



# TAYLOR FEST

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## Vendor Application

**May 3, 2025**  
**10 am - 4pm**  
**Heritage Square**  
**400 N Main St**  
**Taylor, TX**

Name: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Items being sold: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Business Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

CRAFT Booth Size:  10'x10' (\$100)  10'x20' (\$200)  10'x30' (\$300)  10'x10'(\$50 - NP)

FOOD/BEV Booth Size:  10'x10' (\$100)  10'x20' (\$125)  10'x30' (\$150)  10'x10'(\$50 - NP)

PROMO Booth Size:  10'x10' (\$100)  10'x20' (\$200)  10'x30' (\$300)  10'x10'(\$50 - NP)

FOOD/BEVERAGE VENDORS: ATTACH BOOTH DIAGRAM INCLUDING MEASUREMENTS OF SPACE REQUIRED AND ALL COOKING/SERVING EQUIPEMENT (FOOD TRUCK, SMOKERS, TABLES). ALL EQUIPEMENT MUST FIT WITHIN

**BOOTH SIZE. Food/Beverage vendors must obtain appropriate health department registration. It is your responsibility to obtain appropriate registration from Williamson County Health Department.**

METHOD OF PAYMENT:  CASH  CHECK  MONEY ORDER  CREDIT CARD

Make checks payable to "City of Taylor - Main Street." For alternative methods of payment, contact Ruby Fisher, Main Street Special Events Coordinator at 512.309.6185

Return forms to: Taylor Special Events; 400 Porter Street; Taylor, TX 76574 or email them to [Ruby.Fisher@TaylorTX.gov](mailto:Ruby.Fisher@TaylorTX.gov).  
For questions call - 512.309.6185

HOLD HARMLESS AGREEMENT: In consideration of the acceptance of the right to participate, by execution of this entry form. I hereby release and discharge Main Street Taylor Fest, and all other sponsors and/or affiliates of Main Street Taylor Fest and their officers, employees, directors, agents and representatives and anyone else connected with the management, promotion or presentation of Main Street Taylor Fest from any and all known or unknown damages, injuries or losses, judgments and /or claims from any cause that may be suffered by any entrant, participant to his or her person or property. Further, each entrant expressly agrees to indemnify all the foregoing entities, firms, persons and bodies from any and all liability occasioning, occurring or resulting from the conduct of any entrant, participant or spectators assisting or cooperating with entrant under the direction or control of entrant. Further, I agree that any photos or videos of myself or my property as a result of this event may be used promotionally or for sale.

Agreed: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Printed): \_\_\_\_\_



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## Vendor Payment Instructions

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**400 N Main St**  
**Taylor, TX**

### In-Person:

1. Complete your registration forms
2. Come to City Hall - 400 Porter Street Taylor, TX 76574. Come to Utility Billing Window
3. Tell them you are there to make a Taylor Fest Vendor Payment. Provide utility billing clerks with:
  - a. Your name Business Name
  - b. The transaction code **(123-440-358)**
  - c. The amount to be paid - Vendor Fees
4. Provide them with your preferred method of payment (cash, check, or card)

### Over the Phone (Card Only):

1. Submit Registration Forms, receive approval - confirmation email will include the amount to be paid and a transaction code.
2. Call Utility Billing between the hours of 9 am - 5 pm, Mon - Fri: 512-352-2066
3. Tell them you are calling to make a Taylor Fest Vendor Payment. Provide utility billing clerks with:
  - a. Your name (for the receipt)
  - b. The transaction code **(123-440-358)**
  - c. The amount to be paid - based on booth size
4. Provide them with your card information (there is an additional \$3.00 processing fee)

### By Mail (Check Only):

1. Submit Registration Forms, receive approval - confirmation email will include the amount to be paid and the account for the payment to be coded to.
2. Please make checks payable to "City of Taylor- Main Street", with "Taylor Fest Vendor" on the memo line
3. Mail checks to:

City of Taylor - Attn Main Street  
400 Porter St  
Taylor, Texas 76574

BOOTH TYPE	FOOD	CRAFT/VENDOR	PROMOTIONAL	NONPROFIT
10x10	\$100	\$100	\$100	\$50
10x20	\$125	\$200	\$200	
10x30	\$150	\$300	\$300	

