFUNDING 2012	26.79%	\$ 175,000	\$ 21,100
GENERAL OBLIGATION REFUNDING 2015	36.89%	\$ 20,000	\$ 33,842
GENERAL OBLIGATION REFUNDING 2016	63.23%	\$ -	\$ 202,600
COMB-CERTIFICATES OF OBLIGATION 2017	42.51%	\$ -	\$ 66,798
GENERAL OBLIGATION REFUNDING 2017	52.48%	\$ 205,000	\$ 58,500
Total	\$ 1,515,000	\$ 823,959	\$ 2,338,961
Airport Enterprise:			
GENERAL OBLIGATION REFUNDING 2010	7.68%	\$ 30,000	\$ 3,573
COMB-CERTIFICATES OF OBLIGATION 2017	27.15%	\$ 30,000	\$ 41,988
Total	\$ 60,000	\$ 45,560	\$ 105,560
Tax-Increment Refinance Zone (TIRZ):			
CERTIFICATES OF OBLIGATION 2018	62.32%	\$ 240,000	\$ 103,678
Total	\$ 240,000	\$ 103,678	\$ 343,678
Grand Total	\$ 3,370,000	\$ 1,689,725	\$ 5,059,727

Summary of Principal & Interest of Debt
FY 2018-19

		<u>Principal</u>	<u>Interest</u>	<u>Total</u>
CERTIFICATES OF OBLIGATION	2006	\$ 3,780,000	\$ 895,118	\$ 4,675,118
CERTIFICATES OF OBLIGATION	2007	\$ 9,060,000	\$ 1,997,154	\$ 11,057,154
GENERAL OBLIGATION REFUNDING BONDS	2009	\$ 855,000	\$ 51,600	\$ 906,600
CERTIFICATES OF OBLIGATION	2010	\$ 370,000	\$ 24,625	\$ 394,625
GENERAL OBLIGATION REFUNDING BONDS	2010	\$ 485,000	\$ 40,861	\$ 525,861
CERTIFICATE OF OBLIGATION	2012	\$ 2,260,000	\$ 508,375	\$ 2,768,375
GENERAL OBLIGATION REFUNDING BONDS	2012	\$ 4,275,000	\$ 387,200	\$ 4,662,200
CERTIFICATE OF OBLIGATION	2013	\$ 2,900,000	\$ 1,229,000	\$ 4,129,000
GENERAL OBLIGATION REFUNDING BONDS	2015	\$ 3,830,000	\$ 368,500	\$ 4,198,500
GENERAL OBLIGATION REFUNDING BONDS	2016	\$ 8,010,000	\$ 3,791,000	\$ 11,801,000
COMBINATION TAX & REVENUE CERTIFICATE OF OBLIGATION	2017	\$ 5,225,000	\$ 1,794,105	\$ 7,019,105
GENERAL OBLIGATION REFUNDING BONDS	2017	\$ 2,970,000	\$ 813,500	\$ 3,783,500
COMBINATION TAX & REVENUE CERTIFICATE OF OBLIGATION	2018	\$ 5,440,000	\$ 1,058,873	\$ 6,498,873
Grand Total of Outstanding Debt		\$ 49,460,000	\$ 12,959,910	\$ 62,419,910

General Fund Debt-Tax-Supported Debt

Fiscal Year	Total Principal	Total Interest	Total P & I
2018-19	1,465,000	676,803	2,141,803
2019-20	1,555,000	634,318	2,189,318
2020-21	1,600,000	590,575	2,190,575
2021-22	1,635,000	547,033	2,182,033
2022-23	1,685,000	502,536	2,187,536
2023-24	1,720,000	457,447	2,177,447
2024-25	1,755,000	406,397	2,161,397
2025-26	1,805,000	350,985	2,155,985
2026-27	1,525,000	283,867	1,808,867
2027-28	1,045,000	228,180	1,273,180
2028-29	875,000	190,595	1,065,595
2029-30	900,000	157,515	1,057,515
2030-31	935,000	123,490	1,058,490
2031-32	965,000	88,120	1,053,120
2032-33	810,000	51,600	861,600
2033-34	480,000	19,200	499,200
TOTAL	\$ 20,755,000	\$ 5,308,660	\$ 26,063,660

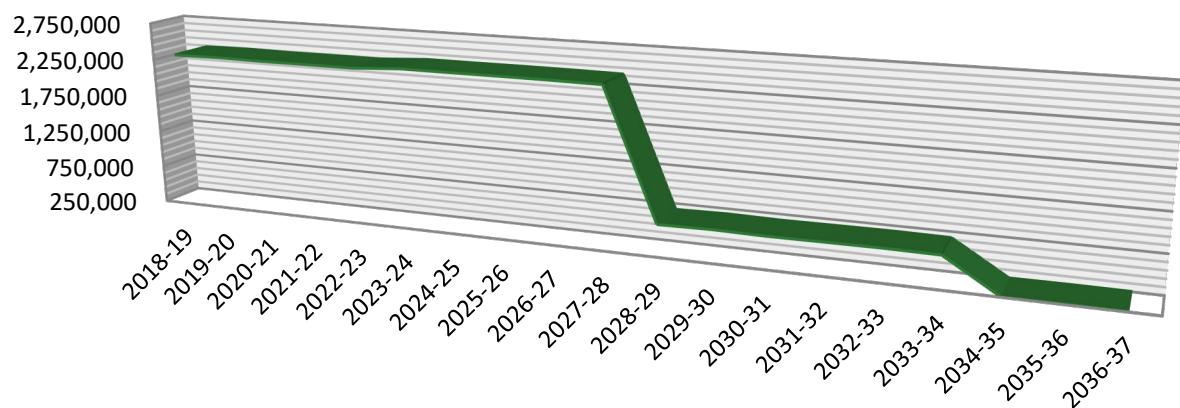


Utility Obligation Debt

Fiscal Year	Total Principal	Total Interest	Total P & I
2018-19	1,515,000	823,959	2,338,959
2019-20	1,575,000	771,033	2,346,033
2020-21	1,625,000	715,894	2,340,894
2021-22	1,685,000	657,408	2,342,408
2022-23	1,745,000	596,645	2,341,645
2023-24	1,845,000	533,630	2,378,630
2024-25	1,915,000	462,456	2,377,456
2025-26	1,985,000	393,555	2,378,555
2026-27	2,065,000	311,721	2,376,721
2027-28	2,140,000	230,498	2,370,498
2028-29	525,000	146,988	671,988
2029-30	555,000	128,133	683,133
2030-31	565,000	108,133	673,133
2031-32	590,000	87,788	677,788
2032-33	615,000	66,498	681,498
2033-34	630,000	44,318	674,318
2034-35	230,000	21,593	251,593
2035-36	240,000	14,923	254,923
2036-37	245,000	7,963	252,963
TOTAL	\$ 22,290,000	\$ 6,123,132	\$ 28,413,132

Water & Sewer Debt

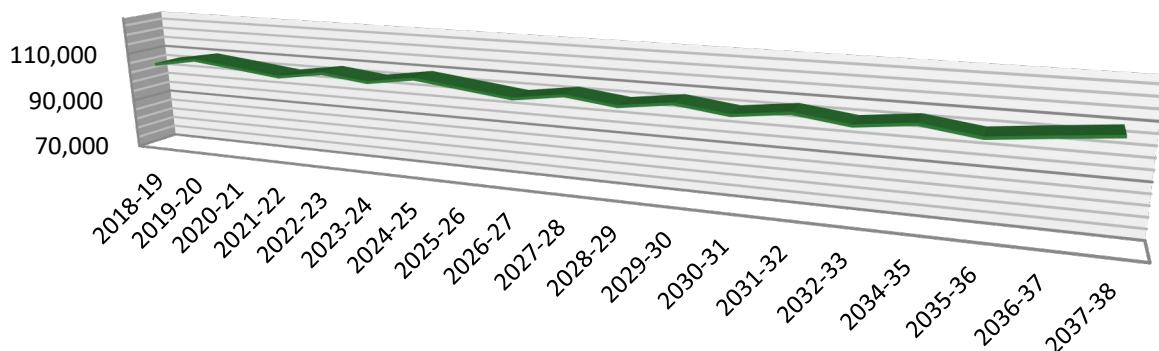
\$28,413,132



Airport Obligation Debt

Fiscal Year	Total Principal	Total Interest	Total P & I
2018-19	60,000	45,560	105,560
2019-20	65,000	43,700	108,700
2020-21	65,000	41,700	106,700
2021-22	65,000	39,594	104,594
2022-23	70,000	37,488	107,488
2023-24	70,000	35,388	105,388
2024-25	75,000	33,288	108,288
2025-26	75,000	31,038	106,038
2026-27	75,000	28,788	103,788
2027-28	80,000	26,613	106,613
2028-29	80,000	24,293	104,293
2029-30	85,000	21,973	106,973
2030-31	85,000	19,508	104,508
2031-32	90,000	17,043	107,043
2032-33	90,000	14,433	104,433
2034-35	95,000	11,823	106,823
2035-36	95,000	9,068	104,068
2036-37	100,000	6,313	106,313
2037-38	105,000	3,413	108,413
TOTAL	\$ 1,525,000	\$ 491,024	\$ 2,016,024

Airport Debt \$2,016,024

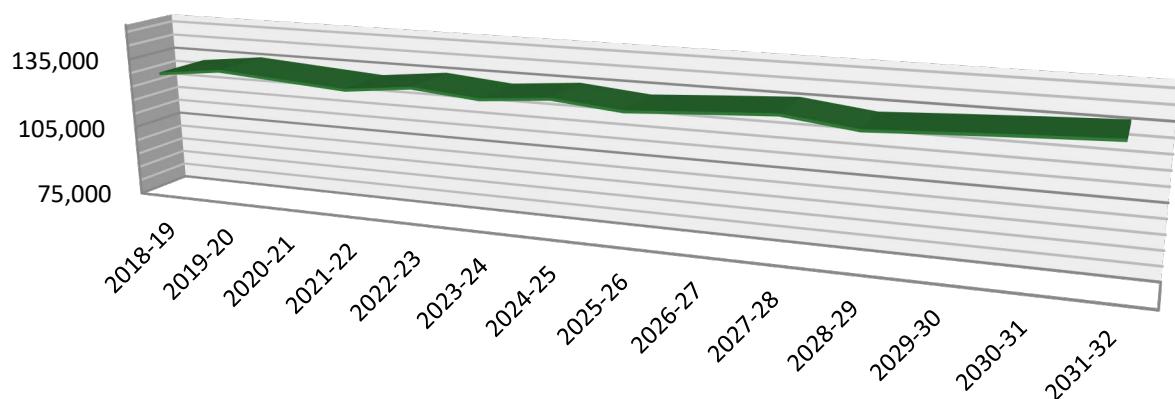


Drainage Debt

Fiscal Year	Total Principal	Total Interest	Total P & I
2018-19	90,000	39,725	129,725
2019-20	95,000	37,925	132,925
2020-21	95,000	36,025	131,025
2021-22	95,000	34,125	129,125
2022-23	100,000	32,225	132,225
2023-24	100,000	29,725	129,725
2024-25	105,000	27,225	132,225
2025-26	105,000	24,600	129,600
2026-27	110,000	21,450	131,450
2027-28	115,000	18,150	133,150
2028-29	115,000	14,700	129,700
2029-30	120,000	11,250	131,250
2030-31	125,000	7,650	132,650
2031-32	130,000	3,900	133,900
TOTAL	\$ 1,500,000	\$ 338,675	\$ 1,838,675

Drainage Debt

\$1,838,675



\$4,200,000

**CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION
SERIES 2006**

Dated: December 19, 2006

Principal Due: August 15

**Interest Due: February 15
August 15**

Paying Agent: Bank of America

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ 180,000	4.45%	\$ 168,210	\$ 348,210
2020	\$ 190,000	4.45%	\$ 160,200	\$ 350,200
2021	\$ 470,000	4.45%	\$ 151,745	\$ 621,745
2022	\$ 490,000	4.45%	\$ 130,830	\$ 620,830
2023	\$ 510,000	4.45%	\$ 109,025	\$ 619,025
2024	\$ 750,000	4.45%	\$ 86,330	\$ 836,330
2025	\$ 385,000	4.45%	\$ 52,955	\$ 437,955
2026	\$ 805,000	4.45%	\$ 35,823	\$ 840,823
TOTAL	\$ 3,780,000		\$ 895,118	\$ 4,675,118

Water	48.90%
Sewer	48.90%
General Fund	<u>2.20%</u>
	100.00%

Purpose: 1) Improving and extending the City's Waterworks system including the Upper Pressure Plane; 2) Improving and extending the City's Sewer System including Mustang Creek Wastewater Interceptor and wastewater lines servicing the Central Fire Station; 3) Constructing and equipping a public Library, payment of professional services including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

\$10,000,000
CITY OF TAYLOR CERTIFICATES OF OBLIGATION
SERIES 2007

Dated: December, 2007

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: Bank of America

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ 685,000	3.85%	\$ 346,998	\$ 1,031,998
2020	\$ 715,000	3.85%	\$ 320,763	\$ 1,035,763
2021	\$ 740,000	3.85%	\$ 293,378	\$ 1,033,378
2022	\$ 765,000	3.85%	\$ 265,036	\$ 1,030,036
2023	\$ 790,000	3.85%	\$ 235,737	\$ 1,025,737
2024	\$ 1,120,000	3.85%	\$ 205,480	\$ 1,325,480
2025	\$ 1,395,000	3.85%	\$ 162,584	\$ 1,557,584
2026	\$ 1,335,000	3.85%	\$ 109,155	\$ 1,444,155
2027	\$ 1,515,000	3.85%	\$ 58,025	\$ 1,573,025
TOTAL	\$ 9,060,000		\$ 1,997,154	\$ 11,057,154
Water		70.21%		
General Fund		29.79%		
		100.00%		

Purpose: (1) paying contractual obligations incurred for constructing, improving, extending or expanding the City's water and wastewater system;

(2) constructing, renovating, improving and/or equipping the City parks and park buildings and acquisition of necessary sites and payment of professional services including legal, engineering, architectural and fiscal fees and cost of issuing the Certificates.

\$8,995,000
GENERAL OBLIGATION REFUNDING BOND
SERIES 2009

Dated: August, 2009

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: The Bank of New York

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ 420,000	4.00%	\$ 34,200	\$ 454,200
2020	\$ 435,000	4.00%	\$ 17,400	\$ 452,400
TOTAL	\$ 855,000		\$ 51,600	\$ 906,600

Water	48.8%
General Fund	<u>51.2%</u>
	100%

Purpose: Proceeds from the sale of the Bonds will be used to refund certain of the City's outstanding obligations and pay for the costs associated with issuing the Bonds, including legal and fiscal fees.

\$8,780,000
CITY OF TAYLOR CERTIFICATES OF OBLIGATION
SERIES 2010

Dated: August, 2010

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: Regents Bank

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ 175,000		\$ 16,338	\$ 191,338
2020	\$ 195,000		\$ 8,287	\$ 203,287
TOTAL	\$ 370,000		\$ 24,625	\$ 394,625

Wastewater	21.07%
Water	27.33%
General Fund	<u>51.60%</u>

Purpose: Paying contractual obligations incurred or to be incurred for (i) constructing, improving and/or renovating City parks, (ii) constructing, improving, extending and or expanding City streets, including drainage, sidewalks and right-of-ways, (iii) constructing, improving, extending and/or expanding the City's water and wastewater system, and (iv) professional services including fiscal, engineering, architectural and legal fees and other such costs incurred in connection therewith including the costs of issuing the Certificates

\$3,945,000
CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BOND
SERIES 2010

Dated: August, 2010

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: Regions Bank

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ 145,000	3.200%	\$ 16,498	\$ 161,498
2020	\$ 110,000	3.200%	\$ 11,858	\$ 121,858
2021	\$ 115,000	3.625%	\$ 8,338	\$ 123,338
2022	\$ 115,000	3.625%	\$ 4,169	\$ 119,169
TOTAL	\$ 485,000		\$ 40,861	\$ 525,861

Water/Wastewater **65.00%**
Airport **7.68%**
General Fund **27.32%**
 100.00%

Sale of bonds will be used to refund certain of the City's outstanding obligations and pay for costs associated with issuing the bonds, including legal and fiscal fees.

2002 General Obligation Refunding and Improvement Bonds (\$1,235,000)

1997 Waterworks and Sewer System Revenue Bonds (\$2,650,000)

\$3,000,000
CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION
SERIES 2012

Dated: August, 2012

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: Regions Bank

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ 140,000	2.000%	\$ 59,800	\$ 199,800
2020	\$ 140,000	2.000%	\$ 57,000	\$ 197,000
2021	\$ 145,000	2.000%	\$ 54,200	\$ 199,200
2022	\$ 145,000	2.000%	\$ 51,300	\$ 196,300
2023	\$ 150,000	2.500%	\$ 48,400	\$ 198,400
2024	\$ 155,000	2.500%	\$ 44,650	\$ 199,650
2025	\$ 155,000	2.500%	\$ 40,775	\$ 195,775
2026	\$ 160,000	3.000%	\$ 36,900	\$ 196,900
2027	\$ 165,000	3.000%	\$ 32,100	\$ 197,100
2028	\$ 170,000	3.000%	\$ 27,150	\$ 197,150
2029	\$ 175,000	3.000%	\$ 22,050	\$ 197,050
2030	\$ 180,000	3.000%	\$ 16,800	\$ 196,800
2031	\$ 185,000	3.000%	\$ 11,400	\$ 196,400
2032	\$ 195,000	3.000%	\$ 5,850	\$ 200,850
TOTAL	\$ 2,260,000		\$ 508,375	\$ 2,768,375

Drainage	66.67%
General Fund	<u>33.33%</u>
	100.00%

Purpose: (i) Constructing, improving, extending and/or expanding the City's drainage system; (ii) constructing, improving and/or renovating parks; (iii) constructing, improving, extending and/or expanding City streets, including drainage, sidewalks and right-of-ways, (iv) constructing, improving, extending and/or expanding the City's water and wastewater system, and (v) professional services including fiscal, engineering, architectural and legal fees and other such cost incurred in connection therewith including the costs of issuing the Certificates.

\$5,450,000
CITY OF TAYLOR GENERAL OBLIGATION REFUNDING
SERIES 2012

Dated: August, 2012

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: The Bank of New York Mellon Trust

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ 575,000	2.000%	\$ 101,100	\$ 676,100
2020	\$ 580,000	2.000%	\$ 89,600	\$ 669,600
2021	\$ 785,000	2.500%	\$ 78,000	\$ 863,000
2022	\$ 810,000	2.500%	\$ 58,375	\$ 868,375
2023	\$ 940,000	2.500%	\$ 38,125	\$ 978,125
2024	\$ 290,000	2.500%	\$ 14,625	\$ 304,625
2025	\$ 295,000	2.500%	\$ 7,375	\$ 302,375
TOTAL	\$ 4,275,000		\$ 387,200	\$ 4,662,200

Percentage Breakdown:

W & S **26.79%**
General Fund **73.21%**
100.00%

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

\$3,000,000
CITY OF TAYLOR COMBINATION TAX & REVENUE
SERIES 2013

Dated: November 2013

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: Wilmington Trust

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ 50,000	4.000%	\$ 116,000	\$ 166,000
2020	\$ 55,000	4.000%	\$ 114,000	\$ 169,000
2021	\$ 25,000	4.000%	\$ 111,800	\$ 136,800
2022	\$ 30,000	4.000%	\$ 110,800	\$ 140,800
2023	\$ 25,000	4.000%	\$ 109,600	\$ 134,600
2024	\$ 65,000	4.000%	\$ 108,600	\$ 173,600
2025	\$ 250,000	4.000%	\$ 106,000	\$ 356,000
2026	\$ 260,000	4.000%	\$ 96,000	\$ 356,000
2027	\$ 270,000	4.000%	\$ 85,600	\$ 355,600
2028	\$ 280,000	4.000%	\$ 74,800	\$ 354,800
2029	\$ 295,000	4.000%	\$ 63,600	\$ 358,600
2030	\$ 305,000	4.000%	\$ 51,800	\$ 356,800
2031	\$ 315,000	4.000%	\$ 39,600	\$ 354,600
2032	\$ 330,000	4.000%	\$ 27,000	\$ 357,000
2033	\$ 345,000	4.000%	\$ 13,800	\$ 358,800
TOTAL	\$ 2,900,000		\$ 1,229,000	\$ 4,129,000

General Fund **100.00%**

Purpose: Proceeds from the sales of the Certificates will be used for (i) constructing, improving, extending and/or expanding City streets, including drainage, sidewalks and right-of-ways, and (ii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

\$4,595,000
CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS
SERIES 2015

Dated: December 2015

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: JP Morgan Chase

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ 45,000	2.089%	\$ 80,009	\$ 125,009
2020	\$ 545,000	2.089%	\$ 79,069	\$ 624,069
2021	\$ 600,000	2.089%	\$ 67,684	\$ 667,684
2022	\$ 610,000	2.089%	\$ 55,150	\$ 665,150
2023	\$ 620,000	2.089%	\$ 42,407	\$ 662,407
2024	\$ 705,000	2.089%	\$ 29,455	\$ 734,455
2025	\$ 705,000	2.089%	\$ 14,727	\$ 719,727
TOTAL	\$ 3,830,000		\$ 368,500	\$ 4,198,500

Percentage Breakdown:

General Fund 100.00%

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

\$8,010,000
CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS
SERIES 2016

Dated: April 2016

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: The Bank of New York Mellon

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ -		\$ 320,400	\$ 320,400
2020	\$ -		\$ 320,400	\$ 320,400
2021	\$ -		\$ 320,400	\$ 320,400
2022	\$ -		\$ 320,400	\$ 320,400
2023	\$ -		\$ 320,400	\$ 320,400
2024	\$ -		\$ 320,400	\$ 320,400
2025	\$ -		\$ 320,400	\$ 320,400
2026	\$ 720,000	1.750%	\$ 320,400	\$ 1,040,400
2027	\$ 1,115,000	1.850%	\$ 291,600	\$ 1,406,600
2028	\$ 1,615,000	1.900%	\$ 247,000	\$ 1,862,000
2029	\$ 440,000	1.950%	\$ 182,400	\$ 622,400
2030	\$ 765,000	2.000%	\$ 164,800	\$ 929,800
2031	\$ 790,000	2.050%	\$ 134,200	\$ 924,200
2032	\$ 820,000	2.100%	\$ 102,600	\$ 922,600
2033	\$ 860,000	2.150%	\$ 69,800	\$ 929,800
2034	\$ 885,000	2.200%	\$ 35,400	\$ 920,400
TOTAL	\$ 8,010,000		\$ 3,791,000	\$ 11,801,000

General Fund **100.00%**

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

\$5,340,000
COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION
SERIES 2017

Dated: January 2017

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: The Bank of New York Mellon

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ 120,000		\$ 154,100	\$ 274,100
2020	\$ 135,000		\$ 150,500	\$ 285,500
2021	\$ 170,000		\$ 146,450	\$ 316,450
2022	\$ 175,000		\$ 141,350	\$ 316,350
2023	\$ 200,000		\$ 136,100	\$ 336,100
2024	\$ 175,000		\$ 130,100	\$ 305,100
2025	\$ 180,000		\$ 124,850	\$ 304,850
2026	\$ 195,000	1.750%	\$ 119,450	\$ 314,450
2027	\$ 190,000	1.850%	\$ 113,600	\$ 303,600
2028	\$ 385,000	1.900%	\$ 108,090	\$ 493,090
2029	\$ 395,000	1.950%	\$ 96,925	\$ 491,925
2030	\$ 410,000	2.000%	\$ 85,470	\$ 495,470
2031	\$ 420,000	2.050%	\$ 73,580	\$ 493,580
2032	\$ 430,000	2.100%	\$ 61,400	\$ 491,400
2033	\$ 310,000	2.150%	\$ 48,930	\$ 358,930
2034	\$ 320,000	2.200%	\$ 39,940	\$ 359,940
2035	\$ 325,000	2.200%	\$ 30,660	\$ 355,660
2036	\$ 340,000	2.200%	\$ 21,235	\$ 361,235
2037	\$ 350,000	2.200%	\$ 11,375	\$ 361,375
TOTAL	\$ 5,225,000		\$ 1,794,105	\$ 7,019,105

General Fund **100.00%**

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations incurred or to be incurred by the City for (1) constructing, equipping and improving the City's Airport, (2) constructing, improving and extending the City's water and wastewater system including the wastewater treatment plant to replace climber screen, climber screen conveyor and container, influent gates, (3) constructing, designing, improving, equipping and renovating the City buildings including energy efficiency equipment, and (4) the payment of professional services in connection therewith including legal, fiscal and engineering fees and the cost of issuance in connection with the Certificates.

\$3,020,000
CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS
SERIES 2017

Dated: November 2017

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: The Bank of New York Mellon

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ 455,000	2.000%	\$ 109,700	\$ 564,700
2020	\$ -	2.000%	\$ 100,600	\$ 100,600
2021	\$ 140,000	4.000%	\$ 100,600	\$ 240,600
2022	\$ 145,000	4.000%	\$ 95,000	\$ 240,000
2023	\$ 160,000	4.000%	\$ 89,200	\$ 249,200
2024	\$ 260,000	4.000%	\$ 82,800	\$ 342,800
2025	\$ 270,000	4.000%	\$ 72,400	\$ 342,400
2026	\$ 270,000	4.000%	\$ 61,600	\$ 331,600
2027	\$ 290,000	4.000%	\$ 50,800	\$ 340,800
2028	\$ 690,000	4.000%	\$ 39,200	\$ 729,200
2029	\$ 290,000	4.000%	\$ 11,600	\$ 301,600
TOTAL	\$ 2,970,000		\$ 813,500	\$ 3,783,500

W & S	52.48%
General Fund	47.52%
	100.00%

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations (the "Refunding Obligations) to achieve a debt service savings and paying the costs of issuing the Bonds.

\$5,440,000
COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION
SERIES 2018

Dated: July 2018

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: The Bank of New York Mellon

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ 380,000	3.000%	\$ 166,373	\$ 546,373
2020	\$ 435,000	3.000%	\$ 151,800	\$ 586,800
2021	\$ 450,000	3.000%	\$ 138,750	\$ 588,750
2022	\$ 455,000	3.000%	\$ 125,250	\$ 580,250
2023	\$ 475,000	3.000%	\$ 111,600	\$ 586,600
2024	\$ 490,000	3.000%	\$ 97,350	\$ 587,350
2025	\$ 500,000	3.000%	\$ 82,650	\$ 582,650
2026	\$ 520,000	3.000%	\$ 67,650	\$ 587,650
2027	\$ 535,000	3.000%	\$ 52,050	\$ 587,050
2028	\$ 550,000	3.000%	\$ 36,000	\$ 586,000
2029	\$ 320,000	3.000%	\$ 19,500	\$ 339,500
2030	\$ 330,000	3.000%	\$ 9,900	\$ 339,900
TOTAL	\$ 5,440,000		\$ 1,058,873	\$ 6,498,873
TIRZ		62.32%		
General Fund		37.68%		
		100.00%		

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations incurred or to be incurred by the City for (i) constructing, equipping and improving the City parks, (ii) acquisition and installation of public safety equipment and vehicles including a new radio system for the police and fire departments and a new fire truck, and (iii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

Debt Service Funds

140-I & S FOR G O BONDS

620-G O BONDS SINKING AND INTEREST

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
<u>REVENUES</u>							
310-TAXES							
140-310-111	CURRENT PROPERTY TAXES	1,858,442	1,987,690	1,958,166	1,992,261	2,030,120	2,096,807
	SUB-TOTAL	1,858,442	1,987,690	1,958,166	1,992,261	2,030,120	2,096,807
430- USE OF MONEY & PROPERTY							
140-430-331	INTEREST INCOME	3,000	8,614	4,700	8,161	18,840	25,000
140-430-335	REIMBURSEMENT/REFUNDS	0	5,036	0	5,298	5,413	0
	SUB-TOTAL	3,000	13,650	4,700	13,459	24,253	25,000
450 - INTERFUND OPERATING TRANSFERS							
140-450-365	FROM GENERAL FUND	0	0	0	0	0	0
140-450-370	INTERFUND TRANSFER IN	0	0	0	0	0	347,518
	SUB-TOTAL	0	0	0	0	0	347,518
470- PROCEEDS GEN LONG TERM LIA							
140-470-381	9.615M CO SERIES 08 (2.94M)	0	0	0	0	0	0
140-470-382	4.595M GO REF SER 15 (1.695M)	0	0	0	0	0	0
140-470-391	BOND PREMIUMS	0	0	0	0	0	0
	SUB-TOTAL	0	0	0	0	0	0
TOTAL REVENUES		1,861,442	2,001,340	1,962,866	2,005,720	2,054,373	2,469,325

		2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
<u>EXPENDITURES</u>							
500-CONTRACT SERVICES AND FEES							
CONTRACT SERVICES							
140-620-537	BANK/PAYING AGENT FEES	3,000	485	3,500	851	3,130	3,325
	TOTAL CONTRACT SERVICES AND FEES	3,000	485	3,500	851	3,130	3,325
TOTAL 500-CONTRACT SERVICES AND FEES		3,000	485	3,500	851	3,130	3,325
800-CONTRIBUTIONS & CONTINGENCIES							
CONTRIBUTIONS/TRANSFERS							
140-620-815	INTERFUND TRANSFER OUT	0	0	0	0	0	0
	TOTAL CONTRIBUTIONS/TRANSFERS	0	0	0	0	0	0
TOTAL 800-CONTRIB. & CONTINGENCIES		0	0	0	0	0	0
900-DEBT SERVICE							
LONG TERM DEBT/CAPITAL LEASE							
140-620-921	PRINCIPAL RETIREMENT	1,200,000	1,200,000	1,335,000	0	1,365,000	1,760,000
140-620-922	I & S INTEREST	658,442	687,029	668,143	313,888	640,971	778,842
	TOTAL LONG TERM DEBT/CAPITAL	1,858,442	1,887,029	2,003,143	313,888	2,005,971	2,538,842
TOTAL 900-DEBT SERVICE		1,858,442	1,887,029	2,003,143	313,888	2,005,971	2,538,842
TOTAL EXPENDITURES		1,861,442	1,887,513	2,006,643	314,739	2,009,101	2,542,167
REVENUE OVER/(UNDER) EXPENDITURES		0	113,827	(43,777)	1,690,981	45,272	(72,842)

143-MDUS I&S
629-DRAINAGE I & S

2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
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REVENUES

450- INTERFUND OPERATING TRANSFER

143-450-370 INTERFUND TRANSFER IN	133,325	133,325	131,525	65,763	131,525	129,725
TOTAL REVENUES	133,325	133,325	131,525	65,763	131,525	129,725

EXPENDITURES

500-CONTRACT SERVICES AND FEES

CONTRACT SERVICES

143-629-537 BANK FEES	0	(5,111)	0	0	0	0
TOTAL CONTRACT SERVICES	0	(5,111)	0	0	0	0
TOTAL 500- CONTRACT SERVICES AND FEES	0	(5,111)	0	0	0	0

900-DEBT SERVICE

LONG TERM DEBT/CAPITAL LEASE

143-629-921 PRINCIPAL RETIREMENT	90,000	90,000	90,000	0	90,000	90,000
143-629-922 I & S INTEREST PAYMENT	43,325	43,325	41,525	20,763	41,525	39,725
TOTAL LONG TERM DEBT/CAPITAL	133,325	133,325	131,525	20,763	131,525	129,725
TOTAL 900- DEBT SERVICE	133,325	133,325	131,525	20,763	131,525	129,725
TOTAL EXPENDITURES	133,325	128,214	131,525	20,763	131,525	129,725
REVENUES OVER/(UNDER) EXPENDITURES	0	5,111	0	45,000	0	0

144-I&S UTILITY CO'S & BONDS

622-I & S PAYMENTS

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE AS OF 3/31/2017	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
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REVENUES

450- INTERFUND OPERATING TRANSFER

144-450-368 FROM PUBLIC UTILITIES	2,222,029	2,261,859	2,313,108	1,156,554	2,303,350	2,338,959
SUB-TOTAL	2,222,029	2,261,859	2,313,108	1,156,554	2,303,350	2,338,959

TOTAL REVENUES

2,222,029 2,261,859 2,313,108 1,156,554 2,303,350 2,338,959

EXPENDITURES

900-DEBT SERVICE

LONG TERM DEBT/CAPITAL LEASE

144-622-921 I & S PRINCIPAL	1,350,000	1,350,000	1,425,000	0	1,445,000	1,515,000
144-622-922 I & S INTEREST	872,029	911,859	888,108	417,464	858,350	823,959
TOTAL LONG TERM DEBT/CAPITAL	2,222,029	2,261,859	2,313,108	417,464	2,303,350	2,338,959

TOTAL 900-DEBT SERVICE

2,222,029 2,261,859 2,313,108 417,464 2,303,350 2,338,959

TOTAL EXPENDITURES

2,222,029 2,261,859 2,313,108 417,464 2,303,350 2,338,959

REVENUE OVER/(UNDER) EXPENDITURES

0 0 0 739,090 0 0

146-I & S FOR AIRPORT CO'S
628-AIRPORT CO'S - I & S ACCOUNT

	2016-2017 BUDGET	2016-2017 ACTUAL	ADOPTED BUDGET	2017-2018 YEAR-TO-DATE AS OF 3/31/2018	PROJECTED YEAR END	2018-2019 ADOPTED BUDGET
REVENUES						
450- INTERFUND OPERATING TRANSFER						
143-450-366 FROM AIRPORT FUND	35,673	61,286	107,360	53,680	107,360	105,560
SUB-TOTAL	35,673	61,286	107,360	53,680	107,360	105,560
TOTAL REVENUES	35,673	61,286	107,360	53,680	107,360	105,560
EXPENDITURES						
900-DEBT SERVICE						
LONG TERM DEBT/CAPITAL LEASE						
146-628-921 I&S PRINCIPAL	30,000	30,000	60,000	0	60,000	60,000
146-628-922 I & S INTEREST	5,673	31,286	47,360	23,677	47,360	45,560
TOTAL LONG TERM DEBT/CAPITAL	35,673	61,286	107,360	23,677	107,360	105,560
TOTAL 900-DEBT SERVICE	35,673	61,286	107,360	23,677	107,360	105,560
TOTAL EXPENDITURES	35,673	61,286	107,360	23,677	107,360	105,560
REVENUES OVER/(UNDER) EXPENDITURES	0	0	0	30,003	0	0



Capital Improvement Projects

CAPITAL IMPROVEMENT PROGRAM

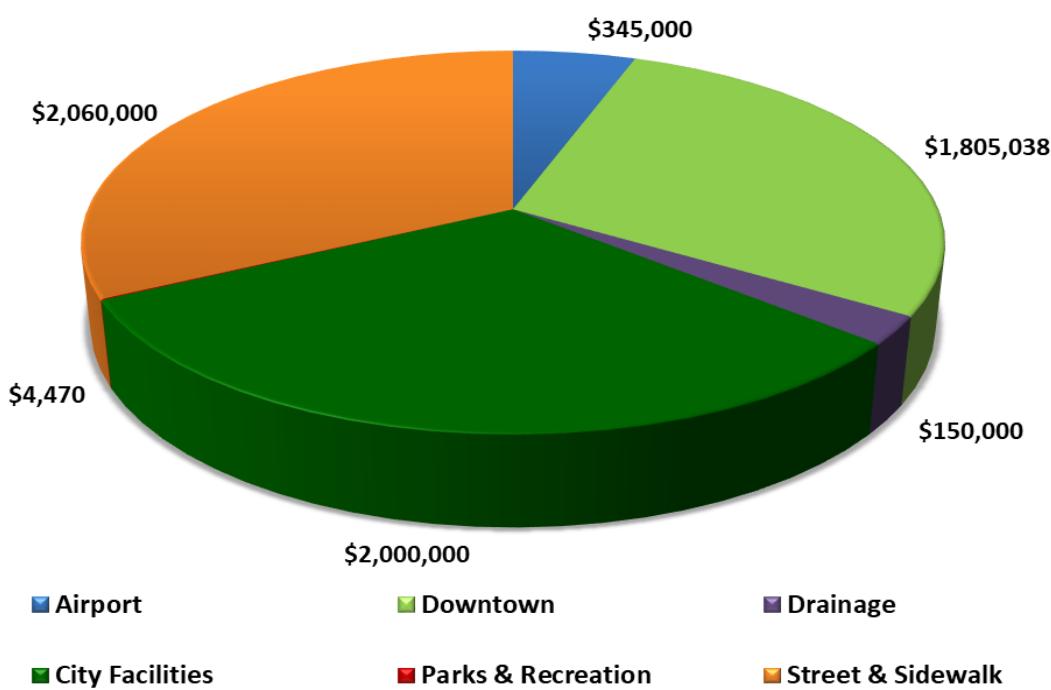
A capital improvement is a multi-year plan identifying capital projects to be funded during the planning period. Capital improvements are assets which are considered major purchases or improvement programs that generally have a life span of ten or more years or improvements that are not normally funded through the operating budgets. The City generally plans capital expenditures that may take over a two to five year period.

Capital improvement funds provide for items such as major construction or reconstruction of streets, libraries, parks and drainage. A capital project is major construction, acquisition or renovation activities. Projects in the plan have included water distribution projects, wastewater collection projects, drainage projects, building improvements, park projects, and street projects.

Following is the project summary listing the major capital projects planned for the City.

FY 2018-19 Capital Improvement Projects

Total \$6,914,508



CAPITAL IMPROVEMENT PROJECT SUMMARY FY2018-19

AIRPORT PROJECTS

New Terminal Construction	\$	345,000
TOTAL AIRPORT PROJECTS	\$	345,000

DOWNTOWN PROJECTS

Downtown Streetscape/Streets	\$	1,500,000
Gateway, Wayfinding Projects	\$	305,038
TOTAL DOWNTOWN PROJECTS	\$	1,805,038

DRAINAGE PROJECTS

MDUS Drainage Projects	\$	150,000
TOTAL DRAINAGE PROJECTS	\$	150,000

CITY FACILITIES

Justice Center (Police/Municipal Court)	\$	2,000,000
TOTAL CITY FACILITIES	\$	2,000,000

PARKS & RECREATION

Givens/Taylor Community Center	\$	4,470
TOTAL PARK PROJECTS	\$	4,470

STREET AND SIDEWALK PROJECTS

Annual Street Maintenance	\$	250,000
Street Reconstruction	\$	500,000
CR 101 Widening	\$	1,300,000
Sidewalk Program	\$	10,000
TOTAL STREET AND SIDEWALK PROJECTS	\$	2,060,000

UTILITY PROJECTS

W - Leak Detection Study	\$	100,000
W - Leak Detection - Point Repairs and Line Replacements	\$	100,000
W/WW - Trouble Areas	\$	150,000
Fire Hydrant Replacement Program	\$	50,000
W/WW - GIS Upgrade	\$	50,000
WW - Lift Station Portable Generator	\$	100,000
TOTAL UTILITY PROJECTS	\$	550,000

TOTAL CAPITAL IMPROVEMENT PROJECTS	\$	6,914,508
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City of Taylor - Capital Improvement Projects (CIP) - SCHEDULED through FY 22-23																			
District #	Project Type/ Title	Funding Sources	Project Type	Total Cost Estimate	Fund Allocation					Fiscal Year Estimate					Unallocated Cost Estimate				
					Grants/Other	Bonds (Debt)	General Fund	TIF	Airport	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23					
DOWNTOWN																			
1,2,3	Gateway, Wayfinding Projects*	TIF	Capital	\$ 350,000				\$ 350,000		\$ 305,038						\$ -	\$ -		
1,2	Downtown Streets	C.O. (Debt)	Capital	\$ 1,500,000	\$ 1,500,000					\$ 1,500,000						\$ -	\$ -		
1,2	Downtown - Parking Lots	Unfunded	Capital	?															
1,2	Downtown Streetscape	Unfunded	Capital	?															
				Total Downtown:	\$ 1,850,000	\$ -	\$ 1,500,000	\$ -	\$ 350,000	\$ -	\$ 1,805,038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
PARKS & RECREATION																			
1	Robinson Park Swimming Pool (New)	Unfunded	Capital	\$ 3,746,000												\$ 3,746,000			
2	Rotary Ballfields Concrete Plaza-Murphy	Unfunded	Capital	\$ 53,000												\$ 53,000			
1	Givens/Taylor Community Center **	CDBG/General Fund	Capital	\$ 160,000	\$ 150,000			\$ 10,000			\$ 4,470					\$ -	\$ -		
3	Soccer Fields Expansion & Doak St. Improvements	TP&W/General Fund	Capital	\$ 700,000	\$ 200,000			\$ 500,000								\$ -	\$ -		
	Public Art Display	Unfunded	?	?												\$ -	\$ -		
3	Murphy Park Pool (Pumps)	Unfunded	Capital	\$ 101,000												\$ 101,000			
1	Murphy Park Pool (Foundation and Leveling Repairs)	Unfunded	Capital	\$ 126,000												\$ 126,000			
2	Murphy Park Pool (Deck Repair)	Unfunded	Capital	\$ 215,000												\$ 215,000			
1	Lights to Robinson Park Basketball Court	Unfunded	Capital	\$ 81,000												\$ 81,000			
4	Bull Branch Splash Pad (1,100 sq. ft.)	Unfunded	Capital	\$ 250,000												\$ 250,000			
4	Bull Branch Walking Trail Upgrade	Unfunded	Capital	\$ 290,304												\$ 290,304			
1	Robinson Park - New Concession Building	Unfunded	Capital	?												\$ -	\$ -		
	Dog Park (3 acres)	Unfunded	Capital	\$ 180,000												\$ 180,000			
2	Pickleball Court Lights	Unfunded	Capital	?												\$ -	\$ -		
2	Tennis Court Lights	Unfunded	Capital	?												\$ -	\$ -		
1	Robinson Park Restroom	Unfunded	Capital	\$ 312,000												\$ 312,000			
				Total Parks & Recreation:	\$ 6,214,304	\$ 350,000	\$ -	\$ 510,000	\$ -	\$ 4,470	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 5,354,304		
CITY FACILITIES																			
1	Justice Center (Police/Municipal Court)***	C.O. (Debt)	Capital	\$ 12,729,000		\$ 12,729,000				\$ 2,000,000	\$ 10,729,000					\$ -	\$ -		
1	Fire Stations Improvements	C.O. (Debt)	Capital	\$ 529,000		\$ 529,000										\$ 529,000			
2	Airport - New Terminal/Auto Access	TxDOT Grant/Airport Fund	Capital	\$ 300,000	\$ 240,000					\$ 60,000						\$ 60,000			
1	Animal Shelter	Unfunded/General Fund	Capital	\$ 250,000												\$ 250,000			
				Total City Facilities:	\$ 13,808,000	\$ 240,000	\$ 13,258,000	\$ -	\$ 60,000	\$ 2,000,000	\$ 10,729,000	\$ -	\$ -	\$ -	\$ -	\$ 839,000			
PLANNING																			
1	All Comprehensive Plan (Thoroughfare & Land Use)	Unfunded	Professional Svc.	\$ 225,000												\$ 225,000	\$ -		
2	All Parks Master Plan	General Fund	Professional Svc.	\$ 115,000		\$ 115,000										\$ -	\$ -		
3	All Ordinance Update's (Landscaping, Zoning, Masonry)	General Fund	Professional	\$ 40,000		\$ 40,000										\$ -	\$ -		
4	All Corridor Plan Study	Unfunded	Professional	\$ 150,000												\$ 150,000	\$ -		
5	1,2 Historic District	Unfunded	Professional	?															
				Total Planning:	\$ 530,000	\$ -	\$ -	\$ 155,000	\$ -	\$ -	\$ 155,000	\$ -	\$ 150,000	\$ 225,000	\$ -				
					Total Cost Estimate					Fund Allocation						Fiscal Year Estimate		Unallocated Cost Estimate	
						Grants	Bonds (Debt)	General Fund	TIF	Airport	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23				
					TOTAL GENERAL FUND:	\$ 22,402,304	\$ 590,000	\$ 14,758,000	\$ 665,000	\$ 350,000	\$ 60,000	\$ 3,809,508	\$ 10,884,000	\$ 500,000	\$ 150,000	\$ 225,000	\$ 6,193,304		

NOTES:

- * Gateway, Wayfinding Projects \$44,962 spent in FY15-17
- ** Givens/Taylor Community Center \$5,530 spent in FY17-18
- *** C.O. Bond fo fund Justice Center

City of Taylor - Capital Improvement Projects (CIP) - SCHEDULED through FY 22-23										Transportation User Fee (TUF)					
District #	Project Type/Title	Funding Sources	Project Type	Total Cost Estimate	Fund Allocation				Fiscal Year Estimate					Unallocated Cost Estimate	
					Grants/Others	Bonds (Debt)	TUF	Utility	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23		
STREETS & SIDEWALKS															
2	2016-17 CDBG (3rd from Vance St. to Howard St.)*	CDBG/ TUF/Utility	Capital	\$ 990,392	\$ 450,000		\$ 350,000	\$ 190,392			\$ 350,000				\$ 190,392
All	Annual Street Maintenance **	TUF	Capital	\$ 1,400,000			\$ 1,400,000		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	
All	Street Reconstruction 2017 (Pay-As-You-Go) **	TUF	Capital	\$ 2,700,000			\$ 2,700,000		\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	
2	CR 101 Widening ***	Wilco Bond/C.O. Bonds	Capital	\$ 13,000,000	\$ 11,700,000				\$ 1,300,000					\$ -	
3	CR366 Street Project ***	Wilco Bond/C.O. Bonds	Capital	\$ 2,000,000	\$ 1,800,000							\$ 200,000		\$ -	
All	Sidewalk Repair Program	TUF	Capital	\$ 50,000			\$ 60,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	
			Total Streets & Sidewalks:	\$ 20,140,392	\$ 13,950,000	\$ -	\$ 4,510,000	\$ 190,392	\$ 2,060,000	\$ 760,000	\$ 1,110,000	\$ 960,000	\$ 760,000	\$ 190,392	

NOTES:

*Community Development Block Grant (CDBG) - \$450,000.

** Annual Street Maintenance (\$150,000) & Street Reconstruction (\$200,000) in FY 17-18 budget.

*** CR 101 (\$11,700,00) & CR 366 (\$1,800,000) are funded through Williamson County.

Potential Bond Issuance of \$4,000,000

Annual repayment of \$300,000 over 20 years.

City of Taylor - Capital Improvement Projects (CIP) - SCHEDULED through FY 22-23										Utility Fund								
District #	Project Type/ Title	Funding Sources	Project Type	Total Cost Estimate	Fund Allocation				Fiscal Year Estimate				Unallocated Cost Estimate					
					Grants	Bonds (Debt)	TUF	Utility	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23					
Water / Wastewater (Utility)																		
Priority Bond-Issuance Projects																		
2	All	WWTP-Replace Treatment Unit 2	Utility	Capital	\$ 7,000,000				\$ 300,000	\$ 250,000	\$ 6,450,000		\$ -					
8	All	Performance Contract-AMI	Utility	Capital	\$ 4,000,000					\$ 4,000,000			\$ -					
				Total Water/Wastewater:	\$ 11,000,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 4,250,000	\$ 6,450,000	\$ -	\$ -				
Priority Utility Fund Projects																		
1	All	W-Leak Detection Study	Utility	Capital	\$ 100,000				\$ 100,000					\$ -				
1	All	W-Leak Detection - point repairs and line replacements	Utility	Capital	\$ 900,000				\$ 100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -				
3	All	W/WW -Trouble Areas (as of Summer 2017)	Utility	Capital	\$ 550,000				\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -				
4	All	Fire Hydrant Replacement Program	Utility	Capital	\$ 300,000				\$ 300,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -				
5	All	W/WW -GIS Upgrade	Utility	Capital	\$ 100,000				\$ 50,000					\$ 50,000				
6	All	WW-Lift Station Portable Generator	Utility	Capital	\$ 100,000				\$ 100,000					\$ -				
7	All	W/WW & I & I Master Plan	Utility	Professional	\$ 190,000				\$ 190,000		\$ 190,000			\$ -				
-	2	2016-17 CDBG (3rd from Vance St. to Howard St.) **	CDBG/ TUF/Utility	Capital	\$ 990,392	\$ 450,000			\$ 350,000	\$ 190,392		\$ 190,392		\$ 350,000				
				Total Water/Wastewater:	\$ 3,230,392	\$ 450,000	\$ -	\$ 350,000	\$ 680,392	\$ 550,000	\$ 540,000	\$ 540,392	\$ 350,000	\$ 350,000				
					Total Water/Wastewater:	\$ 14,230,392	\$ 450,000	\$ -	\$ 350,000	\$ 680,392	\$ 550,000	\$ 840,000	\$ 4,790,392	\$ 6,800,000				
														\$ 400,000				

NOTES:

* Possible Texas Water Development Board (TWDB) Loan

** Community Development Block Grant (CDBG) - \$450,000.

Potential Bond Issuance of \$4,400,000.

Annual payment of \$300,000 over 25 years.

City of Taylor - Capital Improvement Projects (CIP) - SCHEDULED through FY 22-23									Airport Fund					
District #	Project Type/ Title	Funding Sources	Project Type	Total Cost Estimate	Fund Allocation			Fiscal Year Estimate					Unallocated Cost Estimate	
					Grants	Bonds (Debt)	Airport	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23		
Airport														
2	New Airport Terminal Construction	TxDOT Grant, C.O Bonds #1	Capital	\$ 690,000	\$ 345,000	\$ 345,000		\$ 345,000					\$ -	
2	Engineering /Design Old Apron Rehab	TxDOT Grant, C.O Bonds #1	Capital	\$ 100,000	\$ 90,000	\$ 10,000			\$ 10,000				\$ -	
2	Reconstruct Apron & Shade Hangars	TxDOT Grant, C.O Bonds #1	Capital	\$ 1,582,024	\$ 1,343,821	\$ 238,203				\$ 238,203			\$ -	
2	Fuel Farm & Apron +Electrical Vault	TxDOT Grant, C.O Bonds #1	Capital	\$ 1,692,673	\$ 1,489,798	\$ 202,875					\$ 202,875		\$ -	
2	Project Management & Contingency *	TxDOT Grant, C.O Bonds #1	Prof./Other	\$ 230,431									\$ 227,431	
				Total Airport:	\$ 4,295,128	\$ 3,268,619	\$ 796,078	\$ -	\$ 345,000	\$ 10,000	\$ 238,203	\$ 202,875	\$ -	\$ 227,431

NOTES:

* Project Management & Contingency \$3,000 spent in FY15-17

City of Taylor - Capital Improvement Projects (CIP) - SCHEDULED through FY 22-23										MDUS Fund					Unallocated Cost Estimate
District #	Project Type/ Title	Funding Sources	Project Type	Total Cost Estimate	Fund Allocation				Fiscal Year Estimate						
					Grants	Bonds (Debt)	TUF	MDUS	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23		
DRAINAGE															
	MDUS Drainage Projects (\$1 increase option)	MDUS Fund	Capital	\$ 750,000				\$ 750,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	
	Half Engineering Projects To Be Determined*	MDUS Fund	Capital	?											
	FEMA - Floodplain Study	Unfunded	Professional Svc.	\$ 225,900											\$ 225,900
			Total Drainage:	\$ 975,900	\$ -	\$ -	\$ -	\$ 750,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 225,900	

NOTES:

* Half Engineering Firm preparing project recommendations for council consideration.

Potential Bond Issuance of \$2,250,000

Annual payment of \$150,000 over 25 years.

Projects Planned from FY 18-19 - FY 21-22	
Fund Type	Total Cost Estimate
Total Parks & Recreation	\$ 6,214,304
Total City Facilities	\$ 13,808,000
Total Planning	\$ 530,000
Total Downtown	\$ 1,850,000
Total Streets & Sidewalks	\$ 20,140,392
Total Drainage	\$ 975,900
Total Airport	\$ 4,295,128
Total Water/Wastewater	\$ 14,230,392
GRAND TOTAL	\$ 62,044,116

Fee Schedule

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

AIRPORT

		Monthly Fee
Hanger and Tie Down Rental		
Hangar A	10 Units	\$ 216.00
Hangar B	6 Units	\$ 145.00
Hangar C	12 Units	\$ 304.00
Hangar D	12 Units	\$ 304.00
Hangar E	8 Units	\$ 304.00
E-1 & E-7	2 Units	\$ 368.00
E-6 & E-12	2 Units	\$ 410.00
Hangar F	11 Units	\$ 319.00
Tie Downs	27	\$ 43.00
Over Night Tie Downs	8	\$ 6.00 per night if no fuel is purchased
Late Payment fee, if not paid by due date		10%
Long Term ground lease for hangar construction		as negotiated

Fuel Sales

AV Gas LL100	as determined by City Manager
Jet A	as determined by City Manager

ANIMAL CONTROL

Animal Adoption	\$ 80.00
Annual animal registration	
If registration is done by veterinarian, the veterinarian retains \$1.50 of the fee and remits remainder to the City. All veterinarian costs incurred are passed on to the owner.	
Dog/Cat - Altered (Spayed or neutered) proof is required	\$ 5.00 Per tag
Dog/Cat - Unaltered (Not spayed or neutered)	\$ 15.00 Per tag
Boarding Fees (on or off-site)	
	\$ 15.00 Per day
Owner Surrender	
Animal-*Animal is heartworm negative, current on vaccinations, altered and deemed adoptable by Animal Control Supervisor	\$ 30.00 Per occurrence
Animal-*Animal is heartworm negative and deemed adoptable by Animal Control Supervisor, however needs vaccinations and/or alteration	\$ 80.00 Per occurrence
Litters (under 10 weeks of age)	\$ 60.00
Pick-up:	
Deceased Animal	\$ 35.00 Per occurrence
Deceased Animal - After Hours	\$ 50.00 Per occurrence
Impound fee	
Live Animal	\$ 35.00 Per occurrence
Live Animal - After Hours	\$ 50.00 Per occurrence
Rabies quarantine:	
10 days boarding fee + impound fee + registration fee (if necessary)	
Rabies vaccination	\$ 25.00 Per year
Specialized Food	\$ 10.00 Minimum
Return Charges:	
Loose animals that are picked up	\$ 35.00 Per occurrence
Loose animals that are picked up(2nd occurrence per annum)	\$ 55.00
Loose animals that are picked up(3rd occurrence per annum)	\$ 75.00
Loose livestock that are picked up	\$ 65.00 Per occurrence

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

CEMETERY

Grave Digging Fees		
Normal Size	Weekdays 9am - 4pm	\$ 1,180.00
Normal Size	Weekdays after 3:30 pm; Holidays/Weekends	\$ 1,280.00
Infant or Ashes	Weekdays 9am - 4pm	\$ 600.00
Infant or Ashes	Weekdays after 3:30 pm; Holidays/Weekends	\$ 700.00
Oversize	Weekdays 9am - 4pm	\$ 1,400.00
Oversize	Weekdays after 3:30 pm; Holidays/Weekends	\$ 1,500.00
Disinterment	Weekdays 9am - 4pm	\$ 1,700.00
Disinterment	Weekdays after 3:30 pm; Holidays/Weekends	\$ 1,950.00
Sale of Cemetery Spaces		
Adult		\$ 1,035.00 +\$25 deed filing fee for each sale
Infant/Child or Ashes		\$ 517.00 +\$25 deed filing fee for each sale
Other Fees		
Location & marking of gravestone		\$ 20.00
Transfer of lots/spaces by grantee		\$ 30.00
Temporary grave markers		\$ 20.00

FIRE DEPARTMENT

Following fees to be paid in advance by licensed party who holds permit:

Fire Department Permits/Fees

Site and subdivision plans	\$ 100.00
False Alarm (after 3rd Alarm)	\$ 50.00 per occurrence
Special Events (includes plans review and inspection)	\$ 100.00
See also Planning & Development fees	
Controlled burn in city limits - Approved	\$ 50.00
Controlled burn in city limits - Unapproved	\$ 300.00 fine
Fire reports	\$ 3.00

Inspections

CSI Inspection	\$ 40.00
Annual safety inspection - commercial buildings:	No charge
Re-inspection fee - after second inspection	\$ 50.00
Fire final	\$ 100.00
Assisted living institutions	\$ 50.00
Day care centers (providing care for less than 10)	\$ 50.00
Day care centers (providing care for 11 or more)	\$ 50.00
Nursing homes	\$ 100.00
Hospital	\$ 100.00
Foster/adoption home	\$ 25.00

Test/Acceptance Test/ Plans Review

Fuel distribution tank and pipe installation (plans review and testing)	\$ 150.00
Hydrant flow test	\$ 100.00
Suppression System Plans Review	\$ 300.00 per each system
Suppression System Test	\$ 50.00
Suppression System Test/Acceptance Per Floor Test <200(>200 \$.50 per device)	\$ 100.00
Suppression System Fire Pump Test/Acceptance test	\$ 25.00
Fire Alarm System Plan Review	\$ 100.00
Fire Alarm System /test/acceptance test	\$ 75.00
Carnival Inspection	\$ 100.00
Interior Seasonal Event	\$ 100.00
Kitchen vent hood suppression system plan review	\$ 100.00
Kitchen vent hood suppression system / Test/acceptance test	\$ 50.00
LP tank storage installation (plans review and testing)	\$ 150.00
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.)	\$ 50.00
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.) plans review	\$ 100.00

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Fines for Negligent or Irresponsible Actions

- 1 A fine shall be charged for negligent, irresponsible, or otherwise unacceptable and malicious acts.
- 2 Charges may be filed in Municipal Court by the Taylor Fire Department, and a fine may be accessed.
- 3 Fines for such acts shall be assessed as follows:
 - Misadventure and/or Deliberate Risk taking (each incident) \$200 minimum plus Municipal Court Costs, if any.
 - Failure to respond to Lawful Warning or Order (each occurrence) \$200 minimum plus Municipal Court Costs, if any.
 - Injury to Fire Personnel due to deliberate act (each injury) - Any and all medical costs incurred by the employee, rehabilitation costs, lost of income, and any further compensation that may be necessary.
 - Damage to Fire Apparatus, equipment or property due to a deliberate act (each item)-The replacement cost of the individual item (see list)
 - Unauthorized Control Burn Fee - Any burning that violates the city ordinance or state law not allowing burning thirty minutes before dawn or thirty minutes after dusk (each incident)\$300 plus Municipal Court Costs, if any.

Note: The following list is not all-inclusive of equipment that may be damaged or contaminated during the course of a respond effort. Additional equipment that is not herein listed may be charged at actual replacement costs.

Following fees may be assessed against the insurance companies requesting Fire/EMS service at which the Taylor Fire Department responded. The same fees may be charged for specialized use or rental- such as but not limited to movie production or stand by services.

Apparatus

Aerial Apparatus	\$ 600.00	per truck, per hour
Brush Truck	\$ 325.00	per truck, per hour
Chief Vehicle	\$ 150.00	per hour
Class A Pumper	\$ 450.00	per truck, per hour
Command Unit	\$ 150.00	per hour
Heavy Rescue Truck (staffed with 2 personnel)	\$ 500.00	per truck, per hour
Medical Response Vehicle (staffed with 2 personnel)	\$ 150.00	per truck, per hour
Rehab (staffed with 1 personnel)	\$ 75.00	per hour
Tanker Apparatus	\$ 350.00	per truck, per hour

Personnel

Fire Inspectors	\$ 35.00	per hour
Fire Investigators	\$ 75.00	per hour
Firefighter	\$ 35.00	per hour
Haz-Mat Awareness	\$ 25.00	per hour
Haz-Mat Operation	\$ 35.00	per hour
Haz-Mat Tech	\$ 40.00	per hour
Incident Commander	\$ 75.00	per hour
Swift Water Team	\$ 200.00	per hour

Haz-Mat

Absorbent	\$ 17.00	per bag
Barricade Tape	\$ 20.00	per roll
Broom	\$ 20.00	each
Disposable Coveralls	\$ 20.00	each
Disposable Goggles	\$ 10.00	pair
Drum Liners	\$ 8.00	each
Latex Gloves	\$ 5.00	pair
Lite-Dri	\$ 20.00	per 50lb bag
Plug and Patch Kit	\$ 30.00	each
Poly Sheeting	\$ 50.00	per roll
Shovel	\$ 50.00	each
Top-Sol	\$ 30.00	per bag

Protective Equipment Replacement

Bunker Coat	\$ 800.00	each
Bunker Pants	\$ 800.00	each
FF Boots	\$ 275.00	pair
FF Gloves	\$ 65.00	pair
Helmet	\$ 275.00	each
Nomex Hood	\$ 25.00	each

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Firefighting Agents			
AFFF Foam	\$	22.00	per gallon
Class A Foam	\$	17.00	per gallon
Light Water	\$	20.00	per gallon
Micro-Blaze	\$	30.00	per gallon
Emergency Medical Service			
AED (use of FD Automatic External Defibrillator)	\$	200.00	each use
AED Pads	\$	25.00	each use
Biohazard	\$	10.00	per incident
CPR	\$	150.00	each patient
Dispatch Fee	\$	80.00	per incident
Flat Rate	\$	300.00	per incident
Spinal Immobilization	\$	200.00	each patient
Firefighting Equipment Replacement			
A-Frame Combo Ladder	\$	414.00	each
Attic Folding Ladder 10'	\$	255.00	each
Attic Folding Ladder 8'	\$	230.00	each
Deluge Monitor w/o pie & tips	\$	2,080.00	each
Extension Ladder 24'	\$	525.00	each
Extension Ladder 35'	\$	925.00	each
Foam Aerator Tube	\$	396.00	each
Fog Nozzle 1.0"	\$	510.00	each
Fog Nozzle 1.5-1.75"	\$	625.00	each
Fog Nozzle 2.5"	\$	680.00	each
Fog Nozzle 2.5" Master	\$	825.00	each
Fog Nozzle 2.5" Play pipe	\$	1,095.00	each
Hose 1.0"	\$	75.00	each 50'
Hose 1.0" booster	\$	125.00	each 50'
Hose 1.75"	\$	115.00	each 50'
Hose 2.5"	\$	145.00	each 50'
Hose 3.0"	\$	225.00	each 50'
Hose 5.0"	\$	685.00	each 100'
Motorola Portable Radio 800 MHz	\$	3,500.00	each
Motorola Portable Radio VHF	\$	1,000.00	each
PASS Alarm	\$	200.00	each
Roof Ladder 12'	\$	275.00	each
Roof Ladder 14'	\$	335.00	each
SCBA Air Mask	\$	240.00	each
SCBA Air Mask complete	\$	2,300.00	each
SCBA Spare Cylinders	\$	570.00	each
Stacked Tips w/Shaper	\$	566.00	each
Rescue Equipment Used			
Acetylene Cutting Kit	\$	185.00	per hour
Air Bags	\$	275.00	per hour
Air Impact Tools	\$	85.00	per hour
Ajax Cutting Tool	\$	35.00	per hour
Milwaukee Saws-All	\$	65.00	per hour
Oxygen with Mask	\$	90.00	per hour
Porta Power	\$	85.00	per hour
Rescue Tools: Spreaders, Cutters, Rams	\$	300.00	per hour
Fire Equipment Used			
ABC Extinguisher	\$	45.00	each
Axe(s)	\$	12.00	per hour
Barricade/Scene Tape	\$	20.00	
Bolt Cutters (HD)	\$	12.00	per hour
Cellular Phone w/long dist. Chg.	\$	25.00	
Chain Saw	\$	40.00	per hour
CO2 Extinguisher	\$	45.00	each
Explosive Meter	\$	180.00	
Gas Plug/Gasoline Plug Kit	\$	45.00	
Generator	\$	45.00	per hour

"EXHIBIT A"
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Hall Runner	\$ 15.00	each
Halligan Tool	\$ 12.00	per hour
Hand Lights	\$ 15.00	each
K-Tool	\$ 20.00	
PPV Fans	\$ 50.00	per hour
Purple K Extinguisher	\$ 75.00	each
Rescue (K-12) Saw	\$ 40.00	per hour
Rolls of Plastic	\$ 30.00	each
Salvage Covers	\$ 25.00	each
Scene Lights	\$ 32.00	per hour
Tank, Portable/Fold-a-Tank	\$ 150.00	
Water Extinguisher	\$ 15.00	each
Windshield Tool	\$ 10.00	

The following Fire/EMS fees are assessed and may be recovered by a loss recovery contractor as provided in Ordinance 2010-15

Motor Vehicle Incidents

Level 1- \$ 435.00
 Provides hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.

Level 2- \$ 495.00

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. Billed at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 3- Car Fire \$ 605.00

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 4- \$ 1,800.00

Includes Level 1& 2 services as well as extrication (heavy rescue tools, ropes, airbags, cribbing, etc.) Billed at this level if the fire department has to free/remove anyone from the vehicle(s) using any equipment. Will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. The level is to be billed only if equipment is deployed.

Level 5- \$ 2,200.00

Includes Level 1, 2 & 4 services as well as Air Care (multi-engine company response, mutual aid, helicopter). Billed at this level any time a helicopter is utilized to transport the patient(s).

Level 6-

Itemized Response: The city has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

Hazmat

Level 1- \$ 700.00

Basic Response: Claim will include engine response, first responder assignment, perimeter established, evacuations, set-up and command.

Level 2- \$ 2,500.00

Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

Level 3- \$ 5,900.00

Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of materials and contaminated equipment and material used at scene. Includes 3 hours of on scene time - **each additional hour @ \$300.00/Hazmat team.**

"EXHIBIT A"
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Pipeline Incidents/Power Line Incidents

(Includes, but not limited to : Gas, Sewer, Septic to Sewer, and Water Pipelines)

Level 1-

\$ 400.00

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command. Includes inspection without damage or breakage.

Level 2-

\$ 1,000.00

Intermediate Responses: Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair.

Level 3- Itemized Claim Charges

Advanced Response: Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair to intermediate to major pipeline damage. May include set-up and removal or decon center, detection, recovery and identification of material. Disposal and environment clean up.

Fire Investigation

Fire Investigation Team-

\$ 275.00 per hour

The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

Includes: Scene Safety, Investigation, Source Identification, K-9/Arson Dog Unit, Identification Equipment, Mobile Detection Unit, and Fire Report

Fires

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates. Itemized per person, at various pay levels for itemized products used.

This will be the most common "billing level". This occurs almost every time the fire department responds to an incident.

Assignment-

\$ 400.00 per hour, per engine

\$ 500.00 per hour, per truck

Includes: Scene Safety, Investigation, Fire/Hazard Control

Water Incidents

Level 1-

\$400 + \$50/hr, per rescue person

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

Level 2-

\$800 + \$50/hr, per rescue person

Intermediate Response: includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. The City will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

\$2,000+\$50 per hour, per rescue person + \$100 per hour per Hazmat team member

Level 3-

Advanced Response: includes Level 1 and Level 2 services as well as D.A.R.T activation, donning breathing apparatus and detection equipment. Setup and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment cleanup. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

Level 4-

Itemized Response: The City has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

Back Country or Special Rescue

Minimum: \$400 for the first response vehicle + \$50/hr per rescue person. Additional rates of \$400/hr per response vehicle and \$50/hr per rescue person.

Itemized Response: each incident will be billed with custom mitigation rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

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Chief Response:

This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

Miscellaneous:

Engine	\$ 400.00	per hour
Truck	\$ 500.00	per hour
Miscellaneous equipment	\$ 300.00	per hour

Mitigation Rate Notes

The mitigation rates above are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided. These average mitigation rates were determined by itemizing costs for typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortize schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates(an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

LIBRARY SERVICES

Library Meeting Room

Should there be damages or cleaning needed, the deposit will NOT be refunded. In addition to the deposit, charges to defray clearing or repairs or loss of equipment will be charged to the responsible group.

Refundable Deposit	\$ 200.00
Individuals/Non Profit	\$ 50.00 first two hours
Individuals/Non Profit - Additional Hours	\$ 25.00 each additional hour
Business/Commercial	\$ 100.00 first two hours
Business/Commercial - Additional Hours	\$ 50.00 each additional hour
Meeting Room Kitchen	\$ 25.00 per meeting

Library Fees

Library card - Non-resident Individual	\$ 10.00	per year
Library card - Non-resident Family	\$ 25.00	per year
Library card - Resident	no charge	
Library card - replacement (1st replacement)	\$ 1.00	
Library card - subsequent replacement cards	\$ 5.00	
Copies - Black & White	\$ 0.10	per impression
Overdue book	\$ 0.10	per day; \$5 maximum
Lost or damaged book	Cost to replace/repair	
Processing fee for lost or damaged book(s)	\$ 5.00	per book, non-refundable
PayPal online processing fee	\$ 1.00	

MISCELLANEOUS FEES AND PERMITS

Taxicab

Vehicle permit fee	\$ 150.00	per vehicle
Taxicab driver's permit	\$ 25.00	per year
Horse drawn carriage permit	\$ 25.00	6 months

Street Closures

Special Events (non-parade, non-filming)	\$ 75.00
Parade	\$ 75.00

Processing Fee for Credit Card Payments made in-house or online

\$ 3.00

Film Production Fees

Activity:

Film Application Fee	\$ 25.00	Cost per Calendar Day
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area.	\$ 500.00	
Partial, non-disruptive use of a public building, park, right-of-way, or public area.	\$ 250.00	
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	\$ 50.00	
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	\$ 25.00	
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles.	\$ 50.00	

Filming \$ 250.00 =+min of one police officer & vehicle at rates specified under police Dept. Fees

"EXHIBIT A"
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PARKS AND RECREATION

Public Facility Rental

Murphy Park: Upper Pavilion Rental	\$ 150.00	per day + \$100 refundable deposit
Lower Pavilion Rental	\$ 130.00	per day + \$75 refundable deposit
Robinson Park: Pavilion	\$ 25.00	per day
Bull Branch Park: Pavilion	\$ 25.00	per day
Taylor Regional Park: Pavilion	\$ 25.00	per day

Public Property

Long term rental of space on public property for commercial purposes

As Negotiated

Recreation Fees

Swimming Pool Admission: (Robinson Park & Murphy Park)

Children (3 and under)	Free
Children (4 to 12 years old)	\$ 2.00
Adults (13 to 59 years old)	\$ 3.00
Seniors (60 and over)	\$ 2.00
Family Passes - 30 admissions	\$ 45.00
Family Passes - 60 admissions	\$ 90.00

Pool Rental for Parties:

The YMCA will pay the City the regular admission price paid for each person attending parties.

Pool use for daycares and day camps:

The YMCA will pay the City the regular admission price paid for each daycare child or day campers attending the pool.

Pool use for YMCA members:

The YMCA will pay the City appropriate gate fee for each member of the YMCA attending the pool.

Swim Lessons:

The YMCA will pay the City \$5.00 for each swim lesson participant

General Use of Athletic Fields:

Taylor Regional Park & Sports Complex

Deposit	\$ 100.00
Hourly Use	\$ 25.00 per hour, per field
Hourly Use with lights	\$ 45.00 per hour, per field
Practice: per field, per month (2/week @ 2hrs each)	\$ 200.00
Gate fee	\$ 10.00 per participating team

Robinson Park

Deposit (weekend rental)	\$ 100.00
Maintenance to field outside regular operating hours	\$ 34.00 per/hr @ request of the renter
Rental Fee w/no lights	\$ 25.00 per/day
Rental Fee with lights	\$ 45.00 per/day

Recovery fee (ALL City fields) - All sports included

\$ 5.00 per person/per season

Athletic Fields (Taylor Regional Park & Sports Complex Only-Baseball/Softball only)

Deposit	\$ 250.00	Include concession, if applicable
Field attendants (minimum of 2 attendants)	\$ 17.00	per attendant, per hour
Lights	\$ 50.00	per field
Rentals	\$ 100.00	per field, per day
Field Re-drag/Re-chalk	\$ 25.00	per field, per drag/chalk

Football and Soccer Fields

Field Rental	\$ 150.00	per field, per day
Lights	\$ 50.00	per field

Concession Stand (Taylor Regional Park & Sport Complex)

Concession Rentals Pay 10% of gross receipts

Deposit	\$ 250.00
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Beverage Use

(Cost per bottle calculated by dividing current case price by the number of bottles per case)

Vendors (Must obtain permission prior to event)

With Electricity	\$ 35.00	per day
No electricity	\$ 25.00	per day

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PLANNING AND DEVELOPMENT SERVICES , ENGINEERING AND CONSTRUCTION

Building Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.
 Weatherization Fees:

\$0.005/SF

New Single Family Residential and Residential Additions

BUILDING PERMIT FEE	\$0.25/square foot
ELECTRICAL PERMIT	\$0.25/square foot
PLUMBING PERMIT	\$0.25/square foot
MECHANICAL PERMIT	\$0.25/square foot
PLAN REVIEW FEE	\$0.15/square foot
TECHNOLOGY FEE	\$25.00

New Commercial and Commercial Additions

BUILDING PERMIT FEE	\$0.25/square foot
ELECTRICAL PERMIT	\$0.25/square foot
PLUMBING PERMIT	\$0.25/square foot
MECHANICAL PERMIT	\$0.25/square foot
PLAN REVIEW FEE	\$0.15/square foot
TECHNOLOGY FEE	\$50.00

New Commercial - SHELL ONLY

BUILDING PERMIT FEE	\$0.15/square foot
ELECTRICAL PERMIT	\$0.15/square foot
PLUMBING PERMIT	\$0.15/square foot
MECHANICAL PERMIT	\$0.15/square foot
PLAN REVIEW FEE	\$0.15/square foot
TECHNOLOGY FEE	\$25.00

Commercial/Tenant Finish Out

BUILDING PERMIT FEE	\$0.20/square foot
ELECTRICAL PERMIT	\$0.20/square foot
PLUMBING PERMIT	\$0.20/square foot
MECHANICAL PERMIT	\$0.20/square foot
PLAN REVIEW FEE	\$0.15/square foot
TECHNOLOGY FEE	\$15.00

Residential Remodel (Single Family, Duplexes, Triplexes)	\$50.00 Weatherization + 0.10/sf + inspections
Apartment Renovations	\$130.00 Per Unit
Commercial Remodeling	\$50.00 Weatherization + 0.10/sf + inspections
All above permits are also subject to a \$15 technology fee	
Porch or deck addition - Covered and uncovered	\$ 40.00
Foundation leveling & repair permit	\$ 40.00 +\$0.10/SF
All above permits are also subject to a \$7 technology fee	

Inspection/Re-Inspection Fee	\$ 50.00 Per inspection
Inspections after normal hours (building inspections)	\$ 100.00 per hour
Work without a permit - First Offense	Double the permit fee
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court

Electrical Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Remodeling (Single Family,Duplexes,Triplexes)	\$ 40.00 Weatherization + 0.10/sf + inspections
Commercial Remodeling	\$ 40.00 Weatherization + 0.10/sf + inspections
All above permits are also subject to a \$7 technology fee	
"T" Pole	\$ 40.00
Meter Loop	\$ 40.00
Re-inspection fee (building inspections)	\$ 50.00 Per inspection
Inspections after normal hours (building inspections)	\$ 100.00 per hour
Work without a permit - First Offense	Double the permit fee
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Gas Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.	Flat Fee
Residential Remodeling (Single Family,Duplexes,Triplexes)	\$ 40.00
Commercial Remodeling	\$ 40.00
Apartment Renovations	\$ 100.00
All above permits are also subject to a \$7 technology fee	
Yard Line Repair - Residential gas	\$ 40.00
Gas meter release	\$ 40.00
Re-inspection fee (building inspections)	\$ 50.00
Inspections after normal hours (building inspections)	\$ 100.00
Work without a permit - First Offense	per hour
Work without a permit - Second Offense	Double the permit fee
	Triple the permit fee & filed on in Municipal Court

Mechanical Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.	Flat Fee
Residential Remodeling (Single Family,Duplexes,Triplexes)	\$ 40.00
Commercial Remodeling	\$ 40.00
All above permits are also subject to a \$7 technology fee	
HVAC Change out	\$ 40.00
HVAC Change out > 2,000 CFM	\$ 65.00
HVAC Electric hook-up	\$ 40.00
Re-inspection fee (building inspections)	\$ 50.00
Inspections after normal hours (building inspections)	\$ 100.00
Work without a permit - First Offense	per hour
Work without a permit - Second Offense	Double the permit fee
	Triple the permit fee & filed on in Municipal Court

Plumbing Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.	Flat Fee
Residential Remodeling (Single Family,Duplexes,Triplexes)	\$ 40.00
Apartment Renovations	\$ 100.00
Commercial Remodeling	\$ 40.00
All above permits are also subject to a \$7 technology fee	
Lawn sprinkler system	\$ 40.00
Yard Line repair - Residential Water	\$ 40.00
Yard Line repair - Residential Sewer	\$ 40.00
Well permit (non-potable for irrigation)	\$ 40.00
Re-inspection fee (building inspections)	\$ 50.00
Inspections after normal hours (building inspections)	\$ 100.00
Work without a permit - First Offense	per hour
Work without a permit - Second Offense	Double the permit fee
	Triple the permit fee & filed on in Municipal Court

Miscellaneous Permits & Fees

Accessory structure: less than or equal to 199SF	Flat Fee \$40.00
Accessory structure: greater than or equal to 200SF	\$0.20/sf, minimum of \$40.00 + inspection fee
 Certificate of Occupancy Inspection (CSI) Commercial	 \$ 80.00
Inspection is performed if the structure's water account is switched from one business/tenant to another. Including zoning verification, among other items	
Certificate of Occupancy Inspection (CSI) Residential	\$ 80.00
Inspection is performed if the residence was vacant for 6 months or more	
Demolition Permit	\$ 25.00
Driveway/ ROW permit	\$ 40.00
Engineering Inspections	3% of cost of public improvement
Engineering Inspections-Plan review	1% of cost of public improvement
Fence - Residential and Commercial	\$ 35.00
Manufacture Home Park-additions or alterations to spaces	\$ 25.00 per space
Manufacture Home Park - Original permit application	\$ 400.00
Manufacture Home Park License (annual fee)	\$ 250.00 =<10 spaces
Manufacture Home Park License (annual fee)	\$ 500.00 >10 spaces
Moving Permit - From out of town	\$ 130.00 +\$35 Escort Fee
Moving Permit - Local	\$ 65.00 +\$35 Escort Fee
Pool (Above ground)	+one-time electrical, plumbing, etc..inspection fees
Pool (In ground)	\$ 50.00 etc..inspection fees
Right of way permit	\$ 40.00
Tent - Revivals, etc.. Need site plan	\$ 35.00

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Sign Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Banner

Approved banner signs shall be displayed for a maximum of 90 days per calendar year. Non-profit, faith-based, governmental, and service clubs are exempt from paying the fee.

New Sign or to reface a sign	\$ 40.00	+ \$1.60/SF + \$7 technology fee
Temporary Use Directional Sign	\$ 25.00	Per Calendar year per Real Estate Agency + \$5 for each additional sign.
		Only allowed to be displayed from Noon to 5PM on Sundays. Can be displayed in the ROW as an off-site sign. See sign ordinance for additional requirements.

Temporary Use Directional Sign Redemption Fee \$ 25.00 For the first sign + \$5 each additional sign. To retrieve sign if its picked up after the weekend.

Site Plan Review Fees - Planning Department

New Apartment & Apartment Addition	\$ 200.00	+ \$20 technology fee
New Commercial & Commercial Additions	\$ 200.00	+ \$20 technology fee
Commercial Shell	\$ 200.00	+ \$20 technology fee

Site Plan Review Fees - Fire Department

New Apartment & Apartment Addition	\$ 100.00
New Commercial & Commercial Additions	\$ 100.00
Commercial Shell	\$ 100.00

Subdivision Fees

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates. Fees are non-refundable once the case has been processed.

Administratively Approved Plat	\$ 350.00	+\$25 per lot
Amended Plat	\$ 350.00	
Development Concept Plan	\$ -	
Plat Filing Fee		Whatever the County Charges, will do this electronically.
Plat Variance	\$ 150.00	
Replots	\$ 330.00	+\$25 per lot
Subdivision Plat - Final	\$ 300.00	+\$30 per lot
Subdivision Plat-Preliminary	\$ 550.00	+\$35 per lot

All above applications are also subject to a \$20 technology fee

Zoning Fees

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates. Fees are non-refundable once the case has been processed.

Special Use Permit (SUP)	\$ 250.00
Rezoning Request	\$ 250
Planned Developments	\$ 500.00
Zoning Variance	\$ 150.00
Zoning Notices	\$ 1/ mailed notice

All above applications are also subject to a \$20 technology fee

Roadway Impact Fees**FOR PROPERTY PLATTED/SUBDIVIDED PRIOR TO FEBRUARY 13, 2014 AND AFTER APRIL 24, 2007**

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Single Family (1 LUE Equivalency)	\$ 480.32
Residential Multi-Family (0.61 LUE Equivalency)	\$ 293.00
Retail/Commercial (1000/Sq Ft = 1.73 LUE Equivalency)	\$ 830.95
Industrial (1000/Sq Ft = 1.01 LUE Equivalency)	\$ 485.12
Prison (1000/Sq Ft = 2.40 LUE Equivalency)	\$ 1,152.77
Schools (0.09 LUE Equivalency/Student)	\$ 43.23

ROADWAY IMPACT FEES ORDINANCE 2014-03 ADOPTED FEBRUARY 13, 2014**FOR PROPERTY DEVELOPED AFTER FEBRUARY 13, 2014****EFFECTIVE FEE**

SERVICE AREA ONE (1)	\$ 480	PER L.U.E.
SERVICE AREA TWO (2)	\$ 318	PER L.U.E.

Sidewalks

Cash-in-Lieu Fee	\$ 3.00	per Sq Ft
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Right-of-way License

Original License	\$ 350.00
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"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Impact Fees (For projects platted between 1/10/02 and 4/24/06)

Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

Meter Type	Meter Size	Ratio to 5/8"		Water Fee	Sewer Fee	Total Fee
		Meter				
Simple	5/8" x 3/4"	1.00		\$923	\$272	\$ 1,195
Simple	3/4"	1.50		\$1,384	\$409	\$ 1,793
Simple	1"	2.50		\$2,307	\$681	\$ 2,989
Simple	1-1/2"	5.00		\$4,615	\$1,362	\$ 5,977
Simple	2"	8.00		\$7,384	\$2,179	\$ 9,563
Compound	2"	8.00		\$7,384	\$2,179	\$ 9,563
Turbine	2"	10.00		\$9,230	\$2,724	\$ 11,954
Compound	3"	16.00		\$14,768	\$4,359	\$ 19,127
Turbine	3"	24.00		\$22,151	\$6,538	\$ 28,690
Compound	4"	25.00		\$23,074	\$6,811	\$ 29,885
Turbine	4"	42.00		\$38,765	\$11,442	\$ 50,207
Compound	6"	50.00		\$46,149	\$13,622	\$ 59,770
Turbine	6"	92.00		\$84,914	\$25,064	\$ 109,977
Compound	8"	80.00		\$73,838	\$21,795	\$ 95,633
Turbine	8"	160.00		\$147,676	\$43,589	\$ 191,265
Compound	10"	115.00		\$106,142	\$31,330	\$ 137,472
Turbine	10"	250.00		\$230,744	\$68,108	\$ 298,852
Compound	12"	330.00		\$304,582	\$89,903	\$ 394,484

Impact Fees (For projects platted after (4/24/06)

Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

Meter Type	Meter Size	Ratio to 5/8"		Water Fee	Sewer Fee	Total Fee
		Meter				
Simple	5/8" x 3/4"	1.00	\$943	\$531		\$ 1,474
Simple	3/4"	1.50	\$1,415	\$796		\$ 2,211
Simple	1"	2.50	\$2,359	\$1,327		\$ 3,686
Simple	1-1/2"	5.00	\$4,717	\$2,654		\$ 7,371
Simple	2"	8.00	\$7,548	\$4,246		\$ 11,794
Compound	2"	8.00	\$7,548	\$4,246		\$ 11,794
Turbine	2"	10.00	\$9,435	\$5,308		\$ 14,743
Compound	3"	16.00	\$15,096	\$8,493		\$ 23,589
Turbine	3"	24.00	\$22,644	\$12,739		\$ 35,383
Compound	4"	25.00	\$23,587	\$13,270		\$ 36,857
Turbine	4"	42.00	\$39,627	\$22,294		\$ 61,921
Compound	6"	50.00	\$47,175	\$26,540		\$ 73,715
Turbine	6"	92.00	\$86,801	\$48,834		\$ 135,635
Compound	8"	80.00	\$75,479	\$42,464		\$ 117,943
Turbine	8"	160.00	\$150,958	\$84,928		\$ 235,886
Compound	10"	115.00	\$108,501	\$61,042		\$ 169,543
Turbine	10"	250.00	\$235,873	\$132,700		\$ 368,573
Compound	12"	330.00	\$311,352	\$175,164		\$ 486,516

"EXHIBIT A"**City of Taylor - Fee Schedule for City Services 2018-19****Impact Fees (For projects platted after 1/26/12)**

Meter Type	Meter Size	Meter	Water Fee	Sewer Fee	Ratio to 5/8"	Total Fee
Simple	5/8" x 3/4"	1.00	\$1,770	\$1,230		\$ 3,000
Simple	3/4"	1.50	\$2,655	\$1,845		\$ 4,500
Simple	1"	2.50	\$4,425	\$3,075		\$ 7,500
Simple	1-1/2"	5.00	\$8,850	\$6,150		\$ 15,000
Simple	2"	8.00	\$14,160	\$9,840		\$ 24,000
Compound	2"	8.00	\$14,160	\$9,840		\$ 24,000
Turbine	2"	10.00	\$17,700	\$12,300		\$ 30,000
Compound	3"	16.00	\$28,320	\$19,680		\$ 48,000
Turbine	3"	24.00	\$42,480	\$29,520		\$ 72,000
Compound	4"	25.00	\$44,250	\$30,750		\$ 75,000
Turbine	4"	42.00	\$74,340	\$51,660		\$ 126,000
Compound	6"	50.00	\$88,500	\$61,500		\$ 150,000
Turbine	6"	92.00	\$162,840	\$113,160		\$ 276,000
Compound	8"	80.00	\$141,600	\$98,400		\$ 240,000
Turbine	8"	160.00	\$283,200	\$196,800		\$ 480,000
Compound	10"	115.00	\$203,550	\$141,450		\$ 345,000
Turbine	10"	250.00	\$442,500	\$307,500		\$ 750,000
Compound	12"	330.00	\$584,100	\$405,900		\$ 990,000

POLICE DEPARTMENT

Accident Report	\$ 6.00	Per report
CD of Report	\$ 5.00	Per CD
Alarm panel monitoring subscription	\$ 24.00	Per month
Applicant Fingerprinting Cards	\$ 2.50	Per card
Dispatching fee for other jurisdiction -		
By contract as negotiated by City Manager and approved by City Council		
Fingerprinting Service	\$ 10.00	Per set
Parade Permit	\$ 25.00	
Police Report	\$ 0.25	Per page
Police unit (vehicle)	\$ 25.00	Per hour
Security fee for off-duty police officer (3 hrs/officer minimum)	\$ 42.00	Per hour

SOLID WASTE COLLECTION

Collected by City on monthly utility bill. Pick up once per week.

ResidentialFees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax(8.25%)**

Container Size:

Single 96 gallon cart \$ 12.04 Base Fee/month

Each additional cart \$ 3.91 Base Fee/month

Curbside Recycling:

Single 96 gallon cart \$ 2.50 Base Fee/month

Each additional cart \$ 2.50 Base Fee/month

Customer requesting a one time additional waste/bulk item(s) collection (in addition to normal service) will be advised of a one-time additional charge prior to the scheduling of the additional pickup. Pricing determined by service provider.

CommercialFees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax (8.25%)**

Container Size:

96 Gallon Cart (additional pick up is \$25):

One X Per week pick up \$ 18.91 Base Fee/month

Two X s Per week pick up \$ 27.08 Base Fee/month

Three X s Per week pick up \$ 33.00 Base Fee/month

Four X s Per week pick up \$ 41.27 Base Fee/month

Five X s Per week pick up \$ 51.15 Base Fee/month

2 Cubic Yards (additional pick up is \$25):

One X Per week pick up \$ 52.37 Base Fee/month

Two X s Per week pick up \$ 86.71 Base Fee/month

Three X s Per week pick up \$ 107.32 Base Fee/month

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

3 Cubic Yards (additional pick up is \$35):

One X Per week pick up	\$ 68.54	Base Fee/month
Two X s Per week pick up	\$ 119.23	Base Fee/month
Three X s Per week pick up	\$ 169.79	Base Fee/month
Four X s Per week pick up	\$ 199.77	Base Fee/month
Five X s Per week pick up	\$ 247.66	Base Fee/month

4 Cubic Yards (additional pick up is \$45):

One X Per week pick up	\$ 86.71	Base Fee/month
Two X s Per week pick up	\$ 151.72	Base Fee/month
Three X s Per week pick up	\$ 219.51	Base Fee/month
Four X s Per week pick up	\$ 264.16	Base Fee/month
Five X s Per week pick up	\$ 343.08	Base Fee/month

6 Cubic Yards (additional pick up is \$55):

One X Per week pick up	\$ 108.38	Base Fee/month
Two X s Per week pick up	\$ 178.90	Base Fee/month
Three X s Per week pick up	\$ 265.54	Base Fee/month
Four X s Per week pick up	\$ 298.84	Base Fee/month
Five X s Per week pick up	\$ 364.88	Base Fee/month

8 Cubic Yards (additional pick up is \$65):

One X Per week pick up	\$ 131.88	Base Fee/month
Two X s Per week pick up	\$ 218.56	Base Fee/month
Three X s Per week pick up	\$ 307.07	Base Fee/month
Four X s Per week pick up	\$ 378.08	Base Fee/month
Five X s Per week pick up	\$ 477.12	Base Fee/month

10 Cubic Yards (additional pick up is \$75):

One X Per week pick up	\$ 160.76	Base Fee/month
Two X s Per week pick up	\$ 252.90	Base Fee/month
Three X s Per week pick up	\$ 350.43	Base Fee/month
Four X s Per week pick up	\$ 453.38	Base Fee/month
Five X s Per week pick up	\$ 597.90	Base Fee/month

Roll Offs - include the following: (Delivery Charge + Daily Rental + Haul Cost)

Delivery Charge:

Delivery Charge is calculated at **Fee per delivery + Franchise Fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$ 126.25	Fee per delivery
30 yd Roll-Off	\$ 126.25	Fee per delivery
40 yd Roll-Off	\$ 126.25	Fee per delivery

Daily rental:

Daily Rental is calculated at **Rate/day + Franchise Fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$ 1.95	Rate/day
30 yd Roll-Off	\$ 1.95	Rate/day
40 yd Roll-Off	\$ 1.95	Rate/day

Haul cost:

Haul Cost is calculated at **Cost per haul + Franchise fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$ 388.46	Cost per haul
30 yd Roll-Off	\$ 466.14	Cost per haul
40 yd Roll-Off	\$ 543.83	Cost per haul

One time collection of Bulky wastes on call for 2 cu yd, 3 cu yd, 4 cu yd, 6 cu yd, 8 cu yd or 10 Cubic yards

Delivery Charge	\$ 72.58	Fee/delivery
Daily Rental	\$ 4.35	Rate/day
Haul cost	\$ 72.58	Cost per haul

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Industrial Solid Waste Collection Services - collected by service provider

Spring and Fall cleanup

Per Standard pick-up truck load	\$ 10.00
Trailer (16' to 18')	\$ 20.00

Assessments

Lot clean up	Actual cost + 10% admin fee
Paving assessment	n/a

Lien Fees

Filing of Lien with Williamson County	Per current County rate
Release of Lien with Williamson County	Per current County rate

Waste Hauling

Liquid waste hauler discharge permit	\$ 100.00 each year (1) vehicle
	\$ 25.00 each additional vehicle
Discharge fee	\$ 0.05 (or \$50.00 per 1,000 gals.) per gallon (based on the size of tanker).

City of Taylor – Fee Schedule for City Services 2017-18

Transportation User Fee

TRIP FACTOR INDEX

Category	Units	Trip Factor	SubCategories
Building Materials	1,000 SF	4.49	Building Materials and Lumber Store, Hardware/Paint Store, Nursery
Convenience Market	1,000 SF	34.57	Convenience Market (no gas pumps), Convenience Market with Gas Pumps, Gasoline/Service Station
Medical Office	1,000 SF	3.57	Medical-Dental Office Building, Clinic, Veterinary Hospital/Veterinary Clinic
Restaurant	1,000 SF	11.15	Restaurant, Drinking Place
Fast Food	1,000 SF	26.15	Fast Food Restaurant w/out Drive-Thru Window, Fast Food Restaurant with Drive-Thru Window, Donut Place w/out Drive-Thru Window, Donut Place with Drive-Thru Window
Hospital/Nursing Home	1,000 SF	0.74	Hospital, Nursing Home
Indoor Recreation	1,000 SF	3.53	Bowling Alley, Movie Theater, Health Fitness Club
Lodging	Rooms	0.47	Hotel, Motel
Business Office	1,000 SF	1.29	General Office Building, Single Tenant Office Building, United States Post Office, Research and Development Center, Business Park
Bank	1,000 SF	12.13	Walk-In Bank, Drive-In Bank
Salon	1,000 SF	1.93	Hair Salon
General Retail	1,000 SF	3.71	Shopping Center, Apparel Store, Arts and Craft Store, DVD/Video Rental
Auto Part/Service/Wash	1,000 SF	4.46	Quick Lubrication Vehicle Shop, Self Service Car Wash, Automated Car Wash, Automobile Parts Sales, Automobile Parts and Service
Large School/Day Care	students	0.2	All schools w/greater than 50 students
Day Care	1,000 SF	12.46	Daycare Center (less than 50 students)
Supermarket/Pharmacy	1,000 SF	8.4	Supermarket, Pharmacy/Drugstore
Prison	1,000 SF	2.91	Prison
Superstore	1,000 SF	4.35	Free-Standing Discount Superstore
Outdoor Recreation	acres/campsites	0.3	Campground/RV Park, Golf Course, Arena
Car Sales	1,000 SF	2.62	New Car Sales
Warehousing	1,000 SF	0.32	Warehousing
Industrial	1,000 SF	0.73	General Light Industrial, General Heavy Industrial, Manufacturing, Utilities

TRANSPORTATION USER FEE SCHEDULE

	Monthly Base Trip Rate	Monthly Charge
Nonresidential Tiers		
Tier I*	0-8.99	\$25.00
Tier II	9.00-13.65	\$33.00
Tier III	13.66-27.30	\$50.00
Tier IV	27.31-53.99	\$67.00
Tier V	54.00-102.00	\$84.00
Tier VI	102.01+	\$133.00
Residential		
Single Family	flat rate	\$8.00
Multi-Family	flat rate	\$8.00

*All churches will be placed in Tier I

Calculation: Trip factor times square foot divided by 1,000 square foot=rate

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

UTILITIES

Deposits for all single family, commercial, industrial, irrigation accounts per connection.

Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount
5/8" x 3/4"	<10,000	\$ 100.00
3/4"	<10,000	\$ 120.00
1"	<10,000	\$ 130.00
1½"	<15,000	\$ 175.00
2"	<15,000	\$ 225.00
3"	<15,000	\$ 275.00
4"	<25,000	\$ 425.00
6"	<25,000	\$ 625.00
8"	<50,000	\$ 1,025.00
10"	<75,000	\$ 1,525.00
12"	<150,000	\$ 2,525.00

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Deposits for all multi-family dwelling accounts per connection.

Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount calculated as follows:
5/8" x 3/4"	<10,000	\$100 +((# units -1) x 0.7)x\$100)
3/4"	<10,000	\$120 +((# units -1) x 0.7)x\$100)
1"	<10,000	\$130 +((# units -1) x 0.7)x\$100)
1½"	<15,000	\$175+((# units -1) x 0.7)x\$100)
2"	<15,000	\$225 +((# units -1) x 0.7)x\$100)
3"	<15,000	\$275 +((# units -1) x 0.7)x\$100)
4"	<25,000	\$425+((# units -1) x 0.7)x\$100)

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Tap Fees

Water Taps		
1"	\$ 1,048.00	per tap
1½"	\$ 1,480.00	per tap
2"	\$ 1,668.00	per tap
Sewer Taps		
2"	\$ 800.00	per tap
4"	\$ 929.00	per tap
6"	\$ 993.00	per tap

Backflow Prevention

Initial Permit	\$ 25.00
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"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Water Rates**Rates for all single family, commercial, industrial and irrigation accounts per connection.**

Total monthly charges include the minimum base rate plus block rate structure for single family, commercial, and industrial. For irrigation the minimum base rate plus **\$6.93** per 1,000 gallons.

Base Rate

Meter Size	Monthly Minimum Charge
5/8" x 3/4"	\$ 32.25
1"	\$ 53.87
1½"	\$ 80.61
2"	\$ 129.02
3"	\$ 258.05
4"	\$ 403.19
6"	\$ 807.34

Living Unit Equivalent (LUE) \$ 13.17 for each LUE

Residential:

Block 1	per kgals. (0-2,000 gallons)	\$ 3.28
Block 2	per kgals. (2001-5,000 gallons)	\$ 3.61
Block 3	per kgals. (5,001-9,000 gallons)	\$ 3.92
Block 4	per kgals. (above-9,000 gallons)	\$ 4.58

Non-Residential:

Block 1	per kgals. (0-15,000 gallons)	\$ 4.43
Block 2	per kgals. (15,001-45,000 gallons)	\$ 4.87
Block 3	per kgals. (45,001-120,000 gallons)	\$ 5.31
Block 4	per kgals. (above-120,000 gallons)	\$ 5.75

Irrigation:

All usage \$ 6.93 per 1,000 gallons

Bulk Water Rate \$ 6.17 per 1,000 gallons

Sewer Rates**Rates for all Single Family Dwelling accounts per connection.**

Total "charge" includes monthly minimum **plus \$6.91**-per 1,000 gallons . Usages is based on three consecutive months average water billing during low use period (December, January and February).

Meter Size	Monthly Minimum Charge
5/8" x 3/4"	\$ 28.84
1"	\$ 28.84
1½"	\$ 28.84
2"	\$ 28.84
3"	\$ 28.84
4"	\$ 28.84
6"	\$ 28.84

Rates for all multi- family dwelling, commercial and industrial accounts per connection.

Total monthly charge includes monthly minimum **plus \$6.91**- per 1,000 gallons.

Meter Size	Monthly Minimum Charge
5/8" x 3/4"	\$ 28.84
1"	\$ 28.84
1½"	\$ 28.84
2"	\$ 28.84
3"	\$ 28.84
4"	\$ 28.84
6"	\$ 28.84

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Additional Utility Service Fees:

Administrative/Processing Fee	\$ 25.00
After Hours Connection Fee	\$ 50.00
Connect Fees	\$ 25.00
Fire Hydrant Meter-Base Fee (no consumption included)	\$ 100.00
Fire Hydrant Meter-Deposit	\$ 600.00
Late Fee (Applied to balance of account if not paid by due date indicated on bill)	10%
Lock Fee	\$ 25.00
Meter Fees	\$ 200.00
Meter Flow Test-In-House	\$ 40.00
Plugged/Pulled Meter Fee	\$ 75.00
Reconnect Fee	\$ 25.00
Reread Fees	\$ 20.00
Return Check & NSF Electronic Draft Fees	\$ 30.00
Return Trip Fee	\$ 20.00
Third Party Meter Flow Test-Commercial	\$ 175.00
Third Party Meter Flow Test-Residential	\$ 95.00
Transfer Fee	\$ 20.00
Unauthorized Usage Fee (customer turns water back on to avoid the after charge)	\$ 75.00

Municipal Drainage Utility System

	Monthly Rate
Equivalent Residential Unit (ERU)	\$ 3.00 Per ERU
Residential (includes multi-family) = 1 ERU/Unit	\$ 3.00 minimum fee

Ordinances

ORDINANCE NO. 2018-11

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF TAYLOR, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019.

WHEREAS, the City Manager of the City of Taylor, Texas, has heretofore submitted, in accordance with the state law and the City's Charter, a budget for said City, for the fiscal year beginning October 1, 2018 and ending September 30, 2019; and

WHEREAS, a public hearing on such budget was held on August 23, 2018, was given notice and made in accordance with the law and within the time limits set forth by law; and

WHEREAS, such public hearing was held in accordance with the law on August 23, 2018, prior to final adoption of this ordinance.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. The attached budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019, is hereby in all things approved and adopted and it shall be effective as of October 1, 2018.

SECTION 2. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

SECTION 3. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. In accordance with Article VIII of the City Charter, Ordinance No. 2018-11 was introduced before the City Council on August 23, 2018.

PASSED, APPROVED, and ADOPTED on the 13 day of September, 2018.



Brandt Rydell, Mayor
Taylor City Council

ATTEST:



Dianna Barker
Dianna Barker, City Clerk

ORDINANCE NO. 2018-12

AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF TAYLOR, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE FISCAL YEAR 2018-19.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. That there is hereby levied and there shall be collected for the maintenance and operation of the municipal government of the City of Taylor, Texas for the fiscal year 2017-18 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0.595998** cents on each One Hundred Dollars (\$100.00) valuation of property.

SECTION 2. That there is hereby levied and there shall be collected for the City of Taylor, Texas, to provide for Interest and Sinking Funds for the fiscal year 2017-18 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0.192002** cents on each One Hundred Dollars (\$100.00) valuation of property.

SUMMARY

Maintenance and operation of the Municipal Government	\$0.595998
Interest and Sinking	\$0.192002
Total Tax per \$100.00 of valuation	\$0.788000

SECTION 3. All monies collected under this ordinance for the specific items herein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, and the City Finance Director shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

SECTION 4. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

SECTION 5. A delinquent tax accrues interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid.

SECTION 6. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

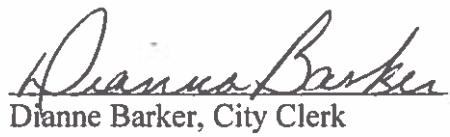
SECTION 7. In accordance with Article VIII, of the City Charter, Ordinance No. 2018-12 introduced before the City Council on August 23, 2018.

PASSED, APPROVED, and ADOPTED on the 13 the day of September, 2018.



Brandt Rydell, Mayor
Taylor City Council

ATTEST:



Dianne Barker, City Clerk

ORDINANCE NO. 2018-13

AN ORDINANCE AMENDING ORDINANCE NO. 2018-01 ADOPTED ON FEBRUARY 8, 2018 BY CHANGING CERTAIN RATES AND OTHER SERVICES PROVIDED BY THE CITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1.0 That the certain rates for utilities and other services provided by the city, for the support of the general government of the City of Taylor, Texas be amended in accordance with the changes shown in the attached Exhibit A fee schedule.

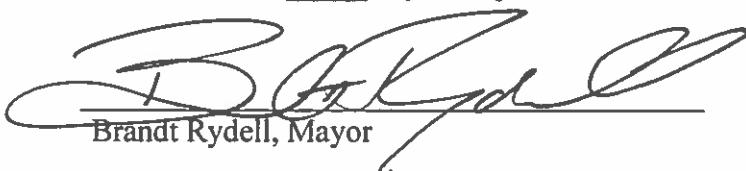
SECTION 2.0 That the amendment, as shown in words and figures in Exhibit A, is hereby approved in all aspects and adopted as an amendment to Ordinance No. 2018-13.

SECTION 3.0 All other provisions of Ordinance No. 2018-01 shall remain in full force and effect.

SECTION 4.0 In accordance with Article 8 of the City Charter, this ordinance was introduced before the City Council of the City of Taylor, Texas on the 23rd day of August, 2018.

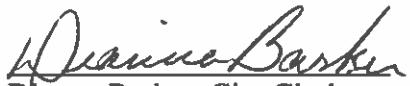
SECTION 5.0 This Ordinance shall be effective October 1, 2018.

PASSED, APPROVED, and ADOPTED on the 13 day of September 2018.



Brandt Rydell, Mayor

ATTEST:



Dianna Barker
Dianna Barker, City Clerk



Glossary

GLOSSARY OF TERMS

Accrual Basis – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accrued Expenses - Expenses incurred but not due until a later date.

ACH- See Automated Clearing House.

ADA- American Disability Act

Ad Valorem Tax – (current) All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction that are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, the City Council set the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30.

Ad Valorem Tax – (delinquent) All taxes are due on receipt of bill and are delinquent if not paid before February 1st of the fiscal year in which it is imposed.

Ad Valorem Tax – (penalty and interest) A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus a one (1%) percent for each additional month of portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

Appropriation – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Arbitrage - The simultaneous purchase and sale of the same or an equivalent security in order to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax-exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs.

Assessed Valuations – A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson County Appraisal District).

Asset – A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events. A current asset is cash or readily convertible into cash within a one-year time frame.

Audit – A comprehensive review of the manner in which the government's resources were actually utilized. A certified public accountant issues an opinion over the presentation of financial statements, tests the controls over the safekeeping of assets and makes recommendations for improvements where necessary.

Automated Clearing House- The direct fund transfer authorization from one bank account to another.

Authorized Position - Employee positions in the adopted budget to be filled during the year.

Available (Undesignated) Fund Balance- This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

AWOS – Automated Weather Observation System.

Balanced Budget – Budget in which income equals expenditure.

Base Budget- A recurring set of funds provided to a department at the onset of each budget period. The base budget is used to keep the department functioning, and is derived from the previous year's spending and adjustments such as inflation.

Bench Mark – A comparison of performance across many organizations in order to better understand one's own performance.

Beginning Fund Balance – Cash available in a fund from the prior year after payment of the prior year's expenses and deductions for prior year encumbrances.

Bond – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

Bond, General Obligation (G.O.) – Bond backed by the full faith, credit taxing power of the government.

Bond, Revenue - Bond backed only by the revenues from a specific enterprise or project, such as a hospital or toll road.

Bonded Debt – That portion of indebtedness represented by outstanding bonds.

Budget – A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

Budgetary Basis- This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Calendar – The schedule of key dates or milestones that the City follows in the preparation, adoption and administration of the budget.

Budget Category – A group of expenses related by function. The City uses five budget categories including: Salaries and Benefits, Supplies and Materials, Repair and Maintenance, Other Services and Charges, and Capital Outlay.

Budgeted Funds – Funds that are planned for certain uses but have not been formally or legally authorized by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

Budget Message - The opening section of the Annual Budget that provides the City Council and the public with an overview of the important aspects of the budget.

CAPCOG – Capital Area Council of Governments

Capital Asset – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Expenditures – Outflows of spend-able resources for the acquisitions of long-term assets.

Capital Improvements Program – A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term needs.

Capitalized Lease Proceeds – Financing obtained through a three or seven-year leasing program for durable equipment and rolling stock.

Capital Outlay – Fixed asset which have a value of \$5,000 or more and have a useful economic lifetime of more than one year.

Capital Projects Fund – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Capital Recovery Fee – see Impact Fee

Cash Basis – A basis of accounting under which transactions are recognized only when cash changes “hands”.

CDBG – Community Development Block Grant

CDC – Community Development Corporation

Certificate of Obligation (C.O.) – A form of general obligation debt.

Certified Tax Roll – A list of all taxable properties, values and exemptions in the City. This roll is established by the Williamson County Appraisal District.

Comprehensive Annual Financial Report (CAFR) – The financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual funds statements as needed.

CIP – Capital Improvement Projects.

COBRA -Consolidated Omnibus Budget Reconciliation Act.

Comprehensive Plan Implementation Committee (CPIC) is a committee made up of town residents. The CPIC is responsible for ensuring that the implementation of the Comprehensive Plan accurately reflects the interests of the community and the work is synthesized into final, consistent policies and ordinances.

Consumer Price Index - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in cost of living (i.e. economic inflation).

Contingency – A budgetary appropriation reserve set aside for emergencies or unforeseen expenditures not budgeted.

Contingency Reserves – A portion of the budgeted ending fund balance or working capital that is not available for appropriation. The intent of the reserves is to provide flexibility, should actual revenues fall short of budgeted revenues and to provide adequate resources to implement budgeted expenditures without regard to the actual cash flow of the fund.

Contractual Services – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

Council-Manager Government - Form of government where an elected city council is responsible for making policy, passing ordinances, voting appropriations, and having overall supervisory authority in the city government.

Current Taxes – Taxes levied for and due in the current budget period.

Debt Limit- The maximum amount of gross net of debt which is legally permitted.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal interest.

Deficit – (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Delinquent Taxes – Taxes remaining unpaid on and after the date due.

Demand – Reflects the scope of a program in terms of population or user activity.

Department – A logical division or classification of activities within the City. (e.g. Police Department, Community Development, etc.)

Depreciation – The process of estimating and recording the lost usefulness, expired useful life or diminution of service from fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation, or the reserve cost, in order to replace the item at the end of its useful life.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Division – A separately budgeted segment of a department.

EEOC - Equal Employment Opportunity Commission

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Ending Fund Balance - The unencumbered cash remaining in a fund at the end of the fiscal year.

EPA – Environmental Protection Agency

Expenditure – The actual outflow of funds paid for an asset obtained or goods and services obtained.

FMLA - Family Medical Leave Act

Filing Fee – A processing and review fee charge when any map (or plat) is tender to the planning department.

Fiscal – Pertaining to finances in general.

Fiscal Year – A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Taylor has specified October 1 to September 30 as its fiscal year.

Fixed Assets – Assets of a long-term character, that are intended to continue to be held or used such as land, buildings, and improvements other than buildings, machinery and equipment.

Franchise – A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

Full Faith and Credit – A pledge of the general taxing power of the city to repay debt obligations. This term is typically used in reference to general obligation bonds.

Full-Time Equivalent – The numeric breakdown of city positions. A regular full-time employee (40 hours per week) equals one (1.0) full-time equivalent. Part-time positions are calculated as 0.5 full-time equivalents.

Fund – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

Fund Balance – The excess of assets over liabilities in a governmental fund.

General Fund – The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

General Obligation (G.O.) Bonds – Bonds for the payment of which the full faith and credit of the City is pledged.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards of and guidelines to financial accounting and reporting. These principles: govern the form and content of the basic financial statements of an entity; encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time; include not only broad guidelines of general application, but also detailed practices and procedures; and, provide a standard by which to measure financial presentations.

GIS – Geographic Information System

Goals – Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

GASB - Governmental Accounting Standard Board

Governmental Funds – Funds, within a governmental accounting system, that support general tax supported governmental activities.

Government Finance Officer's Association (GFOA) - An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and

local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

Grants – Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HIPPA - Health Insurance Portability and Accountability Act

House Bill 3195- House Bill passed during the 80th Legislative Session requiring the city council or county commissioner's court to identify at the budget stage that the proposed budget anticipates raising more total property taxes than the year before. The bill also requires a separate ratification vote to adopt a budget that raises more total property taxes than in the previous year.

Hotel/Motel Tax – Pursuant to State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel/motel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% of which is collected by the State).

I&S G.O. Bond Fund – Interest and Sinking General Obligation Bond Fund (See also Debt Service Fund)

Impact Fee – A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

Income – Funds available for expenditure during a fiscal year.

Infrastructure – Substructure or underlying foundation of the City (e.g. streets, utility lines water and wastewater treatment facilities, etc.)

Inputs – A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

Interfund Transfers – Amounts transferred from one fund to another.

Intergovernmental Revenue- Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Funds- A proprietary fund used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

Investments – Securities and real estate held for the generation of revenue in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

Legal Debt Margin - The excess of the amount of debt legally authorized over the amount of debt outstanding.

Levy – (Verb) To impose taxes, special assessments, or special charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or special charges imposed by a government.

Liability – Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. Current liabilities are expected to require the use of cash within a one-year time frame.

Line Item Budget – A budget that itemizes each expenditure category (personnel, supplies, contract services, capital outlay, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt – Debt with a maturity of more than one year after the date of issuance.

MDUS – Municipal Drainage Utility System

Modified Accrual Basis – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis, revenues are recognized when they become both “measurable” and “available to finance expenditures within the current period”. Expenditures are recognized when the related fund liability is incurred except for: (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earning on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

Objectives – Specific, measurable targets set in relation to goals.

Open Meeting Law - Law that states that every regular, special, or called meeting of a governmental body shall be open to the public. Written notice of the time, date, place, and subject of each meeting must be posted in an accessible place to the general public at least 72 hours before the meeting.

Operating Budget – Plans of current, day-to-day expenditures and the proposed means of financing them.

Ordinance – A formal legislative enactment by the governing board of a municipality. If an ordinance is not in conflict with any higher form of law, such as a state statute or

constitution provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter is less formal and has a lower legal "status". Ordinarily, statutes or characters will specify or imply those legislative actions that must be by ordinance and those which may be by resolution. Revenue raising measures such as these required for imposition of taxes, special assessments and service charges, universally require ordinances.

Pass-Through Grants – Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

Performance Budget – A budget where expenditures are based primarily on measurable performance of activities and work programs.

Performance Indicators – Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Performance Measures – Specific quantitative and qualitative measures of work performed as an objective of the department.

Program – A logical division or classification of activities within the City or within a Department. See also Department.

Property Tax – Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Fund – Funds, within a governmental accounting system, that operate like business entities. These Funds are characterized as either enterprise or internal service funds.

Reserve – A portion of fund restricted for a specific purpose and is, therefore, not available or recommended for general appropriation.

Retained Earnings – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

Revenue – Funds received as income. It includes such items as tax payments, fees from specific services, fines, franchise fees, etc.

Revenue Bond – Bond whose principal and interest are payable exclusively from user fees (e.g. Water and Wastewater utility rates)

Resolution - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Sales Tax – Levied on applicable sales of goods and services at the rate of 8.25 percent in Taylor. The City receives revenue from the sales tax at the rate of 1.5 percent. The

Taylor Economic Development Corporation received revenue from sales tax at the rate of .5 percent. Revenue from the remaining portion of the rate is collected by the State.

Service Charges – Service charges are allocated to all Enterprise Fund activities (e.g. water/sewer) for indirect management and administrative support provided by General Fund departments.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purpose (e.g. Hotel/Motel Special Revenue Fund).

Standard Operating Procedures- Step-by-step instructions on how to perform a task or job.

TAV – Taxable assessed valuations.

TISD - Taylor Independent School District

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Tax Rate – The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

TCAT - Temple College at Taylor

TAKS - Texas Assessment of Knowledge Test

TCEQ – Texas Commission of Environmental Quality

TEA - Texas Education Agency

TEDC – Taylor Economic Development Corporation

TMRS -Texas Municipal Retirement System

TUF- Transportation User Fee

Transfer In/Out – Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Undesignated Fund Balance – The excess of a fund's assets over its liabilities and reserves which has not been officially assigned a particular purpose by the governmental board.

Unreserved Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges – The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Utility Fund – See Water/Wastewater Utility Fund

Water/Wastewater Utility Fund – A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Williamson County Appraisal District (WCAD) – Established under state law granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the Taxing unit.

Working Capital – The excess of current assets over current liabilities.